



College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting Minutes
November 12, 2021
9:30a.m.-11:00 a.m.
 ICS INSTRUCTIONS

To view your event in a browser, click the link below at the start of your event:

<https://www.captionedtext.com/client/event.aspx?CustomerID=3240&EventID=4870329>

Alternately, you can visit <https://www.captionedtext.com> and input your confirmation # 4870329.

- a. Order of Business Call to Order: 9:31 am
- b. Roll Call

| OFFICERS | PRESENT | ABSENT |
|--|---------|---------|
| PRESIDENT ANA CAMACHO | X | |
| VICE PRESIDENT SONIA SALTZMAN | X | |
| STUDENT TRUSTEE JUNIPER YOSHIHARA Proxy: Sonia Saltzman | | EXCUSED |
| SECRETARY MARK RAMIREZ | X | |
| TREASURER VACANT | | |
| SENATOR – TECHNOLOGY HALEIGH BROWN | X | |
| SENATOR - STUDENT ACTIVITIES & SERVICES FERNANDA DAVILA | Tardy | |
| SENATOR - STUDENT ACTIVITIES & SERVICES MAX BUKOW | X | |
| SENATOR – PUBLIC RELATIONS & MARKETING EMMA MITTEREGGER | X | |

| | | |
|--|---|--|
| SENATOR – PUBLIC RELATIONS & MARKETING MARIE SCHÖNBORN | X | |
| STATE STUDENT SENATE REP. FAIZAL KHALIQ | X | |
| ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER) | | |

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- a. Adoption of the Agenda

Faiz, Marie

- b. Approval of the Minutes

Emma, Marie

- c. Public Comment

- i. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken)

- a. Discussion/action to discuss the payment for the Native American Event speaker NTE \$500 from acct.#5650.01 (Service Arrangements), PRs to follow. Presentation by Emma, Senator of PR and Marketing.

Marie, Haleigh

Emma: This is just because in two weeks, Juniper and I have an event for the Native American Heritage Day and we invited a speaker from the Museum of American Indian in Novato and her name is Victoria Kneubuhl. She is the Executive Director of the museum. She will come for 40 minutes about indigenous representation and identity and will get paid \$500 for her services. This is why I'm requesting this payment. Are there any questions or concerns?

Motion to vote

Faiz, Marie

8-0-0

- b. Discussion/update on General Assembly. Event time, location, and attendance to be discussed. Presentation by Faiz, State Student Senate Rep.

Marie, Faiz

Faiz: General Assembly is coming up and we want to start planning for it. For those who don't know, General Assembly is a year-round event where student governments from all over California come together to vote on resolutions that affect community colleges. This year it will be from Friday, April 1st to the 3rd in Sacramento. We're still figuring out lodging, how we're going to get there and that stuff. Right now, we're wondering who's interested in going.

Sonia: I'm interested guys.

Faiz: If you are interested, shoot me a text or email so I can know. That is coming up and that is all we know at this moment. We're going to be learning more stuff once it gets closer.

- c. Discussion/action to approve NTE \$10,000 to cover the cost of attending, travel, and lodging associated with General Assembly from acct.#5200 (Rep. Fee - Travel/Conference), PRs to follow. Presentation by Faiz, State Student Senate Rep.

Marie, Fernanda

Faiz: This money, \$10,000, will be used to get us to and from the conference and pay for lodging and all the costs associated with the event. The \$10,000 is a limit but not to go over.

Motion to vote

Emma, Fernanda

9-0-0

- d. Discussion/action to approve NTE \$150 to be put towards a professional yoga instructor for finals week from acct.#5650.01 (Service Arrangements), PRs to follow. Presentation by Fernanda, Senator of Student Activities & Services, and Marie Schönborn, Senator of PR and Marketing.

Marie, Faiz

Fernanda: Marie was telling me about her professional trainer who is also a yoga instructor. She said that she was really good. I already texted her and she said she is willing to be part of the event. We would like to compensate her \$150 because it's also her job so, if it's okay, we we're considering \$150.

Marie: She works at the Bay Club as a Yoga teacher and she works at F45 as a fitness trainer and is accredited. That's her hourly rate so, we would have to vote if that's fine for finals week. To have her doing a lesson.

Ana: I think that's a great idea.

Motion to vote

Faiz, Fernanda

9-0-0

- e. Discussion/update on upcoming programs. Presentation by all.

