**Center for Student Success, 3rd Floor**
**College of Marin-Kentfield Campus**
**835 College Ave, Kentfield, CA 94904**
**ASCOM MEETING**
**MINUTES**
**(October 23, 2026)**
**12:30 p.m. – 2:00 p.m.**

Order of Business

a. Call to Order: 12:30 p.m.
b. Roll Call:

| OFFICERS | PRESENT | ABSENT |
|---|---|---|
| PRESIDENT<br>**VLADISLAV VERBITSCHI** | X | |
| VICE PRESIDENT<br>**SIRAWIT (MARC) CHANSATEIN** | X | |
| STUDENT TRUSTEE<br>**HENRY GORAY** | X | |
| SECRETARY<br>**MALISA NG** | X | |
| TREASURER<br>**YANIS LOUAHDI** | X | |
| SENATOR – TECHNOLOGY<br>**AMAANI CASSIM** | X | |
| SENATOR – ENVIRONMENTAL ACTION<br>**JESSICA SCHIFFMAN**<br>**(Proxy: AMAANI)** | X | |
| SENATOR – STUDENT ACTIVITIES & SERVICES<br>**ANTHONY MENA** | X | |
| SENATOR – STUDENT ACTIVITIES & SERVICES<br>**JAFF FEDE** | X | |
| SENATOR – PUBLIC RELATIONS & MARKETING<br>**BRIANA GONZALEZ** | X | |

| | | |
|---|---|---|
| SENATOR – PUBLIC RELATIONS & MARKETING<br>**EMILIA ALIOTO** | **X** | |
| STATE STUDENT SENATE REP.<br>**ISABELLA QUESADA** | **X** | |
| ESCOM REPRESENTATIVE | N/A | |

ASCOM ADVISORS: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS: Sabrina Wallace, Dean Cotten

MEMBERS OF THE GENERAL PUBLIC: Adar Cohen, Thomas Clare, Wichaya Tengyaem,

c. Adoption of the Agenda: Marc, Isa
d. Approval of the Minutes: Anthony, Marc

e. Public Comment

a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken)

Motion: Marc, Anthony

a. Discussion/action to approve NTE $2,000 from acct.#7200 (Intrafund Club) to acct.#9575-64 to have "Coding Club" purchase a subscription and fund student registration to computing and technology conferences. Presentation by club members.
Motion: Marc, Amaani
**Gwynne:** This is our funding request breakdown. The main cost so far that the Coding Club has been impacted by is transportation. We've already been to a hackathon earlier this year, and transportation was by far the most expensive, because a lot of the hackathons are actually free, and all the ones that we go to are generally free, but it's transportation that's difficult. Last time, it was just easiest to take an Uber XL from the Ferry Building to the venue, and then to take one back to the same place. We're planning on going to two upcoming hackathons. One of them is robotics, it's specifically focused on hardware hackathon. And the next one is this fun Christmas game hackathon. So that's why there's two up there, and we're planning on going to those in December. This is just a video from the hackathon. I don't know if you guys have time to see that, but it's really short. We made this little eye-tracking chatbot thing. It was fun. We didn't finish it the way we wanted to, but it was a good learning experience, so that's just an example. Okay, and then, this is the most heavy request. We want to collaborate with the Engineering Club, and we're going to go to the SLAC laboratory, which is the Stanford laboratory where they have this particle

accelerator, and I think we're going to do that after December 19th when break starts, because we specifically want to get an educational tour, instead of the public tour, because the educational tour will be just us there as the clubs, and we'll have a specialist as a guide, so we can tailor the tour to fit our club's specific interests, so we're going to be looking at the engineering side and also take the computational side, but if you take the educational tour, you're only allowed to arrive in a bus. If there's a COM bus, we could use that, but you have to arrive in a bus if you want the educational tour, but private cars are not allowed, so that's why this is so expensive. And then, this is also really important. At our last hackathon, basically, everybody at hackathons, for the most part, most people are vibe coding, which is the unfortunate truth of the matter, but how we were able… I mean, it's also just, like, if you have less than 7 hours to make this really refined program, just the volume of code that you keep is going to be pretty intense.

**Vlad:** What is vibe coding?

**Gwynne:** It's when you use an AI agent to help you code. This is for hackathons, and last time, we used my Claude subscription and someone else's Claude subscription, which cost me a ton of my tokens, but it was fine. But it can be really helpful because we have varying levels of experience in the Coding Club, so for people who know less about coding, an AI agent can be really helpful. It can lead them in the right direction, where they can contribute on advanced projects that they might not be able to elsewhere, and actually understand what they're doing. This is just for 2 months until the end of the semester, and then depending on how successful it is, I might ask to do it next semester, but it would be one subscription for the whole club to share, because it has enough tokens. You can use it whenever. It's also to help us develop our ambitious projects, because, like I said, if the club is 7 people, and then we have 3 people who are really experienced, and we have the 4 people who kind of know the thing, but are not as experienced, it'll be something that can guide them in the right direction. That's my total. And I was thinking, I don't have to do the $110, that could come out of what we already have.

**Amaani:** Wait, which one? The $150?

**Gwynne:** In the budget, we already have $1000, but I was thinking the $110, the $2,110, I could just take that out of the money that we already have.

**Vlad:** I have a question. Have you reached out to either SLAC Laboratory or someone at Stanford to see if they offer scholarships, or some kind of aid with that $1,200?

**Gwynne:** Yeah, so I emailed them semi-recently, and it can take them a while to get back to you. They have not gotten back to me yet, but as far as I know, you have to arrive in a bus.

**Vlad:** Right, but they don't provide transportation or anything? So, that $1,200 is just for the transportation, not to go into SLAC?

**Gwynne:** No, the tour itself for students is free, but it's just the transportation. That's the main bulk of everything here.

**Vlad:** So, the $1,200 is just for transportation?

**Gwynne:** Yeah.

**Vlad:** Okay, and sorry, I have one question. And then, have you looked into if College of Marin offers transportation?

