



Student Services Building, Room 241
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting MINUTES
May 20, 2022
9:30 a.m. – 11:00 a.m.

CLOSED CAPTIONING: ICS INSTRUCTIONS

To view your event in a browser, click the link below at the start of your event:
<https://www.captionedtext.com/client/event.aspx?CustomerID=3240&EventID=5011962>

- a. Order of Business Call to Order: 9:35
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT SONIA SALTZMAN	X	
VICE PRESIDENT EMMA MITTEREGGER	X	
STUDENT TRUSTEE JUAN CAMARA PECH. <i>Appointed 2/04/22</i>	X	
SECRETARY EMMA ROSE NEAL <i>Appointed 2/04/22</i>	X	
TREASURER KAZUKI YAMASHITA <i>Appointed 2/04/22</i>	X	
SENATOR – TECHNOLOGY KAYLA ALIZADEH <i>Appointed 1/12/22</i>	X	
SENATOR - STUDENT ACTIVITIES & SERVICES FERNANDA DAVILA	X	
SENATOR - STUDENT ACTIVITIES & SERVICES LIBBEY DENNY <i>Appointed 2/04/22</i>	X	
SENATOR – PUBLIC RELATIONS & MARKETING EMILIA RIVERS <i>Appointed 1/12/22</i>	X	

SENATOR – PUBLIC RELATIONS & MARKETING MARIE SCHÖENBORN	X	
STATE STUDENT SENATE REP. FAIZAL KHALIQ	X	
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)	X	

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

a. Adoption of the Agenda

Faiz, Marie

b. Approval of the Minutes

Fernanda, Emma M.

c. Public Comment

- i. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken)

- a. Discussion on check-in question. Presentation by Sonia, President.

Fernanda, Libbey

Sonia - What has been the highlight of your semester?

Fernanda - The highlighter me was having the opportunity to be in ASCOM with you all.

Kazu - The highlight is being able to communicate with a lot of people, especially you all.

Christian- Being back in person in general.

Sadie - I think for me just starting a new semester here.

Marie - Being in person has been so much better to hang out with you all.

Kayla - The friends that I've made, like you guys and other people in my classes.

Emma M - Meeting people face to face.

Libbey - The events have been great to meet people from all different backgrounds.

Juan- Meeting everyone and seeing my hard work into fruition.

Emma Rose - Having lunch with you guys, and my other classmates and people at COM.

Sonia - Being in person has been really wonderful and working with all of you has been amazing and I'm thankful for all of you.

Faiz - For me, 11:59pm next Thursday when my last final is over.

Emilia - I had great professors this semester and all of you guys.

Tea - I think ya'll are legendary this semester. Seeing the joy you all brought to this campus has been wonderful, thank you all.

Sadika - You all for sure. It's been a tough semester and it can be really draining but ya'll have made me smile so I'm really grateful.

- b. Discussion/action to approve Spring 2022 ASCOM board stipends NTE \$10,000 from acct.#5650.01 (Contracted Services), PRs to follow.

Marie, Fernanda

PR NUMBER	AMOUNT NOT TO EXCEED	NAME	POSITION
00165	\$590.00	SONIA SALTZMAN	PRESIDENT
00166	\$540.00	EMMA MITTEREGGER	VICE PRESIDENT
00167	\$452.50	EMMA NEAL	SECRETARY
00168	\$452.50	KAZUKI YAMASHITA	TREASURER
00169	\$450.00	LIBBEY DENNY	STUDENT ACTIVITIES AND SERVICES/ ACCESSIBILITY (STUDENT 1)

00170	\$450.00	FERNANDA DAVILA	STUDENT ACTIVITIES AND SERVICES/ ACCESSIBILITY (STUDENT 2)
00171	\$425.00	MARIE SCHOENBORN	PUBLIC RELATIONS AND MARKETING (STUDENT 1)
00172	\$425.00	EMILIA RIVERS	PUBLIC RELATIONS AND MARKETING (STUDENT 2)
00173	\$357.50	KAYLA ALIZAHEH	TECHNOLO GY AND MARKETIN G
00174	\$357.50	FAIZAL KHALIQ	STATE STUDENT SENATE REPRESENTATIVE

Motion to approve: Libbey, Emma M.

