



Student Services Building, Room 241
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting MINUTES
February 4, 2022
9:30 a.m. – 11:00 a.m.

CLOSED CAPTIONING: ICS INSTRUCTIONS

To view your event in a browser, click the link below at the start of your event:
<https://www.captionedtext.com/client/event.aspx?CustomerID=3240&EventID=5011948>

- a. Order of Business Call to Order: 9:32am
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT SONIA SALTZMAN	X	
VICE PRESIDENT EMMA MITTEREGGER	X	
STUDENT TRUSTEE JUAN CAMARA PECH <i>Appointed 2/4/22</i>	X	
SECRETARY EMMA NEAL <i>Appointed 2/4/22</i>	X	
TREASURER KAZUKI YAMASHITA <i>Appointed 2/4/22</i>	X	
SENATOR – TECHNOLOGY KAYLA ALIZADEH <i>Appointed 1/12/22</i>	X	
SENATOR - STUDENT ACTIVITIES & SERVICES FERNANDA DAVILA	X	
SENATOR - STUDENT ACTIVITIES & SERVICES LIBBEY DENNY <i>Appointed 2/4/22</i>	X	
SENATOR – PUBLIC RELATIONS & MARKETING EMILIA RIVERS <i>Appointed 1/12/22</i>	X	
SENATOR – PUBLIC RELATIONS & MARKETING MARIE SCHÖENBORN	X	
STATE STUDENT SENATE REP. FAIZAL KHALIQ	X	
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)		

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- c. Adoption of the Agenda
Emma, Emilia: Amend to add Emma Neal to item b
Emilia, Emma: Amend to add interested Discussion/action to appoint interested candidates to remaining open positions. Presentation by Sonia.
Vote: Emma, Fernanda
- d. Approval of the Minutes
Fernanda, Marie
6-0-0
- e. Public Comment

i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)

I. New Business (Actions May Be Taken)

- a. Discussion/action to appoint an ASCOM Treasurer. Candidate: Kazuki Yamashita. Presentation by ASCOM President Sonia.

Marie, Faiz

Kazuki – Provides a presentation. Came to US in August, am an international student, learning English, and want to contribute to this school and students. I was not sure what I could do as an international student, and I thought ASCOM was a good place because ASCOM is the best place to do something for the students and the College. I am also good at Math so I can manage money. I have had leadership positions – I built an organization where I had treasurer experience. If I could be treasurer, I will always complete by the deadline, I will do my best to support other members and do anything I can do. I am looking forward to working for ASCOM as the treasurer.

Sonia – before we vote, does anyone have any question? Motion to vote?

Fernanda, Emma

6-0-0

- b. Discussion/action to appoint a Senator of Activities and Services. Candidates: Libbey Denny and Emma Neal. Presentation by ASCOM President Sonia.

Emma, Marie

Sonia – pass it to Libbey

Libbey – I have been at COM since summer semester and I know most of you since I came to the last meeting. I think this would be a fun position because I would like to be more inclusive of the school and get to know each other, and get connected more. I think it would be fun to work with Fernanda and work with everyone to plan events. I find myself pretty responsible and I am a nanny and so I am pretty creative and organized because I take care of children and their schedules. I always excelled in arts and literature. My mom is an event planner and so I know where to start and how things work. I would love to be part of this team. I think I could bring fun vibes to the school and this board.

Sonia – any questions?

Emma – Hi, I am a communications major at COM. I want to help with getting more students involved this semester and so getting more people involved. If selected for this position I want to make sure that the events are creative, well planned out so students can be more involved in the school community. My experience has included event production because my dad is an event producer. He has led the Harmony sweepstakes – I have helped with day of logistics, producer and artists – I was president for a community-based org. in high school. My ambition is to bring COM students together and I think my experience makes me a strong candidate for this position.

Sonia – any questions

All in favor in Emma Neal – 3-0-0

All in favor Libbey – 4-0-0 (APPOINTED)

Sadika – Libbey, congratulations. You are now a voting member.

- c. Discussion/action to appoint a Student Trustee. Candidates: Juan L Camara Pech and Christian Royal.

Emma, Fernanda

Juan – Good morning. The reason why I want to do this position is because I want to fight for the voices of students at College of Marin. This is my last semester at COM. I was the AGS representative for ICC so I know how the board runs and so I have that experience. I am a first generation college student and immigrant. All of that ties into why I want to fight for the voices of students. I am an army vet and so I have experience getting in front of people and diverse communities.

Sonia – Questions?

Christian – Hi everyone. I really want to become a big part of ASCOM because I want to contribute to the running of COM. I regret not delving into that in HS. I was in a political club in high school and so I got a taste of that. I was the ICC rep for Model UN and the secretary for the ICC. I started the Philosophy club. Through those experiences, I was able to organize, work with other people and I know would prove effective with this body.

Sonia – Questions?

Emilia, Emma

All in favor of Juan – 7-0-0 (APPOINTED)

All in favor of Christian – 1-0

- d. Discussion/action to appoint interested candidates to remaining open positions. Presentation by Sonia.

Sonia – we have a secretary position, Emma and Christian, are you interested?

Emma – what makes you qualified for this position.

Christian – I was the secretary for the ICC and so I have experience with that. I hit my deadlines, work well with other people, hit my deadlines.

Emma – I type really fast, and have not been a secretary position, but I feel like I can do it.

Sonia – Questions?

