



Center for Student Success, 3rd Floor
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904

ASCOM MEETING

MINUTES

(August 28, 2026)

12:30 p.m. – 2:00 p.m.

Order of Business

- a. Call to Order: 12:30pm
- b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT VLADISLAV VERBITSCHI	X	
VICE PRESIDENT SIRAWIT (MARC) CHANSATEIN	X	
STUDENT TRUSTEE HENRY GORAY	X	
SECRETARY MALISA NG (Proxy: MARC)	X	
TREASURER YANIS LOUAHDI (Proxy: BRIANA)	X	
SENATOR – TECHNOLOGY VACANT		
SENATOR – ENVIRONMENTAL ACTION JESSICA SCHIFFMAN	X	
SENATOR – STUDENT ACTIVITIES & SERVICES ANTHONY MENA	X	
SENATOR – STUDENT ACTIVITIES & SERVICES JAFF FEDE	X	
SENATOR – PUBLIC RELATIONS & MARKETING BRIANA GONZALEZ	X	
SENATOR – PUBLIC RELATIONS & MARKETING EMILIA ALIOTO	X	

STATE STUDENT SENATE REP. ISABELLA QUESADA	X	
ESCOM REPRESENTATIVE	N / A	

ASCOM ADVISORS: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS: Sabrina Wallace

MEMBERS OF THE GENERAL PUBLIC:

- c. Adoption of the Agenda: Jess, Marc
- d. Approval of the Minutes: Jess, Marc
- e. Public Comment

a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

Dave: Good morning! I'm Dave Patterson.

Sarah: I'm Sarah Frye.

Dave: And we thought we'd come and very briefly tell you about Solito, the book of the year this year. We call it Common Read. We do this every other year, where the whole college is invited to read one book for the entire academic year, with events and other sort of things going on. And we're really excited, we're giving away books for free, we've got bookmarks.

Sarah: So, we're going to do a student kickoff, I believe the date is September 14th. They'll be during COM hours. Students can come and pick up their book and learn more about the Common Read. You know, some teachers are going to develop, you know, assignments around Solito, and we just found out, when Javier Zamora comes to our campus, on Thursday, May 6th, so spring semester. I'm going to have author Isabelle Allende coming in.

Dave: Is anyone familiar with Isabelle Allende?

Marc: Is that the counselor?

Dave: No, she's actually a writer. In fact, she's not just any writer, but she's the world's most famous Latina writer. She's from Chile. Tons of books.

Sarah: We're really lucky because both of the authors have a connection to Marin County, so Isabelle Allende lives in Belvedere, and Javier Zamora's parents live here.

Dave: And when Javier was... the whole story is about him, 9 years old, coming from El Salvador to the United States by himself, because his parents were already here. He had to make this horrible trek, very

dangerous, across Central America, Mexico, and so on. When he was coming here, his parents were students in College of Marin. They were in our ESL department, and I only cried twice when I read this book, but one place I cried was on practically the last page, where we learned, on page 379, to cite my source, we learned that his parents would come to ESL classes here at College of Marin, and they were so worried about their son, they didn't know if he was alive or dead, and the whole class prayed for him.

Sarah: So, the book's very beautiful, there are parts of it that are very hard, so we're also, you know, making sure that we're touching base with our psychological services. You know, when I was reading the book, I had to read a little bit, put it down, but the point of reading the book is so that we can celebrate immigration.

Dave: Celebrate all of our students who immigrated here, or parents who immigrated here. Big thanks to Henry and Vlad, who've already helped kick off this whole initiative over the summer.

Sarah: So, if you'd like a copy, just stop downstairs. We're open till 4 o'clock today, get your copies. If you know students that want to read, send them down, get them a copy. Dave's got bookmarks that have our QR code that go to our webpage that has all the information. And we also offer research help right here for you. We're on the second floor.

I. New Business (Actions May Be Taken)

Motion: Marc, Jess

- a. Discussion/action to approve NTE \$3,000 for "It's Fall Y'all Event" from acct.#7300 MCD departments. FOAP to follow. Presentation by Fall Y'all team members.

