



**Student Services Building, Room 254**  
**College of Marin-Kentfield Campus**  
**835 College Ave, Kentfield, CA 94904**  
**Regular Meeting AGENDA**  
**September 16, 2022**  
**9:30 a.m. – 11:00 a.m.**

- a. Order of Business Call to Order: 9:32am
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT <b>EMMA ROSE NEAL</b>	X	
VICE PRESIDENT <b>LILY BARR</b>	X	
STUDENT TRUSTEE <b>DEVIN MIMS</b> <i>Appointed 8/04/22</i>		Excused: Proxy, Kayla Alizadeh
SECRETARY <b>LESLIE RODAS</b> <i>Appointed 8/04/22</i>	X	
TREASURER <b>JORGE CHAN</b> <i>Appointed 6/08/22</i>	X	
SENATOR – TECHNOLOGY <b>JOSH LAWSON</b> <i>Appointed 6/08/22</i>		Excused: Proxy, Lily Barr
SENATOR - STUDENT ACTIVITIES & SERVICES <b>SAIDY REYES</b>		Excused: Proxy, Jorge Chan
SENATOR - STUDENT ACTIVITIES & SERVICES <b>CHRISTIAN ROYAL</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>LIBBEY DENNY</b> <i>Appointed 6/08/22</i>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>KAYLA ALIZADEH</b> <i>Appointed 6/08/22</i>	X	
STATE STUDENT SENATE REP. <b>TSHIAMO TSHABALALA</b> <i>Appointed 9/2/22</i>	X	
ESCOM REPRESENTATIVE <b>VACANT (NON-VOTING MEMBER)</b>		

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS: Kevin

MEMBERS OF THE GENERAL PUBLIC: Moe, Mamoon

a. Adoption of the Agenda: Christian, Tshiamo

b. Approval of the Minutes: Kayla, Libbey

c. Public Comment

*i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

i. New Business (Actions May Be Taken)

a. Discussion on the Partnership between Psychological Services and ASCOM for Mental Health events. Presentation by Danila Musante, Psychological Services.  
Tshiamo, Christian

Danila: Thanks for having me. You guys are getting a lot of work done on a Friday so I'm inspired. Thanks for having us Anneisa, may or may not join in, if she does I'll give her the floor. I just wanted to introduce myself and touch base about collaboration between psychological services and ASCOM. I may have met some of you in the past, I certainly have met some of you at clubfest and welcome week, thanks for including us in those. I'm a clinical psychologist and one of our mental health counselors at COM. Each year we usually have two trainees completing clinical hours for graduate programs. We have an event coming up that I would like to share with you all, any questions?

Emma: You said you have an event coming up, do you have any emotional material that we can share on our instagram. We also have a finals week event which I feel would work well with psychological services. We can collaborate with you guys on that as well.

Tshiamo: I was actually speaking to christian about this, but for undocumented students day if we can also have the psychological people handing out fliers and be their for support for undocumented students.

Lilly: Undocumented students day is actually coming up, it october 19, so yeah thats a great idea.

Libbey: I love that we have this resource on our campus. I think it's very great, so thank you.

Emma: Is there anything else you would like to say to Danila?

Danila: So in terms of events we would love to be part of your event, however the only problem is that our schedules get booked up so if we can know as early as possible. Did you say the date for that?

Emma: So we've been working in collaboration with tea, and student activity and advocacy, I think tea presented about it in support of our LGBTQIA students and increasing our support around that student population. This is one of our target groups. We also have a weekly QTPie cafe event going on in partnership by our side during community hour. During that time on September 28th we are hosting an event called wellness in words. This is an organization that we have been working with for several years, they run mental health events and programs all across the country and colleges. I can send you guys the stuff to post on instagram. If any of you can come that would be cool too, I don't know if there are any folks in particular who are interested in mental health and want to work together.

Libbey: I can help

Leslie: I can also help

Danila: Maybe we can meet together, may take some time and digging in but their is a lot of potential.

- b. Discussion/action to approve NTE \$5000 from acct.#7300.11 (MCCD Departments) for the 1619 project, PRs to follow. Presentation by Librarians Dave Patterson and Sarah Frye.

Tshiamo, Libbey

Sarah: Dave will actually not be here this morning, but thank you for having us on the agenda. The library is asking us for 5 thousand dollars to pay for 131 copies of the 1619 project. We've already bought over 11 hundred copies of the book, there has been really great demand for it as our entire body, faculty and staff are engaging through this year long festival devoted to anti racism. We are concerned that we will run out of the books this fall. We are proud to announce that 19 instructors are incorporating the books in their classrooms this fall across 29 different classes and we know many more instructors plan to participate in the spring. Emoji is cosponsoring this year's common read but we think they may use their funding to pay for speakers. We thank you for considering this request.

Emma: Does anyone have any questions? Does everyone know what common read is?

Libbey: Yes, what is common reading?

