



College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting MINUTES
October 1, 2021
9:30a.m.-11:00 a.m.
 ICS INSTRUCTIONS

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- a. Order of Business Call to Order: 9:32 am
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT ANA CAMACHO		X
VICE PRESIDENT SONIA SALTZMAN PROXY: FERNANDA DAVILA	X	
STUDENT TRUSTEE JUNIPER YOSHIHARA		X
SECRETARY MARK RAMIREZ Appointed 10/1/21	X	
TREASURER VACANT		
SENATOR – TECHNOLOGY HALEIGH BROWN	X	
SENATOR - STUDENT ACTIVITIES & SERVICES FERANDA DAVILA	X	
SENATOR - STUDENT ACTIVITIES & SERVICES MAX BUKOW	X	
SENATOR – PUBLIC RELATIONS & MARKETING EMMA MITTEREGGER	X	

SENATOR – PUBLIC RELATIONS & MARKETING MARIE SCHÖNBORN	X	
STATE STUDENT SENATE REP. FAIZAL KHALIQ	X	
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)		

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- a. Adoption of the Agenda
Faiz, Emma
- b. Approval of the Minutes
Fernanda, Emma
- c. Public Comment
 - i. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken)

- a. Discussion/presentation by Psychological Services – Danila Musante or Aneissa Rosas-Sanchez.
Emma, Fernanda
Danila: I don't have too much new on my end. I wanted to check in with you all. Touching base with student's mental health. Some programs we were hoping to do in partnership with us. Touch base over that and where things are at where we start October here.
Emma: finals week- (12/13-12/31) we would reach out in mid-November.
Danila: that sounds good. There was a mid-semester thing?
Max: key dates and which mental health would have been best. This semester is flying by. If there is an event, around midterms like getting people on track with what works for them. The only thing we have on the calendar is end of semester workshop.
Sonia: Maybe you guys can set up a separate meeting with Psych services
Emma: we would reach out 5 weeks before that, because right now we have other events.
Danila: If we can touch base, that sounds good, I was reminded after last meetings, I didn't recognize the role ASCOM has played. We want to bring mental health into the classrooms. Is there any way to do these things in the classes? Programs are great but some people can't make it. Based on that feedback, we piloted a new program called IMPACT wellness and words in two

English classes. I want to recognize how important this partnership and the feedback we get from you all.

Max: One of the psych professors, Robert McCoy, had a lot of interest in teaching a class (positive psychology) like that. He has a lot of interest and experience

Danila: Different ways agencies and the government address social needs. They reach out to us, but we want students as well. I'll put the link in the chat for the class this semester.

<https://www.eventbrite.com/e/college-of-marin-presents-movies-for-mental-health-online-tickets-164920069367>

<http://www1.marin.edu/event/call-courage>

<https://www.eventbrite.com/e/college-of-marin-lgbtqia2s-group-tickets-165278302853>

- b. Discussion/Action voting in candidate for Secretary position, Mark Ramirez. Presentation by Ana Camacho and Mark Ramirez.

Fernanda, Emma

7-0-0 passes unanimously

- c. Discussion/Action on finalizing times and zoom link for fall programs. Presentation by Sadika, ASCOM Co-Advisor.

Fernanda, Max

Sadika: Mark, since you are now an official member of the board, you have a vote. Tea and I met yesterday and talked about finalizing zoom links and times for all programs. We only get them right before. I'm going to work with Ana to set up a meeting. Does anyone have a time set for their programs?

Emma: Marie and I have it for 12:30 on Thursday (10/13) for the transfer panel.

Fernanda: Just one but we're still taking about it. We don't have a time set

Sadika: Have your time set to meet with your co to finalize the times for your programs by next Friday. I'm going to work with Ana to set up the zoom links. The sooner you email me, Tea and I can get that on the website

- d. Discussion about meeting attendance and punctuality. Presentation by Sadika and Tea, ASCOM Co-Advisors.

Fernanda, Faiz

Tea: It's good to see everyone. This is not a surprise agenda item, we've been reminding you all and making sure everyone understands the policies and expectations around attendance and punctuality, and communication around that. This is a push to honor that expectation. For a tardiness to be excused you are to contact Sadika, myself, Ana, and Mark. That is so Mark is aware of attendance and can make a note of that as the meeting begins each week. If that does not happen, it will be unexcused. If it a last-minute emergency, at least text Ana, so she can know when the meeting starts. This is all a part of the agreements on the community flag. Contact Sadika, Myself, Ana, and Mark. If you know in advance, same policy as well. Even if you switch from in-person to zoom or vice versa, let all of us know. Arriving at 9:30 and be ready to begin.

