

ASSOCIATED STUDENTS OF THE COLLEGE OF MARIN-MINUTES



**COLLEGE OF MARIN
ASSOCIATED
STUDENTS**

**Student Services Building, Room 241
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting Minutes
May 7, 2018**

I. Order of Business

a. Call to Order

Meeting called to order at 3:06 pm

b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT ISMAIL AZAM	X	
VICE PRESIDENT MERCEDES SOSA CORDERO	X	
STUDENT TRUSTEE AMY DIAZ	X	
SECRETARY CLAIRE ZERBE		X (EXCUSED – Proxy to)
TREASURER DIANA PATRICIA MOSQUERA	X	
DIRECTOR OF STUDENT SERVICES JANELLE LA CHAUX	X (Tardy, 3:18 pm)	X
DIRECTOR OF STUDENT ACTIVITIES KAHLIL GRAY	X	
DIRECTOR OF PUBLIC RELATIONS LIAM CAMPBELL	X	

DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY AUBREY DOUGHERTY	X	
STATE STUDENT SENATE REPRESENTATIVE LAURIE PENNISI		X (Proxy to Amy)
ESCOM REPRESENTATIVE KEVIN COLGATE		X (EXCUSED - Proxy to Diana)

ASCOM ADVISOR: SADIKA SULAIMAN HARA

AUXILIARY MEMBERS: HELLEN SIGARAN

MEMBERS OF THE GENERAL PUBLIC: CHRIS YANG, ANDREA THACH, GARNET CHANEY, JADON SEITZ, JOSEF REIN, PAULA SULLIVAN, SEAN BREVIG, KAI KONISHI-GRAY, FITRY RAHMADIANTY

c. Adoption of the Agenda

Motion to add agenda item: Discussion/Action to approve NTE \$100 for Student Council Stole.

Motion to add: Amy

Motion to adopt: Amy

d. Approval of the Minutes

Motion to approve Minutes for 4-23-18 and 4-30-18: Mercedes

e. Public Comment

i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)

Brandon says that he started a new club. He will be having someone coming to speak from Vallejo and will try to get refreshments for that. He encourages people to attend and will not need funding.

I. New Business (Actions May Be Taken)

a. Discuss and finalize finals giveaway dates and times.

Motion to discuss: Mercedes

Amy will be getting the scantrons, blue/green books from Staples or the bookstore hopefully tomorrow. Finals Giveaway will be held on Monday, May 21 and Wednesday May 23. It'll be from 9 am – 11 am. Liam is working on the posters. It will be located in front of the Resource Centers. She wasn't able to get donations from Noahs Bagels. Ish suggests going to Noahs Bagels and Peets Coffee from Bon Air Center. Ish mentioned that we usually have Finals Giveaway on back-to-back dates and wants to know if there's a possibility if we can have the event on Monday/Tuesday. Amy says that she has work on Tuesday and cannot do it. Laurie was going to be a lead for the event but has not followed up yet. Amy would need volunteers from 9 am – 11 am on Tuesday. Liam can help from 11 am – 12 pm. Aubrey says she can do 9 am – 11 am. Ish can help from 10 am – 12 pm.

New dates of Finals Giveaway: Monday, May 21 and Tuesday, May 22 both from 9 am to 12 pm.

Ish suggests to Amy that she should send an email to board members.

- b. Discuss cleanup of ASCOM room, supplies and computers.

Motion to discuss: Mercedes

As the new board transitions off, the board room needs to be cleaned up. Any items belonging to current board members must be taken home. Ish wants to remind people that this is a business room and study room. If you see somebody with headphones on and studying, please be respectful as to what they're doing at the moment. For guests: when you're not in here without a board member, you cannot be here.

Amy suggests setting up a date to clean up the room. The board agrees to help clean up the ASCOM board room Friday, May 18th. Please also take home food in the fridge by that date.

- c. Discussion/Action to reimburse MCCD for copying charges March 2018 (elections, art day, gun control walkout, reader board, calm jam poster) \$117.77, pr#11389, acct#5820.01.
Motion to approve: Mercedes

Motion passes unanimously.

- d. Discussion/Action to approve NTE \$500.00 for ASCOM Office supplies, Staples, pr#11390, acct#4500.01. Motion to approve: Mercedes

Motion passes unanimously.

- e. Discussion about replacing wooden benches on campus.

Motion to discuss: Amy

Sean is here to discuss the wooden benches on campus. Several of Sean's friends who are disabled are complaining about the wooden benches in the PE building. The wooden benches are giving people splinters since the benches are cracking. Sean is wondering how the benches could be replaced, and if they could be replaced with something like concrete. Plastic benches would also work.

Ish says that ASCOM cannot fund these types of things, but that as the ASCOM board, we have a voice on campus. He will mention Sean's concerns to Jonathan Eldridge, the Vice President of the school.

Sadika says that Sean's concerns were heard. Jesse said that they will be refinishing/smoothing all the benches until they can figure out a more permanent solution. They will be working on that this summer.

- f. Discussion/Action to fund free printing during finals week in the library (5/21-25/18) NTE \$500, BT from acct#5820.01, into 7300.11, then into Library MCCD FOAP#12777-36200-88900-000000. Pr#11412.

Motion to Discuss: Mercedes

Ish put this agenda item on because this one of the free services they had for students at Berkeley City College. Ish thinks that it would be helpful if students had free printing. This is only a suggestion but he saw how much this helped students. Liam is asking if it'll take \$500. Ish mentions that printing is only \$0.10, which would print out 5,000 pages. Ish can make a flyer and contact Nicole Cruz so that she can publicize it to the campus. BCC had this only for finals week.