**Gwynne:** I don't think that we have a bus. I know we have vans, but I think that would still be classified as a private car. I asked them this in my email, so I'm waiting on them to respond, but I think they are fairly strict about it, and I don't think a van would have enough seats. We're going to be in touch with the club, which is 25 people.

**Marc:** I saw you mentioned in the agenda that you're working on a fluid simulator project.

**Gwynne:** That's also partially what the coding agent is for, because some of our members don't know Python, and then I think some of them only know Java. It's more of between languages and helping people who are less experienced. We have a member who has almost no experience, and I think we have a couple who have almost no experience.

**Marc:** And the Claude subscription is just going to code for the people who don't have experience?

**Gwynne:** Well, I wouldn't put it that way. It's more of, can you explain how I could do this? You know, not necessarily just do it for me. And then if there's also stuff, like if we want to do an ambitious project that even the people who have more experience with coding don't know how to do as well, then the agent can help them understand what we're doing. Because it's mostly just a learning tool, I would say, for everyone to step up their skills.

**Marc:** Has your club done fundraising before?

**Gwynne:** No.

**Vlad:** I just have a quick question for maybe Sadika and Tea. They said they have Engineering Club and Coding Club. Do we have vans that they could potentially get? Like two drivers from each club to take, or we don't offer that?

**Sadika:** Students cannot drive those vans.

**Vlad:** Oh, okay, that's good to know.

**Marc:** Hi, I checked your funding account. You have $1,600 already, right?

**Yanis:** That's for the Computer Science Club. Is the Coding Club the same?

**Marc:** It's the same one.

**Gwynne:** Coding/CS Club.

**Yanis:** Okay, so there's about $1,600 in it. Do you plan on using those funds as well?

**Gwynne:** I think we were going to use those for a project next semester, which is why we're not using it.

**Amaani:** When would the SLAC Educational Tour take place, and also the hackathons?

**Gwynne:** So, the hackathons. Basically, it's a 3-day period, so the first mechanics hackathon is on December 11th. We have multiple things split up over a series of 3 days, so there's a Christmas game hackathon, the 12th and the 13th. And there's a conference that's also on the 12th, but I don't think anyone's going to go to that, it's free also. And then the hardware hackathon is the day before that, so it's the 11th, the 12th. And the SLAC, I filled out the legal terms and everything, but they take a really long time to get back to you apparently. They said it takes them about a week to two weeks to get them back, so I emailed them, and I filled out the form that they make you fill out. So, I don't have the dates, but I have requested dates within the winter break time period.

**Eloisa:** I have a couple things. So, you said you already went to a hackathon. I didn't receive any activities forms. We can't pay you guys back for anything that isn't an approved event. I'll email all of you with the club orientation slides, but please do review back to me at least a week in advance. We need to approve all events, including field trips. For the bus, once you guys do figure that out, reach out to me, because if it's getting paid through your club fund, we have to have contracts. Try to do that at least a month in advance. And then also meeting minutes. For the board, what we've had people do in the past is if they have a certain amount in their club funds, you can give whatever the difference is and have them come in next semester to get access for that specifically. You don't necessarily have to do that, but that is a point of consideration. You can give them less now, and they can come back next semester for the specific project if they have an idea of it.

**Anthony:** Can I say what I think we should do? I think what makes more sense is they already have $1,600 in their account. Let's pay their biggest expense, which is the bus, so they still have something to work with in case anything comes up. And once they know the plan for their big project, then they can come back.

**Vlad:** Yes, and then just one thing that I highly encourage, you guys think forward for your next event and do some fundraising. We'll come out with the list within the next week or so. Like, there's businesses I know, like Chipotle, Panda Express, and etc., so that the next time you come to the board and ask for money, if you have a presentation, you're like, "hey, we've put in our efforts, we've fundraised X amount of money," it will be good.

**Eloisa:** I also recommend your ICC rep come and talk, because a lot of other clubs do those regular fundraisers. They just also give insights on who they use, especially SNA does that a lot, but they get a percentage of sales from the organization, so I do recommend using that.
**Amaani:** I was also thinking since the educational tour is not yet confirmed, what would happen if we gave them money, but nothing necessarily came of the tour? Should we wait until it's confirmed to give them the money for the charter bus?
**Vlad:** I'm assuming that would be a question for Eloisa.
**Eloisa:** Whatever gets approved gets put into their club account, if they use it or not. It doesn't affect what gets put in. If they don't use it all year, it'll be for next year's board. They technically, in their club account, have $1,600 to cover the bus. If you guys cover the $2,000, and they don't use it for that, they just have additional $2,000 in their account.
**Sadika:** It doesn't come back to ASCOM, just so that everybody knows.
**Vlad:** Right now, there's $1,600 in the account, right? And the total is $2,100, right?
**Gwynne:** Yeah.
**Vlad:** Just something for you guys to think about when we go on to vote. How much you want to give, and how much we want to take out of the account, right?
**Anthony:** Right now, we're not allowed to change the number? Would that have to be put into the next meeting?
**Eloisa:** You can amend to a different amount.
**Vlad:** Right. It sounds like we can give them a certain amount, and then ask them to use the rest of it from their club money, right? So, we could say that you guys have to use $800 from your club, and we'll give you $1,200 for whatever you guys think is good.
**Amaani:** Yeah, I personally like what Eloisa mentioned of paying the other amounts instead of the charter bus, since that's not a confirmed thing yet, and they have enough to cover that in their account. So, doing the hackathon Ubers and the Claude subscription.
**Marc:** Maybe we table. Like, give them enough funds to cover the $2,000.
**Anthony:** So, just the difference?
**Marc:** Just enough to cover this $2,000. If they need more for their project, they can come ask for more next time. What do you think?
**Eloisa:** So, it'd be $510. The difference between the $2,110 and the $1,600?
**Marc:** Yeah. I would suggest them to use the funds in their account first, and then we cover the rest of the trip, and if they still need more money, you can come ask for more for the project for next semester. What do you think? It's just a suggestion.
**Vlad:** That's a good suggestion. My only thing is maybe leave them with $300 so they have a little bit.
**Marc:** Let's amend to $1,000?
**Vlad:** They have $1,600 in their account, right? So, let's do $2,110 minus… I don't know, what do you think? You want to leave them with $400? $300? What do you guys think? We could approve $910 for them.
**Marc:** Just round it to $1,000.
Motion to Amend to $1,000: Marc, Jaff
Motion to Vote on Amendment: Anthony, Briana
11-0-0 PASSES

