



Student Services Building, Room 241
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting MINUTES
May 13, 2022
9:30 a.m. – 11:00 a.m.

CLOSED CAPTIONING: ICS INSTRUCTIONS

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<https://www.captionedtext.com/client/event.aspx?CustomerID=3240&EventID=5011962>

- a. Order of Business Call to Order:
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT SONIA SALTZMAN	X	
VICE PRESIDENT EMMA MITTEREGGER	X	
STUDENT TRUSTEE JUAN CAMARA PECH. Appointed 2/04/22	X	
SECRETARY EMMA ROSE NEAL Appointed 2/04/22	X	
TREASURER KAZUKI YAMASHITA Appointed 2/04/22	X	
SENATOR – TECHNOLOGY KAYLA ALIZADEH Appointed 1/12/22	X	
SENATOR - STUDENT ACTIVITIES & SERVICES FERNANDA DAVILA	X Tardy: 9:46	
SENATOR - STUDENT ACTIVITIES & SERVICES LIBBEY DENNY Appointed 2/04/22		X - Unexcused
SENATOR – PUBLIC RELATIONS & MARKETING EMILIA RIVERS Appointed 1/12/22	X	
SENATOR – PUBLIC RELATIONS & MARKETING MARIE SCHÖENBORN	X	

STATE STUDENT SENATE REP. FAIZAL KHALIQ	X	
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)		

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

a. Adoption of the Agenda

Amend to change item A, “Discussion on check in question. Presentation by Sonia, President” to item I.

Amend to add item J, “Discussion/action to approve funding request NTE \$2,000 from 7200.99 (clubs) to 9575-49, Muslim Student Association, for an event to celebrate Eid-al-fitr, hosted by the Muslim Student Association of College of Marin. Presentation by Sumaiya Bassa.”

PASSES: 7-0-0

Faiz, Emilia

b. Approval of the Minutes

Marie, Juan

c. Public Comment

- i. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

l. New Business (Actions May Be Taken)

- a. Discussion/action to approve transfer of NTE \$250.00 from acct. #7200.99 (Intraclub Fund) to 9576-10 Art & Design Club for art supplies for the Art and Design Club. Presentation by Sophia, President of Art Club.

Faiz, Marie

Martin - We want to request funding for our end of year event along with transfer club. We want to create a gift bag with art supplies to take home for over the summer. The event will be publicized throughout social media. We will host the event in the AC Quad. It would be around 5-7 dollars for sketchbooks, all the materials like pens, brushes, paints would be 3-5 dollars. So it would be about 10 dollars per goody bag.

Motion to vote: Juan, Marie

PASSES: 8-0-0

- b. Discussion/action to approve transfer of NTE \$200.00 from acct. #7200.99 (Intraclub Fund) to 9575-70 Transfer Club for food for the Transfer Club End of Year Celebration. Presentation by Lily Barr, Transfer Club Vice President.

Marie, Faiz

Lily - Like Martin said, the Transfer Club along with EAC, art club, architecture club, and AGS are planning an end of the year event. For my presentation, we are just requesting \$200 for pizza for the event. We would be getting the pizzas from Costco which are 10 dollars each, so we could buy around 18 pizzas. We plan to split the costs of other materials equally among the other clubs that are participating with us.

Motion to vote: Juan, Emilia

PASSES: 8-0-0

- c. Discussion/presentation on COM's draft Strategic Plan. Presentation by Holley Schafer and Logan Wood, Office of Planning, Research, and Institutional Effectiveness.

Marie, Emilia

Holley - Logan Wood and I are the co chairs of the strategic plan force. Every six years, the college comes up with a new 6-year Educational Master Plan. We will present to you what we have planned in each of our six focus areas.

Logan - For instructional programs, some of our highlights are strengthening educational pathways. Launching the master schedule development plans and course offerings that enable student success and equity. Frequent assessment of student needs through surveys. Professional Learning focuses on equity principles and practices in the classroom. We want to continue to communicate with high schools for math and English completion.

Holley - For student access and success we have five goals. The first goal is to make it easier for students to get access to educational pathways. Our second goal is to increase enrollment of adult students who have not gone to college. Goal three is for students to enroll and complete classes they need in their first year at COM, so Math and English. Goals four and five are about making

sure students have current student educational plans. Students who are struggling academically are getting support early enough to complete their educational goals.

Logan - The next focus is equity. Equity should be embedded rather than stand alone. If we look at some areas that we are highlighting, it is program review and resource allocation. We also want to keep equity in mind when through the hiring and evaluation process.

