



**Student Services Building, Room 241**  
**College of Marin-Kentfield Campus**  
**835 College Ave, Kentfield, CA 94904**  
**Regular Meeting MINUTES**  
**October 9, 2020**  
**10:00 a.m.-11:30 a.m.**

I. Order of Business

a. Call to Order: 10:03

b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT <b>FERNANDO SANCHEZ LOPEZ</b>	X	
VICE PRESIDENT <b>BERTHA CAZARES</b>	X	
STUDENT TRUSTEE <b>KHADIJA NAKHUDA</b>	X	
SECRETARY <b>TYLER SIMS</b>	X	
TREASURER <b>EVAN BOATRIGHT</b>	X	
SENATOR – TECHNOLOGY <b>OLIVER REYES</b>	X	
SENATOR - STUDENT ACTIVITIES & SERVICES <b>ANA CAMACHO</b>	X	
SENATOR - STUDENT ACTIVITIES & SERVICES <b>LUCIANO FARIA</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>KATHERINE CHUANG</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>FERNANDA DAVILA</b>	X	
STATE STUDENT SENATE REP. <b>RYAN NELSON</b>	X	
ESCOM REPRESENTATIVE <b>DENIZE SPRINGER (NON-VOTING MEMBER)</b>	X	

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES  
AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

c. Adoption of the Agenda

*Motion to amend Item a to chance PR #00007 to #00008*

*Luciano, Ryan*

***Passes 9-0-1***

*Motion to adopt Agenda*

*Katherine, Bea*

***Passes 9-0-1***

d. Approval of the Minutes

*Luciano, Khadija*

***Passes 9-0-1***

e. Public Comment

*i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken)

a. Discussion/Action to approve ASCOM Statement of Information (for corporations) processing fee of \$20.00 for form SI-100 fee from acct.#5650.03 (tax fees). PR #00008. Presented by Sadika Sulaiman Hara.

*Luciano, Oliver*

***Passes Unanimously 10-0-0***

Sadika- There will be a handful of documents to be sent into the state this is the first if that bunch this is the first document to be sent out and it includes postage.

Fernando- Are there any questions or comments. If not, can I get a motion to vote.

*Katherine, Ryan*

***Passes Unanimously 10-0-0***

b. Discussion voting social media campaign. Presentation by Ferch, Katherine, Fernanda, and Oliver.

*Ryan, Khadija*

***Passes Unanimously 10-0-0***

Fernando- This week we met with Sadika to look at what we wanted to launch. I am going to give a brief overview and then I'll hand it over to Katherine and everyone else. We want to be able to give everyone information on the election and Katherine and Fernando are going to be creating a series of posters. We are going to make a series of videos of why it is important to vote.

Katherine- We are going to have this social media campaign on voting because it is so different this year. Also, with Oliver we are going to have a video campaign. On our part we are going to be emphasizing the important dates when voter registration ends in California, why it is important to vote, and we will talk about a couple ballot measures that people can vote on. The whole point of this is to educate people when there is a lot of uncertainty around voting this year.

Fernanda- I agree with what Katherine was saying. We want to educate people on voting and encourage people to vote, so they can get their voices heard.

Fernando- Oliver do you want to explain the videos we will be putting out.

Oliver - Yes, we want to get people from different learning communities like maps and Umoja so that they can talk about why voting matters for them also we are trying to get the flyers out in Spanish,

Fernando- We are also going to make it accessible for everyone with different languages so that we can reach everyone. I will be working with Oliver to caption those videos in English and Spanish, for non-English speakers who are not able to vote. We hope that you can share this widely on your social media as much as possible any way you can. However, your support would be awesome.

Fernando- Any questions or comments?

Luciano - This Idea is great, and you definitely have our support.

Fernando- Thank you Luciano. Anyone else before we move on?

**c.** Discussion club integration and updates for fall 2020. Presentation by Ferch and Bea.

***Katherine, Luciano***

***Passes Unanimously 10-0-0***

Fernando- Basically we were discussing how we can integrate clubs now that we are more remote, and it's been more distance on the side so now we want to try to make an item every week so we can show support to the club. We want to have an agenda item so that we can have more club presence in ascom in person. It would have been easier since we could just be there but online, we want to make sure that ascom has a presence within the clubs. Any information that is not given to us about the clubs in between these agenda items Bea will be able to tell us about what's going with the clubs. Bea do you want to share some of the actions that we will be taking.