b. Discussion/action to approve NTE $400 from acct.#7200 (Intrafund Club) to acct.#9575-36 to have "International Club" purchase supplies for a collaborative event with PUENTE and Mi Familia. Presentation by club members.
Motion: Henry, Jaff
**Marc:** I'm the ICC, I think I can do this job. So basically, we want to host the Halloween Fest event collaboration between two learning communities. Between PUENTE, Mi Familia, and International Club. The event is going to happen in CSS 200, October 29th,

from 5:30 to 8:30. So basically, we want to do a movie night. When we do the movie night, we're going to buy food, we're going to buy costumes, we're going to do a costume competition that is based on the movie we're watching, and whoever wins gets a prize. So, I think for the international club part, they're asking for $400. $150 is just for the food, they want to buy hot chocolate and some soda. And another $250 is for the t-shirts and costumes. That's it. Any questions?

**Vlad:** Yeah. Since there's three learning communities… well, there's a club and two learning communities, have they done any fundraising before coming to ASCOM for money for this?

**Marc:** For International Club, I don't think so. PUENTE and Mi Familia, I'm not part of it, I don't know.

**Vlad:** My only thing is just trying to encourage clubs and learning communities to do fundraising and try to raise money on their own, but I understand that you don't have to answer those, so that was my only question.

**Marc:** Alright. Any more questions? Any concerns?

**Henry:** Just to clarify, it was $150 for hot chocolate and soda. What was the other money going to?

**Marc:** $150, I think it's for the food and drink, right? Another $250, I think it's just for the costumes.

**Vlad:** And the only thing, if the board ends up approving this, since you're the representative, can you let them know for future requests to try to fundraise? Yanis is going to come up with a list of businesses that help, just besides bake sales.

**Marc:** Alright, I'll encourage the board members to do fundraising.

Motion to Vote: Anthony, Henry

11-0-0 PASSES

c. Discussion/action to have Redwood Credit Union give a presentation on potential workshops. Presentation by Redwood Credit Union.

Motion: Marc, Amaani

**Vlad:** Redwood Credit Union, you now have the floor to discuss with the board potential financial literacy workshops that you could provide, and at a later time, we'll discuss these options, so thank you for your time.

**Ricky:** Hi everyone, how you doing? My name is Ricky Flores. I'm the Financial Wellness Specialist here at Redwood Credit Union. I'm accompanied here with my fellow worker, Gladys Milligan. She is our Regional VP. We are here to see how we can bring resources and benefits over to you guys, and see what kind of financial wellness you would all be interested if we were to come into your classroom, and virtually, to come and present, of course. And there is a couple resources that we have that we always touch base on, and that is, we have these workshops, and they're interactive workshops. The most important piece about an interactive workshop is that they're interactive. You actually get to leave with actual tangible goods in your hands that will actually help you and support you throughout your financial journey at the end of the day. What we start with the workshops is trusting and understanding financial institutions is usually workshop number one, right? You want to know the chess field, you want to know where you're playing, and you want to know what the corporations around you are doing with your money. The second one is setting a budget that matters to you. Understanding how to use a budget. And a lot of us right now, in the world that we live have to create budgets. We have a certain income that we have, and we have a lot of responsibilities. And we have to make it work. The third class that we have is "Give Yourself a Bit of Credit." A lot of you are just starting out your credit journeys. Depending on what your age is, some of you have, probably to this day, have yet to even apply for a credit card. Some of you might have student loans and have no credit. What we want to do is we want to show you guys and teach everything about the credit bureaus, how credit is reported, how you can read a credit report. Followed by the last

class, goal setting. Setting goals that matter to you. In this workshop, we talk about everything that matters to you. Your mission, your journey. And the best part about it is that we bring in certified FICEP coaches, that come in, and they will be not only your counselor and your coach, but they will assist you throughout the way with many motions of being there for you throughout the whole journey, instead of just one or two appointments. But what we wanted to do is we wanted to hear from you guys. We wanted to hear what your needs are, and what you would like us to bring to the table.

**Vlad:** Yeah, thank you for taking your time, Ricky, to explain the different workshops you have. We're going to go on and discuss this, but just to give you an idea of what I personally think would be beneficial for students is a workshop on credit. Regardless of where different people are on building credit or no credit, or what the case is, I think that would definitely be a good workshop, because I agree with you that a lot of people are either in the early stages of building credit, or starting off building their credit. I think we'll place this on the next week's agenda, and then we'll take a vote on if we want to move forward with this, and if we do, it would be great to host a workshop collaborating with you, and then also, I think the Basic Needs Department, as well as our advisor, Sadika, has been in contact with Redwood Credit Union, so maybe we can have the Basic Needs help ASCOM sponsor this event to educate the student body.

**Gladys:** Thank you so much for allowing us some time. We appreciate you. We really value our partnership with College of Marin. Once you're all ready and you vote, let us know. Sadika has our contact information, and she can share it with you all. Hope you all have a great weekend. I heard you all talking about next Friday's celebration. So have fun, happy Halloween, and thank you all for allowing us to be here.