Motion: Henry, Emilia

Jessica: Hi, I'm Jessica. So, we are part of the 5th annual Fall Y'all planning team for this year, so we are probably requesting \$3,000 from your events budget. Fall Y'all is a huge community event, campus event. It's a great place that students have been able to take part of activities, games, crafts, and just a good community-building event. This is our fifth year doing this. It's a lot of fun. The \$3,000 would go towards helping offset costs. Usually, it'll be for food, so I believe we're going to have Teriyaki Madness catering this year, which is really good. So, food, refreshments, entertainment. In the past, we've had a drum circles, magicians, last year we had a contortionist stop by, so...

Lisa: Yeah, we also have a DJ, and all the learning communities have booths, so it really shares what they're doing, so it engages students to hopefully be part of those learning communities as well. And it's the most attended event of the whole year.

Jess: Clarification, the \$3,000 is not coming out of our event supplies budget, but out of our department fund.

Motion to Vote: Marc, Isa

10-0-0 PASSES

- b. Discussion/action to approve NTE \$1,000 from acct.#5200.10 (Rep fee) to cover Student Trustee travel and lodging expenses for annual Student Trustee workshop. Presentation by: Eloisa Costa.

Motion: Jess, Marc

Eloisa: This was for Henry's Trustee Workshop, I believe it was the 14th through the 16th. The rep fee covers the hotel, lodging, travel, all of that. Any questions?

Emilia: Has it already happened?

Eloisa: It already happened. We just got to reimburse.

Motion to Vote: Briana, Emilia

10-0-0 PASSES

- c. Discussion/action to approve NTE \$350 from acct.#4500.04 (Event Supplies) for ASCOM Fall Welcome Week event. PRs to follow to reimburse board members and/or MCCD, Sadika's P-Card. Presentation by: Tea Perales.

Motion: Jess, Briana

Tea: This just to reimburse Sadika's card for Welcome Week. We extended it to help pay for the Kona Ice, there's going to be free Kona Ice being served there. This is just to help cover the snow cones. That was because we didn't have quite enough to cover that.

Motion to Vote: Marc, Anthony

10-0-0 PASSES

- d. Discussion/action to transfer NTE \$38.28 from acct.#7200 (Intrafund Club) to acct.#9576-14, "Architecture Enthusiasts" to cover overspent amount from last semester. Presentation by: Eloisa Costa

Motion: Isa, Jess

Eloisa: Okay, so the Architecture Club last year, at the very end of the semester, decided to host a year-end lunch with the department. But they overspent by \$38. They had a new club account due to miscalculations. If they choose to renew, I'll talk to them about making sure that doesn't happen again, but right now they're in the negatives, and if they do renew, we don't want them to be in the negative, and it's only \$38, so I figured I'd request it on their behalf, so they don't have to come and request that amount. But if they renew, and once they do, I'll let them know to have their treasurer be a lot more on top of their spending, so that doesn't happen.

Motion to Vote: Briana, Anthony

10-0-0 PASSES

- e. Discussion/action to discuss ASCOM's participation in the COM Fall Resource Fair and It's Fall Y'all. Presentation by ASCOM President, Vlad Verbitschi.

Motion: Marc, Jess

Vlad: Okay, so everyone, for the resource fair, Sally Wong has emailed me inviting all of ASCOM to participate, and I think this is an event that we normally participate in, and

what happens, as far as I understand, is we hold the table, and people will be walking around with a passport, and we stamp their passport. That's actually where I met Marc, and how I found out about ASCOM, and I think we want to, you know, not just stamp their passport, but also encourage them to come in, maybe spend some time in the ASCOM room, maybe even join a position, and, and, you know, run for a future position. And I think it's a great event, and I believe if there's going to be other departments or clubs or things like that, that are tabling, and if you get enough stamps in your passport from all the different clubs and, you know, learning communities, then you get... I think you get a raffle ticket or some kind of reward, that's how it was last year. So, we want to see if we want to participate in that. That's, once again, the resource fair. And then the second, thing is Fall Y'all. Brier Welch, many of you know, the program coordinator at College of Marin, has also invited ASCOM to participate in that. And they just spoke about that earlier. It's one of the largest events on campus, and designed to bring faculty, staff, administrators, everyone together. So, usually, ASCOM, I think, also participates, and we've been invited to create a fun, interactive activity, just, it gets everyone to know each other, and past examples have included pumpkin painting, mouse trap car racing, tea blending, gratitude tree. So, yeah, I just wanted to discuss with you what you all think we should do, if we should participate in this.