Bea- In this week's meeting I met with ICC and asked them if they could make little videos that could tell people about the club, when the meetings are, how to join them and we are actually going to be doing that through the ICC Instagram. Since Ferch and I thought about how there were a lot of people who followed us there and they are more recent science some people have followed the ASCOM IG for a long time and they have probably transferred already so the ICC Instagram has new followers who are at COM now rather than the ASCOM IG account I am going to be working with the clubs to create a schedule for the videos once we make the video we were thinking about having the ASCOM account repost the videos so it is on both accounts so we can reach more people. AGS is thinning about having a trivia night which is nice because they were thinking about not having any social events. Students for social justice where they had a guest speaker about the proposition in California and they had about 50 people which is great. It is awesome to see such a big event. I clarified issues with any clubs that were having problems with minute taking and just to that everyone knows minutes should be taken for any meeting that a club has especially if they want any type of funding. Thank you.

Bea- Yes Sadika, I give the floor to Sadika.

Sadika- Bea can you make sure that everyone is submitting an activity request form because we are not getting those I am finding out about the activities after the events happen. I would like you to remind them that they need to still submit the activities request forms. That is the way that me and Tea update the website; this is how things get pushed out. So, if you can do that that would be great.

Fernando- Any other comments or questions?

**d.** Discussion on event attendance and member responsibilities. Presented to Ferch.

***Bea, Oliver***

***Passes Unanimously 10-0-0***

Fernando- From the past events the attendance has been low not only from the public but with the ASCOM board. This is a part of the ASCOM constitution. It is part of your responsibilities. I talked with sadika and we believe that in order to get more attendance we need to start without ourselves and have more people show up. I know that it is a lot different online than it is important so if you can show up and support the events that would be helpful. I would like to get your feedback on that.

Luciano- Just being there for each other will be nice. Being able to see a familiar face and an ascom member would be great. Even if you can stay the whole time that would be great.

Ana- Yeah being there for each other would be great. Not just our events but being there to other events like Teas.

Fernando- Yes exactly if we can join other people, events make connections and then people can be like they went my event, so I'll go check them out.

Bea- Yes, I also want to share this with other people so that we can share this with any learning communities that you are in, it makes people more comfortable to be invited by some you know. Me and Fernanda just became mentors so I will definitely be sharing that with my mentees.

Khadija- We should be sharing this without classes but in breakout rooms when you have nothing to talk about, I think it would be a good to just bring it up so that people know about them

Fernanda- I agree with everyone we should be trying to get more people in the events and that we should be there even if it is five minutes or 10 minutes. sharing with your mentors. Sending out emails like we have been doing telling your friends to join.

Katherine- I definitely just want to echo what Khadija said. I know it also feels nice when someone you know asks you to come to an event with them.

Ryan- I just want to echo what everyone is saying just being able to show support. Also, Khadija I think that that is a very good idea since breakout rooms are more personal. I am guilty of this. I should be attending the events even if it's 10 minutes even if I'm on the go to come and show support as much as I can.

Fernando- Thank you Ryan and Thank you for acknowledging where you could improve, I think that part of the accountability peace. I just wanted to hear everyone's thoughts so Evan and Tyler.

Tyler- You guys are all definitely right we should be supporting each other more. As Ryan said I am definitely guilty of it, like not looking at the schedule. That is definitely my fault and I am going to do a better job at that in the future. But yes, I agree with what everyone is saying.

Evan- I like what has said so far. I agree with Khadija about talking in breakout rooms, I personally have had success with it already in breakout rooms about the upcoming alumni transfer event and everyone has been super interested in that so I think that's one of the best ways to get exposure about our positions and the events.

Fernando- I also want to mention that showing up to the event doesn't mean you have to have your camera on the whole time. That's part of self-care and being supportive just seeing that someone is there supporting you that really helps a lot. I see that Luciano has his picture as the poster I have of mine as the alumni transfer panel. It's a creative way to get exposure that Tea came up with and I really appreciate it. I hope that there is more involvement starting with the alumni transfer panel and I'm looking for the debrief for that too.