**Vlad:** Thank you for your time!

d. Discussion/action to discuss ASCOM feedback box suggestions for earlier gym times. Presentation by ASCOM President, Vlad Verbitschi.
Motion: Jaff, Amaani

**Vlad:** Last Friday, after our ASCOM meeting, we came together as a board, and we went through the anonymous suggestion box submissions, and there were many suggestions that we decided to not discuss further, but there were two that we decided we're discussing. This is one of them. What are your guys' opinions on earlier gym times?

**Amaani:** I'm not sure who that's up to. Like, personally, I think that'd be a great idea, because a lot of people utilize the gym that I know of. But that would also mean someone would have to be working. Someone's schedule might have to change, so I'm not sure if it's possible, but if it is, I think it would be good.

**Vlad:** Yeah, so I actually went ahead and looked at gym times, which you're probably all aware of. It already opens at 8 a.m. Monday through Thursday, and it opens at 9:30 a.m. on Fridays, so that means someone would have to show up to work at 6 a.m.

**Marc:** So, 8 a.m. is the normal time, and they want to go earlier? Like, what time?

**Vlad:** I don't know. I mean, it's not going to be 5 a.m., but I'm assuming maybe 7. They didn't specify a time. That's something to think about.

**Henry:** Also, I would say, not every student can access it unless you're a student athlete, right, unless you're enrolled in the course, so it's not applying the entire student body, it's only certain students. So, it's harder to make that adjustment for just a select amount of students.

**Vlad:** Right. Before I got a membership, I looked into… yeah, you have to take a class.

**Marc:** I agree on an earlier time because in the morning, you don't have to share the gym with anyone, the equipment and everything. So peaceful.

**Vlad:** If we can do a vote, and then people that agree, I guess my next question would be to Sadika, if that's something the board wanted to pursue further, how would we even go about that?

**Sadika:** Great question. So, I do want to share with folks that this has come up for the last two years, of wanting the gym to be open earlier. Amaani brings up the exact point that's come up, is how we have to think about the cost, because it is a staffing issue, and it can't just be student staff, has to be professional staff, since it is equipment and there's risk and liability. So, this has come up, and we've landed on the answer of no in the past. You can bring it up, you can talk to the Associate Dean of Athletics and Kinesiology, Ryan Byrne, but again, remember, this is associated with classes. It's not just open to the public, so there are elements that have to be weighed here in terms of how many people would be asking for this, and would that actually be utilized to the extent that somebody would be needing to be hired for that time and paid for those additional hours? So, you can bring it up with Ryan Byrne and see where that goes, but again, I would consider the additional pieces to this, beyond just having the gym open. There's cost associated.

**Vlad:** Yeah, okay, just so I can get a broad picture, if we wanted to pursue this further, right, it sounds like we would first have to vote on it, and then we would probably have to do a lot of surveying to get a big amount of students to say yes, right?

**Sadika:** Yeah, I mean, I understand it's a suggestion box, but I think you would have to have some data behind it to really understand how many people this is affecting? What would this shift? Would it increase usage and enrollment in classes? I mean, there's a lot of components to it, so I would… You know, if you pass it, these are things that I would recommend doing, because if you just go talk to Ryan and say, "We got one suggestion that said they'd like earlier gym times," I don't know if that's sufficient enough. Does that make sense?

**Vlad:** Yes. Can I ask you a question? Should we still go through with the vote? We should still go through with the vote, right? And then, in case we want to do the surveying and stuff…

**Sadika:** I recommend you all do that, since it's a discussion/action item, and it is somebody brought it to you all as a suggestion, so this is where you make the decision.

**Vlad:** Henry, you were going to say something?

**Henry:** Yeah, she just covered it. I was just going to say, we would need a larger sample size in order to present that to Ryan. We can't just have one thing. We need more evidence and a larger data set to show, like a change.

**Vlad:** Yeah, so maybe it's something we'll go ahead and vote on it, and then we can figure out the meeting and how we want to survey students.

Motion to Vote: Marc, Briana

11-0-0 PASSES

e. Discussion/action to discuss ASCOM feedback box suggestion to increase availability of menstrual products in the CSS bathrooms. Presentation by ASCOM President, Vlad Verbitschi.

Motion: Briana, Marc

**Vlad:** We got a suggestion to put tampons and pads in the CSS bathrooms. I personally think that's a great idea. They're essential for hygiene, that's all I have to say about that.

**Marc:** I think it's going to benefit a lot of students, I agree. Saves students' money too.

**Sadika:** Okay, I just wanted to let everybody know that this actually was an initiative that was put together.

**Tea:** This was put by a former vice president, Lily Barr.

**Sadika:** What year was that?

**Tea:** That was maybe 4 years ago. Maybe less than that. It was the year before we moved into the building, so maybe 2 or… maybe 3 years ago? Where that was their platform that they ran on, and then they put that to fruition.

**Sadika:** This is already something that should be in the books and in the works. My thought and recommendation to you all is actually to follow up to find out what is happening, and are the machines that are currently existing in the AC and in different

buildings, are they being restocked? And then, can they expand that this to the CSS? Because this is already a program that is supposed to be happening at the college, so it's not actually new, it's something that I think has kind of fallen to the wayside. So I think if you all are going to advocate for this, this would be touching base with our director and assistant directors of maintenance and operations to ask what's going on in there. Is anyone on the Facilities Planning Committee? Who is on the Facilities Planning Committee?

**Vlad:** I don't think that anyone's on it.

**Sadika:** Oh, no one's on it? Okay, because that's also a place to raise it. But College Council, Vlad, that would be a place to bring it up, because that's actually where it started. That's where Lily and Emma brought it, and then the conversation went from there, and then they went from there to establish them into all the bathrooms. So you may want to actually bring this back to College Council to get some insight from that group.

**Vlad:** Okay, I will do that. Thank you.

Motion to Vote: Briana, Anthony

11-0-0 PASSES

f. Discussion/action to plan ASCOM Open House Event. Presentation by: All board members.