Marc: Is the resource fair on the same day as Fall Y'all?

Vlad: No, it's not the same day.

Marc: What day is it?

Vlad: So, the resource fair is on the third week of the semester. It's on September 9, around 12-12:10 is when we should arrive. And Fall Y'all...

Eloisa: I think it's September 23.

Emilia: So that's the day after Club Fest.

Vlad: So, yeah, what are your thoughts?

Marc: Is the place going to be the CSS building? Like, we walk around and stamp around this building?

Vlad: I think so, I'm not sure. I'd have to double-check with her. Because last year, that's how it was, right?

Marc: Yes.

Vlad: You guys think we should participate in both events?

Marc: I think we can do that. It doesn't conflict with any of our events.

Vlad: Emilia, I know you said it's the day after Club Fest, but...

Emilia: I mean, I don't think it's a big deal.

Vlad: Yeah, hopefully, you know, we can get enough volunteers to just table for a few hours.

Eloisa: You guys need to decide what you're going to do for Fall Y'all.

Vlad: Does anyone have any ideas on an event we could do?

Jess: I think gratitude tree is a good idea. I know in the past, when we've done events with a gratitude board, that's always been really popular. I remember last year, for Valentine's Day, we did an affirmation board where people could write little affirmations and take one with them if it resonated with them. I remember people said that they really liked that.

Vlad: If you say you want to do a gratitude tree, do you mind explaining? I personally don't know what that is, but do you mind explaining what that is?

Marc: So, we build a tree model, and then we have notepads, so you write everything and put it on the tree.

Vlad: Oh, that's cool. Like an actual tree model?

Jess: We don't necessarily have to make a full tree, because that is a lot of work, especially on such short notice. What I was thinking was we take a whiteboard from the library, and we could draw a tree on there, and have people stick sticky notes on there.

Sadika: So, there's actually a pre-existing gratitude tree. I think it's in Mi Familia. It's an actual tree.

Jess: Can we borrow it?

Sadika: I believe that you should be able to, we would just need to check, and then it would be y'all creating the paper for people to actually hang on the tree. If you want to check after the meeting, just to see if it's actually in there, it's just a paper tree, and that's what people have used.

Jess: I think I know the one they're talking about.

Eloisa: And then they made the paper leaves. If you guys want to do leaf-shaped things, then you could have people write on that.

Vlad: Should we give something out? Maybe candy or stickers?

Jess: I know we have a bunch of random things like flash drives, and other school supplies in the shed, so we should just raid the shed.

Marc: Do we still have the stickers and squishies left from last year? Because I remember we had a lot of that.

Jess: No, we ran out of both of those.

Eloisa: We can always order more.

Jess: The only stickers we have are the ones we decided weren't appropriate to give out.

Marc: What if we just give away yerba mate, it's very popular.

Jess: The thing with yerba mates, though, is they get expensive. And especially since Fall Y'all is such a large event, I fear that we're going to run out really quickly and then having nothing out.

Marc: So, we're going to give away water bottles?

Henry: There's candy and squishies.

Briana: What about those powder flavor things?

Marc: Electrolytes? What about caffeine?

Vlad: That's a good idea. Maybe some Propels.

Emilia: We can put stuff in the water bottle, like candy, too.

Jess: By the way, the necks of the water bottles are this wide.

Emilia: Are they see-through?

Jess: Yeah, they're clear. But, just keep in mind, with what we want to put in there, that it has to fit through this.

Emilia: So, both events are on a Friday?

Anthony: I actually like the idea of a Kool-Aid powder. We just throw in some packets in here, or something, or we can just give grab-and-go sides.

Eloisa: We did that for the midterm event, I think.

Vlad: The resource fair is Wednesday, September 9 from 12:30-2:00, but we want to be there around 12 to set up. Fall Y'all will be Wednesday, September 23 from 11:00-2:00. Okay, so y'all think we're going to hand out some water bottles and maybe some candy.

Motion to Vote: Jess, Anthony

10-0-0 PASSES

- f. Discussion/action to discuss change of time for ASCOM meetings from Friday at 12:30pm to 11am start time. Presentation by ASCOM President, Vlad Verbitschi.

