



**Student Services Building, Room 241
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting Minutes
December 11, 2020
10:00 a.m.-11:30 a.m.**

I. Order of Business

a. Call to Order: 10:03

b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT FERNANDO SANCHEZ LOPEZ	X	
VICE PRESIDENT BERTHA CAZARES	X	
STUDENT TRUSTEE KHADIJA NAKHUDA	X	
SECRETARY TYLER SIMS	X	
TREASURER EVAN BOATRIGHT	X	
SENATOR – TECHNOLOGY OLIVER REYES	X	
SENATOR - STUDENT ACTIVITIES & SERVICES ANA CAMACHO	X	
SENATOR - STUDENT ACTIVITIES & SERVICES LUCIANO FARIA	X	
SENATOR – PUBLIC RELATIONS & MARKETING KATHERINE CHUANG	X	
SENATOR – PUBLIC RELATIONS & MARKETING FERNANDA DAVILA	X	
STATE STUDENT SENATE REP. RYAN NELSON	X	
ESCOM REPRESENTATIVE DENIZE SPRINGER (NON-VOTING MEMBER)	X	

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES
AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- c. Adoption of the Agenda

Luciano, Katherine

Passes 10-0-0

- d. Approval of the Minutes

Khadija, Oliver

Passes 10-0-0

- e. Public Comment

i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)

I. New Business (Actions May Be Taken)

- a. Discussion/Action to approve funding for ASCOM Board Member Stipends for Fall 2020 semester, NTE \$10,000.00, acct #5650.01 (Service Agreements). Disbursements NTE the following amounts below:

PR NUMBER	AMOUNT NOT TO EXCEED	NAME	POSITION
00017	\$590.00	Fernando Sanchez Lopez	President
00018	\$540.00	Bertha Cazares	Vice President
00019	\$452.50	Tyler Sims	Secretary
00020	\$452.50	Evan Boatright	Treasurer
00021	\$450.00	Ana Camacho	Student Activities and Services/Accessibility (Student 1)
00022	\$450.00	Luciano Faria	Student Activities and Services/Accessibility (Student 2)
00023	\$425.00	Katherine Chuang	Public Relations and Marketing (Student 1)
00024	\$425.00	Fernanda Davila	Public Relations and Marketing (Student 2)

00025	\$357.50	Oliver Reyes	Technology and Marketing
00026	\$357.50	Ryan Nelson	State Student Senate Representative

Katherine, Ryan

Passes 10-0-0

Fernando- These are the stipend amounts that you will be able to receive based on your peer evaluations. Any questions?

Fernanda- So this is what we are going to get paid this semester?

Fernando- So no this is the maximum amount you can get paid this semester based on you peer review, so this is not final

Luciano, Ryan

Passes 10-0-0

- b. Discussion/action to acknowledge/confirm ASCOM Leadership and Service award recipients. Leadership awards to Pr #00014 Jeremy Lewis, Pr #00013 Prateek Sunder and Service awards to Pr #00016 Katherine Chuang and Pr #00015 Zoe Anderson. Presented by Tyler Sims.

Khadija, Luciano

Passes10-0-0

Tyler- So the scholarship review team and I came to an agreement last week on who won the scholarship awards. For the leadership award we select Prateek sunder and Jeremy Lewis and for the service we selected Katherine Chuang and Zoe Anderson.

Fernando- Can you please let us know more about you?

Tyler- We used the criteria on the application itself. We looked at all the letters of recommendations and how they related to the scholarship that they applied to with the content provided in the LORs. We also looked at their own personal statements and how they displayed leadership and service within the community. Then we looked at their completed units at COM, Current enrollment status and their GPA/ Academic standing.

Denize- I just wanted to commend Tyler for picking up this project last minute and doing a really good job.

Fernando- Thank you so much Tyler for taking the lead on this board.

Luciano, Ryan

Passes 10-0-0

- c. Discussion ASCOM spring retreat sessions, January 11-15, 2021 and “Your Life Lens” exercise. Presentation by Sadika Sulaiman Hara.

Ryan, Katherine

Passes 10-0-0

Sadika- We have our upcoming spring retreat and we have sent out invitations. If you have any issues with those dates please let us know. Denize you do not have to be present for this is more for the people on the board. One of the team building exercises we are doing is called “Your life Lens”

Sadika- Presents

- d. Discussion/Action on approval of the Open Educational Resources Resolution. Presentation by Fernando.

Ryan, Oliver

Passes 10-0-0

Fernando- Students for social justice came to us and asked for our support and we drafted a resolution for this, and I wanted to show this to you all.

Fernando- Presents the draft.

Katherine- I am in support of this because textbooks are so expensive, I often find myself looking for cheaper textbooks online and I think taking the burden of the students is great.

Khadija- Yeah, I find myself sometimes buying textbooks then not even use and then I just wasted my money so getting more free textbooks classes is great.

Luciano- Where it states that ASCOM encourages faculty members to adopt free textbooks when it's academically appropriate. Who decides whether it's academically approved or not?

Fernando- This is up to the teacher to decide what is appropriate for their classes. We are just encouraging COM to let teachers use the free resources and help provide them.