PASSES: 10-0-0

- c. Discussion/action to approve NTE \$1,500.00 from acct.#4500.01 (ASCOM Supplies) for ASCOM supplies for fall 2022 and spring 2023, PRs to follow. Presentation by ASCOM Advisor, Sadika.

Marie, Emma M.

Sadika - So all these times are for Fall 2022, we prepare them now because the board for next year doesn't have a meeting before that time.

Motion to vote: Juan, Faiz

PASSES - 10-0-0

- d. Discussion/action to approve NTE \$1,500.00 from acct.#5820.01 (Printing and Publicity) to pay MCCD Reprographics for printing costs and only publicity needs for fall 2022 and spring 2023, PRs to follow. Presentation by ASCOM Advisor, Sadika.

Juan, Marie

PASSES :10-0-0

- e. Discussion/action to approve NTE \$700.00 from acct.#4500.04 (Event Supplies) to fund fall 2022 Club Fest, PRs to follow. Presentation by ASCOM Advisor, Sadika.

Emilia, Faiz

Marie, Emma M.

PASSES: 10-0-0

- f. Discussion/action to approve NTE \$550.00 from acct.#4500.31 (Parking Permits) to fund ASCOM board member parking permits for fall 2022 and spring 2023, PRs to follow. Presentation by ASCOM Advisor, Sadika.

Juan, Faiz

Faiz, Juan

PASSES: 10-0-0

- g. Discussion/action to approve NTE \$1,200.00 from acct.#4500.07 (Leadership Retreat) for ASCOM fall 2022 retreat. PRs to follow. Presentation by ASCOM Advisor, Sadika.

Emma M., Fernanda

Marie, Emma M.

PASSES: 10-0-0

- h. Discussion/action to approve NTE \$7,500.00 (Event Supplies) for fall 2022 Welcome Week, PRs to follow. Presentation by ASCOM Advisor, Tea.

Marie, Emma M.

Emma M. , Libbey

PASSES: 10-0-0

- i. Discussion/action to approve NTE \$1,000.00 from Rep. Fee acct.#5200.02 (Student Trustee Workshop) for the annual Student Trustee workshop training. PRs to follow. Presentation by ASCOM Advisor, Sadika.

Marie, Fernanda

Fernanda, Emma M.

PASSES: 10-0-0

- j. Discussion/action to approve ASCOM letter of support for the monarch sanctuary. Presentation by Juan, Student Trustee.

Fernanda, Faiz

Christian - I think there is a typo for "endangered species".

Juan - This letter will be given to Profesor Silva, so if everyone can please sign it.

Faiz, Emma M.

PASSES 10-0-0

- k. Discussion/action to approve NTE \$100.00 from acct.#4500.01 (Office Supplies) for graduation cords. Presentation by President, Sonia.

Fernanda, Faiz

Sonia - These are for everyone graduating this semester and hopefully next semester. They are gold and black.

Emma M, Libbey

PASSES: 10-0-0

- l. Discussion on transition binder. Presentation by President, Sonia.

Faiz, Kayla

Sonia - They are due June 1st, which is the absolute last day you can turn it in. You all should be scheduling with the people transitioning in your role.

