



Center for Student Success, 3rd Floor
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904

ASCOM MEETING

AGENDA

(September 11, 2026)

12:30 p.m. – 2:00 p.m.

Order of Business

Call to Order: 12:30 p.m.

Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT VLADISLAV VERBITSCHI	X	
VICE PRESIDENT SIRAWIT (MARC) CHANSATEIN	X	
STUDENT TRUSTEE HENRY GORAY	X	
SECRETARY MALISA NG	X	
TREASURER YANIS LOUAHDI	X	
SENATOR – TECHNOLOGY VACANT		
SENATOR – ENVIRONMENTAL ACTION JESSICA SCHIFFMAN	X	
SENATOR – STUDENT ACTIVITIES & SERVICES ANTHONY MENA	X	
SENATOR – STUDENT ACTIVITIES & SERVICES JAFF FEDE	X	
SENATOR – PUBLIC RELATIONS & MARKETING BRIANA GONZALEZ	X	

SENATOR – PUBLIC RELATIONS & MARKETING EMILIA ALIOTO	X	
STATE STUDENT SENATE REP. ISABELLA QUESADA	X	
ESCOM REPRESENTATIVE	N/A	

ASCOM ADVISORS: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

Adoption of the Agenda: Marc, Anthony

Approval of the Minutes: Jess, Marc

Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

Imani: My name is Imani, I'm applying to the Senator of Technology position. It's my second year at College of Marin.

New Business (Actions May Be Taken)

Motion: Emilia, Anthony

- a Discussion/action to transfer NTE \$465 from acct.#7300.11 (Interfund TRFR-MCCD) to acct.#4500.31 (Parking Permits) to cover additional cost for 26-27. Presentation by Eloisa Costa.

Motion: Marc, Briana

Eloisa: We have more people requiring permits this year than before, so we didn't budget it yet. We just need to transfer money to make sure we could pay for all your permits.

Emilia: I still haven't gotten my parking permit, is it still available?

Eloisa: Yeah, you should be able to go to the Welcome Center. Just tell them you're from ASCOM, and give them your M00 number.

Jess: Yeah, they have a Google list of everyone.

Motion to Vote: Marc, Isa

10-0-0 PASSES

- b Discussion/action to discuss “Welcome Week Debrief.” Presentation by co-leads.

Motion: Malisa, Henry

Anthony: This is our event debrief. We're just going to be discussing a couple things about the event. You can see... I think this encapsulates it perfectly. Good little ending. All of us smiling there with our school supplies. Me and Jaff are presenting this today.

Jaff: Today we're going to be presenting about what went well, what we can improve, and overall feelings of the event.

Anthony: Here we got some photos of the event, just to give y'all another picture, a reminder of what happened. You can see one improvement we're going to make is us taking photos. I'm kidding. Right here, just a little, encapsulating the event. We had Kona Ice, we had our table, people coming up to our table, us giving out free stuff, the DJ. So, let's start off with the good. Here's what we liked about the event. Good turnout, we got more followers, and we got to give back to the community. So, very simply, we were happy with that we got to engage easily with the QR code we had. We were also happy that people actually came to the event, people knew about it, and it's clearly just a good spot. People, every time they get out of class, they like to congregate, very easy. And giving out school supplies, again, something very easy to do, and something simple. I think the more simple the objects are, the more likely people are to take them. Just providing use to the community, rather than just stuff someone's likely to throw away. But that's what we think was good. Good job, y'all.

Jaff: What we need to improve. We need to keep engagement. People often come for the free stuff, and not for the event. We need to get better at giving reasons for people to engage, rather than just come take whatever it is. Something we can do is create included connections, complimenting their shirt, for example, whatever we feel like we can compliment to start the conversation and keep them hooked. Making them feel seen and making sure everyone is welcome.

Anthony: Our connection to Kona Ice felt super separate. Like, we had to go out there and actually drag people to our table, which is something I want to avoid in the future. I think encouraging people to actually sit down at these events, and then while they're sitting down, being able to talk to them like that would be better, because obviously the food is a huge part of these events, people come for the food, but once people become too focused on the food, they just ignore the fact that they're engaging with the community. So just helping people realize that they're engaging with us, and that they're getting this food for a reason, will help in the future. So, trying to just make sure they know where it's coming from. And that's pretty much it, thank y'all. You know, you guys really made the event, everything ran smoothly, everybody played their roles, and I think it was a good starter off. Excited for Club Fest.