Motion: Briana, Anthony

**Amaani:** I just had an idea that I thought would be cool, because we were talking about how we felt like a lot of people still didn't know us personally, like the board members, or what we do. And also, I noticed that other learning communities were having events in their rooms, like in the UMOJA room, in the PUENTE and Mi Familia, they had some events, and like MAPS, and I thought it would be a cool idea to have an open house, but maybe like a game night or something in the ASCOM room, so people could come, get to know us, grab some food, and have a little get-together. Like more casual than an ASCOM event.

**Vlad:** Yeah, I think this is a good idea. Maybe we should even table to really promote this if we do this, and then maybe, think of some times, because events are always at, like, 12:30, so maybe it's something we could do at, like, 4?

**Marc:** Is this an official event, or is it just an event for people to come meet us?

**Anthony:** If it's in this room, I'm unsure if we have to submit… Do we have to submit an activities request still and all that?

**Eloisa:** If it's going to be an event held by ASCOM, we will need an activities form. If you guys have the games and you won't be buying things, you don't necessarily need a budget breakdown if you already have everything. But if you're going to be hosting something and advertising it, it's going to be considered an event, so we will need the forms for that.

**Vlad:** Yeah, if we do it, I do think it would be good. I don't know, when I campaigned, there were certain times where the school was busy, so maybe set up right there in between the AC Quad and the new building and just promote the event and say, "Hey, you guys, we're having an open house, it's going to be after school, come hang out, we'll have games," and just person to person, right? And then when people come, have a good time and promote ASCOM, and maybe encourage people to run for positions next year. I think it would be good if we really sell it.

**Amaani:** Yeah, no, I agree. I think even just bringing it up in all conversations with your friends and be like, "Oh, come stop by this event." I like what you said about the person-to-person. I feel like that makes it seem more casual.

**Henry:** When will this be?

**Amaani:** We did talk about it briefly, and we were thinking November 4th.

**Vlad:** Yeah, my only thought about that is make sure we're not too overwhelmed, right?

**Anthony:** If you guys want to do November 4th, I'll take role of the co-lead for this event, because it shouldn't be too big, but the timeline we have like what, a week? I don't know how the forms would work.

**Amaani:** Maybe the week before break?
**Vlad:** Yeah, I was thinking the week before break. And if you want to co-lead Anthony, I can co-lead with you, and we can literally… Wednesday set up shop, I know a good spot. Just print out flyers and just hand them to people as they walk in between class.
**Anthony:** I'm with it.
**Vlad:** I guess we could do it Monday and Wednesday in between classes.
**Anthony:** Alright, yeah. I guess we'll just call this a mini event.
**Vlad:** So, when did you guys want to do it?
**Anthony:** The week before break.
**Amaani:** I think a Wednesday is a good day.
**Anthony:** I agree with it.
**Henry:** Well, there's already an event the week before on Wednesday, so it'll have to be Monday.
**Emilia:** Should we make a poster for it?
**Amaani:** I think we should confirm it.
**Anthony:** Yeah, we'll confirm a date first.
**Henry:** So, 16th?
**Anthony:** 16th of November, and was that a Monday?
**Henry:** The Monday, because the 18th is the Indigenous People event.
**Anthony:** Then we have that mini event, we can promote the Indigenous thing at the event too.
**Marc:** We're calling it game night, so it starts, like, what, 4 p.m.?
**Vlad:** Yeah, that's before Thanksgiving break, right? Or we could do it before winter break.
**Briana:** I feel like that's a bit too close to exams. Everyone is going to be busy finals.
**Vlad:** That's true.
**Eloisa:** If you guys think it's a successful event, you can also do it next semester, especially when it's getting closer to campaigning. People are more interested in joining the board next year.
**Emilia:** When does campaigning start?
**Sadika:** April.
**Vlad:** Okay, so you guys want to set it for the 16th?
**Anthony:** Yeah, Monday 16th. Let's do it. For food, what do you guys think? Should we bring actual food?
**Marc:** Shake Shack?
**Briana:** Wingstop.
**Vlad:** I can help you if you want. I can help you co-lead the event, but we can also all be co-leads. I mean, I can help pass out flyers. Do you guys just want to set it, and then we'll talk about this at a later time?
**Anthony:** Yeah, let's just set the date 11/16.
Motion to Vote: Henry, Amaani
11-0-0 PASSES

g. Discussion/updates on upcoming programs. Presentation by: All board members.
Motion: Marc, Anthony
**Amaani:** For the Halloween event, we were a little behind schedule on some of the forms. That was my bad. But I believe all the items have arrived, and we have a plan for the food. The only thing we're waiting on is the bouncy house inflatable. But it is reserved for that time.
**Emilia:** Do we need to inflate it ourselves?
**Amaani:** No.

**Eloisa:** We got to do contracts with vendors, so I reached out to them today. I do need the pizza order. The paint is delayed on Amazon. It's supposed to arrive by Tuesday.
**Briana:** The good news is that we have other stuff to decorate.
**Amaani:** Yeah, I can bring in tons of paint if we need.
**Eloisa:** It's supposed to arrive by the 27th, let's see if it does. Otherwise, it'll arrive later. But just in case it doesn't.
**Briana:** We have other stuff to decorate. It's not the end of the world.
**Eloisa:** Also, for the ChackTok, the iPad thing, do we have an iPad to use?
**Briana:** Yes, I talked to Blair about that. It's for the 360 booth.
**Eloisa:** Yeah, so we have it.
**Briana:** Yeah, that's kind of to reimburse the subscription for her, because she's going to buy it. It's in the budget.

h. Discussion/action on budget report. Presentation by ASCOM Treasurer, Yanis Louahdi.
Motion: Henry, Jaff
**Yanis:** We had changes to two accounts, the event supplies and the Intrafund Transfer Clubs account. For our event supplies account, we had a $1,300 deduction towards the ASCOM Halloween Fest event. Current balance for that account is $7,416.61. Next, for our Intrafund Transfer Club account, we had the $400 deduction towards the PUENTE Halloween event, and $100 towards Philosophy Club. The current balance is $26,589.33. We have a total ending account balance of $70,293.18, which is a negative 2.49% change from last week, $1,800 total.

