

ASSOCIATED STUDENTS OF THE COLLEGE OF MARIN-Minutes



**Student Services Building, Room 241
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting Minutes
October 27, 2017**

I. Order of Business

a. Call to Order

Meeting called to order at 9:15 am.

b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT ISMAIL AZAM	X	
VICE PRESIDENT MERCEDES SOSA CORDERO	X	
STUDENT TRUSTEE AMY DIAZ	X	
SECRETARY ROSA MENJIVAR		Excused X (proxy to Diana, then Mercedes)
TREASURER DIANA PATRICIA MOSQUERA	X (proxy to Kevin)	
DIRECTOR OF STUDENT SERVICES JANELLE LA CHAUX	X (Tardy, 9:30am)	
DIRECTOR OF STUDENT ACTIVITIES KAHLIL GRAY	X	
DIRECTOR OF PUBLIC RELATIONS ALEXANDER VASSILIOU		X
DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY AUBREY DOUGHERTY	X (Tardy 9:41 am)	

STATE STUDENT SEN- ATE REPRESENTATIVE LAURIE PENNISI	X (Proxy to Amy)	
ESCOM REPRESENTA- TIVE KEVIN COLGATE	x	

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND CHRIS YANG

AUXILIARY MEMBERS: Rhina Servin, Marc Peterson

MEMBERS OF THE GENERAL PUBLIC: Giulio Chiappolini

c. Adoption of the Agenda

Diana motions. Amy seconds.

d. Approval of the Minutes

Amy asks if there were no officer reports last week. Ish explains that he sent an email out and only 3 people replied.

Amy motions. Diana seconds.

e. Public Comment

i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)

II. New Business (Actions May Be Taken)

a. Discussion/Action to approve NTE \$250.00 for office supplies, Staples Advantage., Photography paper, toaster, ink etc. acct#4500.01, pr#11265.

Amy motions for discussion. Diana seconds.

Kahlil motions to vote. Amy seconds. Roll call. Passes 7-0.

The board unanimously approves NTE \$250.00 for office supplies, Staples Advantage., Photography paper, toaster, ink etc. acct#4500.01, pr#11265.

b. Discussion/Action to approve NTE \$3100.00 for the IVC Harvest Day Luncheon, on November 15th, 2017. 4500.04. pr's to follow.

Diana motions. Kahlil seconds.

Ish states that this event happens every year and is very successful. SAA usually runs the program but asks for ASCOM's support (by showing up, distributing the food, etc). Amy asks if they are getting the food from the cafeteria, Laurie says yes.

Vickie says that there's no need to make flyers. Susie caters it, so SAA does all the behind-the-scenes work but would appreciate any volunteers to set up – as many as possible. Laurie says that a huge part of it is the Food Bank, people come and donate goods. There's a lot of people.

Amy says it could be nice to socialize as the board.

Wednesday Nov 15, from 12pm-1:30pm or whenever the food runs out. IVC Campus, Building 5 Rooms 188 & 189. If the kids come, then it'll come at 11:30. So we need people to set food up earlier than that, decorate, etc.

Amy says that she wants to improve vegan or vegetarian options, besides just providing turkey. Laurie says that Suzy makes a vegetarian lasagna, but they can talk further who are vegan.

Kevin asks about the logistics. He asks if people can be there at 10:00 am or so. He says it's an incredibly successful event. Laurie says that if you can't make it earlier, then clean-up is also good.

Diana gives us a budget review for the entire year. For events, we have \$8455.00.

Amy motions to roll call. Diana seconds.

Motion passes 8-0.

Diana leaves at 9:32 pm.

The board unanimously approves NTE \$3100.00 for the IVC Harvest Day Luncheon, on November 15th, 2017. 4500.04. pr's to follow.

c. Discussion of ASCOM meetings in the future due to Holidays/General Assembly and reminder of proxy's

Amy motions to discuss. Janelle seconds.