Motion to extend agenda item: Marie, Emilia

Holley - Community Engagement and Responsiveness is the fourth focus, like making sure what the county's labor force training are. Working with K-12 systems so we do our part to eliminate economic inequalities that exist in the county. Promoting our events like performing arts and summer academies to the community.

Logan - College systems include fiscal, IT, Safety/Emergency Preparedness, Bonds, and Sustainability and Potential Housing. The objectives include

Holley - The last focus is on the Indian Valley Campus. We want more students enrolled in courses there by expanding our educational programs that are solely at IVC. The second goal is optimizing our facility capacity. Does anyone have any comments or questions?

Emma Rose - Yes, I'm not sure if this will be part of the Strategic Plan, but I feel there definitely needs to be a more clear action that students can take if they feel uncomfortable or unsafe on campus. Even within this first semester of being back on campus, I've unfortunately been told by students of many incidents where another student, professor, or faculty member has made them feel very uncomfortable. They all ask me what to do, and I say fill out a COM Care Report, but most students do not know what that is, how it works, or how to do it. Additionally, on the COM website, there is not a single page on resources for students that feel unsafe, or have been sexually harassed or assaulted on campus.

Holley - Thank you for that input, that defiantly would be apart of College System Services. Thank you.

- d. Discussion/action to approve funding NTE \$450.00 from acct. #4500.04 (Event Supplies) for Finals Week Event. Presentation by Juan, Emilia, and Kazu.

Juan, Marie

Juan - We're trying to get more money because we weren't able to find any coffee shop to donate money, so we will have to buy it.

Faiz - Where are you getting the coffee?

Juan - Starbucks.

Emilia - And we are also getting hot chocolate.

Motion to vote: Fernanda, Marie

PASSES 9-0-0

- e. Discussion/action to approve funding NTE \$150.00 from acct. #4500.04 (Even Supplies) for Kudos Corner recognition certificates. Presentation by Sonia, President.

Emilia, Juan

Sonia - Thanks to everyone who attended Kudo's corner. I want to make an official certificate for all the student and faculty that were nominated for an award.

Motion to vote: Fernanda, Emilia

PASSES 9-0-0

- f. Discussion on Transition Binders. Presentation by Sonia, President.

Fernanda, Emilia

Sonia - Transition Binders deadline is now June 1st. This is the absolute last deadline to turn it in. I know a lot of us are overwhelmed with finals week.

- g. Discussion on Racial Justice and Equity Video of the Week. Presentation by ASCOM advisor, Tea.

Tea - I'm going to be showing a video about ableism. Some ways that ASCOM can continue to be supportive of those with disabilities are through the closed captioning in our meetings, writing visual descriptions on the instagram posts, our posters stating to contact ASCOM if you need accommodations. Does anyone have any other ideas?

Faiz - Making sure there's enough space at our events for people with wheelchairs to navigate.

Juan - Don't host any events on the lawn.

- h. Discussion/update on upcoming events. Presentation by all ASCOM board members.

Marie, Faiz

Emilia - Everything is going well for finals week. It's Monday May 23rd-25th from 8-10am. If you need bagels, hot chocolate, and want to pet dogs please come.

- i. Discussion on check in question. Presentation by Sonia, President.

Marie, Faiz

Sonia- The check in question is what has been your favorite song or album lately.

Emma - Mine is a Harry Styles song, As it Was.

Sonia - Mine is the new Omar Apollo album.

Emma Rose - Mine is Take off Your Pants.

Juan - Go in by Lil TJ.

Emilia - I've been listening to the revivalists.

Kayla - Mine is changes by ASAP Rocky.

Marie - As It Was too.

Kazu - Mine is Olivia Rodrigo

Christian - I'd say Adele's latest album.

Fernanda - One is Butter by BTS and Crea me

Faiz - Mine is Ivory by Omar Apollo.

Tea - The Kendrick Lamar new single is amazing.

Saidy - I was going to say Kendrick too.

- j. Discussion/action to approve funding request NTE \$2,000 from acct. #7200.99 (Intraclub Fund) to 9575-49, Muslim Student Association for an event to celebrate Eid-al-fitr, hosted by the Muslim Student Association of College of Marin. Presentation by Sumaiya Bassa.

Emma Rose - Sumaiya is not here so I will read their funding request. They are hosting an event to celebrate Eid, and will need funds to order Halal food, drinks, utensils, and T-shirts for everyone that attends the event.

Juan - I'm in support, but how does that add up to \$2,000?