II. Standing Business (Actions May NOT Be Taken)
Motion: Anthony, Briana
Officer Reports:

i. PRESIDENT REPORT:
**Vlad:** I want to start off by saying, everyone in the general public, thank you for being here. If you guys attend two more meetings, you get an auxiliary certificate, which makes you an official auxiliary member. That is great to have, because it allows you to participate in our events. It's something that's good for school, it's another extracurricular to put on your resume, and it also helps you when running for a position. It's something you can say in your campaign, like, "Hey, I'm running for president, I was an auxiliary member." It's something that I definitely used. Thank you, guys, for coming. I completed my office hours. I met with John Falcone, a volunteer with the Marin Organizing Committee (MOC). They're a nonpartisan community-based organization that brings together local institutions to address issues affecting Marin County. We got to know each other; he's a very nice man. I shared some of the work that ASCOM has been doing, and he just informed me about several initiatives they've been involved in, including immigration, homelessness, affordable housing, and elderly care, and he just wanted to pass information along and help out and see If we were interested in that information for now. So, I sent the board an email regarding voter education. It's nonpartisan, so basically, all that information is for the upcoming November ballot, and it just helps you when you go to vote. The stuff on the ballot, the potential impacts, what a yes or no vote could mean, and all of that. So just feel free to check it out. I do encourage everyone to vote. I will be voting myself. John agreed to keep me updated on upcoming MOC events, and I just told him I'd pass the information along. I spoke with Sarah Berger, she's the Assistant Director of Advancement for the College of Marin Foundation, who invited me to give a speech at an event for College of Marin donors on Thursday, October 29th. I accepted that, and it's an honor for me to do so, because we have such a wonderful school, I don't think I'll ever go on to a school where I'll feel such a close, tight family and community, and we do get a lot of money from donors, and this is a very

expensive place to live. I'm someone who utilizes basic needs, and it helps relieve stress, I think it helps people to come here and be able to get through it. It's really great that there's people that are very generous that are donating millions of dollars to the school. Me and Sarah just discussed some topics about what I could talk about during my speech. I'm definitely going to introduce ASCOM and highlight some of the events that we've been doing as a board, and I'm going to express our gratitude towards donors and invite them as an expression of gratitude, maybe to come to the In Honor of Indigenous Peoples Event, because I know it's open to the students and to the public, and it's kind of an educational event that they can all be a part of. And one thing Sarah mentioned to me, and I want to open this up to everyone, is that there's a scholarship and fund development committee who's looking for a position. This committee helps review scholarships, ensure they align with donors' intentions, and make decisions regarding scholarships and send congratulations. It's not a big time commitment, it's once every two months, and I did ask her, "Aside from the meetings, is there a lot of stuff you have to do?" and she said, "Not really. Take notes." If no one wants to do it, it's something I'll do, but I wanted to open it up to everyone else, because this is another way for you to get involved in school, and it's definitely good to do something like this, so I highly encourage someone to do it, or ask their friends if they can do it. I've continued conducting my weekly meetings with board members, always checking in with Sadika to get advice on things, and I also had my 5-week planning meeting with Briana regarding In Honor of Indigenous Peoples event, and we'll be updating our co-lead Jessica on the topics we discussed. We're currently working on the final details regarding catering. Briana's been a great help in that and putting in just as much work as I am, and Jess is helping out as well, so that's going well. And, lastly, as I've mentioned to a few board members already, when clubs or learning communities come to ask for funding, we should be doing what we did today, which is very good, right? Just seeing if they fundraise and stuff, and I believe Yanis is already in the process of making a list of companies that offer fundraising opportunities. And one last thing, if they're asking for conferences, like if they're asking for just money for an event or something, we can ask for them if they've fundraised. But if they're asking for money from conferences, we can ask if they've gotten scholarships or discounts for those conferences. So just all things to think about.

ii. VICE PRESIDENT REPORT:

**Marc:** I completed my office hours. I hosted the ICC meeting last week. Not many clubs responded, so I got to keep track of them. I'm going to send more emails to remind the club to attend the ICC and keep them updated on what ASCOM is up to. I cleaned and, organized the ASCOM room. I gave information to Amaani about posting for the Instagram.

iii. STUDENT TRUSTEE REPORT:

**Henry:** I did my office hours. I did a lot of office hours on Wednesday, did it on Tuesday, and I'll do more after this. I cleaned the ASCOM room before this, and I'll give my information to Senator of Technology for ASCOM Instagram posts after this. I attended the Board of Trustee Meeting on Tuesday, and the most important details from that is that IVC Building 12 will be renovated and get a similar cafe area to Pink Owl, which is roughly the same size. And then a new board also confirmed a new food vendor, which will take over in November, and it's a temporary vendor until the college officially bids out the cafeteria to another vendor.

iv. SECRETARY REPORT:

**Malisa:** I completed all my office hours this week, and I'm going to continue adding the suggestions to our agenda, just so we could talk about them. I sent my information to Amaani for our Instagram post. And then outside of ASCOM, I've been working on a research project through MESA.

v. TREASURER REPORT:

**Yanis:** This last week, I went ahead and added the Philosophy Club over to the club's budget. Then, I saw that there already is a Philosophy Club with $25 in it, so I updated their balance to reflect the $100 that they were asking for. I worked with Eloisa on this.

vi. SENATOR – TECHNOLOGY:

**Amaani:** I completed my office hours. I drafted up Instagram posts at the beginning of the week, and I sent it out to all of you guys to fill out. I appreciate everyone that sent it. If you have it, if you could complete that so we can post that. It's basically just a get to know the ASCOM board, and it tells us a little bit about ourselves with the photo. And then I met with Briana on Wednesday to talk about the Halloween event, and then we had a little thing for Jess's birthday, too. It was nice.

vii. SENATOR – ENVIRONMENTAL ACTION:

**Jess:** I've attended all my office hours. Being out two weekends in a row has made things a bit tricky, but I'm working with my co-leads to make sure our event planning is going well, and that no one is overwhelmed. Other than that, I'm working to facilitate a Zoom meeting between Revathy and the environmental student leaders, and I hope everyone has a great weekend, and that midterms have gone well.

viii SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:

**Anthony:** How are we doing y'all? I completed my office hours this week, helped whoever walked in, assisted with Jess's birthday, brought the card in, checked in a little with Amaani, I think everything's okay now. Also, sent out the snacks list.