Sadika: You all know how you function and how much time and/or reminders you need for yourself. Be on top of that. We all have different needs. But it is critical that you take note of that. I want you to think about how you function and what you need to get that done. It is a lot to have to track as advisors. We are not on campus all the time. We must figure out what is happening to not do anything last minute. There is so much that must be taken into consideration before every meeting. If you don't let us know you are not doing your responsibilities. If you have understanding what that means.

Fernanda: Can we join the zoom meetings if we are running late due to traffic.

Sadika: As long as you do it safely.

Tea: Haleigh, please make sure everyone can join the zoom in case you are not there.

Sadika: We want to make sure we have all the info, regarding the meetings, on the table before they begin.

Tea: Remember the community flag; growth, leadership, collaboration. If you notice your teammate needs support or a pep talk, hold each other accountable

- e. Debrief on ClubFest program on September 22nd. Presentation by Sonia, ASCOM VP, and Marie, Senator of PR and Marketing, and Marie, Senator of PR and Marketing.

Fernanda, Emma

Sonia: As you know, we had ClubFest on the 22nd. A lot of you were there and were super helpful. I thought it went super well. Although we didn't have a ton of people, we did well. Everyone seemed engaged, they enjoyed the breakout rooms. Club officers said they had more members by the end of the even which was the purpose of the meeting.

Marie: Everyone was engaged, one thing we could have done better is plan earlier. It went well and I enjoyed it.

Sonia: If we would have planned a little earlier. There were some things we weren't sure what to do in the moment. The recording is up on the ICC Instagram. Go like and comment.

Max: I joined the transfer panel club. It was a success.

Fernanda: I also really liked it. I'm planning on joining the transfer panel and Model UN.

Emma: I was only there for 20 min, but it was fun. I talked to the people from AGS, and I'm looking into it.

Emma: It's the pandemic and a lot of clubs aren't alive. Once we're back on campus, it will be more engaging.

- f. Debrief on Language program on September 29th. Presentation by Emma, Senator of PR and Marketing and Max, Senator of Activities and Services.

Fernanda, Max

Emma: We were happy how the event went. We had high attendance. 9 people. Most of them were ESL. Some from Japan, Guatemala, Mexico. Everyone had their camera on, everyone shared, it was fun, and we got to meet new people. It was fun to talk to new people. We were proud we prepared our own structure since this event is brand new. It was challenging because we didn't know what to do. Next time we should advertise better to non-English speaking students. The whole point is about community.

Max: It was cool to talk to people from different backgrounds. We had three people that came who spoke fluent Japanese. This one girl grew up in a village with natural hot springs. It turned out so much better than expected. We set up a judgment-free zone where they could talk. Emma was super helpful. We did one on one breakout rooms. In every room I was in it was nice. We made a doc with everyone's info so they could reach out.

Emma: We got good feedback from people who attended. If we would do this event again, we have a structure in place, but we will need more time to plan it in detail. I think it went very well.

Sonia: Email Nicole Cruz so she can post it.

Sadika: It occurred to me if we're going to post on YouTube. We need permission.

Max: Everyone said yes

Sadika: Awesome, I love to hear you were thinking ahead. Please, for anyone going forward, do the same thing. Give a disclaimer at the end, if anyone has a problem, they can leave or turn off their cameras

Haleigh: One person DMed me and they want to be a part of the buddy app.