Ish says that we won't have a meeting on Veteran's Day (11/10). Also, General Assembly means that there will only be 5 members (11/17). We were also going to assign proxies on that day. Sadika was hoping that Amy would run the meeting, but if she goes then we wouldn't have proxy for that day.

Vickie says she doesn't know the details, but that she'll email Sadika.

Amy asks how much money we approved last time, Vickie says that it was about \$3000.00.

Ish says that Mercedes and Diana were going to share a room, Laurie has her own room, Sadika has her own room. We would have to book another room.

Ish looked at the minutes and sees that we approved NTE \$3500.00 for GA. Vickie will email Sadika and ask her if there can be two more attendees.

Amy asks if we should have the meeting the day before or on the following Monday. The board agrees to do a call-in on November 10th, when the campus is closed. Ish thinks that we should leave it off for that day, since we wouldn't have meetings during Winter Break either. Ish asks who wants to have the meeting that day, 3 people raised their hands. Amy asks if we can do it November 9th at 4 pm. Ish will email everyone.

Mercedes suggests that we should have it November 16th since we just agreed on Thursday. Everyone agrees. It will be held at 4 pm.

Season of Giving will be moved, since it's not a good idea to have two huge events back to back.

Ish also mentions that we won't have a meeting on November 24th. We won't reschedule that meeting. Ish asks if anyone wants to hold a meeting December 15th. No one wants to, so our last meeting will be held on December 8th.

d. Discussion of the use of ASCOM TV's in the cafeteria

Amy motions to discuss.

Ish says that most people responded to option 1, 3, and 5.

For option 5: Laurie, Mercedes, Janelle, Rosa, Ish

For option 3: Aubrey, Amy, Kahlil

For option 1: Kevin

Kevin thinks that 5 is the winning vote.

Aubrey asks if one TV can have the news on, while the other one is dedicated to slides.

Ish will ask Diana and Alex what they're vote is, and he'll get back to us soon.

Ish says that it took 4 weeks to get this response, and would like people to reply their emails. Kevin suggests that there should be deadlines to vote. If a board member decides not to vote, then their vote will not count.

e. Discussion of event leads and responsibilities

Mercedes motions to discuss.

Ish says that he sent an email last week regarding ASCOM events but he is handing out a hard copy of it. Now, no one will have an excuse for not knowing who is taking the lead.

Kahlil says that Halloween, he didn't want to take lead. Ish says that he needs to follow-up on anyone taking responsibility and that as the Director of Student Activities, he over-watches the activities on campus and is responsible.

Ish says that on the back page, he wrote what exactly everyone needs to do when planning for a event.

Amy will come up for a different day for Season of Giving. Kahlil thinks that Season of Giving should still be on the same date that is listed. Kevin says that there's a big commitment for Harvest Day and that people are there for 4-6 hours. Amy says that she wouldn't be able to put last minute things together for Season of Giving, it would not work out.

Kevin also mentions that next week is November and we would only have two weeks. Kahlil also says that we already came up with that event, but it's unfortunate. Kevin says that it bridges Thanksgiving and Winter Solstice. Amy says that she will send an agenda item to Rosa about Season of Giving for next week.

Vickie wants to stress the fact that filling out the Activities Form is crucial. The Activities Form gets the whole campus involved, from Campus Police, music, chairs, tables, garbage cans, etc. Also, you can't promote events until that form is signed.

Janelle asks if she can change the dates on some of them, in regards to next semester.

f. Discussion of ACLU Event

Mercedes motions to discuss.

Ish says that ACLU is Americans Civil Liberties Union who are constitutional watchdogs. They hold events and make political actions towards things that they strongly believe in.

Ish says that he held an event with ACLU last year, and that 200 people showed up to the event (no students attended.) They give you exact guidelines for what to do for the event. Ish made an event about how you can be an activist in your local community to adopt 10 different bylaws that keep a citizen in a city safe (DACA, ICE).

Ish says that an administrator, Connie, asked if we wanted to hold an event. She's interested but cannot personally hold it, she would need the help of a club or ASCOM. Ish is okay with supporting it but can't lead it. Connie's options were: Let People Vote, Dream Act Support, Standing Up to Hate Crimes and Everyday Bigotry. Amy doesn't know much about them, but she wants to lead the event. February seems to be a good time.

g. Discussion of Halloween update and times people are free to help.