Fernanda- I agree with Katherine with what she said textbooks are very expensive and even if you try to rent them it's a lot of money. I agree with having more zero cost textbooks. Also, what is OER.

Fernanda- Sometimes the textbooks have certain licenses but with the OER these are put online so they can be freely used by students.

Fernanda- We should reinforce this more because it would be helpful.

Ryan- I think this a great idea and I wanted to give the floor to Sadika so she can speak more on what she said in the chat.

Luciano- Where it states that teachers can choose what they use as far as academic

Sadika- So teachers can choose what they want and what is appropriate for their classes. The faculty choose what is relevant to their classes. It can be offered there are resources for use within COM but its ups to the teacher to use them.

Ryan- So other things are under the umbrella but its up to teacher to use them

Sadika- Yes teachers have them available. We want to encourage them to use them.

Evan- So is this like a push to get teacher to use free textbook resources

Fernando- This is a draft used to support students for social justice who want to get faculty

Evan- Yeah, I think so this is are actually planning to convert to free textbooks

Sadika- Resolutions that are put forth by the senate are putting an official stance behind something.

It's an official document within Ascom history that the student body thought was important.

Oliver- Is this applying to ESL Classes.

Fernando- Yes, we are trying to get all of our classes free. It is implied that ESL classes are included but you think it should be specific in adding ESL classes.

Oliver- Yeah as long as they are included.

Fernando- Yeah, I think when it says 100 percent of classes ESL is included. ESL classes definitely all under this

Sadika- I would ask that question and part of the resolution should be included and could be explicitly said.

Fernando- Should we edit then approve or approve them edit.

Sadika & Fernando- Go through and make edits to include ASL C/NC Classes.

Motion to adopt resolution

Ryan, Luciano

Passes 10-0-0

- e. Discussion/debrief on Mental Health events. Presented by Katherine and Ryan.

Khadija, Katherine.

Passes 10-0-0

Katherine- Ryan and I had our mental health event that was good. We had two people outside of ascom come and chill with us. We started off with a guided meditation and then we sat around and chilled and talked about video games and trader joes.

Ryan- I got a lot of good feedback on the guided meditation.

Luciano- Like everyone is saying it was a great event the guided meditation was great and I am glad that you us choose that one. Thank you for that. I also think it's a good idea that you guys are going to work with psych services for the next semester.

- f. Discussion on ASCOM 2020 budget. Presented by Evan Boatright.

Ryan, Katherine

Passes 10-0-0

Evan- A quick rundown on all the financials. I had a small presentation.

Evan gives a presentation

Fernando- Any questions around the budget.

- g. Discussion/action to decide on the last meeting of spring 2021 semester – May 14th or May 21st?
Presentation by Fernando Sanchez Lopez.

Ryan, Khadija

Passes 10-0-0

Fernando- This is to decide the last meeting of the spring semester. Sadika do you think the week of finals for the spring semester

Sadika- Finals start on May 22nd.

Fernando- Any feedback or comments?

Fernanda- What are the dates again?

Fernando- May 14th and May 22nd

Motion to make last meeting on May 14th

Katherine, Luciano

Passes 10-0-0

II. Standing Business (Actions May NOT Be Taken)

a. Officer Reports:

i. **PRESIDENT REPORT:** Good morning everyone! This week I had meetings with all of you for our final check-in of the semester. I also had my final 1:1 with Sadika and attended College Council with Bea. I am really happy with all we have done this semester and I thank you all for all the effort you have put into all of this. It is truly amazing that we keep pushing forward despite the situation, and nothing would be possible with you all's support. I am excited for next semester and we just need to keep this momentum going. I invite you to have a moment of self-reflection on everything you have learned of your position during this semester, and see what worked, what did not work, what needs to be improved, for next semester. This can also serve for your transition binder. Finally, please let me know if there is anything I can help with during the break. I am available by mail or text so just reach out to me.

ii. **VICE PRESIDENT REPORT:** Hi everyone, this week I was able to join Katherine and Ryan for their mental health event awesome job with that! I had my final GRIT meeting and college council with Ferch. I also had my last two meetings with Ferch and Tea.

iii. **STUDENT TRUSTEE REPORT:**

iv. **SECRETARY REPORT:** This week I finalized the scholarships with Sadika, Tea and Nequeshé. I also answered emails from the applicants about when the scholarship decisions were coming out. In addition to this I attended the mental health event, which was well run by Ryan and Katherine, the guided meditation at the start was great and it was overall just a chill space to be in. I also had my 1 on 1 with Fernando and attended office hours on Wednesday.

v. **TREASURER REPORT:** Attended office hours. Updated budget/ledger. Set up a budget/ledger for next year. Had 1 on 1 meeting with Ferch. Finished setting up ASCOM scholarships for next semester

vi. **SENATOR – TECHNOLOGY REPORT:** So, this I just had my 1 on 1 with ferch and that's pretty much it.

vii. **SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:** Meeting with Ferch and Ana. Meeting with Ferch. Office hours. Working on Spring 2021 events with Ana

viii. **SENATORS (2) - PUBLIC RELATIONS & MARKETING REPORT:** 1:1 with each other. ASCOM motivation poster 1:1 with Ferch. Closing meeting, reflection. Transition binder. Mental Health Event with Ryan