Motion: Marc, Henry

Vlad: So, there was a proposed changed time that we hold our Friday meetings, which is usually 12:30. The proposed time is 11:00 am. I personally have something that, I have to do on Fridays from 10 to 12. It's a prior commitment, that has to do with school. I could try to change that, depending on how the vote outcomes are, but I'm honestly open to any meeting. I can work around it. So, let's do a vote to see how many people want the meeting to stay at 12:30pm, and how many want it at 11. If you wanted to change to 11, could you please raise your hand?

Emilia: Can I say something? Because it was my idea. So, it was because I dropped the companion course that wasn't mandatory. I actually took it today, and I feel like it would benefit me to take that class. So, it would keep this meeting to 12:30-2:00 every Friday, so I prefer that now. If everyone prefers 11, I can just not take the course.

Marc: I agree with Emilia. I prefer 12:30 pm, because I recently was interviewed for MAPS. If I get the job, I will attend the MAPS meeting from 9:00-12:30. It's going to conflict with ASCOM if we move to 11 am. I'm staying with Emilia on this one.

Anthony: I agree with them. I say, we all vote to whatever's more convenient to everybody. If nobody has time conflicts with 12:30, let's just do 12:30.

Motion to Vote: Jess, Anthony

10-0-0 PASSES

- g. Discussion/action to discuss committee assignments. Presentation by: Sadika Sulaiman Hara.

Motion: Marc, Anthony

Sadika: Okay, so this, item was for all of you to have looked at the PGS link that I had sent you to see what committees you would be available to attend. Did everyone do that?

Vlad: Yes, but for me, so you said that I already have a position, right? Me and Marc?

Sadika: Yeah, you and Marc are already on one. Jaff and Anthony are also on Community Hour. But for everyone else, everyone should've selected a committee. Did everyone do that?

Jess: I wanted to do the Environmental Action committee.

Sadika: You're automatic on that.

Jess: I was going to say, they didn't have their time posted yet. Do you have their time yet?

Sadika: We do not have that yet. I'm going to put a list here of folks...

Briana: I do have one question. Is the time that the committee overlaps with our office hours count as our office hours?

Sadika: Yes, that is correct. Briana, do you have one already?

Briana: Yes, Tech Planning committee. It would happen on Mondays, in the middle of my office hours.

Sadika: Okay. Did anyone else look at the list?

Henry: I have a question about it. So, I wanted to do the measure B funding one, and it wasn't on here, but I know when you presented it, you listed that one as an option.

Sadika: Which one?

Henry: Measure B funding. But it wasn't on the link that you sent.

Sadika: Yes, I actually just got an email about that. You're interested in the Citizens Bond Committee. I'll connect you with Orisa after this meeting. Other folks? Malisa is on the Police Advisory Council. So, that'd be Isa, Emilia, Yanis... Who am I missing?

Vlad: Jaff and Anthony?

Sadika: They are on Community Hour. So, the thing is this, y'all, for Community Hour, we don't have the days and times locked in just yet. But if you can't attend one of the meetings... so, Marc, are you able to attend College Council?

Marc: Yes.

Sadika: Okay, so if you are unable to attend, Anthony and Jaff, then we want you to sign up for a different committee. And then Isa and Emilia, your names are not on here. I'd like you to look at the list and the times and let me know by Wednesday of next week. Via email is fine, and just make sure you CC Vlad and Malisa on it.

Emilia: Is it one person to a committee? Or can we do the same committee someone else is already doing?

Sadika: Preferably having you do different committees. The reason that Jaff and Anthony are on the Community Hour committee is because it's the event planning for the school. Their positions are connected to that, and then Vlad and Marc, they have positions on the College Council, the President's College Council. So, those are the only two that would have double participation. Ideally, we would like you all to be on separate committees, so we have a coverage of student voice on various platforms on the campus.

Briana: Question, since we're in ASCOM, are we put into the councils through ASCOM, or do we just apply on the web page?

Sadika: No, what I'm going to do is I'm going to let the chairs know that you are all appointed as ASCOM members to those committees as a student voice, and then if they want you to apply, I'll let you know, but it really should be other individual students that want to be on those committees. I will introduce you all via email to the committee chairs. Isa and Emilia, please get back to me, and I'll reach out to Yanis as well.

Emilia: Can we write down on the whiteboard which committee each person is part of, so I know which ones are available?