Amy wants to ask how this will work, since every student has an electronic wallet. She wants to know how this will be connected to the student's account. Diana suggests talking to the Library as to how students could print papers for free. Amy feels like ASCOM needs more information to know how to approach this. Diana suggests asking EOPS about how they do it, because they use a separate account.

Ish knows that it's possible but he has to talk to the Librarians. It's possible because BCC also uses GoPrint. Sadika doesn't know the details, but she thinks that it's possible to arrange things to work. Ish says that before we vote on it, he wants to ask if \$500 is a good amount for student. This would only be 5,000 pages for black/white. Motion to vote: Amy

Motion passes unanimously.

- g. Discussion/Action to approve NTE \$230.00, acct#4500.04, pr#11406, Mt. Mikes, for MakerSpace at College of Marin and feedback from student government. It's a promotional event that will be held on Thursday, May 17th from 1 – 2 pm in the cafeteria.

Motion to Discuss: Janelle

MakersSpace has been funded and approved at Indian Valley Campus. It's a space with a lot of resources like 3D printers, laser cutters, printers, for anyone who's a student at COM. Jadon Seitz is working with Jim Cordeiro on this project. Jim was supposed to come today but was unable to make it. He wants feedback from the board to know what could be improved. Jim wants to grow this opportunity and have students receive an entrepreneurial certificate.

The promotional event will be held Thursday, May 17th from 1-2 pm in the cafeteria. Pizza will be provided.

The MakersSpace will be implemented within two years where the Miwok Center will be.

Motion to vote: Amy

Motion passes unanimously.

- h. Discussion/Action of Snapchat filter

Motion to Discuss: Mercedes

ASCOM lost the Snapchat filter. The files should still be on the computer. Chris says that the snapchat filter should still be on there.

- i. Discussion/Action to approve NTE \$100 for Student Council Stole's. pr#11402, acct#-4500.04, vendor to follow.

Motion to Discuss: Janelle

The Student Council Stole is a garment that goes on top of one's commencement gown. They cost \$13 per stole. One side might say ASCOM and the other side will say College of Marin. It'll be something nice for graduating board members.

Motion to vote: Amy

Motion passes unanimously.

II. Standing Business (Actions May Be Taken)

a. Officer Reports:

- i. PRESIDENT REPORT: There will be a LinkedIn Workshop tomorrow from 11 am to 1 pm at the Transfer and Career Center. LinkedIn is a great way to build your professional profile. There will be a guest from Microsoft coming to talk about it. There will be food, cookies, and coffee. Ish also invited Chris here today, and he's happy that Chris was able to be here today. Success Saturday was on Saturday, and it was a very successful event.

- ii. VICE PRESIDENT REPORT: Mercedes had her last ICC meeting last week.

- iii. STUDENT TRUSTEE REPORT: Amy held an event called How to Maximize Transfer Odds for Thursday, May 10th. It will be a student panel with students talking about how to successfully transfer. Amy needs student speakers. Success Saturday was a great event. There were also a lot of parents and students engaged in the event. The last board of trustees is on May 13th at 6:30 pm. Amy also attended the AGS Year-End Dinner.

- iv. SECRETARY REPORT: No report.

- v. TREASURER REPORT: Only five people applied to the financial aid scholarship. The financial aid scholarship will be extended until this Friday, so please spread the word about this event. A lot of students also didn't get their letters of recommendation on time. Diana went to the Year End dinner and received her Lifetime Membership for AGS. Diana went to UC Berkeley this weekend for bridges Transfer Weekend, they help underrepresented students to get into any

UC. They offer different programs. Diana brought a lot of flyers since she knows that a lot of students will be here next year, she suggests taking a trip to UC Berkeley's Transfer Center.

vi. DIRECTOR OF STUDENT SERVICES REPORT: Janelle just learned about the Bolinas Marine Lab in her Measure B Committee.

vii. DIRECTOR OF STUDENT ACTIVITIES REPORT: The ASCOM jackets should be here by next Tuesday.

viii. DIRECTOR OF PUBLIC RELATIONS REPORT: Liam wants to welcome the upcoming board and is happy they came to the meeting.

ix. DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY REPORT: No report.

x. STATE STUDENT SENATE REPRESENTATIVE REPORT: No report.

xi. ESCOM REPRESENTATIVE REPORT: No report.

xii. ASCOM ADVISOR REPORT: SADIKA – Vickie and Sadika want to give the board a token of thanks. Sadika is thrilled to work with the new board as well.

xiii. ASCOM ADVISOR REPORT:

i. COLLEGE COUNCIL REPORT:

ii. PLANNING AND RESOURCE ALLOCATION COMMITTEE

iii. EDUCATIONAL PLANNING COMMITTEE

iv. FACILITIES PLANNING COMMITTEE

v. INSTRUCTIONAL EQUIPMENT COMMITTEE

vi. PROFESSIONAL DEVELOPMENT COMMITTEE

vii. STUDENT ACCESS AND SUCCESS COMMITTEE

viii. TECHNOLOGY PLANNING COMMITTEE

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and total time will not be extended.*

I. Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however,*

for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)

Brandon will be having a mentor coming from Vallejo tomorrow to see if he can speak here. He will need funding.

Sean's friends from the SAS want accessible water bottle fountains in the PE building. People buy water bottles from Woodlands and would rather bring water bottles from home.

II. Adjournment Motion to adjourn: Kahlil 4:36pm

ASCOM President _____ ASCOM Advisors _____