

**ASSOCIATED STUDENTS OF THE COLLEGE OF MARIN-MINUTES**



COLLEGE OF MARIN  
**ASSOCIATED  
STUDENTS**

**Student Services Building, Room 241  
College of Marin-Kentfield Campus  
835 College Ave, Kentfield, CA 94904  
Regular Meeting Minutes  
September 9, 2016**

- I. ORDER OF BUSINESS
  - a. Call to Order 9:06 am
  - b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT AMY DIAZ	X	
VICE PRESIDENT JESSICA SANCHEZ		X-Excused
STUDENT TRUSTEE DARLENE BATEN	X	
SECRETARY CLAIRE ZERBE		X-Excused
TREASURER - VACANT		
DIRECTOR OF STUDENT SERVICES LAURIE PENNISI	X	
DIRECTOR OF STUDENT ACTIVITIES CALVIN CUNNINGHAME	X	
DIRECTOR OF PUBLIC RELATIONS BEATRIZ RITZMANN PECENISKI	X	
DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY SONIA PUERTAS ACOSTA	X	
STATE STUDENT SENATE REPRESENTATIVE PRESTON ROMERO	X	
ESCOM REPRESENTATIVE KEVIN COLGATE	X	

ASCOM ADVISOR: SADIKA SULAIMAN HARA and CHRIS YANG

AUXILARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC: Daniel Almog (third meeting), Lidiya Jebessa (second meeting), Victoria Buckley (first meeting)

c. Adoption of the Agenda

**MOTION: DARLENE, SECOND: BEATRIZ**

d. Approval of the Minutes

**MOTION: KEVIN, SECOND: CALVIN**

e. Public Comment

- i. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

**PUBLIC COMMENT INCLUDED A PRESENTATION BY TIM AND ELLEN FROM THE FACILITIES MASTER PLAN COMMITTEE REGARDING THE MASTER PLAN FOR THE CAMPUS, PRESENTATION MADE AS A PART OF THE SHARED GOVERNANCE PROCESS. THE SPEAKERS WERE ALLOTTED THE LEGALLY ALLOWED TIME FRAME TO SPEAK TO THIS TOPIC.**

**A MOTION TO EXTEND TIME WAS MADE BY CALVIN AND SECONDED BY BEATRIZ**

**A MOTION TO VOTE WAS MADE BY: KEVIN, SECONDED BY DARLENE**

OFFICERS	AYE	NAY
PRESIDENT AMY DIAZ	NON VOTING	NON VOTING
VICE PRESIDENT JESSICA SANCHEZ	ABSENT	ABSENT
STUDENT TRUSTEE DARLENE BATEN	X	
SECRETARY CLAIRE ZERBE	ABSENT	ABSENT
TREASURER - VACANT	VACANT	VACANT
DIRECTOR OF STUDENT SERVICES LAURIE PENNISI		X

DIRECTOR OF STUDENT ACTIVITIES CALVIN CUNNINGHAME	X	
DIRECTOR OF PUBLIC RELATIONS BEATRIZ RITZMANN PECENISKI	X	
DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY SONIA PUERTAS ACOSTA	X	
STATE STUDENT SENATE REPRESENTATIVE PRESTON ROMERO		X
ESCOM REPRESENTATIVE KEVIN COLGATE		X

MOTION TO EXTEND THE TIME OF THE PRESENTERS BY 15 MINUTES FAILS TO ACHIEVE 2/3 MAJORITY. AND THE PRESENTERS TIME HAS CONCLUDED.

SADIKA SULAIMAN HARA INFORMED THE BOARD ABOUT ACCREDITATION - THREE POINTS WERE COVERED - 1. ACCREDITATION ENSURES THE QUALITY OF EDUCATION, 2. ENSURES THAT CREDITS WILL BE ACCEPTED BY ANOTHER COLLEGE WHEN STUDENTS TRANSFER BETWEEN SCHOOLS, AND 3. IMPACTS WHETHER STUDENTS CAN GET FEDERAL (TITLE V) AND STATE FINANCIAL AID.