Kahlil motions to discuss.

Ish wants to say: Sadika had a concern about pumpkin carving and the mess, so we need a system where we won't create a new mess. If we don't want to pumpkin carve, then we could also draw on the pumpkins. Amy says that pumpkin carving last year was difficult because they had to use plastic knives.

Kevin was wondering if there's a way to get Microsoft closer to the cafeteria, so that more people can see it.

Ish says that Microsoft needs: outlets, not a lot of sunset, and a 10x10 space. Also, people 13 years or under cannot use a VR. They want to meet a Monday to look at the space.

Janelle got a certificate donation from the Melting Pot.

Mercedes updates the board on which clubs have responded.

As for purchasing the items, it will have to ??

Standing Business (Actions May Be Taken)

a. Officer Reports:

i. PRESIDENT REPORT: United We Dream conference was cancelled, but they will send us a follow-up. He also got some shirts from other community colleges, so if it fits you feel free to take them. Ish learned a lot at the conference and will give a report next week. Ish has been talking to a lot of professors and staff on campus based on the projects we discussed in the beginning of the year. Next week, he will come with a larger report. Ish is working with AHO on a law enforcement __. Amy and Ish had a photoshoot to be in the schedule. Ish will be sending out a survey soon, specifically for voting board members. Respond when you get a chance.

ii. VICE PRESIDENT REPORT: Poster boards have arrived, so if you are part of a club feel free to take one home and decorate it.

iii. STUDENT TRUSTEE REPORT:

iv. SECRETARY REPORT:

v. TREASURER REPORT:

vi. DIRECTOR OF STUDENT SERVICES REPORT: Janelle got a donation from Melting Pot. She will also pass out more donation letters to see what she can get. She will ask Woodlands about the pumpkins. She will also get prices for face-painting materials. Janelle will also get a list Board of Commerce in Marin to get them involved with the campus. She also won't be here next week due to an Umoja event.

vii. DIRECTOR OF STUDENT ACTIVITIES REPORT: Trying to get donations for Halloween. Ideally, it'd be great to get the dates set in stone to get the event forms taken care of ahead of time. Waiting on the Snapchat filter to come along. Went to the largest environmental convention in the world last weekend, which was an amazing experience.

viii. DIRECTOR OF PUBLIC RELATIONS REPORT:

ix. DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY REPORT: Went to the Feminist Panel, which was one of the best events that have happened on campus. She also took a lot of pictures. She also went to the Bi-oneers event.

x. STATE STUDENT SENATE REPRESENTATIVE REPORT:

xi. ESCOM REPRESENTATIVE REPORT: Kevin will be out for travel next Monday. He will be giving his proxy to Amy. Veteran's Day is coming up, and on November 11th, one of the COM Veterans will participate in a wreath ceremony along with ESCOM.

b. Committee Reports:

i. COLLEGE COUNCIL REPORT:

ii. PLANNING AND RESOURCE ALLOCATION COMMITTEE

iii. EDUCATIONAL PLANNING COMMITTEE

iv. FACILITIES PLANNING COMMITTEE

v. INSTRUCTIONAL EQUIPMENT COMMITTEE

vi. PROFESSIONAL DEVELOPMENT COMMITTEE

vii. STUDENT ACCESS AND SUCCESS COMMITTEE

viii. TECHNOLOGY PLANNING COMMITTEE

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and total time will not be extended.*
- b. Aubrey says that everyone should wear a costume for Halloween. Also she suggests that it would be a good idea to send the agenda from last year as well to compare.

V. Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*
- b. Giulio believes that there should be food labels in the cafeteria for students with dietary restrictions. They only have it for the peanut-tofu dishes.

VI. Adjournment

Mercedes motions to adjourn. Meeting adjourned at 11:19am.

ASCOM President x _____ ASCOM Advisor x _____