Emilia: How do we get people to sit down?

Anthony: We can request more chairs, or simply place ourselves closer to the table. Because I noticed people were just sitting down, eating their food, instead of coming to us, because people just want to enjoy.

Emilia: So, having our table closer to the chairs?

Anthony: Yeah.

- c Discussion/action to discuss ASCOM's usage of the 360 Camera Photo Booth for “It's Fall Y'all.” Presentation by: Vladislav Verbitschi.

Motion: Malisa, Jaff

Vlad: Let's just do a vote, if we'd like to use the 360 photo booth during our tabling at It's Fall Y'all. I briefly mentioned this last time, when we table at It's Fall Y'all, if we did do this, we would do the gratitude tree, and then we would have also the photo booth. For those of you that are not sure what that is, I think we played it last time, it's just the 360 camera, a fun thing for students to do. So, let's do a vote on that.

Emilia: How much does it cost?

Sadika: There's no cost.

Motion to Vote: Marc, Anthony

10-0-0 PASSES

- d Discussion/updates on upcoming programs. Presentation by: All board members.

Motion: Briana, Jess

Malisa: We have Club Fest. It's our next event.

Marc: It's coming up. I reached out to more clubs for Club Fest.

Jess: Okay, speaking of, how many clubs have filled out the form so far?

Marc: 18. It's not just the clubs, it's the learning communities too.

Jess: I was going to say, Monday is the cutoff to sign up, yeah?

Marc: Yes, the 14th.

Malisa: At the end of the day?

Jess: I think we did say midnight on Monday.

Eloisa: Can you make sure you turn it off? Like, there's a way to make it so you can't submit stuff after, just so you don't have any clubs submitting it, like if it's the next day, and then we have to talk to them about it. There should be a way to end submissions.

Jess: Yeah, I can do that.

Marc: We're not going to accept the clubs that just walk in without filling out the form, right?

Eloisa: That's up to you guys.

Emilia: We have extra tables, right?

Jess: I was going to say, here's how I'm thinking of doing it, and you guys can tell me if you like this or not. We have reserved tables for people that signed up, and then we have a couple tables for first-come, first-serve. Like, if someone forgot to sign up, there's still a chance, but we make sure we're setting enough tables aside, so that the clubs who did already register are guaranteed space.

Henry: Yeah, that's good.

Marc: How many are we talking about?

Jess: I'd say whatever gets us to a nice round number. So, it's like, if we have 23 clubs, then maybe we do 7.

Vlad: I just want to say, I think we've been doing a really good job making people feel comfortable with ASCOM, and comfortable with the process of becoming a volunteer, and interested and participating, and maybe running for a position next year, so I think the more that we continue to do that, you know, the more people we can get involved in ASCOM, becoming auxiliary members, and then, that way we can get more awareness about student government, because people start talking with their friends about it.

Anyone have questions?

Marc: I'm about to reach out to the athletic center.

Vlad: Is that for Club Fest?

Marc: Yeah. I could do a little push-up competition like last year. I think that's going to be boost engagement.

- e Discussion/action on budget report. Presentation by: ASCOM Treasurer, Yanis Louahdi.

Motion: Marc, Henry

Yanis: Hi, everyone. So, just to go over the budget, our budget has been updated from our funding approvals to debit \$1,500 from our event supplies accounts that we use towards Club Fest. Primary balances are as follows. In our event supplies account, we are held at \$9,666.61. For our Intra Fund Transfer Club account, we're at \$33,079.48. For our Interfund Transfer MCC account, we're at \$1,882.24. And I do want to note that

we are over budget for our parking permit supplies accounts, 4500-31, by about \$255. And this was due to the approval from the summer emergency meeting. And our current account balance stands at \$80,363.33. And as far as my treasurer's report, I received a funding request from MESA for a study party going on. They want to schedule that for December 4th, and I saw that we do have enough in the budget to fund it. But overall, the budget has remained unchanged since last year's report, apart from the club fest transfer. Thank you.

Vlad: Does anyone have questions for Yanis?

Jess: You said it was MESA that made the funding request?

Yanis: It was MESA, yeah.

Jess: In order for us to approve that, they do need to submit an agenda item to ASCOM.

Malisa: They're on next meeting's agenda.

Yanis: It's for the amount of \$535.