Emma: It's when there is a book that all the english classes would be reading. Does anyone else have any other questions?

Christian, Libbey

10-0-0

Passes

- c. Discussion on College of Marin Demographics. Presentation by Emma Neal, President, Tshiamo, Christian

Emma: So last year I went to the general assembly, this is something that we will do in the spring, its a huge conference type of thing, their training and workshops and voting. Something we talked about at one of the training sessions was sharing the demographics of your school with your leadership board. This can be found in the College of Marin fast facts. This is the most updated information from 2020 to 2021, it gives you the information of all the students. This breaks down race and ethnicity. But the reason I am bringing this up is because for our events we should think of how we are addressing the demographics at College of Marin. What do you guys think we are doing to represent the demographics at College of Marin?

Christian: Well I know Undocumented student day and Dia De Los Muertos are targeting our Hispanic population. Also with constitution day we are going to have the canal alliance in addition to race and ethnicity, so we are targeting those demographics for sure.

Libbey: We also incorporate other demographics with Spanish and English versions of fliers.

Lily: I agree with Christian we collaborate with learning communities, Umoja, Puente at club fest and keeping in contact and constantly collaborating with them is helpful with that

Tshiamo : I was gonna say, also collaboration with the library in the sense of incorporating books for certain demographics. For example the 1619 book.

Christian: To add on to Tshiamo's point the whole flier thing for constitution day that is also something that we have to advertise and we are working with sarah and dave to make sure that people understand that this event connects with the 1619.

Emma: When you brainstorming with your team pull this up, when you're coming up with ideas use this to help guide you as well. Last year we had no events that targeted different communities at College of Marin.

Tshiamo: If we can also include different varieties of foods like tacos or burritos that can change it up.

Emma: Yeah, so for like Dia De Los Muertos would pizza make sense? No, so we want to keep it relevant.

- d. Discussion on Club Fest Debrief Form. Presentation by Emma Neal, President, Lily Barr, VP, and Kayla Alizadeh, Senator of Public Relations and Marketing.

Christian, Libbey

Emma: Thanks to everyone who showed up, every little thing makes a huge difference because there's one less thing that we have to do. First we are going to talk about what went well.

Lily: Some of the things that went well with clubfest, we had a very specific budget breakdown and to-do list that helped us plan. We loaded up the wagons on friday which was very helpful so that we did not have to stress about that on monday. We were also able to use a lot of material in the ASCOM room and the shed so that saved us a lot of money, it was also very helpful to have everyone on the board help with goodie bags are the budget breakdowns and detail, if we didn't would have pushed us back a bit, we loaded up the wagons a day before , we we also able to use maeyerla in the ascom room, it was also very helpful having the board help with goodie bags, everyone on the board helped out at some point which was very great.

Kayla: What could have gone better is having to put up the supplies, if possible we should get the supplies delivered. Also double checking supplies order, and recurring meetings with coleads each week.

Emma: We really like the live band, the corn hole activity, the location, the tents, all goodie bags were distributed they were all nicely decorated, loved the tents, all goodie bags were distribute , we gained lots of followers on instagram, lots of people were coming up to the booth asking what asom was

Lily: We could have had a more efficient way of serving the food and providing more tents for shade.

Kayla : we had 400 people total, four clubs, and 11 departments/learning committees.

Tshiamo: I have a suggestion, maybe ask people ahead of time what food they want.

- e. Discussion/action on September 28<sup>th</sup> Womxn of Color Café office request. Presentation by Tea Perales, ASCOM Advisor.

Christian, Tshiamo

Tea: I was wondering If I can reserve the ASCOM office for the Women of Color Cafe on September 28 during community hour.

Emma:If you have office hours just keep that in mind, is there going to be food?

Tea: cafe and snacks, I'll make sure it gets cleaned up!

Lily, Christian

10-0-0

- f. Discussion/action ASCOM supply order. Presentation by Emma Neal, ASCOM President.

Libbey, Christian

Emma: We ran out of duct tape , and coffee. Are there any other supplies that we need? Maybe we can get laminated name tags.

10-0-0

Passes

- g. Discussion on ASCOM merch. Discussion by Jorge Chan, Treasure.

Jorge, Lily

Tshiamo: We have two designs for the tote bags, we just need your guy's opinions. We are requesting \$500 dollars for 11 tote bags plus beanies.

Emma: You can't request money today, you need to place it on the agenda.

- h. Discussion on the merch pricing. Presentation by Tshiamo Tshabalala, California Community Student Rep.

Libbey ,Christain

- i. Discussion/action to appoint a secondary delegate for the SSCCC. Presentation by Tshiamo Tshabalala, California Community Student Rep.

Libbey, Christian

Tshiamo: Here to discuss a secondary delegate for my position, let me know if anyone would be interested. This happens monthly towards the end of the month. You get a newsletter ahead of time for the meetings.