AS PART OF THIS PROCESS, THE COLLEGE OF MARIN IS REQUIRED TO WRITE AN INSTITUTION SELF EVALUATION REPORT (ISER). STUDENTS, STAFF, ADMINISTRATORS, AND FACULTY CAN READ AND PROVIDE FEEDBACK ON THE ISER BETWEEN SEPTEMBER 12-OCTOBER 7, 2016.

ACCJC ACCREDITATION SITE VISIT WILL TAKE PLACE March 6-9, 2017.

SADIKA SULAIMAN HARA THANKED Ascom FOR THEIR FINANCIAL SUPPORT FOR THE ROAD TO SUCCESS, WHICH BROUGHT OVER 250 STUDENTS OUT TO THE EVENT AT KTD AND 50 AT THE IVC EVENT.

II. Standing Business (Actions May Be Taken)

a. Officer Reports:

i. PRESIDENT REPORT

AMY HAS ASKED EVERYONE TO BE AWARE OF THE TIME AND BE MINDFUL OF THE TIME IN ORDER TO FINISH THE MEETINGS, BE MINDFUL OF THE ROBERT'S RULES/PARLIAMENTARY PROCEDURES. COLLEGE COUNCIL MEETING IS SEPT 15, 2016. AMY NOTES THAT WHEN SHE RAN FOR PRESIDENT, HER GOAL WAS TO

- HELP STUDENTS AND ASKS OTHER BOARD MEMBERS TO REFLECT ON WHY THEY RAN FOR ASCOM AND WHAT THEY CAN DO
- ii. VICE PRESIDENT REPORT  
NO REPORT
- iii. STUDENT TRUSTEE REPORT  
NO REPORT
- iv. SECRETARY REPORT  
NO REPORT
- v. TREASURER REPORT  
NO REPORT
- vi. DIRECTOR OF STUDENT SERVICES REPORT  
LAURIE ANNOUNCES THAT CLUBFEST AND CONSTITUTION DAY ARE GOING TO BE COMBINED AND HOSTED ON SEPTEMBER 20, 2016
- vii. DIRECTOR OF STUDENT ACTIVITIES REPORT  
CALVIN WILL BE GETTING LIVE ENTERTAINMENT FOR THE NEXT UPCOMING EVENT, WHICH IS CONSTITUTION DAY/CLUBFEST
- viii. DIRECT OF PUBLIC RELATIONS REPORT  
BEATRIZ NEEDS THE INFORMATION ABOUT THE UPCOMING DATES OF EVENTS IN ORDER TO CREATE POSTERS.
- ix. DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY REPORT  
SONIA IS LOOKING TO SET UP A TIME TO TAKE BOARD HEADSHOTS FOR THE ASCOM BOARD AND WAS ASKED TO SEND AN EMAIL WITH DETAILS ABOUT WHEN, WHERE, AND ATTIRE.
- x. STATE STUDENT SENATE REPRESENTATIVE REPORT  
PRESTON INFORMS THE BOARD THAT THERE WILL BE A REGION III MEETING ON SUNDAY, SEPTEMBER 11, 2016 AND THAT ALSO THE BOARD NEEDS TO TAKE ACTION IN APPOINTING A SECONDARY, BACK UP DELEGATE.
- xi. ESCOM REPRESENTATIVE REPORT  
NO REPORT

Committee Reports:

- i. COLLEGE COUNCIL  
NO REPORT
- ii. EDUCATION PLANNING COMMITTEE  
NO REPORT
- iii. FACILITIES PLANNING COMMITTEE  
NO REPORT
- iv. GOVERNANCE REVIEW COUNCIL  
NO REPORT
- v. INSTRUCTIONAL EQUIPMENT COMMITTEE  
NO REPORT
- vi. PLANNING AND RESOURCE ALLOCATION COMMITTEE  
NO REPORT
- vii. STUDENT ACCESS/SUCCESS COMMITTEE  
NO REPORT

viii. TECHNOLOGY PLANNING COMMITTEE  
**NO REPORT**

III. Unfinished Business (Actions May Be Taken)

- a. Discussion/Action selection of local charities for the \$1,000.00 donation from Fresh & Natural. Last year we donated \$500.00 to Marin Food Bank, \$250.00 to Open the World-Bay Area Community Resources \$250.00 and \$250.00 to the Ritter Center.