Standing Business (Actions May NOT Be Taken)

- a. Officer Reports:

- i. PRESIDENT REPORT:
- ii. VICE PRESIDENT REPORT:
Haleigh: I don't have much to report on. We had club fest. I've been working on ICC. It is coming up next week.
- iii. STUDENT TRUSTEE REPORT:
- iv. SECRETARY REPORT:
Mark: First report of the semester! I have been working on the minutes from previous meetings and going through the zoom recordings to make sure I didn't miss anything important that was said. I also have been helping run the COM Student Activity Instagram page since last week. I haven't had a one-on-one but will figure that out soon. I am going to meet with Ana, Max, and Fernanda to go over which event I will oversee and how to go about organizing it.
- v. TREASURER REPORT:
- vi. SENATOR – TECHNOLOGY:
Haleigh: This week I had my first meeting with the tech committee. I was the youngest one in there. We were talking about the plans of the year and student perspective. I was talking about giving away computers and hotspots that they can check out the library.
- vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES:
Fernanda: I met with Ana to discuss HHM event. We also met with Tea yesterday to discuss to have a mariachi on one of the COMchellas. Max and I haven't met, because of his event. But I've been joining the events.
Max: Last time we met; we divided all the events. We're doing a fair amount of the evens anyways. Marie and I met with Ana about the transfer panel and doing outreach to get involved. Overall, it was busy, but it was a good week.
- viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING: Emma: This week was slower, I met with Max a couple times to debrief. I was relieved after it went well. I reached out to a person for Faiz's event, I'll see. Had my first committee meeting on Monday. It was a little weird, I'm going to meet the advisor in person to talk about the committee on Tuesday because it's more complicated than I anticipated.
Marie: We reached out to people for transfer panel. I finished the poster, and it will be ready soon. If anyone knows any students. It will be amazing to get their contact info.
- ix. STATE STUDENT SENATE REPRESENTATIVE REPORT: Faiz: not a lot going on this week. Had been talking with Juniper about the veteran's awareness event we're holding. If anyone knows how to get in contact, please let us know. We have one but will need more.
- x. ESCOM REPRESENTATIVE REPORT:
- xi. ASCOM ADVISORS REPORT: Tea: Congrats on the programs this week. It brought people together, so congrats on cultivating such beautiful spaces for students to engage with one another. This is an interesting time, but you are still using that space of mine
Sadika: congrats, I know that folks don't know how many people came. This is a great start. Exceptional job. Thank you for your work and I think it's going to keep on growing. Big kudos to mark. Tea and I are here for support. I believe you all can rise. Student Services Building will be open next Monday 9-1. Only second floor services will be available. If you do need to see someone in person, they can visit. Not all are open, only enrollment, cashier, student IDs. (9-1 M-Th)

- xii. Committee Reports:
 - i. COLLEGE COUNCIL REPORT (Ana and Sonia): Sonia: We don't have many updates. Meeting next week. If you are interested going to the redistricting meeting, it's on the COM website and an email was sent
 - ii. GOVERNANCE REVIEW COUNCIL: First meeting coming up this Wednesday
 - iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE: We won't have a meeting until next Wednesday. No report.
 - iv. EDUCATIONAL PLANNING COMMITTEE: First meeting on Monday. It was weird. They created a three-year plan, two years ago. Change of progress, inclusivity, and accessibility. It was a very jump into the ice-cold water. I will meet with the advisor, to clarify especially since this year they are creating a new 3 year plan
 - v. FACILITIES PLANNING COMMITTEE:
 - vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:
 - vii. PROFESSIONAL LEARNING COMMITTEE:
 - viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE (Fernanda):
 - ix. TECHNOLOGY PLANNING COMMITTEE (Haleigh): Haleigh: I talked about this earlier. First meeting on Wednesday. It's different seeing from a school perspective of all the stuff it takes to plan tech, especially with covid. All the rules and docs they had, but I am excited to be in it.
 - x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE (Helen Sigaran and Marie Schönborn): Marie: last week the meeting was cancelled. We have one next week Friday.
Sonia: I think me, and Ana will also join
 - xi. COMMUNITY HOUR COMMITTEE (Fernanda and Max): first meeting 29th of September we discussed the transfer panel, they changed their mind. We will be doing indigenous week instead. We were brainstorming and how we can help.

IV. Communications from the Floor

This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.

Emma, Faiz

Emma: First of all, congrats Mark, I'll send you an email about a poster for you. Second, last time we had an event, we reached out, but we didn't get a response. Next time, just show up for 5 minutes or let us know if you cannot come.

Haleigh: Congrats. I was going to ask if we post something on Instagram. If we can copy and paste the words and send it to me. I am doing the image descriptions. It'll be a lot easier if I have the words already.

I. Public Comment

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II. Adjournment: 10:35am
Emma, Faiz

Ana Camacho

ASCOM President

Sadeh M. M. M. M.

ASCOM Advisor