



# Spring 2021 Activities Form

Return this **COMPLETED** form to the office of Student Activities and Advocacy, [studentactivities@marin.edu](mailto:studentactivities@marin.edu)

**If this event is a fundraiser, it MUST be approved by the Office of Student Activities and Advocacy and the Club Fundraising Form is also REQUIRED.**

Date Submitted: \_\_\_\_\_ Organization/Club Name: \_\_\_\_\_

Activity (be specific): \_\_\_\_\_

Is this a reoccurring event?  YES OR  NO Day of the week: \_\_\_\_\_

Activity Date(s): \_\_\_\_\_ - \_\_\_\_\_ Time & Duration: \_\_\_\_\_ AM / PM TO \_\_\_\_\_ AM / PM

Location of activity\*: \_\_\_\_\_

Online access link: \_\_\_\_\_

Is this a fundraiser?  YES OR  NO Number of people expected for this event? \_\_\_\_\_

**\*\*DUE TO COVID-19 ALL ON CAMPUS EVENTS ARE SUSPENDED  
AND IN-PERSON FUNDRAISERS ARE PROHIBITED\*\***

**STUDENT CONTACT INFORMATION:**

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**ORGANIZATION/CLUB APPROVAL:**

Organization/Club **President:** (PRINT) \_\_\_\_\_ **X** (SIGN) \_\_\_\_\_

Organization/Club **Advisor:** (PRINT) \_\_\_\_\_ **X** (SIGN) \_\_\_\_\_

**Note:** Club Advisor's presence is required at events/activities outside of normal college hours, 8am-5pm.

**OFFICE USE ONLY**

Approved

**NOT** Approved

Reason: \_\_\_\_\_

ASCOM Board Member: (print) \_\_\_\_\_ X<sub>(sign)</sub> \_\_\_\_\_

Director of Student Activities and Advocacy: (print) \_\_\_\_\_

(sign) \_\_\_\_\_

CP (campus police)

MT (maintenance)

MS (media services)

Booked Room \_\_\_\_\_

SSH