**MOTION TO OPEN DISCUSSION: PRESTON, SECOND: CALVIN**

**DISCUSSION INCLUDES A HISTORY OF THE ORIGINAL DONATION FROM LAST YEAR, AN EXPLANATION OF WHO FRESH & NATURAL IS AND WHERE THE \$1,000 DONATION ORIGINATES FROM AND WHERE TO DONATE THE MONEY. THE MONEY DOES NOT COME FROM THE ASCOM COFFERS BUT INSTEAD IS A PORTION OF THE PROFITS THAT FRESH & NATURAL (THE COLLEGE'S CAFETERIA VENDOR) MAKES.**

**AFTER THE DISCUSSION, A MOTION IS MADE TO AMEND THE ORIGINAL ITEM WHICH NOW WILL READ: "ASCOM WILL DIVIDE FRESH AND NATURAL \$1000 DONATION AS FOLLOWS: \$500 TO THE RITTER CENTER/HOUSE, \$250 FOR THE MARIN FOOD BANK, AND \$250 FOR THE OPEN THE WORLD-BAY AREA COMMUNITY RESOURCES CENTER.**

**MOTION TO AMEND THE ORIGINAL MOTION: DARLENE, SECOND:**

OFFICERS	AYE	NAY
PRESIDENT AMY DIAZ	NON VOTING	NON VOTING
VICE PRESIDENT JESSICA SANCHEZ	ABSENT	ABSENT
STUDENT TRUSTEE DARLENE BATEN	X	
SECRETARY CLAIRE ZERBE	ABSENT	ABSENT
TREASURER - VACANT	VACANT	VACANT
DIRECTOR OF STUDENT SERVICES LAURIE PENNISI	X	
DIRECTOR OF STUDENT ACTIVITIES CALVIN CUNNINGHAME	X	
DIRECTOR OF PUBLIC RELATIONS BEATRIZ RITZMANN PECENISKI	X	

DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY SONIA PUERTAS ACOSTA	X	
STATE STUDENT SENATE REPRESENTATIVE PRESTON ROMERO	X	
ESCOM REPRESENTATIVE KEVIN COLGATE	X	

THE MOTION HAS BEEN AMENDED AND READS AS: "ASCOM WILL DIVIDE FRESH AND NATURAL \$1000 DONATION AS FOLLOWS: \$500 TO THE RITTER CENTER/HOUSE, \$250 FOR THE MARIN FOOD BANK, AND \$250 FOR THE OPEN THE WORLD-BAY AREA COMMUNITY RESOURCES CENTER.

MOTION TO VOTE: KEVIN, SECOND: BEATRIZ

OFFICERS	AYE	NAY
PRESIDENT AMY DIAZ	NON VOTING	NON VOTING
VICE PRESIDENT JESSICA SANCHEZ	ABSENT	ABSENT
STUDENT TRUSTEE DARLENE BATEN	X	
SECRETARY CLAIRE ZERBE	ABSENT	ABSENT
TREASURER - VACANT	VACANT	VACANT
DIRECTOR OF STUDENT SERVICES LAURIE PENNISI	X	
DIRECTOR OF STUDENT ACTIVITIES CALVIN CUNNINGHAME	X	
DIRECTOR OF PUBLIC RELATIONS BEATRIZ RITZMANN PECENISKI	X	
DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY SONIA PUERTAS ACOSTA	X	

STATE STUDENT SENATE REPRESENTATIVE PRESTON ROMERO	X	
ESCOM REPRESENTATIVE KEVIN COLGATE	X	

THE MOTION PASSES AND ASCOM HAS VOTED TO DIVIDE FRESH AND NATURAL \$1000 DONATION AS FOLLOWS: \$500 TO THE RITTER CENTER/HOUSE, \$250 FOR THE MARIN FOOD BANK, AND \$250 FOR THE OPEN THE WORLD-BAY AREA COMMUNITY RESOURCES CENTER.