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT: This week I had a meeting and also, I met with Katherine and Fernanda a few times before and after the event. We had the events on the 9th, and I thought it went well.

x. ESCOM REPRESENTATIVE REPORT: Hey guys, I finished my classes at Stanford. We just added new members to the ESCOM council, and we have sent out a fundraiser because we are not charging people for membership applications. I am reducing my load this semester and I am stepping down from my position in ESCOM and I may have to drop this position as well. I am going to have someone take my place, so we have some from continuing education. I have seen a lot of growth between you all and that's great thank you for a great semester

xi. ASCOM ADVISORS REPORT: Thank you Denize, we hope you can stay but if you can we are very thankful for everything you have brought to the table this year as far as your voice and your encouragement. Board you have been great this semester and we say this every semester we could not be prouder of the group here with us. If you can get through this, you can get through anything. I want to remind you guys that 12/16 is when the peer evals are done so send it in so we can process and send it over to fiscal you may not need the money now, but other people do. Keep in mind the retreat days and be ready for that. Also, Tea and Ferch will email you guys about some things for next semester.

xii. Committee Reports:

i. COLLEGE COUNCIL REPORT: Last meeting of the semester and we reported on the microaggression event and mental health event we went on how we feel about ascom and how it's going with the community flags and all that good stuff. We talked about the silver lining of everything. Dr coon mentioned that he was really proud of the work that we have all done and proud that we could identify all the problems of the students and be the voice for the students I just want you all to know your work is appreciated to the point where the president of the college was about to cry because you guys are doing so well.

ii. GOVERNANCE REVIEW COUNCIL: NR

iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE: NR

iv. EDUCATIONAL PLANNING COMMITTEE: We did another meet with the champions where we went over the goals. This meeting was mostly on student placement and that's pretty much it. Just discussed how the college of handling new students while keeping

v. FACILITIES PLANNING COMMITTEE: NR

vi. INSTRUCTIONAL EQUIPMENT COMMITTEE: NR

vii. PROFESSIONAL LEARNING COMMITTEE: This week was out last meeting and we looked at the results of the survey

viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE: This week we had a presentation by Nigel from Umoja end of report.

ix. TECHNOLOGY PLANNING COMMITTEE: We met this week to revise our charge and talked about times we could meet next semester.

x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE: Last meeting this week

xi. COMMUNITY HOUR COMMITTEE: NR.

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Luciano- Quick discussion on the spring events that we have so far. We have events that we some events that we want to do some events that another mental health event, we have a alumni transfer panel event we have something for black history month we have a choose you major event and we have a social event having more of those vents throughout the year something that is easy stable and something that people can go to, we will have a woman history event and club fest. Some we want more civil engagement event

Fernando- I just wanted to know your opinion on the events we won't make any decision on until the retreat.

Oliver- I think having the game and trivia consistently is great.,

Ryan- I think that is a really good idea list and i like how you want to get more stable events. Also, if we have ideas on events are those still welcomed.

Luciano- Yes, we can still look at events if you have ideas don't hesitate to send them over to Ana or I we will be happy to consider it. Please send them in sooner than later.

Fernando- Do you have a deadline for when you guys are not going to accept any more ideas

Luciano- I would say three weeks before our presentation which is on the 12th that would give us enough time. So, I'd say the 18th so we have enough time to put everything together.

Fernando - If you have any ideas send them to Luciano and ana before next Friday.

Katherine- Yes, I really like these ideas. I like the idea of a consistent event so that it would just stay in people's mind it would just stick a little better.

Luciano- the idea is so that people will know what to expect and it offers some secretion with attendance. They will know what they are getting and how interactive it is. Thank you for the feedback

Evan- I really like the game event ideas. I know some of my friends who go to other schools have game events that are really fun and competitive so they like that then they also get to meet a lot of people. I think that's a pretty good idea.

Oliver- I think it would be a good idea to have events that are just for ASCOM members.

Luciano- I think we can emphasize that as well we could use the ASCOM Tea parties more so we can talk with tea about that since it's something that we want to see

Fernando -We can also us office hours for that having different activities that we can do during office hours

Fernanda- I like Oliver's idea. Maybe we could do like a movie night or something like that so we can get to know each other more for us only. This semester we only did one group event and only hung out once or twice. We should do this more often but only ascom members like you guys said.

Fernando- Luciano and Ana's events are mainly for the public not us so we can work on that internally. Thank you Luciano and Ana.

Luciano- If you guys have any other event ideas please let us know as soon as possible.

I. Public Comment

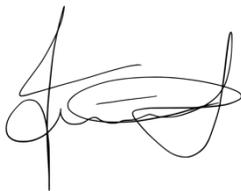
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Sadika- Please remember that if you address has changed please give that to Nequeshé as soon as possible. So we know where the check for the stipend is supposed to go!

II. Adjournment:

Ryan, Oliver

Passes 10-0-0 at 11:22 am



ASCOM President



ASCOM Advisor