Sadika: I'm going to drop this in chat. Open this up so people can actually see it, or at least just have it visible on the chat. Okay, so these are already assigned. TPC is the Technology Planning Committee. So, there's a number that are still available, right? Educational Master Planning, PRAC, our Planning and Resource Allocations Committee that manages the funding for the college, it makes recommendations to the president and board of trustees. Just go through the list, and look at the days and times and see what you can attend.

- h. Discussion/updates on upcoming programs. Presentation by: All board members.

Motion: Marc, Henry

Jess: Since you two are leading Welcome Week, do you two want to start this discussion?

Anthony: Pretty much everything is good to go. We have all our supplies packed up. We're going to have Kona Ice, a DJ, we're going to give out a little bit of free school supplies and some candy, as long as they follow us. We should have sheets printed, soon already to be posted there, so if they follow the Instagram, they show us, we give them free stuff. And right now, the only thing I pretty much need from y'all is just to ensure that everybody is signed up for the volunteer sheet, even if you can't be there. You should be there, but if you can't, stuff comes up, it is what it is. Just make sure you explain why. And everybody needs to be on the volunteer sheet. So, I just want to double check with everybody. If you haven't done it, take some initiative, or if you want, just tell me right now, tell me after the meeting, I can write it in myself.

Henry: And this is Monday, right?

Anthony: Yes, the 31st.

Emilia: I haven't signed up, I should sign up. I'll do it right now.

Marc: Hey, I didn't see the Welcome Week poster. Is it this one?

Tea: The Welcome Week is one I create in our office, so this is the one that ASCOM does not have to create on their own. Planning of it happens in the summer, way in advance.

Jess: Also, Malisa is not here. My group has not yet had a chance to meet. How are we doing so far? What have we done? What do we need to do?

Marc: Basically, it's our fourth week of the Club Fest, right? So basically, I just met with Eloisa and Tea a lot to discuss the Club Fest event. I create the QR code to track all the... what is it called? The registration for the club, so we can keep tracking which club attends, so we can have the number of the table and chairs, so it's not messy. We can use this for the next board, too. This would be helpful in the future. I'm working on sending invitations to the clubs, organizations, and learning communities after this meeting. And I already assigned the work to create the poster for the Club Fest event promotion to Emilia and Briana already. I think we're mostly on top of the schedule, so nothing to be worried about, everything under control.

Jess: Do you think that me, you, and Malisa can have a meeting sometime on Zoom on Tuesday? Or, in person on Wednesday. Just so we can all get face-to-face and get on the same page. I can post it to the group chat too.

Marc: I'm available on Saturday and Sunday. We can meet on Zoom.

Jess: I'm not too sure what my weekend availability is. I could probably do this weekend. I'll shoot the group chat with Malisa a text.

Marc: Sure. I'm available this Saturday and Sunday. Other than that, my schedule is packed. Oh yeah, are you available to meet after this meeting to discuss Club Fest?

Jess: Yes, but only if we get it wrapped up in a timely manner. I've got to head out for work at 2.

Marc: Or I can just meet with Eloisa and send you the details and meet Malisa later.

Jess: That sounds good.

- i. Discussion/action on budget report. Presentation by ASCOM Treasurer, Yanis Louahdi.

Motion: Marc, Jess

Yanis: Our account balances are as follows. \$3,000 in our office supplies, \$11,456.61 in event supplies. \$29,000 in our Interfund Transfer Club account. \$9,000 in our Interfund TRFRMCDD account. Current total ending balance is \$87,057.61.

Eloisa: I just want to make a comment, just so you guys are aware, since this is the first one. If we buy anything off the P-card, it'll only be taken off whatever account it was assigned to a month later. So that's something to consider when you guys are thinking about the numbers, that if you purchase something, for example, for an event, and you still have the full budget, it's because it hasn't been taken out yet. So usually when you guys reach out to me for supplies, I'll give you the receipt so you know the amount, so that's something to consider.