Motion to vote

Ferch, Emma

All in favor for Emma – 5-0-0 (APPOINTED)

All in favor for Christian – 4-0-0

- e. Discussion/action to approve General Assembly attendance and funding, NTE \$10,000 from acct. 5200-01 (Travel/Conference Rep. Fee). Presentation by SSCCC Representative, Faiz.

Emma, Fernanda

Faiz – SSCCC write resolutions every year and we go to a conference called General Assembly. April 1-3. I want to see who would be interested. Let me know by Monday or Tuesday. The money is for travel and lodging.

Juan – what are they voting for.

Faiz – resolutions that affect CCs?

Faiz – any questions?

Emma – if you have a problem you can go to Faiz.

Marie – how many people go?

Faiz – all can go.

Sonia – when do you need to know?

Faiz – Monday or Tuesday?

Tea – Just want to add on. I brought folks to a few Gas – one in Sacramento and the other in southern California. Funding goes towards gas to get to SSCCC – I will be coordinating that. Friday the programs begins in the morning, Sunday afternoon is when we leave. Food, lodging, and registration is what is covered. ASCOM would cover two dinners and lunch on the final day. The amount is calculated based on what has been needed in the past.

Emma – would we have to be there the entire weekend? Like I have to work on Friday and would like to be there for some time.

Sonia – Tea, can people be there for a portion?

Tea – Yes, I think so. You can arrive and catch up.

Sonia – any other questions? We will send a reminder email after this meeting.

Emma, Faiz

PASSES 10-0-0

- f. Discussion/action ASCOM co-sponsorship of Student Activities and Advocacy spring 2022 programs through covering printing cost. Presentation by Equity and Activities Coordinator and ASCOM Co-Advisor

Tea – ASCOM and SAA have always work together like posters, promotion, social media. Collaboration have looked a bunch a different ways. I hope that ASCOM will support Womxn of Color Café and COMchella. I am hoping tha tASCOM would support the printing of this and the cos associated. Womxn of Color café is a space for womxn of color, femme color, trans womxn of color, a brave space to build community and to find a space on campus that hopefully find a safer space. ASCOM would submit and pay for the posters be created.

The other one is COMchella. A monthly virtual concert. Really excited that we will be bringing DJs or musicians. A time to reignite the campus and ASCOMs logo has been on it because of the promotions. (showed examples of posters and events), the dates would be March 16th, March 30th, April 13th, April 27th – all during COM hour. Any questions?

Sonia – do we have to help with set up?

Tea – no, only the cost for printing.

Emma, Fernanda

PASSES 10-0-0

- g. Discussion/presentation on ASCOM paperwork and funding process requirements. Presentation by Student Activities and Advocacy Administrative Assistant Nequeshé Dyer.

Emma, Faiz

Nequeshé – I am going to review paperwork for what you do after funding is approved. I am going to go over the document Event Planning and Workflow. (Provides presentation)

Marie – the first document you shared, is that somewhere.

Nequeshé – I can send that to you. It's really not hard – once you start doing it, it becomes easier. Is anyone confused about any of this?

Juan – can you share the deadline for orders, again?

Sadika – Fernanda should be creating a meeting for the new members to go over the programming presentation.

Tea – I want to highly recommend this, Fernanda, when you are explaining programming to the board. Writing the check-list on the white board in the ASCOM room. This helps keep you on track – you're holding a lot and so it helps you keep tally, especially when you are doing in-person programs. If you are not on track it can impact the next group who is doing a program. It's a ripple effect and so it will help keep you accountable.

Nequeshé – you are always welcome to schedule a meeting with me. I would rather meet with you to help you upfront. Get familiar with the web pages I shared so you know where the forms are. They are updated every semester so be sure to check it.

- h. Discussion/presentation on Programming 101. Presentation by ASCOM Co-Advisors, Tea and Sadika.

Fernanda, Emma

Tea – more information to digest. Feel free to stand up and stretch. I know Fernanda had already gone through programming. And, being that we are going into in-person, we want to get you as much information as possible. And, Monday is the COMchella and so if you are not already signed up to help with that, come to that so you will get a sense of what an in-person program will look like. I think it will be very helpful for you all to see. (provided a power point presentation “Programming 101”).

- i. Discussion/update on upcoming events. Presentation by all ASCOM board members.

Emma, Emilia – motion to skip

II. Standing Business (Actions May NOT Be Taken)

Skip standing business

Faiz, Fernanda

a. Officer Reports:

- i. PRESIDENT REPORT:
- ii. VICE PRESIDENT REPORT:
- iii. STUDENT TRUSTEE REPORT:
- iv. SECRETARY REPORT:
- v. TREASURER REPORT:
- vi. SENATOR – TECHNOLOGY:
- vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES:
- viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING:
- ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:
- x. ESCOM REPRESENTATIVE REPORT:
- xi. ASCOM ADVISORS REPORT:

xii. Committee Reports:

- i. COLLEGE COUNCIL REPORT:
- ii. GOVERNANCE REVIEW COUNCIL:
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE:
- iv. EDUCATIONAL PLANNING COMMITTEE:
- v. FACILITIES PLANNING COMMITTEE:

- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:
- vii. PROFESSIONAL LEARNING COMMITTEE:
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:
- ix. TECHNOLOGY PLANNING COMMITTEE:
- x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE:
- xi. COMMUNITY HOUR COMMITTEE:

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Emma – all new members, I will send an email about events for next week with sign up sheet. Please sign up for a time. We want to present a Board for the people. I will also send other information about office hours.

I. Public Comment

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II. Adjournment: Faiz, Emma



ASCOM President

ASCOM Advisor