## II. Standing Business (Actions May Be Taken)

### a. Officer Reports:

i. **PRESIDENT REPORT:** Good morning everyone! This meeting I had check in meetings with all of you to review our work so far in the semester. In addition, I have been planning the Día de los Muertos event with Fernanda, and we are both excited for it and we will share soon what we have planned. We want to respect the culture and do something that is fun for everyone, and we know it is hard while we are remote, but we are going to try to do it. In addition, Bea and I are attending the construction interviews this next Monday and we will report back on that next meeting. Want to take this opportunity to remind you all about our transition binders, I know that it is early on, but it is never too soon to make notes on what has been working and what has been improved for your position. Take notes on all of that, and please make sure you consider it to include it on your transition binder. Finally, remember to always share the poster of events with all your classes and professors.

ii. **VICE PRESIDENT REPORT:** Hi everyone, this week I attended the Tea Party and it was a lot of fun. On Wednesday I had my ICC meeting and we voted in Juliet Ward as ICC VP, congrats Juliet! I attended GRC with Ryan this week, more on that during the committee report. I was able to attend the Student for Social Justice voter event and it was really informative congrats to their club! I have also chosen to move over to the GRIT committee because of time conflicts so we will now have a representative in that committee.

iii. **STUDENT TRUSTEE REPORT:** Office hours on Wednesday. Met with Evan about the panel during office hours. Emailed all panel participants to confirm they are still coming. Event Details (October 15th @3:30pm, 4 Panelists, quotations prepared, and public has time to ask questions)

iv. SECRETARY REPORT: This week I had my weekly meeting with Ferch, and I attended the ASCOM Teas part which was really fun. I appreciate everyone who came out. It was great. I also went to office hours on Wednesday where I sent emails out to my professor who posted them on their online announcement boards.

v. TREASURER REPORT: I had my 1 on 1 meeting with Sadika. Updated budget/ledger with actual expenses. Had my 1 on 1 meeting with Ferch-Attended ASCOM office hours. Had a meeting with Khadija to finalize the preparations for the Alumni Transfer Panel. Met with Katherine, Fernanda, and Ryan to discuss how we could support in researching information for the election exposure event-Gave presentation on how to request funding at the ICC meeting-Finalized the plan for the Alumni Transfer Panel next week

vi. SENATOR – TECHNOLOGY: Hello everyone, this week I was able to meet with Fernanda, Ferch, Katherine, and Sakida to talk about the voting campaign. I also had my 101 with Ferch. And lastly, I sent an email this week and the deadline will be October 14th (next week) and I will be posting that starting next week.

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES: Weekly meeting with Ferch and Ana. Weekly meeting with Ferch. Officer hours. Meeting with Ferch, Fernanda, and Ana in regard to the Día de Los Muertos event

viii.SENATORS (2) - PUBLIC RELATIONS & MARKETING: Meeting with Sadika & Ferch. More exposure on voting. When is it time to vote, when to send in your ballot. Taken from a voter education event. Possible video campaign. From different perspectives, from undocumented students, from DACA, from citizens Important dates, get out there and vote. Difference between this election and previous election. What they need to do, what changes have been made

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT: Had a couple meeting with Ferch the regular 1on1 meeting and another about future events and agenda items. I meet with Katherine about our mental health event

x. ESCOM REPRESENTATIVE REPORT: I just wanted to congratulate those who are speaking I did not hear about where you are going but well done. I want to draw your attention to the league of women's voters' meetings where you can meet the COM trustees. Also, whoever came up with COMchella it was a great idea