II. Standing Business (Actions May NOT Be Taken)

Motion: Marc, Anthony

Officer Reports:

i. PRESIDENT REPORT:

Vlad: Just a reminder, everyone, please run your agenda items by Malisa, and if anyone asks you “Hey, I want to start a club,” or “I want to put this on an agenda,” just remind them that if they want the item for that Friday of the week, it has to be submitted before Tuesday of that Friday. And that goes for everyone, right? So, if you want it on Friday, you have to submit it by Tuesday. And, also, if you haven't yet, please submit all of your office hours. This week, I have been in contact with Brier and Sally Wong regarding Fall Y'all and the resource fair, learning the flow of running the meeting and the agenda. Spending some time in the ASCOM room when I'm doing homework and on campus, and I talked to few people who wanted, you know, information on how to post posters, and how to start a club. Besides that, I've just been busy with my classes. I'm working on setting up meetings with all of you twice a month to see how you're doing.

ii. VICE PRESIDENT REPORT:

Marc: I read the transition binders of the previous VP on how to be a good vice president. I'm taking four classes this semester, two STEM class, one English class, one general education class. I worked on my individual biotech projects. I'm meeting with Tea, how to become a good vice president. I'm working on the upcoming Club Fest event that will be on the 21st and the 22nd of September. I'm meeting with Eloisa and Tea about the Club Fest. I'm meeting with Tea again for the second time about vice president stuff. I helped a girl reactivate a club. I didn't know how to do it, so I sent her to Eloisa. But now, I know how to do it, just the club roster and the constitution. I have a meeting with the AGS Honor Society Board. I have a meeting with the PTK Honor Society. I had a MAPS interview before I came here. I'll discuss Club Fest with Eloisa and Jess after this meeting, hopefully, and I will create the volunteer sheet. And I'm probably going to pick the ICC meeting date and time after this meeting, and I will complete the rest of the office hours after this meeting.

iii. STUDENT TRUSTEE REPORT:

Henry: Last week, I attended the Board of Trustees meeting, and the week prior, I was at the Student Trustee Workshop. This week, I met with Sadika, and one thing that we came up with that was, for me, really important, for my reports to the trustees is, obtaining feedback. So, whether this be getting feedback from our ASCOM events, or maybe a feedback suggestion box in this room, I just need to get as much feedback as possible, so I can have that in my reports to the trustees. We want to be as transparent as possible to the trustees. Like, I'm always going to be presenting the good stuff to them, but I also have to present the students' needs and desires, so over these next few days, I'm going to be coming up with ideas for just getting students' feedback, and what I'm saying here is, if you have any suggestions, I'm only one person, so any ideas you have, just let me know.

iv. SECRETARY REPORT:

Malisa: Hi everyone! I am currently training to be an Econ tutor, so I unfortunately couldn't join our first meeting. This week, I attended the Campus Policing and Public Safety meeting, which I will share about in my committee report. Other than that, I worked on the agenda, and I will be keeping track of everyone's office hours this semester – I will make sure to send the office hours to our Senators of PR and Marketing

so we can get some cool posters! Just a reminder to please send me your office hours if you haven't, no later than this Sunday at the end of the day. Finally, I look forward to working on the Club Fest event soon!

v. TREASURER REPORT:

Yanis: We've deducted \$543.39 from our event supplies account towards the Welcome Week event. As we're just getting started, this semester is our only change thus far to our balances.

vi. SENATOR – TECHNOLOGY:

vii. SENATOR – ENVIRONMENTAL ACTION:

Jess: I had a meeting with Tea and Sadika to discuss the general scope of this position, seeing as it is a new one. Then I also had a second meeting with the two of them, as well as Rivathy, who is the campus head for environmental action. I don't know her official title off the top of my head. But that was really good. We got to touch base and I figured out what she is doing to better the school. And after this meeting, Marc, could you please send me the time for the ICC meeting? Because I am planning on reaching out to all of the student-led environmental clubs and inviting them to the ICC meetings so we can all get on the same page and make sure that we have a unified effort.

viii SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:

Anthony: Me and Jaff have worked on packing up all the supplies for Welcome Week, making sure we're all just ready to go for that day, and that's pretty much all that needed to be done, and it's already done, but again, we're just here to support anything.

ix. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:

Briana: Me and Emilia have both been working on posters. We sent two different ones to print. We have them here. We've also been in contact with Marc in order to get stuff printed for the next event.