**Jaff:** I completed my office hours. I checked in with Amaani and Anthony. I also helped with the snack list.

ix. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:

**Emilia:** I made this poster right now for the poster table, and I helped Briana put up the Halloween Fest posters.

**Briana:** Mainly just been continuing work with Amaani for the Halloween event. I helped Emilia with the posters. I completed my office hours on Monday and Wednesday as well.

x. STATE STUDENT SENATE REPRESENTATIVE REPORT:

**Isa:** I completed my office hours on Tuesday and Thursday, and I haven't sent my information for the Instagram post but I will.

xi. ESCOM REPRESENTATIVE REPORT:

xii. ASCOM ADVISORS REPORT:

**Tea:** Hey everybody, it's good to see you all. I've been out pretty sick, and I'm hopeful that I'll be back next week. I'm really excited and proud of y'all for thinking of an open house and being proactive and so thoughtful about that. I thought that really builds on y'all having that personal touch and bringing the vibe that this board brings. So, super excited to hear about that, and for PR marketing folks, you can totally start working on the template now and then fill in the things once they are finalized. Just want to make sure that we're staying on track with our timeline. Also, just want to give an update. Thanks, ASCOM, for helping promote and market a few events that happened two weeks ago. Our Womxn of Color Cafe was a another beautiful, successful, engaging program. And then Wednesday, we brought Sonali Lee, a keynote speaker from Philly, who did an afternoon program during community hour, which also had a lot of student engagement, and an evening program as well. So, thank you all for that. Those were really great to see students so engaged on campus, and that that second one was offered in the evening, so seeing students who are able to show up for that. And thanks folks who cleaned up the ASCOM office. I'm looking forward to seeing that in person. And just please make sure you're checking emails. I'm noticing that that's still kind of an area of growth overall for the board, of checking emails. Even if you're just responding with "Got it," then we know that you're getting the message. That communication is really important, just for things to move along, and just for our own practice of professional and leadership development. And as always, let me know if there's something you need clarification on with the process with the checklist, or if you're a senator. And then also, oh, along the lines of checking emails. Amaani and Marc, I'm waiting to hear back from you from a few emails, so just make sure to be checking that and get back to me. Now that I'm back in, I'm trying to just get caught up. Hope to see you all soon.

**Sadika:** Hi folks, it's Undocumented Student Awareness and Action Week, so Amaani, thank you for posting the events. If you haven't been to any of the events, there are some final events today, so I encourage you to look out for them. There will be some office hours held by our undocumented student support programs coordinator, Hugo, that will be happening in the next week. There are flyers posted, so please be aware of that. If you know of anybody who may need services or support, he is a great support system on the campus. It's also midterms. I know stress can be high. I know a lot can come up for folks, so just make sure that you're taking care of your mental, physical, and emotional health. If you need anything, let us know, but also feel free to submit a COM Care report. Our team will respond. And then I just, again, want to echo what Tea said around checking emails and following up on paperwork. I know that there are multiple things and tasks that have to get done, but we also have to do the processing on the back end, so I can't stress that enough, because it then puts Eloisa, Tea, myself, our fiscal services, it can put some stress and pressure on this side of the house, too, so please make sure that you're following up, and if you don't know what you need to get done, ask us as soon as you start your planning, and we can make sure you have that information, and we can even do it with you, okay? But trying to find people or hunt you down makes it even more difficult on our time, so please respect the needs that we're asking as well. And then thanks to folks who have been keeping the ASCOM room tidy, and big kudos to Amaani and Anthony for leading that lovely surprise for Jess.

Committee Reports:

Motion: Jaff, Emilia

i. CITIZENS BOND COMMITTEE (Malisa) –
ii. COLLEGE COUNCIL REPORT (Vlad & Henry) –
iii. GOVERNANCE REVIEW COUNCIL (Emilia) –
iv. PLANNING AND RESOUCE ALLOCATION COMMITTEE (Isa) –
v. EDUCATIONAL PLANNING COMMITTEE –
vi. FACILITIES PLANNING COMMITTEE –
vii. INSTRUCTIONAL EQUIPMENT COMMITTEE –
viii. PROFESSIONAL LEARNING COMMITTEE (Jess) –
ix. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE (Marc) –
x. TECHNOLOGY PLANNING COMMITTEE (Briana) –
xi. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE –
xii. COMMUNITY HOUR COMMITTEE (Jaff & Anthony) – They were discussing upcoming events. Nothing to update with ASCOM, I'm just being more a part of it.
xiii. xii. ENVIRONMENTAL ACTION –

III. Communications from the Floor

Motion: Marc, Anthony

a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

**Marc:** You see the clean trash over there? You're not allowed to put food or leftovers over there. It's just for clean trash.

**Emilia:** I had a question. It's kind of late to ask this, but what exactly did we say yes on for the gym? Like, because we voted, but I kind of just voted out of panic. I don't know what I actually voted.