- b. Discussion/Action NTE \$175.00 for a Panasonic microwave for the student use area in the Science Math Nursing Building.

MOTION TO DISCUSS: CALVIN, SECOND: SONIA

DISCUSSION ON THIS ITEM CONCERNS THE FACT THAT NO BOARD MEMBER KNOWS OR UNDERSTANDS WHO IS BRINGING FORWARD THIS MOTION OR WHY. LAURIE AND PRESTON INVESTIGATED THE LOCATIONS OF MICROWAVES IN THE SCIENCE, MATH, AND NURSING BUILDING, FINDING THAT THERE ARE THREE TOTAL MICROWAVES BUT ONLY TWO IN AREAS THAT ARE STUDENT ACCESSIBLE.

MOTION TO VOTE: DARLENE, SECOND: KEVIN

OFFICERS	AYE	NAY
PRESIDENT AMY DIAZ	NON VOTING	NON VOTING
VICE PRESIDENT JESSICA SANCHEZ	ABSENT	ABSENT
STUDENT TRUSTEE DARLENE BATEN		X
SECRETARY CLAIRE ZERBE	ABSENT	ABSENT
TREASURER - VACANT	VACANT	VACANT
DIRECTOR OF STUDENT SERVICES LAURIE PENNISI		X
DIRECTOR OF STUDENT ACTIVITIES CALVIN CUNNINGHAME		X
DIRECTOR OF PUBLIC RELATIONS BEATRIZ RITZMANN PECENISKI		X

DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY SONIA PUERTAS ACOSTA		X
STATE STUDENT SENATE REPRESENTATIVE PRESTON ROMERO		X
ESCOM REPRESENTATIVE KEVIN COLGATE		X

THE BOARD HAS VOTED UNANIMOUSLY AND THE MOTION FAILS.

IV. New Business (Actions May Be Taken)

- a. Discussion/Action the NTE \$1,000.00 for Club Fest & Constitution Day on Tuesday, September 20, 2016, acct#4500.04, pr's to follow.

MOTION TO DISCUSS: KEVIN, SECOND: PRESTON

DISCUSSION OF THIS ITEM IS IN REGARDS TO PLANNING THE CONSTITUTION DAY AND CLUBFEST EVENT. PLANNING WILL INCLUDE AN ACTION PLAN FOR SERVING FOOD AND REFRESHMENTS AND ACTIVITIES AS WELL AS ENCOURAGE STUDENT INVOLVEMENT.

MOTION TO VOTE: DARLENE, SECOND: CALVIN

OFFICERS	AYE	NAY
PRESIDENT AMY DIAZ	NON VOTING	NON VOTING
VICE PRESIDENT JESSICA SANCHEZ	ABSENT	ABSENT
STUDENT TRUSTEE DARLENE BATEN	X	
SECRETARY CLAIRE ZERBE	ABSENT	ABSENT
TREASURER - VACANT	VACANT	VACANT
DIRECTOR OF STUDENT SERVICES LAURIE PENNISI	X	
DIRECTOR OF STUDENT ACTIVITIES CALVIN CUNNINGHAME	X	
DIRECTOR OF PUBLIC RELATIONS BEATRIZ RITZMANN PECENISKI	X	



DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY SONIA PUERTAS ACOSTA	X	
STATE STUDENT SENATE REPRESENTATIVE PRESTON ROMERO	X	
ESCOM REPRESENTATIVE KEVIN COLGATE	X	

THE MOTION PASSES AND ASCOM HAS APPROVED FUNDING NOT EXCEED \$1000 FOR THE COMBINED EVENT OF CONSTITUTION DAY AND CLUBFEST

- b. Discussion/Action moving the ASCOM weekly meetings 15 minutes before 9:00am or after 12:30pm. Amy and Laurie have classes at 10:10 and we are not finishing on time. If they like the schedule that we have Jessica can conclude the meeting weekly.

