

ASSOCIATED STUDENTS OF THE COLLEGE OF MARIN-MINUTES



**Student Services Building, Room 241
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting Meeting
March 26, 2018**

I. Order of Business

a. Call to Order

3:10 pm

b. Roll Call

| OFFICERS | PRESENT | ABSENT |
|---|---------|-----------|
| PRESIDENT ISMAIL AZAM | X | |
| VICE PRESIDENT MERCEDES SOSA CORDERO | X | |
| STUDENT TRUSTEE AMY DIAZ | X | |
| SECRETARY CLAIRE ZERBE | | X EXCUSED |
| TREASURER DIANA PATRICIA MOSQUERA | | X EXCUSED |
| DIRECTOR OF STUDENT SERVICES JANELLE LA CHAUX | X | |
| DIRECTOR OF STUDENT ACTIVITIES KAHLIL GRAY | X | |
| DIRECTOR OF PUBLIC RELATIONS LIAM CAMPBELL | X | |

| | | |
|---|---|----------------|
| DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY AUBREY DOUGHERTY | X | |
| STATE STUDENT SENATE REPRESENTATIVE LAURIE PENNISI | | X PROXY TO AMY |
| ESCOM REPRESENTATIVE KEVIN COLGATE | X | |

ASCOM ADVISOR: SADIKA SULAIMAN HARA

AUXILIARY MEMBERS: HELLEN SIGARAN

MEMBERS OF THE GENERAL PUBLIC:

c. Adoption of the Agenda

Motion to adopt: Mercedes

d. Approval of the Minutes

Motion to approve: Mercedes

e. Public Comment

i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)

II. New Business (Actions May Be Taken)

a. Discussion on jackets for ASCOM members.

Motion to discuss: Aubrey

Janelle got a catalog with a lot of different options to choose from. We can have embroidery on any of the jackets we want. Janelle will be leaving the catalog so that we can discuss this next Monday. We will be getting a 20% discount.

Ish recommends that Janelle goes out and picks two or three different jackets and see how much it'll cost for 13 members. If the entire board picks out a different jacket, that'll make things too complicated. Amy suggests asking Sadika if she wants anything for next year's board to start their new semester. Kevin recalls Sadika saying that she won't want to go over a certain budget.

Ish suggests to Janelle about talking with Sadika what the budget limit is and what three styles fit that budget criteria. Bring: jacket styles, budget, individual prices, and entire price. Also consider maybe buying it in bulk for next year's board.

Kevin suggests looking into other companies who sell embroidered jackets, since this is a local brand which is definitely more expensive than other options. Janelle knows other people who we could work with as well.

- b. Discussion/Action of event for students with doctor coming to campus to discuss sickle cell anemia.

Motion to discuss: Janelle

This event will be on Thursday, April 26. She found a doctor who is willing to come speak about sickle cell anemia and UMOJA may also participate in the event.

Janelle is also trying to get a blood drive to come in that day, and perhaps even a test for sickle cell anemia. The doctors are willing to come speak for free (in exchange for one of Janelle's paintings!) since she knows them well.

- c. Discussion/Action to fund NTE \$200 for ASCOM social hike with sandwiches and refreshments on March 30th.

Motion to discuss: Amy

Social Hike event is on Friday, March 30th. We're going to the Mt. Tam Cataract Falls. Rosanna Pagani, a teacher, agreed to go on the hike but she wants to go home directly after the hike. She may leave a little early as well. Amy was unable to find other staff members who could attend the event.

Currently, no one has officially signed up but some board members are bringing friends. Kevin suggests perhaps postponing it if no one agrees. According to Vickie, Sadika said that the hike can still go on and that she will be on contact if anything happens.

Liam says that if we really cannot find a teacher, we could hand out liability forms. Vickie says that students have to sign a field trip liability form either way.

The sandwiches and beverages will be coming from World Wrapps. They can give us 1 wrap for \$8.00. Amy will likely buy water from Smart & Final since it's cheaper. This will likely fund 20 or 18 wraps and a water. However, since no one has confirmed, it's hard to estimate how many people are coming. Liam suggests checking in with friends to see how many people are coming

Motion to Amend the item to Discussion/Action to fund NTE \$300 for ASCOM social hike with sandwiches and refreshments on March 30th: Amy

Motion to Approve: Amy

Motion passes unanimously.

- d. Discussion/Action to amend 2-12-18 minutes item c to include reimburse Sadika's CalCard \$703.00 PR#11354, acct#4500.04 for Ping's for ClubFest.

Motion to approve: Janelle

Motion passes unanimously.

- e. Discussion/Action to approve BT of \$1,500.00 from acct#6400, new equipment, into acct#7200.99 intrafund transfer to clubs, this is to cover the already approved BT to AGS of \$5,000.00; there is only 4,050 remaining.

Motion to approve: Mercedes

Motion passes unanimously.

- f. Discussion/Action to approve \$200.00 for office supplies, ink, water filter, etc. acct#4500.01, Staples, pr#11352.

Motion to approve: Liam

Motion passes unanimously.

- g. Discussion/Action to approve \$48.11 for volunteers that worked Saturday 3-3-18 for Tax Aid. Reimburse MCCC, used Sadika's Calcard, pr#11353, acct#4500.04.

Motion to discuss: Amy

Amy wants to know what the money is. Kevin says that it's likely food for the volunteers.

Motion to approve: Mercedes

Motion passes unanimously.

- h. Discussion/Action to fund \$500 for BahnMiZon food truck on April 23rd, 2018 in collaboration with Earth Day.