II. Standing Business (Actions May NOT Be Taken)

a. Officer Reports:

- i. PRESIDENT REPORT: Sonia - I worked with Emma to plan this last meeting. I scheduled my meeting with Emma Rose. I submitted my peer and self evaluations.
- ii. VICE PRESIDENT REPORT: Emma M. - This week I met with Sonia and Tea for our one on ones. I'm going to meet with Lily June 2nd at 2:30
- iii. STUDENT TRUSTEE REPORT: Juan - I had my last board of trustee meeting this Tuesday. Brought forth some important topics to the board, one of them being more resources for Latinx students as we are 30% of the college campus population. I want to say that as future board members you have that into consideration when deciding on things or advocating for different communities. Really enjoyed my time with each and every one of you.
- iv. SECRETARY REPORT: Emma Rose - I had dinner with two people I met at GA, Frances, the President of San Jose City College and Jen Galinto from the SSCCC.
- v. TREASURER REPORT: Kazu - Nothing special about the budget but I'm working on the transition binder.
- vi. SENATOR – TECHNOLOGY: Kayla - I turned in my transition binder and peer evaluation.
- vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES: Libbey - I worked on the transition binder, did the peer evaluation. Me and Fernanda had a check in. Fernanda - I went to my office hours on Wednesday.
- viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING: Marie - I had my last committee meeting. We are still working on the transition binder but we'll get it done next week. Emilia - Been working on the finals week event, hope to see you all there. Submitted my self and peer evaluation.
- ix. STATE STUDENT SENATE REPRESENTATIVE REPORT: Faiz - This week we had a delegate meeting that I wasn't able to attend. I talked to Jen Galinato and what we should do if we don't have anyone in my position next semester. Transition binder is almost finished.
- x. ESCOM REPRESENTATIVE REPORT:
- xi. ASCOM ADVISORS REPORT: Sadika - Congratulations for all the work you've done this semester. We have one more event, so let's make sure to show our

support. We may be tapping some of you over the summer for open positions, but if you're not comfortable with that please let us know. Tea - Thank you all for turning in your evaluations. No later than Tuesday you'll receive your report and your stipends will be on your way as well. Check in with folks if you feel there is feedback that's important to provide. Also I got the Costco supplies for finals week.

xii. Committee Reports:

- i. COLLEGE COUNCIL REPORT: Sonia - Nothing to report.
- ii. GOVERNANCE REVIEW COUNCIL: Faiz - Nothing to report.
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE: Fernanda - No meeting.
- iv. EDUCATIONAL PLANNING COMMITTEE: Emma M. - Nothing to report.
- v. FACILITIES PLANNING COMMITTEE:
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:
- vii. PROFESSIONAL LEARNING COMMITTEE: Emilia - No meeting this week.
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:
- ix. TECHNOLOGY PLANNING COMMITTEE: Kayla - Nothing to report.
- x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE: Marie - We had our last meeting last Friday to give updates about the last events. Talked a little bit about next semester.
- xi. COMMUNITY HOUR COMMITTEE: Fernanda - We had a meeting but I couldn't make it.

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Emma Rose - Today from 3pm-6pm there is the Summer Festival, please come there will be a live band and free food.

Emma M. - Do the people for the finals week have a sign up sheet?

Juan- Just come if you can.

Sonia - Make sure to take all of your belongings from the ASCOM room and keep it clean.

I. Public Comment

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Tea - We are wrapping up this week's equity video with Blair Amani again. This one is about boundaries which I think is really helpful in our leadership development.

Faiz - I feel like now especially with covid are more boundaries to keep in mind like wearing a mask and touching people.

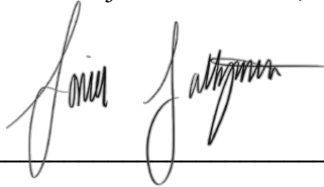
Juan - I think a very important boundary is how we communicate with people.

Faiz - In conversation, knowing what people do or don't want to talk about.

Emma Rose - One type of boundary is separating personal relationships with professional ones. Like in ASCOM, a lot of us are friends so sometimes I don't know when it's appropriate to talk about something personal when we're in an ASCOM environment. Also with hugging as well, I think it's definitely important to ask. Also not texting people about school/work related things after a certain time.

Emma M- I also noticed with the kids I take care of that teaching boundaries starts at a young age.

II. Adjournment: Juan, Libbey 10:41am



ASCOM President



ASCOM Advisor