Sadika: Secondary delegate is for the general assembly, so if you can't vote or got one of the assemblies your secondary delegate votes on your behalf.

Emma: A general assembly during the spring, there is a list of resolutions for community colleges and students vote on that. The secondary delegate votes on behalf of the person.

Emma: Is there anyone who would like to be the secondary delegate.

Lily: I can do it, if anything pops up I'll let you know

Cristian, Lily

10-0-0

### Passes

- j. Discussion on upcoming events. Presentation by ASCOM Board Members.

Libbey, Christian

Libbey: Tea was amazing for printing out 8 by 11 posters, Emma was sweet for helping set up.

Christian: We are going to staples to make pamphlets. Although flyers are going to be delayed we will still be informing students on the event.

Emma: I got a list from sofie for the alumni panel. We've sent in our activities form, going to fill out the budget form, and for food we are going to have sandwiches, it's going to take place in the big AC room.

- k. Discussion on weekly equity video. Presentation by Tea Perales, ASCOM Advisor

Christian, Lily

Tea: This is a weekly equity video. This might be new information on gender pronouns, I wanted to share this clip as a little refresher.

Emma: In my communication class our professor asked us to share our name and pronouns, a lot of people were confused about what pronouns are, that's what I've noticed in my classes.

Tea: Thank you emma , i think it's important to remember that the only way we know which pronouns to use is when they say it, mis gendering someone can impact someone's mental health

Lily: One thing we can practice is using name tags with our pronouns for club fest

Tea: that's great, it normalizes it, it's common to introduce pronouns, I want to encourage folks to model their names and pronouns , and have an impact on other students.

## II. Standing Business (Actions May NOT Be Taken) -

### a. Officer Reports:

#### i. PRESIDENT REPORT:

Emma: this week I did a lot with club fest, I spoke at the scholarship ceremony, took photos and videos, and reached out to alumni panels.

#### ii. VICE PRESIDENT REPORT:

Lily: Working on clubfest, I went to college council, been in contact with clubs, and a reminder ICC meeting will be held after our meeting.

#### STUDENT TRUSTEE REPORT:

Devin: Creating a supplies list, and a report for the board of trustee meeting.

#### iii. SECRETARY REPORT:

Leslie: I met with Emma for the agenda and helped out at clubfest.

- iv. TREASURER REPORT:  
Jorge : helped out at club fest and no Pr's this week.
- v. SENATOR – TECHNOLOGY:  
Josh: keeping track of insta followers, worked on the alumni panel, and helped out at clubfest.
- vi. SENATORS (2) – STUDENT ACTIVITIES & SERVICES:  
Christian: Helped out at clubfest, and worked with the college committee. Saidy: Helped out at clubfest, attended committees, and met with Tshiamo.
- vii. SENATORS (2) - PUBLIC RELATIONS & MARKETING:  
Libbey: I helped out at clubfest, did not go to my office hours, finished the final poster for ASCOM and attended my one on one meeting with Emma.  
Kayla: Finished clubfest, one on one with Emma, debrief from, and trying to figure out the sizes for tents.
- viii. STATE STUDENT SENATE REPRESENTATIVE REPORT:  
Tshiamo: Helped out at club fest, communicated with saidy and jorge, submitted a request to become part of the region for community colleges.  
ESCOM REPRESENTATIVE REPORT:n/a
- ix. ASCOM ADVISORS REPORT:  
Tea: Congrats on clubfest, folks are still talking about it, so many folks participated, special shout out to the leads, thanks for the debrief, this is a great opportunity to model what was on the retreat, thank you for also bringing up the demographics of college of marin, communicating if there is something falling behind we are here to help resolve, consult with us, want to make sure that you are utilizing us, just a reminder if you are tardy the expectation that you communicate that. You're expected to be at the meeting.  
Sadika: Make sure that you are following up with all the items that Tea mentioned, I met with ESCOM leadership. They want to collaborate with y'all, they have a wealth of experience, they will come to future meetings, want to give you all a heads up.
- x. Committee Reports:(Motion to skip due to time)  
Christian , Libbey - PASSES 10-0-0
- i. COLLEGE COUNCIL REPORT:
- ii. GOVERNANCE REVIEW COUNCIL:
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE:
- iv. EDUCATIONAL PLANNING COMMITTEE:
- v. FACILITIES PLANNING COMMITTEE:
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:
- vii. PROFESSIONAL LEARNING COMMITTEE:
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:
- ix. TECHNOLOGY PLANNING COMMITTEE:
- x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE:
- xi. COMMUNITY HOUR COMMITTEE:

IV. Communications from the Floor  
Libbey, Christian

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

I. Public Comment

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*Kevin: To sadika's point, I'm a long time member of ascom, I have a high interest in ascom, we are gonna start engaging systematically.*

II. Adjournment: 11:05am

Christain, Libbey



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**ASCOM President**



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**ASCOM Advisor**