Fernanda, Marie

Ana: So, this one I think is just discussing updates on the upcoming programs that we have left for the semester. I can tell you that we have Native American Heritage Day and Final's Week Support left. As for Finals Week Support, Haleigh, Emma, Fernanda, and I are planning that already and will be partnering with Tea to do the COMchella event for Final's Week. Anyone else want to chime in?

Emma: I am doing the Native American Heritage Day event with Juniper and we finalized a speaker this past week and Nequeshé is handling all the documents. Please, come November 24. I sent the posters to Haleigh yesterday. For finals week, I'm hosting the Thursday Mental Health event and hope to partner with Danilla from Psychological Services. I emailed her this week and am waiting for her response.

Fernanda: Like I stated, I'm doing the Yoga on Tuesday and just need to finalize some stuff.

Ana: Posters for finals week were sent already?

Fernanda: Emma has them.

Emma: I'm going to be in contact with Fernanda today for the translations and hope to send them for approval early next week.

Haleigh: I'm also a part of Final's Week, and my day is the Movie Night on Wednesday. I was thinking because it's December, a good option would be a classic Christmas movie just because I feel like that would ease everybody's stress. I would appreciate any suggestions, I just wasn't sure what could fit everyone's interest in one. I know we have to pay for rights to show the movie. So, I will finalize it.

Ana: I don't know if showing a Christmas movie would be appropriate, not everyone celebrates Christmas.

Haleigh: That's very true now that I think about it.

Fernanda: We could show a love movie or something, which represents unity, which represents what Christmas and that whole month represents which is love, unity, and support.

Haleigh: I'll do some research and then send it to you guys for some feedback.

Ana: Sadika in the chat said, there should also be an item for money in the agenda for the cost of rights.

II. Standing Business (Actions May NOT Be Taken)

a. Officer Reports:

- i. **PRESIDENT REPORT:** This week I had a slow week. Just had my 1:1s, sent a couple of emails, and work. Had a couple of meetings for MAPS as well
- ii. **VICE PRESIDENT REPORT:** I had the ICC meeting. We came to the agreement that we want two days in person and offer a virtual option in the form of a video. It would consist of ICC members introducing themselves and their respective clubs. They had the great idea to offer an Instagram live during the Club Fest to kind of offer more virtual formatting. We're still trying to figure out a budget and date for the event. I've also been emailing with club advisors. I think they have a lot of questions on whether or not ICC meetings are going to be in-person. I've also been meeting with Model UN to go over their meeting minutes and budget for their upcoming trip to Santa Barbara. Had a 1:1 check in with the new secretary of the ICC. Went over his role, the agenda, etc.
- iii. **STUDENT TRUSTEE REPORT:** She met with Emma yesterday and wrote some emails to professors so they could promote our event in their classes.
- iv. **SECRETARY REPORT:** This week my workload has been pretty minimal, I'd say. I worked on last week's meeting minutes and this week's agenda. I submitted my veteran video to Faiz and he made a really great presentation with a great variety of speakers. Later today, I have a 1:1 meeting with Sadika.
- v. **TREASURER REPORT:** no report
- vi. **SENATOR – TECHNOLOGY:** I didn't have that many posts to post this week. I did send a video for Faiz's video and I saw that he posted it and I really loved it, it was so good. I love video posts because it feels more connected with our audience and everything. I will post the Native American Heritage Month event today, and post on the story until the event pops up.
- vii. **SENATORS (2) – STUDENT ACTIVITIES & SERVICES:** Fernanda: We had our community hour committee this Wednesday and we were talking about how classes next semester will only be asynchronous (online) or in-person. Zoom classes were just for a year and a half due to the emergency presented by COVID. They said the way we should be doing school and studying would be in-

person. We were also discussing ways to let people know of our precautions in regards to COVID. The top person of the committee would talk to President Coon and give them our feedback/brainstorm on ways to get info regarding our COVID resource out to everyone. Most of the information that is important that should get to us, doesn't get to us. So, finding a way to get all the information on time is crucial. Also, could you guys send us the events you guys would like to see next semester. I asked last meeting, but it would be really important to start planning it.

Max: I unfortunately woke up pretty sick today. Just kind of recapping what Fernanda said, we want to get feedback for events people want to participate in next semester. If you all could send that back, it would be appreciated.

- viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING: Marie: This week, I talked to the trainer from the gym that I know for finals week. Did a video for Veteran's Awareness. Had the committee meeting and office hours.