Emilia: I've also started, or I'm pretty much done, I believe, with the Club Fest announcement poster. I just have to confirm one little detail on it is still accurate to this year. But yeah, we have both finished the poster that's going to show the events for the whole semester, and then the poster with all our faces on it. So that's, as you know, it's printed, so we'll see that around campus. And we'll put it up ourselves.

x. STATE STUDENT SENATE REPRESENTATIVE REPORT:

Isa: On the 19th, I sat in on a meeting with the Legislative Affairs Directors Trainer, and today, I'm attending the SSCC Internal Affairs Committee meeting.

xi. ESCOM REPRESENTATIVE REPORT:

xii. ASCOM ADVISORS REPORT:

Tea: Hey everybody, hope your first week went as smoothly as possible. Yeah, had meetings with various board members this week. If you have any questions, feel free to set up a time to meet, or drop in. Also, we'll be here next Monday through Friday, I'll be here, except Wednesday. Thank you folks who are helping out with the Welcome Week event on Monday. Just a reminder, it's going to be out here in the Breezeway, so it's right between CSS and AC, and like I said, we're going to have the snow cone, DJ, and your giveaways, so, please, whenever you've signed up to volunteer, we're counting on you to be there during that time for setup. And remember that when you're there, that this is the

first opportunity for students to meet their elected leaders for ASCOM. So, make sure that you're introducing yourself with your name, let them know what ASCOM is. So, I think sometimes, you know, it might be just, "Here, want some free supplies?" Make sure that you're not just saying that, but that you're introducing yourselves, letting them know what you all do, letting them know that Welcome Week is a week-long event, there's going to be a calendar that's going to be out there posted. So just really engage with the students, so, you're making this a first impression that you're getting to make with them. Thank you, Jaff and Anthony, who have really been helping with that. Just another reminder, noticing that some folks are seeming to respond and checking their emails. I know it's the first week, a lot went on, so just a reminder to do what you need to do to get into the practice of checking your emails and responding. So, for example, when Sadika sent out to make sure that we have the committee that you're going to be joining, the expectation is that everybody is able to show up to the meeting prepared, and that means letting her know what that is. That's an example of what we're counting on you to be rechecking your emails, and I know it's the first week, so, as you start to find your groove, like, that's something that we're going to be counting on you for. As always, let me know what you need, and, hope that you have a good weekend.

Sadika: I have a few things. The meeting deadlines... everyone's meeting deadlines for your respective positions, so just considering the posters, or ordering items, or checking the boxes, or making sure that orders are received, so please be on top of that. Thank you, Tea, because I had another item on here that was saying please respond to your emails. I know some folks are right on it, and some folks are still getting in the habit, but that's very critical to these positions, because we have lots of questions throughout the week, or we have tasks that need to be completed, so, ensure that you're doing that, and then also to echo around volunteering, super excited about Welcome Week. You all are the big kickoff to the week, and so the more that we show this united front, excitement, and give an energy of welcome and belonging to the students, it really does set the tone. So please come with that energy, and if you're shy, we're going to encourage you to push through some of that discomfort safely, and be people who are going out there and saying, hey, welcoming students to the table, and inviting them to get information. If you're unclear about any part of your position, please come and meet with Tea or I. I know folks are now, you know, reviewing transition binders or reviewing it for the second time. I just want to make sure that everyone is feeling comfortable in their roles, so that, if you're feeling like you're not meeting capacity, or you don't have capacity, that's something we can address early on, instead of letting the semester go on.

Committee Reports:

- i. **CAMPUS POLICING & PUBLIC SAFETY ADVISORY COUNCIL (MALISA)** – On Monday, I attended the Campus Policing and Public Safety meeting. It was the first meeting of the semester. There was discussion about the COM bookstore being relocated to Deedy Hall, and the new police department will move into the old bookstore building. We also talked more about the new student housing opportunity, which is located in San Anselmo at the University of Redlands – they were thinking about soft launching it this semester, and doing a full launch in January. We also had Dr. Holly Shafer present some data from the 2024 student climate survey. The survey had a 20% response rate, and the questions asked about student safety. Together as a council, we voted to reword one of the survey questions about students' physical and emotional safety, because students had trouble distinguishing between the two. Right now, they are still working on creating the 2026 student climate survey.