**Vlad:** Well, I think the idea was people were voting on the fact that we're going to move forward and survey students and see if there's a significant amount of people who want to implement this earlier gym time, and then once we have that data, we can present it to the person that Sadika specified.
**Emilia:** So, we voted yes on surveying?
**Vlad:** Yeah, I believe so. I have a communication too. FYI, I'll send this email out to everyone, but Sofie, a counselor here at COM, she is organizing professor talks, and they're going to be replacing Course Fest. Seems like a really good resource. It's going to be on November 2nd and 4th from 12:40 to 1:30 p.m. I'll send the information, but these professor talks are basically students weighing in on their favorite professor. It's very useful if a student comes in and says, "Oh, I'm taking this professor because he has open-note exams," or whatever. So, something to think about when you're going to register for classes. It's another form of rate my professor.
**Emilia:** Are the professors there?
**Vlad:** Yes, there should be a professor there from what this flyer says. I have little information about it, but yes, learn from unique disciplines, get exposed to new professors, and get inspirations. I'm not 100% sure.
**Henry:** When is it?
**Vlad:** November 2nd and 4th. I'll forward you the flyer. Free lunch for the first 50 people. Are there any more communications?
**Briana:** Yes, I did send out the volunteer form for the Halloween event at the start of the week. If you haven't already, fill it out. It is on a Wednesday, I think that's when most people are available for events, so if you can figure out a time that you can sign up, it's on the WhatsApp group chat, but I can bump it again if you need it. We should, you should check it. Yeah. I could still, yeah.
**Vlad:** Are there any more communications from the floor?
**Marc:** Yes, I know Emilia is doing the poster table. Can you do another one for the cleaning table?
**Emilia:** Yeah.

IV. Public Comment

Motion: Briana, Marc

a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

**Eloisa:** Just for your guys' awareness, if you're using the vendor during their event, let me know as early as you realize that. I have to get their W-9, I have to send out contracts, like it's a very long process to get them paid out for it. You can't just have them start when you figure out the payment after. Fiscal requires that we have contracts fully signed. If you're going to do that, please, as soon as it's week 5, week 4, the earliest before that, that'd be the better. That's not just for you guys, it's also for clubs, so if they come in, they're like, "Oh, we're going to hire these people, and we're going to pay them using club funds," let them know to reach out to me, because it is more of a complicated process than just paying people. I had asked before, but is anyone making the flyer with the office hours?

**Briana:** I'm working on it.

**Eloisa:** Okay, could you send me an update on where that's at? Just want to remind you all at 3 p.m., there's going to be an internet outage, so prepare for that. Mark and I are going to work from home, because it's like an hour that we still need to work, and we have internet at home. So, if you need us, we can be reached by email, but just so you guys are aware, the internet's going out for an hour, so plan accordingly. For the ordering process, I just wanted to clarify, when you guys approve things here, I still need a list sent of what you'd like. I don't really know specifics of what you'd want, so if you guys approve something, like, for example, the snacks. You guys approved the funding, you sent me a list, like Anthony did, with the exact links of what you want, and that's how I order it. I'm not going to order it just

off you guys approving the funding for it, if that makes sense. If you have questions, let me know. I did order the cleaning supplies, had to change the ant spray. For flyers, I saw there were flyers on the wall of AC that weren't the boards. I know we used to be able to post those there, but they've been boards that we don't post on, like the actual walls. So, AC actually has 3 boards, so there's 2 on the breezeway, and if you walk towards the ESL, there's actually a third board there, so those are the three places we can post there. I actually feel like the third board by ESL actually gets underutilized, so I do recommend posting things there. I think there is the old version of the officers thing on there, so I would replace that to make sure it includes Amaani. SMN, I think, does have a board, so SMN can be by the water fountain, but we're trying to just keep it specific areas, so we can keep it under control. This last year got kind of all over the place, and we find flyers everywhere, so we're trying to keep it on spot. If anybody that isn't ASCOM wants to post flyers, as a reminder, our department has to be the one to approve and do that. If you're here and people are just dropping things on your poster table, have them either take it to me, or if you see it there, take the flyer to me. I don't check that, because that's not an official flyer posting thing. Have them take it to me if I'm here, take it to Sadika. I don't know if you guys want to maybe move, if this becomes, like, a thing, I think we're just dropping off posters, move the poster thing away from the door, so it's more of an internal thing.

**Vlad:** I do have a quick question for you. I consulted with Marc about this, and he suggested this, and I think this is a very reasonable suggestion, like if other clubs come to us and ask us to post posters, we should kind of tell them to do it themselves, right?

**Eloisa:** No. All posters, you guys are basically the only ones outside of our department allowed to post your own posters. If it's random people from the community, if it's other organizations, if it's clubs, they all have to go to me. They can't just start posting because they don't know where the approved areas are, and we also have to make sure that the information on the flyer is approved, like if that's contact information, if the links work, things like that. So, if a club comes, tell them to take it to me, or you guys can take it over there. They aren't allowed to post their own posters.

**Vlad:** Yeah, okay, so what you're saying is, even after it's approved, if they want to physically go and post on one of the boards…

**Eloisa:** They can give us the copies, and we will do it for them. It's actually easier for everybody. Nobody but you guys and us should be posting things, and the only thing that you guys should be posting is ASCOM related posters.

**Marc:** I have one more. When are you going to fix the camera?

**Eloisa:** Yeah, so I'm actually going to connect with Amaani, because we need to order a table, so I'm going to ask her to figure that out. If anyone wants to partner with her, let me know, because they don't have a table for us to put there. We need to find one that matches the furniture already. I'm going to email her either today or Monday to move that, and then everything's just going to be shifted over there, and the camera's going to be in the middle, and hopefully that'll resolve things.

**Emilia:** Don't we have a table right there?

**Eloisa:** It needs to be for the computer, so that's not stable enough.

**Amaani:** What company?

**Eloisa:** They gave us a company, I looked for these tables on it, did not find it, and I have no clue. My maintenance gave us the website, and then I went through it.

**Briana:** Is there a branding on the table somewhere?

**Eloisa:** If you guys find it, let me know. We're probably going to do IKEA.

*V.* Adjournment: Marc, Jaff 1:52 p.m.

**ASCOM President**

**ASCOM Advisor**