Jess: Okay, yeah. So, they're on the next agenda, that's good, I just wanted to make sure.

b. Standing Business (Actions May NOT Be Taken)

Motion: Briana, Emilia

Officer Reports:

i. PRESIDENT REPORT:

Vlad: Okay, so I attended a College Council meeting on Thursday and updated the College Council on how ASCOM is doing and things we've been working on. I did receive good feedback. One of the College Council members mentioned ASCOM was very friendly and welcoming at both the Resource Fair and Welcome Week. I completed my office hours. I continued meeting with board members and checking in on how things are going. I had my weekly check-in with Sadika. I spoke with a few people who were interested in volunteering with ASCOM, and I let them know that they're welcome to attend our meetings on Fridays, and the process of becoming an auxiliary member. With Sadika's guidance, I sent an email to the President and Vice President of College Marin, inviting them to stop by one of our ASCOM meetings and just say hello. I did get a response from, Dr. Eldridge, the president, and I think the first meeting he can attend is going to be in November, because he has meetings every Friday then, so possibly sometime after that time. And along those lines of people volunteering, I suggest we create maybe a leadership interest list, so we can create a template, for when we're having the events, when we're tabling, right? If people come in and we're giving them the pitch, or we're just, you know, telling them about ASCOM and how they can volunteer, and they say, hey, yeah, I'm interested, we can take down their school email, or their phone number, whatever they want to give, and then we can send them, you know, information on our events and meeting times. I noticed one of the sandwich boards here in the SMN building had our ASCOM poster, and it was Spanish, and the other side was the events, and I did speak with Emilia and Briana about that, and they did let me know that it's because we only had 4 English ones and 4 Spanish ones. So, after speaking with Sadika about it, I think it would be a good idea to, if we are putting the poster of our board members, we can use one sandwich board and just put Spanish on one side and English on the other side, and then we can use another sandwich board for the events we have, because we have a bunch of those.

ii. VICE PRESIDENT REPORT:

Marc: I mainly worked on Club Fest. I reached out to more clubs and the learning communities. I made them sign up for the register form. I went to the HAPS meeting and

said, hey, sign up for the Club Fest if you guys want to join? I will attend my office hours after this meeting, and I will host my first ICC meeting. I attended the Resource Fair too.

iii. STUDENT TRUSTEE REPORT:

Henry: I did half my office hours on Tuesday and I'm going to do the other half after this meeting. I had a check-in meeting with Vlad on Tuesday, and I helped out at the Resource Fair on Wednesday. And yesterday, I had a meeting with Dr. Eldridge to discuss the upcoming trustee meeting.

iv. SECRETARY REPORT:

Malisa: I completed all my office hours this week, and I think after this meeting, we're just going to be talking about Club Fest and doing kind of the last few things. I have a committee meeting this month.

v. TREASURER REPORT:

Yanis: I went ahead and I updated the balances from the funding approvals from last week's meeting. And overall, our accounts are all looking good. Just on the report, it shows the over budget of parking permits, but we went ahead and addressed that today. I'll get that taken care of.

vi. SENATOR – TECHNOLOGY:

vii. SENATOR – ENVIRONMENTAL ACTION:

Jess: I have completed all of my office hours for this week, as well as the remaining half hour that I was not able to complete last week. I've been working to get in contact with more people. I found out that one of my professors is involved with two of the environmental clubs on campus, so I'm going to reach out to her. I also helped plan Club Fest, working very closely with Marc and Malisa, and I attended the Welcome Week event, and that was really fun.

viii SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:

Jaff: This week, I helped with the Resource Fair. I tried to be as flexible as possible by switching from UMOJA to ASCOM when I'm there, when I'm done helping them with UMOJA, I'd help at ASCOM as well. I also worked on the debrief with Anthony, and I recommended PUENTE to sign up for Club Fest.

Anthony: I attended the Resource Fair, and I was out there talking to a bunch of people, and just worked on the debrief, did my office hours. Pretty chill week.

ix. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:

Briana: I completed my office hours on Monday and Wednesday. I also attended the Resource Fair on Wednesday. I let people know about ASCOM, knowing that they can reach out to us. I'll have my first meeting with the Technology Planning Committee this coming Monday.