Motion to discuss: Janelle

Ish says that instead of food, we're going to pay Bahn Mi Zon \$500.00 in hopes that they're going to lower the price, not just give away the food. The sandwiches are usually \$8 and this could lower the sandwiches to \$5. Amy asks if we could give that money to buy \$500 worth of free sandwiches. Ish will be talking to them on Thursday and he will get back to us on that.

Amy says that if we give them \$500, and the students only buy \$300, then we are not seeing the revenue of the \$500 worth. Liam says that it's our first time, it's worth a shot to see how this goes. Aubrey knows a girl who is making the poster for Earth Day and she will be promoting the food truck.

Aubrey agrees with Liam that we usually have a lot of leftover food anyways. Liam thinks that it's worth it, since it'll be a good investment in data (if anything).

Amy wants to make sure that we can see the results after the event.

Janelle says that it'd be good to see whether they'll lower prices either way.

Motion to vote: Amy

9-0-1 Motion passes.

- i. Discussion/Action to fund \$1,430.00 to fund a charter bus to UC Davis on April 20, 2018.

Luz, a COM counselor and coordinator at the Puente Program, is here to talk about the charter bus. They take students every Fall/Spring to universities. This Spring, they will be visiting Dominican University and UC Davis (on 4/20). UCD has extended their partnership with the Puente Program with community colleges in California. They are hosting Puente Day, which invites all Puente members to Davis to attend admissions presentations, campus tours, along with other different elements. Students will also be able to sit in students' classes with someone who has the same major for a more intimate experiences. They will be taking a 47 student passenger bus, the same company that they've used before and past experiences have been very good. Luz has 31 students, and the smaller bus has 28 students (which doesn't fit everyone). She will be extending it to former Puente students to fill up the rest of the seats.

Luz is asking for funding for the charter bus. Davis will be hosting students from 9:30 am – 3:00 pm, lunch included. Puente has already budgeted for snacks since it'll be a long day.

Kevin is asking why this trip isn't open to all students. Luz says that it's because this is a field trip part of the Puente counseling class. Since there are 47 seats on the bus, she has opened up to all of the Puente cohorts, 200 other students, to fill in those last spots. Obviously, if there are spots still open beyond those, Luz is willing to offer the seat to anyone who wants to come. The event itself is not a general visit, since Puente Day is targeted towards Puente members, so a student may feel out of place.

Kevin suggests putting this in the budget since it's something that happens every semester.

Vickie says that we have \$5000 in the Department Funding account. We will need another item to transfer the proper amount of money.

Motion to vote: Mercedes

Motion passes unanimously.

III. Standing Business (Actions May Be Taken)

- a. Officer Reports:

- i. PRESIDENT REPORT: Ish is back on track. The gun violence protest was very successful and got news coverage. Special thanks to Josef Rein and Liam Campbell for their help with photos/posters. ASCOM board member slides are up on the TVs in the cafeteria now. We have new computers in the office, thanks to IT. Ish put up the events on the white board, email, and Liam will be making a poster. There are 4 more events (+ Janelle's new event). Jared Huffman's event already happened, there were about 500 people there from various parts of Marin County. ASCOM elections update: Liam is running for President.

- ii. VICE PRESIDENT REPORT: No report.

- iii. STUDENT TRUSTEE REPORT: On April 2, Amy is going to the Educational Planning Committee and will bring back information on covered topics. On April 20, we will be going to the campus tour to help Puente. She is also collaborating with the English Program "Designing your own destiny." Social Hike is this Friday. John Sutherland came back from his Sabbatical and gave a presentation at the Board of Trustees. He took French classes and went to another country, it helped him understand student's struggles with language. He wants students to be perfect in

English since the United States is English dominant, which created some tension between the Board of Trustees. There are two more board of trustee meetings left in the Spring semester.

iv. SECRETARY REPORT: No report.

v. TREASURER REPORT:

vi. DIRECTOR OF STUDENT SERVICES REPORT: Janelle will be out of state during certain dates in April. Janelle has a meeting tomorrow at the committee for rebuilding the Miwok Center. Janelle also passed out a couple of donation papers to businesses around San Rafael for future events. Janelle will also be putting some free food in the ASCOM fridge since she gets a lot of free food from her boyfriend.

vii. DIRECTOR OF STUDENT ACTIVITIES REPORT: No report.

viii. DIRECTOR OF PUBLIC RELATIONS REPORT: Liam is campaigning for President. Over the break, he made posters downstairs in the ASCOM display board. Liam is also a lead for Earth Day, so he can do a huge advertising campaign.

ix. DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY REPORT: No report.

x. STATE STUDENT SENATE REPRESENTATIVE REPORT: No report.

xi. ESCOM REPRESENTATIVE REPORT: No report.

xii. ASCOM ADVISOR REPORT:

xiii. ASCOM ADVISOR REPORT:

xiii. COLLEGE COUNCIL REPORT:

xiv. PLANNING AND RESOURCE ALLOCATION COMMITTEE

xv. EDUCATIONAL PLANNING COMMITTEE

xvi. FACILITIES PLANNING COMMITTEE

xvii. INSTRUCTIONAL EQUIPMENT COMMITTEE

xviii. PROFESSIONAL DEVELOPMENT COMMITTEE

xix. STUDENT ACCESS AND SUCCESS COMMITTEE

xx. TECHNOLOGY PLANNING COMMITTEE

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and total time will not be extended.*

We were able to draft 75 letters to Congress, in addition to 65 letters from the DACA protest. Ish handed the letters to Congressman Huffman at the Town Hall event.

V. Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

VI. Adjournment

Motion to adjourn: Mercedes

ASCOM President _____ ASCOM Advisor _____