xi. ASCOM ADVISORS REPORT: Yeah thank you Ferch and Denize for the shoutout. The COMchella event will happen next Monday during office hours. Bring some lunch and come to the event I have a good friend of my performing. He has the kind of John Legend vibe so come through to that, I also want to thank everyone who came out to the Tea party on Monday we played among us and it was great and so much fun! Thank you Ferch for giving me the idea to do it and that really what this space about a time you us to come together and kick it when we were in person we could do things like that and if y'all want we can go among us or mafia again next week. I want you guys to keep this on your radar that next month is ascom self and peer evaluation. What that means is that you will have time to reflect on your time of growth around your responsibilities with ASCOM and how you can grow for the next semester. Also, you would do the same for your peers. This so that you can know your areas of growth and for y'all to be honest with each other since you guys are working with each directly with each other and you need to hold each other in support and accountability with each other. Also, this is what is used to calculate your stipend after each semester what goes into this is your attendance at meetings, ascom events, office hours and how the community flag has come up in you all. I also want to echo the importance of attending yalls ascom events and others too. In person it is easier to show that support and show people who you are and being accessible to students. It's really important to be proactive by being accessible and visible to them. Also, we have a new captioner here so thank you for that and also thank you to Oliver because he has to do one extra step before meeting me now and I appreciate it. Thank you all so much for what you guys are doing. I really want to praise the collaboration that you guys are doing because I meet with groups of you and people who are not in certain roles helping other groups and want to say that I see you all and thank you for that. I also wanted to share that ferch and I were in a meeting prior to this on of the faculty really notice the people are wanted flyers in there announcements so she wants to encourage you guys to keep sharing and another faculty reached out and asked if someone can come to the class rooms and share announcement with the class. I also want to add that undocumented student action is coming up and we want to make sure that we can support that share it out I will be sending that out to Oliver so hopefully people can share it Denize I do want you to know that we pushed out the event that you guys had and we are really pushing for people to go out to learn about voting and to vote. The student's activities and advocacy website under programs and workshops I am making sure to put on all ascom events and all student activity events so if you have people who want to get involved you can send them over there. I want to say that people from other campuses follow you all and they are finding things to push to their students like the alumni transfer panel we can get more people out there.

xii. Committee Reports:

- i. COLLEGE COUNCIL REPORT: Bea and Ferch have a meeting next week
- ii. GOVERNANCE REVIEW COUNCIL: Reached out to other communities to see how they are reviewing their charges. Also, during the meeting, we were reviewing our charges. Charges are the mission statement for the committees and the last time it was updated for our committee was in 2015
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE: NR
- iv. EDUCATIONAL PLANNING COMMITTEE: NR
- v. FACILITIES PLANNING COMMITTEE: NR
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE: NR
- vii. PROFESSIONAL LEARNING COMMITTEE: Meeting next week
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE: Report Coming soon
- ix. TECHNOLOGY PLANNING COMMITTEE: NR
- x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE: Had a meeting today very productive focused mainly on the idea charge and revising the cavalry and trying to encompass the actual mission we defined what inclusion diversity equity and what action means. We also focused on the responsibility so that we can make sure that the idea is reflected on the responsibilities we also look through to the different events we are going to be talking about in the next meeting about who we are going to have speaking at the event.
- xi. COMMUNITY HOUR COMMITTEE: Meeting next week

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Denize- You mentioned that faculty would be willing to invite students into classrooms to promote things. How does that happen? Is it virtual or are they making an exception for students coming in to do presentations?

Sadika- So you can ask an instructor if you can have a couple minutes at the beginning of class to make some announcements so they can have the information and push it to the students.

Denize- I know but how do they arrange for you to be on campus.

Sadika- Oh no everything is virtual it would be asking the professor then if it is okay, they would send you a zoom link. This semester and next semester are all virtual except for a couple classes but there won't be any special guests.

Fernanda- Everyone should have the invitations for the different events on your calendar. I made sure that everyone was included. Just make sure that you have that and if you don't let me know so I can send them to you. Actually, I am just going to resend all the invitations and the way I have it will remind you 15 minutes before the meeting but you have to accept the invitation in order to get the reminder.

Bea- I want to thank Evan for presenting at the ICC meeting also if you guys want to present anything the ICC is a really great space and we have full attendance most of the time now.

Fernando- Any other communication for the floor before we move on?

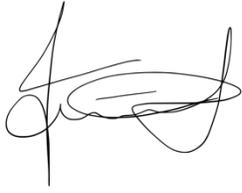
I. Public Comment

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II. Adjournment:

**Bea, Khadija**

**Passes Unanimously 10-0-0 11:01**



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**ASCOM President**



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**ASCOM Advisor**