Emilia: I did my office hours, I went to Resource Fair and helped set up the table with Malisa. I finalized the Club Fest poster, and I think it's printed over there. And then I also put up all the past ASCOM flyers around campus with the help of Briana and Isa last Friday. I helped out at Welcome Week.

x. STATE STUDENT SENATE REPRESENTATIVE REPORT:

Isa: I completed my office hours on Tuesday and Thursday, and I had a meeting with Vlad and Tea.

xi. ESCOM REPRESENTATIVE REPORT:

xii. ASCOM ADVISORS REPORT:

Tea: Hey everybody, happy Friday! Thank you to Anthony and Jaff for doing the very first debrief of your events, and congratulations again to the co-leads and the entire board for an event well done. I really appreciate the reflections, and especially the new idea of putting tables out there for students to hang out and engage more. I think this is amazing, and looking forward to the creative ideas that this board continues to bring. And then also, great work with getting that many clubs registered for Club Fest. That might be the biggest RSVP during the fall semester that we've had in a while, so great work. And yeah, just want to remind you all that I'm here to either schedule a meeting, or if you have questions, drop in. I met with Isa this

week, and it was really great to just check in about responsibilities and just answer any questions, so please take advantage of that. Have a good weekend!

Sadika: Hi, everyone! So, just to point out that both Tea and I work remote on Thursdays and Fridays. Sometimes I'm in the office every day, but most of the time, we're remote on Thursdays and Fridays, but we're still available, we are on, so make sure, as Tea said, that you're reaching out and scheduling time. Eloisa and Marco are in person, so if you need services or support in person, definitely go to them, but if you need us, feel free to reach out. I wanted to say thank you to everybody who participated in the Resource Fair. It was a very full event, so thank you for that. I wanted to let folks also know that we have extra sandwich boards, so Vlad and I met, and we talked about that. We don't have to restrict ourselves just to the sandwich boards that are currently out. We have more in the storage room, so if you need access, you can get access from any of the staff members in student activities. So, feel free to do that. I also wanted to name that I know that there's some interest in the Senator of Technology position. I've sent out some emails, and I think there's someone present. Just make sure that folks know to fill out the election packet, which is still on the website, and then they can send that to studentactivities@marin.edu, and then I'll do the outreach there. And I think that that is it. Make sure, because it is a Friday, that whoever is the last person in the ASCOM room shuts the door fully, because sometimes it doesn't close. I don't know if you all noticed that. So, pull, push the door fully, and then just turn off the lights. And that's it. Have a wonderful weekend.

Committee Reports:

Motion: Marc, Anthony

- i. CAMPUS POLICING & PUBLIC SAFETY ADVISORY COUNCIL (Malisa) –
- ii. CITIZENS BOND COMMITTEE (Henry) –
- iii. COLLEGE COUNCIL REPORT (Vlad) – It was an introduction meeting, discussing some new platforms that are going to be used. They did talk about how there's a very big project of making PDFs accessible, which sounds very tedious because there isn't some sort of automated artificial intelligence can take a PDF and then make it accessible. So, there was a presentation by someone who works on the technology side of things about that. Then, I just gave them the report on how ASCOM is doing.
- iv. GOVERNANCE REVIEW COUNCIL (Emilia) –
- v. PLANNING AND RESOUCES ALLOCATION COMMITTEE (Isa) –
- vi. EDUCATIONAL PLANNING COMMITTEE –
- vii. FACILITIES PLANNING COMMITTEE –
- viii. INSTRUCTIONAL EQUIPMENT COMMITTEE –
- ix. PROFESSIONAL LEARNING COMMITTEE (Jess) –
- x. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE (Marc) – It's my first meeting at GRIT, so we just reviewed the college planning program.
- xi. TECHNOLOGY PLANNING COMMITTEE (Briana) –
- xii. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE –
- xiii. COMMUNITY HOUR COMMITTEE (Jaff & Anthony) –
- xiv. ENVIRONMENTAL ACTION –

I. Communications from the Floor

Motion: Jaff, Briana

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Jess: I just want to say, so on the Club Fest tracker, I want to get y'all's opinion on this. I set it up so that it automatically will close at the specified deadline, and I just wanted to see what you guys think of the message that pops up when people try to open the link. It says, "The deadline to register has passed. We will have some tables set aside for clubs who didn't register, but they are first-come, first-served, and we cannot guarantee that there will be enough for every club who shows up."

Emilia: I have a question. Marc, you said you host the ICC meetings?

Marc: Yeah.

Emilia: Every club has an ICC representative, right?

Marc: They should have one.

Emilia: Because I'm an ICC representative for one of the clubs, but what's the information behind those meetings?