MOTION TO DISCUSS: KEVIN, SECOND: LAURIE

THIS ITEM IS PRESENTED IN ORDER TO CHANGE THE TIME OF THE WEEKLY ASCOM BOARD MEETINGS SO AS TO ENSURE THAT BUSINESS IS ATTENDED TO AND COMPLETED. LAURIE HAS CALLED ATTENTION THAT HER CLASS STARTS AT 9:00 AM RATHER THAN THE 10:10AM ORIGINALLY STATED. SADIKA (ASCOM ADVISOR) HAS STATED THAT MEMBERS SHOULD ANTICIPATE ATLEAST AN HOUR AND A HALF FOR THE MEETINGS. AFTER DISCUSSION, AN AMENDMENT TO CHANGE THE MEETING TIME TO FRIDAYS AT 0815AM PRESENTED BY DARLENE, SECOND BY LAURIE

VOTE TO AMEND THE ORIGINAL MOTION TO CHANGE THE MEETING TIMES:

OFFICERS	AYE	NAY
PRESIDENT AMY DIAZ	NON VOTING	NON VOTING
VICE PRESIDENT JESSICA SANCHEZ	ABSENT	ABSENT
STUDENT TRUSTEE DARLENE BATEN	X	
SECRETARY CLAIRE ZERBE	ABSENT	ABSENT
TREASURER - VACANT	VACANT	VACANT
DIRECTOR OF STUDENT SERVICES LAURIE PENNISI	X	

DIRECTOR OF STUDENT ACTIVITIES CALVIN CUNNINGHAME	X	
DIRECTOR OF PUBLIC RELATIONS BEATRIZ RITZMANN PECENISKI		X
DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY SONIA PUERTAS ACOSTA	X	
STATE STUDENT SENATE REPRESENTATIVE PRESTON ROMERO	X	
ESCOM REPRESENTATIVE KEVIN COLGATE	X	

MOTION TO VOTE: KEVIN, SECOND: CALVIN

THIS VOTE IS TO VOTE AND APPROVE THE AMENDED MOTION

OFFICERS	AYE	NAY
PRESIDENT AMY DIAZ	NON VOTING	NON VOTING
VICE PRESIDENT JESSICA SANCHEZ	ABSENT	ABSENT
STUDENT TRUSTEE DARLENE BATEN	X	
SECRETARY CLAIRE ZERBE	ABSENT	ABSENT
TREASURER - VACANT	VACANT	VACANT
DIRECTOR OF STUDENT SERVICES LAURIE PENNISI	X	
DIRECTOR OF STUDENT ACTIVITIES CALVIN CUNNINGHAME	X	
DIRECTOR OF PUBLIC RELATIONS BEATRIZ RITZMANN PECENISKI		X
DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY SONIA PUERTAS ACOSTA	X	

STATE STUDENT SENATE REPRESENTATIVE PRESTON ROMERO	X	
ESCOM REPRESENTATIVE KEVIN COLGATE	X	

THE AMENDED MOTION PASSES AND ASCOM BOARD MEETINGS WILL BE HELD ON FRIDAYS AT 0815AM.

- b. Discussion/Action voting to see if ASCOM would want to schedule some time to meet Louis Bershad on September 27-30.

MOTION TO DISCUSS: CALVIN, SECOND: DARLENE

CHRIS (ASCOM ADVISOR) EXPLAINS WHO MR. BERSHAD IS AND WHY HE WOULD LIKE TO MEET WITH ASCOM. CHRIS EXPLAINS THAT THIS WOULD BE A PROFESSIONAL DEVELOPMENT EVENT THAT IS PUT ON AT NO FINANCIAL COST OR OBLIGATION TO THE BOARD.

MOTION TO VOTE: DARLENE, SECOND: BEATRIZ

OFFICERS	AYE	NAY
PRESIDENT AMY DIAZ	NON VOTING	NON VOTING
VICE PRESIDENT JESSICA SANCHEZ	ABSENT	ABSENT
STUDENT TRUSTEE DARLENE BATEN	X	
SECRETARY CLAIRE ZERBE	ABSENT	ABSENT
TREASURER - VACANT	VACANT	VACANT
DIRECTOR OF STUDENT SERVICES LAURIE PENNISI	ABSENT-EXCUSED	ABSENT-EXCUSED
DIRECTOR OF STUDENT ACTIVITIES CALVIN CUNNINGHAME	X	
DIRECTOR OF PUBLIC RELATIONS BEATRIZ RITZMANN PECENISKI	X	
DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY SONIA PUERTAS ACOSTA		X

STATE STUDENT SENATE REPRESENTATIVE PRESTON ROMERO		X
ESCOM REPRESENTATIVE KEVIN COLGATE	X	

THE MOTION PASSES AND THE ASCOM BOARD IS APPROVED TO ATTEND THE PROFESSIONAL DEVELOPMENT WITH MR. LOUIS BERSHAD

- c. Discussion/Action appointing or designating an alternate delegate for SSCC Region III.