- ii. **COLLEGE COUNCIL REPORT –**
- iii. **GOVERNANCE REVIEW COUNCIL –**
- iv. **PLANNING AND RESOUCCE ALLOCATION COMMITTEE –**

- v. EDUCATIONAL PLANNING COMMITTEE –
- vi. FACILITIES PLANNING COMMITTEE –
- vii. INSTRUCTIONAL EQUIPMENT COMMITTEE –
- viii. PROFESSIONAL LEARNING COMMITTEE –
- ix. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE –
- x. TECHNOLOGY PLANNING COMMITTEE –
- xi. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE –
- xii. COMMUNITY HOUR COMMITTEE – xii. ENVIRONMENTAL ACTION –

III. Communications from the Floor

- a. This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

IV. Public Comment

- a. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

Eloisa: Just some important things. I would recommend going forward, if you're emailing me or any of us about an event, to CC everyone who's in charge of that event, so everyone's in the loop. Last year, there were some events where people weren't being CC'd, and that I was getting activities for two members and stuff like that. So, if you guys all agree to it, I do think it'd be helpful for you all to be in the loop. So, on emails and things like that, you guys can decide by event, but that's a recommendation of mine. And then last year, they also developed a system for flyers, because it isn't just the responsibility of the PR marketing team to put it up, it's everybody's. Last year, they had the little table there, and if you were in your office hours and you saw there were posters that needed to be posted, you could put them up there, too. I just recommend developing that sooner rather than later, if you guys are interested in that, have any ideas, or I guess the members who work here can also speak on their experience with the system we had before. I have packets for anyone who wants to start a new club in part of my office at the desk. It has instructions on how to start a club in all three forms they need, so if you guys find people who want to start a club, it's there. All the other forms, like, activities forms, just normal roster and everything, is in a little, like, organizing rack in the offices. I just want to thank you for keeping it clean. This area has been super clean, and it's been good. It's a good habit to get into. I just want to mention, we did have ants, and for the most part, I think we got rid of them, but so they don't come back, please don't leave food open here. If you see somebody new, I would welcome them, and maybe have them introduce themselves, because if they become proxy members, they can help at events and all of that. They get a certificate. I don't know if you want to speak on being a proxy at all?

Vlad: If you become a proxy, you can just literally show up at our Friday meetings, and then when you show up at three meetings, the secretary will give you a certificate, an actual award that says you're an auxiliary member, and it's cool, I mean, that's something you have forever, that's a certificate, and if you're interested in running for a position, then, this is, you know, you can explain to people. If you're interested in running for a position, you can use that as your background. And, even if you're not interested in running for a position, and you just want to volunteer, that's a great way to do it. So, I'd encourage people to do that. Maybe when we're hosting our events, we can let people know, hey, you know, this is how you can get involved in ASCOM. Start off by volunteering and getting to know, don't be intimidated by it, etc.

Jaff: I spoke about this earlier. The fridge is mostly empty, I wanted to address that, I feel like there's something we might be able to do for this area.

Vlad: Yeah, I think want to find out if we're able to purchase some snacks or some sodas for the ASCOM room.

Marc: Does that come from the office supplies?

Eloisa: I think it was. Either the secretary, maybe it was Al, I can't remember which semester, but either VP or secretary, but it can be any of you. Decide what snacks you guys would like to order, and then you guys vote to get it from the Office Supplies budget, and you guys can order it.

Vlad: Just so you guys know, when we do get snacks, I ran into this yesterday, where, students came in and asked for snacks, and I said no, because I didn't know the answer, so I personally thought it was better to say no than say yes, but I found out from Tea because this is coming from some student fund that actually people come in and ask for snacks, they're welcome to have some.

Eloisa: If it's leftover from events, you guys are welcome to hand those out, but the ASCOM snacks that you guys are purchasing is from your own office supplies, so those are your snacks. But if you guys host an event and there's a bunch of leftover things, you're welcome to hand those out to students.

Sadika: And reroute folks to the hub. That's why we also have that downstairs. The basic needs hub.

Marc: And, one more public comment, there's a guy who asked me, "Hey, do you, in ASCOM, do you still play chess and have the timer?" Remember we bought the chess board and the timer, they want to come over and play. Where is it?

Jess: It's over there.

Marc: I'm not going to have time to play, but just to set it up.

Vlad: So, you maybe could put that on the agenda for us to vote, if you want to talk to Malisa about that, right?

Eloisa: You email Malisa and say you want to add it to the agenda. Coming on next week, you guys can discuss it.

V. Adjournment: Jess, Briana 1:34pm



ASCOM President



ASCOM Advisor