Marc: I believe I sent the invitations to all the clubs that are on the College of Marin website, and then to all of the advisors. But not many of them replied, so I'm not sure if they read that email or not.

Emilia: Do you know when the first one is?

Marc: The first one today is at 2:30.

Eloisa: What we'll be doing also is as clubs renew, we get their actual ICC reps, and I give Marc that information, but the issue is clubs haven't been renewing yet. I think a lot of them are still gathering members and stuff. What club are you representing?

Emilia: Nature conservation.

Eloisa: I haven't gotten one from them, so, I don't have it on record that they have ICC reps, but as they update, I'm going to give Marc the contact info of all the ICC reps. It's not just ICC reps that can come. ICC reps have to come, but if officers want to join as well...

Jess: Quick question for the whole room. Is anybody else here in or in leadership of an environmental club on campus? Or some nature-focused club?

Vlad: I do have a communication, so I go to the College Council meetings once a month, and it's at 3 p.m., and unfortunately, Marc is not able to attend that because he has a lab during that time. So, Dr. Eldridge suggested that I bring along one other board member to these meetings. Is that correct, Sadika? wasn't sure, because I know people hold other positions, so would it just be a volunteer thing?

Sadika: Henry really would be the next person, if he can attend. If not, after that, Malisa.

Vlad: Could you attend? It's usually at 3:00.

Henry: Yes.

Sadika: Can you just make sure, Vlad, that the information gets relayed to Dr. Eldridge, so that Henry gets invited to all of the events.

II. Public Comment

Motion: Marc, Emilia

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Eloisa: You guys should have been doing really well. Congrats on making it to week 3 so far. One thing I want to talk about is posters. I know in the beginning I talked about developing a system to put up posters. I do think you guys should consider that. We have the Club Fest QR posters here since Tuesday, and they came in yesterday, and they were still there, so if you want to create a table, or a section where if the posters are there, whoever's in office hours can put them up. We have them up now, and I think that also helps with the number of registration. If you guys want to discuss amongst yourselves and develop a system, like they used those mini desks before for it, or one of those stands, too. If there's a poster there, and you're in office hours, you could put those up, just so we can make sure we put those up in a timely manner. And make sure to take down the QR code on Tuesday, whoever's in office hours, please, just so people aren't trying to sign up afterwards. You can replace them with some of those, too. Fall Y'all planning, we're 3 weeks out, I just want to make sure we start really considering if we're doing the tree, we're going to have to cut out leaves and things for people to actually write on. So just really start considering how we're going to be doing Fall Y'all, and how we're going to coordinate the trees, the tree part of it, any supplies you need, things like that, so if we're going to order things, I will need advanced notice to make sure it gets here on time. I just wanted to remind people the ICC meetings here, you guys are welcome. I actually recommend if you're here to attend the first ICC meeting, so you can actually introduce yourself to the board, because you will be working with clubs pretty heavily, and hopefully we have good turnout. And then, just for Club Fest, I wanted to talk to you guys after. We have to send them an email with information for everyone who signs up after Wednesday, because people have been asking me, like, oh, like, what do we get? We have to bring our own tables, we bring our own supplies? To just make sure we communicate with everybody who signs up what the actual process is day of, because we haven't necessarily done it this way when they sat beforehand, but it's easier for us to communicate with them, and also just reiterate submitting their forms so they can actually become a club.

Sadika: I wanted to let folks know that there are open positions on the participatory governance committees. So, the ones that you all have filled are set, but we still have remaining need. If you know any students and auxiliary members, I encourage you to get involved in this way, that would like to sit on a college committee. What needs to happen is they need to provide their information, their interest to Vlad, and then Vlad is the person who goes ahead and approves, and then we move forward from there. So if you know anybody who wants to get involved more, have them please reach out, and they can reach out to me if they need more information, but Vlad would be the person to approve it.

Aether: Just a comment, I got the Wii working!

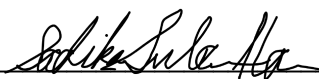
Vlad: I heard you guys were also working on getting the VR headset, is that in the works?

Aether: We currently have had it delivered. The one problem is, I don't know who exactly set that up, but we're having some technical difficulties with that account, if you have to be signed into an account or whatever. We're having some issues with that, so we're working with that.

V. Adjournment: Briana, Yanis 1:09 p.m.



ASCOM President



ASCOM Advisor