Emma: I did the posters for Final's Week and Native American Heritage Day. I emailed Danilla and talked to Juniper and Marie this week about events. Talked to Ana, Haleigh and Fernanda about Final's Week and we split up the work. I really liked the Veteran's Awareness Video.

- ix. STATE STUDENT SENATE REPRESENTATIVE REPORT: This week, for the SSCCC we had the Internal Affairs Committee meeting. We also had elections for vice chair of the committee and I won. We started working on committee reports for the committees. We also had Veterans Day, which was yesterday. Sadly, we lost some of the interview footage. We edited them all together and got them posted yesterday

- x. ESCOM REPRESENTATIVE REPORT:

- xi. ASCOM ADVISORS REPORT: Sadika: Congratulations Faiz. He has been on top of his work for SSCCC. I know we are starting to plan for General Assembly. Let Faiz know no later than the next meeting, next Friday. We do have to look into registration and full costs. Also, congratulations to Faiz, Juniper, and Mark for the Veteran's Awareness video. Haleigh, it takes a while for us to purchase the rights and do all of that. Please, get that done by next Friday. I believe it goes anywhere from \$200-\$700. Let me know if you have any questions or need support with that. We are headed into finals, let us know what you need. Know we are here for support. Look forward to winding down the semester with you all.

Tea: I look forward to talking about what was talked today about at SSCCC. Every time you all create something it does embody everyone on this board, the leadership you all have on campus, and I'm really looking forward to see how that continues to grow. Let us know what you need. Let's wrap it up with a big bow.

Sadika: Faiz, did you forward on that Veteran's video to Nicole Cruz? Sonia, can you help facilitate that? I think that video would be exceptional to put on the YouTube channel.

- xii. Committee Reports:

- i. COLLEGE COUNCIL REPORT (Ana and Sonia): Ana: Our next meeting is December 9th

Sonia: If anyone is interested in going to the redistricting meetings, those are still happening and they're still drafting up maps. Dr. Coon did give a report on improving COVID updates. I think at the moment they're concerned with

updating faculty first and then more info will be sent out and be made more accessible to students.

- ii. GOVERNANCE REVIEW COUNCIL(Faiz): No meeting this week. Next one will be the first week of December. We did get an email saying our PGS survey has been approved. We are looking at what we will do next.
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE (Fernanda): we will have our meeting this upcoming Tuesday
- iv. EDUCATIONAL PLANNING COMMITTEE (Emma): We also have our meeting next week on Monday
- v. FACILITIES PLANNING COMMITTEE [Vacant]:
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE [Vacant]:
- vii. PROFESSIONAL LEARNING COMMITTEE [Vacant]:
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE [Vacant]:
- ix. TECHNOLOGY PLANNING COMMITTEE (Haleigh):no report
- x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE (Marie Schönborn): Marie: Had our previous meeting on last Friday. Talked about updates to the Skyline Equity Academy and the UMOJA Equity Institute. Had a discussion of MCLE Diversity Equity Inclusion Series, as well as upcoming events like Native American Heritage Day.
- xi. COMMUNITY HOUR COMMITTEE (Fernanda and Max): Max: Just communicating what the next semester will look like. We got more info on the messaging the staff are getting is a lot more active compared to the alerts students get. They asked us if we could do something on our behalf. To make sure we get the word out that there will be no zoom classes next semester. Only asynchronous or in-person. Due to regulation, since we are not allowed to teach over zoom, it's not permitted. Just getting that message out since most students don't have a clear picture of what next semester is going to look like. We were thinking of possibly doing a campaign or something like that. Anything else Fernanda?

Fernanda: No, we covered it all.

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Fernanda: I had my police task force committee this Tuesday. We talked about the review police department program for COM 2021-2027. We were checking the websites for info on the arrest of all the ethnicities and races that we have. It showed that many White Americans are cited/arrested more than other racial groups.

Sonia: On the ASCOM google drive account, we are running out of storage. We only have 14.25 GB out of 15. I will be adding an agenda item next week to propose buying an upgrade for more storage.

Ana: I met with the Transfer Club representative and she mentioned there's a Berkely tour coming up on December 3rd. They're leaving campus at 8 am. It's supposed to be an all-day tour, they'll be back by 5, so if anyone is interested, let me know and I'll put you in contact with their representative. Also, just remember that evaluations are coming up soon.

I. Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

- II. Adjournment: 10:06 am
Fernanda, Marie

Ana Camacho

ASCOM President

Sadita M. M. M. M.

ASCOM Advisor