Emma Rose - It looks like in their budget breakdown that 40 shirts will cost \$1,000 and the food will cost \$800.

Marie - And when is the event happening?

Emma Rose - I'm confused because on the request it says May 4th which has already passed.

Faiz - They meant to do the event earlier but weren't able to plan it in time. So it has been postponed to later this semester.

Sonia - So if we approve the funding, then they will have money for the event, but if they aren't able to put the event on then the money just stays in the IntraClub Fund account.

Motion to Vote: Juan, Fernanda

II. Standing Business (Actions May NOT Be Taken) -

a. Officer Reports:

- i. PRESIDENT REPORT: Sonia - we had kudos corner which went really well. Congratulations to everyone that was recognized. Big shoutout to Emma, Marie, Kazu, and Emma m. For presenting. I attended the Isabelle Allende event and even met her. I went to the EOPS graduation. I've been working on transition binders and working with Emma M. To plan our next meeting.
- ii. VICE PRESIDENT REPORT: Emma M. - I attended Kudo's corner, thanks again Sonia. I had my one on ones with Sonia and Tea. I've been working on my transition binder. End of report.
- iii. STUDENT TRUSTEE REPORT: Juan - As of right now I've just been planning the finals week event. Also getting ready for this last board of trustee meeting which is next Tuesday.
- iv. SECRETARY REPORT: I attended College Success Saturday where I tabled for ASCOM. We gave away the rest of the COM goody bags which the students were excited about. Over 200 prospective students attended and I also spoke at the student success panel. I presented at Kudos Corner which went really well, over 100 people attended. I submitted my peer review and almost finished my transition binder. I also attended the Isabelle Allende event last night which was great, she's so funny and very inspirational.
- v. TREASURER REPORT: Kazu - This week I attended Kudos Corner. I think it was a wonderful time. There is nothing wrong with the budget, everything is all good.
- vi. SENATOR – TECHNOLOGY: Kayla - I posted a few things on Instagram. I'm almost done with my transition binder. And I've just had a busy week with school.
- vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES: Fernanda - I talked with Libbey on Tuesday. I went to Kudos Corner. I also went yesterday to the Isabelle Allende event. I was there to see and volunteer. I also went to the EOPS ceremony.
- viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING: Emilia - I've just been continuing working on the event and made the poster. I attended my committee meeting and had my one on one with Sonia. Marie - For me I had kudos corner and started to work on the peer reviews.
- ix. STATE STUDENT SENATE REPRESENTATIVE REPORT: Faiz - This week has been very light in the SSSCC section. I attended Kudos corner and I think it went really well. I attended the EOPS graduation and I went to the Isabelle Allende event.
- x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT: Tea - Kudos to kudos corner. It was so awesome and you could just feel the spirit of what you've done this semester. Congratulations to the speakers and everything this board has done this semester. I also want to thank you all again for cosponsoring the LGBTQ events. Please disregard my email about breakfast burritos. Sonia and Emma will be taking care of the food for breakfast. We are looking forward to the breakfast next week. I will be picking up supplies from Costco on Tuesday. I wanted to remind you all that the peer evaluations are due May 19th at 11:59pm. That is a strong deadline and there will be no accommodations made to that unless it's done in advance. If you have any questions, please reach out to us.

xii. Committee Reports:

- i. COLLEGE COUNCIL REPORT: Sonia - We did a commencement update, there was a covid exposure update, and MHHS released a statement that transmission rates are higher. Emma - over 400 people will be at commencement.
- ii. GOVERNANCE REVIEW COUNCIL:
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE: Fernanda - We met on Tuesday and we are going over the programs.
- iv. EDUCATIONAL PLANNING COMMITTEE: Emma - We had our last meeting on Monday.
- v. FACILITIES PLANNING COMMITTEE:
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:
- vii. PROFESSIONAL LEARNING COMMITTEE:
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:
- ix. TECHNOLOGY PLANNING COMMITTEE: Kayla - Discussed tech equity proposals and tabled elections to fall.
- x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE: Marie - we have a meeting today.
- xi. COMMUNITY HOUR COMMITTEE: Fernanda - We didn't have a meeting this week.

IV. Communications from the Floor

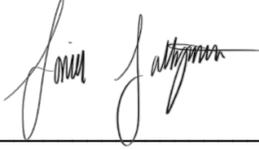
- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

I. Public Comment

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II. Adjournment: Fernanda, Marie 10:49am



ASCOM President



ASCOM Advisor