

ASSOCIATED STUDENTS OF THE COLLEGE OF MARIN-Minutes



Student Services Building, Room 241
 College of Marin-Kentfield Campus
 835 College Ave, Kentfield, CA 94904
 Regular Meeting Agenda
 January 22, 2018

I. Order of Business

a. Call to Order

Call meeting to order at 3:09

b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT ISMAIL AZAM	X	
VICE PRESIDENT MERCEDES SOSA CORDERO	X	
STUDENT TRUSTEE AMY DIAZ	X	
SECRETARY RHINA SERVIN	X	X(Proxy to Laurie)
TREASURER DIANA PATRICIA MOSQUERA		X (Proxy to Amy)
DIRECTOR OF STUDENT SERVICES JANELLE LA CHAUX		X(Proxy to Aubrey)
DIRECTOR OF STUDENT ACTIVITIES KAHLIL GRAY		X(Proxy to Mercedes)
DIRECTOR OF PUBLIC RELATIONS LIAM CAMPBELL		
DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY AUBREY DOUGHERTY	X	

STATE STUDENT SEN- ATE REPRESENTATIVE LAURIE PENNISI		X(Proxy to Rhina)
ESCOM REPRESENTA- TIVE KEVIN COLGATE		

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND CHRIS YANG

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC: Lyra Lambert

c. Adoption of the Agenda: Mercedes

d. Approval of the Minutes:

Motion to approve of the minutes

e. Public Comment

i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)

II. New Business (Actions May Be Taken)

a. Discussion/Action to amend 12-8-17 Minutes, action E, to include: approve funding \$100.00 from acct# 7200.99 into the new Honor Society Club, account to be assigned by Fiscal Services, PR not required.

Motion to amend: Aubrey Second, Liam

The board unanimously approved, item passed.

Motion to amend, second Liam, the board unanimously approved, item passed for the new Honor Society Club in the amount of \$100 from acct. #7200.99 item

b. Discussion/Action to amend 12-8-17 Minutes, action F, to include: approve funding \$4,000.00 from acct#7200.99 into Model UN Club acct#9575.72, PR not required.

Motion to Discuss: Mercedes

The board unanimously approved, item passed.

c. Discussion/Action to fund the Tutoring and Learning Center, 2017-2018 Fiscal Year, \$5,000.00. The funding proposal will be available during the meeting. Intrafund Transfer to MCCD Department, from acct#7300.11 into FOAP 11100-26601-45000-493009, pr#11322.

Motion Discus: Mercedes Second Kevin

Mercedes and Chris are checking the budget to see if it's possible to fund this request from the tutoring learning center, Kevin suggested to only fund half, up to \$1,450.00, for food and supply. Board members want to have further clarification regarding for what kind of supply are needed for tutoring. Chris is contacting Oksana to get more detail information regarding this proposal request.

Motion to discuss: Amy Second, by Liam. Aubrey informed Oksana that ASCOM do not pay salary, Oksana mentioned that the salary is not paid by the students contribution, Amy questioned the funds for food and supply. Mercedes asked about which semester is being covered, Spring/fall 2017-2018. It was suggested to just put in spring 2018. Aubrey asked Oksana what does EOPS needs for this semester. Oksana said that they need to get funds to cover for orientation for tutors and cram jam.

Amy motions to amend the motion to "Discussion/Action to fund the Tutoring and Learning Center, 2017-2018 Fiscal Year, \$1,000.00. The funding proposal will be available during the meeting. Intrafund Transfer to MCCD Department, from acct#7300.11 into FOAP 11100-26601-45000-493009, pr#11322."

Amy motions to vote for the amended motion. Second: Mercedes.

The board unanimously approves to fund the Tutoring and Learning Center \$1,000 from acct# 7300.11 into FOAP 11100-26601-45000-493009, pr# 11322.

- d. Discussion/Action to amend 12-1-17 Minutes, item E, to include reimbursement to MCCD, Sadika's Calcard, \$238.46, pr#11323, ASCOM Retreat lunch, World Wrapps.

Motion: Mercedes Second, Aubrey

The board unanimously approved, item passed.

- e. Discussion on ASCOM Constitution Updates and Review (Part 2).

Motion: Mercedes Second, Aubrey

- f. Discussion on ASCOM Event Planning and Final Dates.

Motion to Discuss: Liam Second, Aubrey

First event in January is the multicultural food event, which ~~it~~ will be moved in February and ASCOM Board members would like to tag along with Umoja in the Black History Month Day in February. Chris suggested that the ASCOM Board still do something in regards to the Black History Month Day. Aubrey requested to find out when the event is time and date.

- g. Discussion/Action to fund Muslim Student Association's Spring 2018 Annual West Conference at UC Berkeley from February 9th-11th, 2018 NTE \$250, requested by Ismail Azam.

Motion to Discuss: Mercedes Second, Liam

Ish informed that 3-5 students can attend if they are interested to attend the MWC at UC Berkeley. He also requested the board approve raising the amount requested from \$250 to \$375 in order to accommodate more students if there is interest. There are about over 300 students who attend this conference. Some of the topics that are covered are how to live life with current government policies. Aubrey asked about what is the MWC, Ish informed that it will cover registration dinner, breakfast. Cover all sessions, it will also cover transportation.