MOTION TO DISCUSS: CALVIN, SECOND: KEVIN

DISCUSSION SURROUNDING THIS ITEM DETAILS THAT PER THE SSCC REGION III CONSTITUTION, EVERY COLLEGE SHOULD HAVE A DELEGATE AND A BACKUP/ALTERNATE DELEGATE TO ENSURE FULL REPRESENTATION FOR EACH COLLEGE. PRESTON CURRENTLY SERVES AS THE DELEGATE FOR COLLEGE OF MARIN AND HAS ASSURED THE BOARD THAT THE ALTERNATE DELEGATE WOULD BE RARELY CALLED UPON TO SERVE IN THIS POSITION. BEATRIZ PUTS HER NAME FORWARD AS THE ALTERNATE DELEGATE AND BY VOCAL AFFIRMATION, SHE IS APPOINTED TO THE POSITION

MOTION TO VOTE: DARLENE, SECOND: KEVIN

- d. Discussion/Action selection of day and time of follow up ASCOM Retreat.

\*\*MOTION WAS MADE TO SUSPEND THE RULES AND MOVE THE ITEM TO THE TOP OF THE DISCUSSION.

MOTIN TO DISCUSS: DARLENE, SECOND: CALVIN

THE ITEM WAS DISCUSSED TO CREATE A SUPPLEMENTAL RETREAT FOR THE BOARD TO TAKE PART IN FOR PROFESSIONAL DEVELOPMENT AND TEAM BUILDING. DISCUSSION AMONG THE BOARD RESULTED IN THE POSSIBILITY OF A RETREAT BEING PLANNED ON AN UPCOMING SATURDAY, EITHER THE 17<sup>TH</sup> OR THE 24<sup>TH</sup>. A MOTION TO CONDUCT A DOODLE POLL TO ESTABLISH A DATE AND TIME. PRESTON VOLUNTEERS TO SEND A DOODLE POLL TO THE GROUP.

MOTION TO VOTE: PRESTON, SECOND: DARLENE

OFFICERS	AYE	NAY
PRESIDENT AMY DIAZ	NON VOTING	NON VOTING
VICE PRESIDENT JESSICA SANCHEZ	ABSENT	ABSENT

STUDENT TRUSTEE DARLENE BATEN	X	
SECRETARY CLAIRE ZERBE	ABSENT	ABSENT
TREASURER - VACANT	VACANT	VACANT
DIRECTOR OF STUDENT SERVICES LAURIE PENNISI	X	
DIRECTOR OF STUDENT ACTIVITIES CALVIN CUNNINGHAME	X	
DIRECTOR OF PUBLIC RELATIONS BEATRIZ RITZMANN PECENISKI	X	
DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY SONIA PUERTAS ACOSTA	X	
STATE STUDENT SENATE REPRESENTATIVE PRESTON ROMERO	X	
ESCOM REPRESENTATIVE KEVIN COLGATE	X	

THE MOTION TO CONDUCT A DOODLE POOL TO ESTABLISH A TIME FRAME FOR THE RETREAT WILL BE CONDUCTED. THE LOCATION OF THE RETREAT IS TO BE DETERMINED.

V. Communications from the Floor

- i. This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and total time will not be extended.*

VI. Public Comment

- i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

VII. Adjournment

A MOTION TO ADJOURN WAS MADE BY DARLENE, SECOND BY BEATRIZ  
ADJOURNMENT IS AT 10:39 am

ASCOM Advisor: \_\_\_\_\_ ASCOM President: \_\_\_\_\_