Amy motions to amend the motion to "Discussion/Action to fund Muslim Student Association's Spring 2018 Annual West Conference at UC Berkeley from February 9th-11th, 2018 NTE \$375"

Mercedes motions to approve the motion.

The board unanimously approved funding for 3 College of Marin students to attend the Muslim Student Association's Spring 2018 Annual West Conference at UC Berkeley from February 9th-11th, 2018 NTE \$375, acct#5200, student names to follow, a portion of the \$375.00 will pay for the registration fee \$135.00, pr#11334, reimburse Sadika's Calcard.

- h. Discussion on organizing ASCOM boards with pictures and the cafeteria TV's.

Motion to Discuss: Aubrey Second, Mercedes Ish is requesting new pictures from everyone, dateline to submit pictures to have the tv up, second of February

- i. Discussion/Action NTE \$200.00 for ASCOM's Valentine Bake Sale.

Motion to Discuss: Amy Second, Liam

Event that Janelle had spoke about additional to provide to students as a welcoming week. Food to include 3 cookies for \$1.00 and also for people who are vegan. Aubrey suggested to let Janelle know about the event, table it for next Monday. We need to know complete information about where, Amy ask if is baked or bought in store, question came up about food handling. Motion to table: Aubrey, Liam seconds

- j. Discussion on having all ASCOM Board Members provide their office hours. All member will provide office hours by next Monday

- k. Discussion on details of hosting one of the first ASCOM events of the semester "Student Welcome Giveaways", time, date, location, budget, etc.

Motion to Discuss: Amy Second, Aubrey

Amy provided information about supply from staples, Amy suggested inviting a busker musician from San Francisco, embarcadero, who usually does not charge, it is whatever people are able to give. His name is Les Edwin. Amy would like to provide food as well because this attracts people to the events that ASCOM puts together for the students. Amy suggested to combine this with Janelle's event. Kevin suggested this be an open house for students to help themselves if they really need or cannot afford. Janelle will have her table the same day as Amy's Appreciation Day event. Ish will follow up with Janelle regarding what the board discussed about the event that she wants to lead for Valentine's Day. Tentatively, Janelle and Amy would be hosting this two events the same day. Motion to table it for next week by Aubrey Second, Amy

Standing Business (Actions May Be Taken)

- a. Officer Reports:

PRESIDENT REPORT:

Ish found four food trucks, most of them are over \$1,000. He also requested any ideas or suggestion about the update to the ASCOM Constitution. The gym is open for students to lose or gain weight, If students wants to work with a trainer students would have to attend an exercises session. As long as the gym is open students can access it. The fee is \$52.00 for students to be able to access it. Students needs to do 32 hours. The administration is looking into a possible change in the College of Marin ID given to students to include functionality as a multi-use card that can possibly act as a library card or provide keyless entry, as well as incorporating student discounts. They are also looking into provide ID cards for staff and faculty- Issues with Wi-Fi will be fixed by the first week of school. Last update on SSCCC conference, there will be only one in the fall.

- i. VICE PRESIDENT REPORT:

Need to figure out when ICC will have their first meeting

- ii. STUDENT TRUSTEE REPORT:

No Report

iii. SECRETARY REPORT:

No Report

iv. TREASURER REPORT:

No Report

v. DIRECTOR OF STUDENT SERVICES REPORT:

No Report

vi. DIRECTOR OF STUDENT ACTIVITIES REPORT:

No Report

vii. DIRECTOR OF PUBLIC RELATIONS REPORT:

A Snapchat update meeting will be taking place this Friday.

viii. DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY REPORT:

Planning an event. Aubrey will also be updating the ASCOM board on a future meeting with Joanne Wong concerning recycling initiatives on campus.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

x. ESCOM REPRESENTATIVE REPORT:

No Report

xi. ASCOM ADVISOR REPORT:

Chris, setting up a table from 10-12:00 for information for students, tables include counseling, health center, transfer center. This will be an opportunity to help people to navigate COM

xii. ASCOM ADVISOR REPORT:

NO Report

b. Committee Reports:

No Report

i. COLLEGE COUNCIL REPORT:

No Report

ii. PLANNING AND RESOURCE ALLOCATION COMMITTEE

No Report

iii. EDUCATIONAL PLANNING COMMITTEE

No Report

iv. FACILITIES PLANNING COMMITTEE

No Report

v. INSTRUCTIONAL EQUIPMENT COMMITTEE

No Report

vi. PROFESSIONAL DEVELOPMENT COMMITTEE

No Report

vii. STUDENT ACCESS AND SUCCESS COMMITTEE

No Report

viii. TECHNOLOGY PLANNING COMMITTEE

No Report

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and total time will not be extended.*

V. Public Comment

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VI. Adjournment: meeting is adjourned at 5:03 Motion to adjourn: Mercedes, Second Aubrey.

ASCOM Advisor _____

ASCOM President _____