



**Student Services Building, Room 254 College
of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
ASCOM Emergency Meeting
MINUTES
(November 14, 2025)
12:00 p.m. – 1:30 p.m.**

Order of Business

- a. Call to Order: 12:00pm
- b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT ARTHUR HU	X	
VICE PRESIDENT GIOVANNI CARBONARO	X	
STUDENT TRUSTEE EMILY CARDWELL	X	
SECRETARY ALVARO (AL) RODRIGUES	X	
TREASURER STEFANIA SANTINI RODRIGUEZ (PROXY: AL)	X	
SENATOR – TECHNOLOGY JESS SCHIFFMAN	X	
SENATOR – STUDENT ACTIVITIES & SERVICES RAY MCCLURE	X	
SENATOR – STUDENT ACTIVITIES & SERVICES LUCA MAGALHAES	X	
SENATOR – PUBLIC RELATIONS & MARKETING KAI MCCARTHY (PROXY: RAY)	X	
SENATOR – PUBLIC RELATIONS & MARKETING SIRAWIT (MARC) CHANSATEIN	X	
STATE STUDENT SENATE REP. FARHAN KHALIQ	X	

ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)	N/A	
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ASCOM ADVISORS: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

c. Adoption of the Agenda: Motion: Al, Jess

d. Approval of the Minutes: Jess, Al

e. Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken) Motion: Jess, Ray

- a. Discussion/action to approve NTE \$2000.00 from acct.#7200 (Intrafund Club) to acct.#9576-37. To have “Audubon Nature Conservation Club” proceed with phase 1 of Wildlife restoration at the IVC. PRs to follow. Presentation by Club Members.

Motion: Jess, Ray

Gio: It's a project that they're conducting with the college, they are making an aquatic center. They have been working with the college consistently. They are making nature walks for fund raises, and they're going to request funds from other departments. They are

trying to get \$13,000, so they're requesting \$2000, and it's the first time they have requested anything.

Motion to vote: Al, Luca

PASSES 10-0

- b. Discussion/action to approve NTE \$6000.00 from acct.#7200 (Intrafund Club) to acct.#9575-01, have "AGS" host Spring Centennial Convention and 2026 end of the year dinner party. PRs to follow. Presentation by Club Members.

Motion: Al, Jess

Andrea: If you see my budget overview. We could spend up to \$12,000 this year. I am asking for money for the AGS centennial; and the AGS end of the year dinner, these are the 2 biggest events for AGS. We had a conference, and we did not use any money out of our budget for that; students had to pay \$25 out of their own pockets, to conserve funds. And even with conserving funds, I think these 2 events, are going to amount to \$10,000 to take 24 students. We currently have \$6,500. However, we have to pay state dues, that means when we go to the convention, we have to pay so our students can receive scholarships. If we're not in good standing, no one in AGS could even apply for a scholarship. I have taken out money for lifetime things that we purchase, for students to wear the stoles at graduation, and it all comes out of the AGS budget. Also at fundraising, I have put a lot of my personal money into it, that has not been reimbursed. There's a lot of stuff that's outstanding. I am conservative and I am asking for \$6000; we're doing everything we can to bring money for the club on our own. We're not going to have enough money for the convention and the end of the year's dinner. If you have any questions, I am happy to address them.

Phoebe: The convention is the biggest event that we have every year, especially with the centennial it is a bigger deal, they are going to have a lot of benefits for the students, it's a great opportunity for students to get experience in a professional space, and learn more about different things. I would love to have as many members as possible.

Jack: They host workshops applicable to a lot of people. Last year it was starting a start-up. It's a really good opportunity for students to participate. We would love to have no financial barriers for students to attend. Because, if you can't give us enough money, then we would have to make the students give us money. Some people are not fortunate enough to give 100\$ for the convention. If we don't get the money, then we would obviously work hard and get as much money as we can, but we wouldn't be able to bring everybody who would want to participate.

Arthur: How many people went last semester?

Andrea: 22 people, and it came out of AGS's money. Last year you gave us \$3000, so we had more money in our account back then, and we were able to cover the full amount on our own. But I think we're going to fall short this year. I based it on 24 students coming and based it on the minimal amount of money we would spend per person. I know it's a lot of money, and I know we have a lot of clubs; but AGS is the largest Club on campus; we have 82 students. So, I feel like we should get a little bit more money.

Gio: How much is our current club account, Tea?

Emily: Around \$27,000. I think something helpful about this being in the spring is that this is for the next semester, so that is something that makes me more comfortable granting you \$6000.

Gio: What is the policy on reimbursement because some of this money is to reimburse them for a conference they already went to?

Andrea: No, we're not reimbursing them for that; we're reimbursing the club for things that had to go out of my pocket.

Arthur: So, when are these conventions?

Andrea: The spring convention is April 17th and the end of the year dinner is on the last week of April or the first week of May here on campus. But we need to purchase food for that to feed everyone there.

Arthur: Is it common for AGS to ask for this money early on?

Andrea: Yeah, I've been told that first come first serve, so we wanted to get here before December, and ask for funding for the entire school year.

Gio: So, if we minus the 2k and subtract the 6k, we would have 19k for next semester.

Al: Which is still above the 15k we have per semester.

Ray: It is true that you're doing fundraising. I went to the AGS dinner, and it was great. So, from that side, it's hard to argue, why not. I see it and respect it.

Motion to vote: Emily, Al

PASSES 10-0

- c. Discussion/action to approve NTE \$200.00 from acct.#7200 (Intrafund Club) to acct.#9576-44; to have "Classic Film Club" purchase food, drinks, and utensils for movie night. PRs to follow. Presentation by Club Members.

Motion: Al, Ray

Charlotte: We're hoping for \$200 for the last movie night of the semester to afford food and drinks for everyone. As you suggested last time, we had looked into grants from films societies to help fund, so we did the work, but we won't be able to get grants. A lot of them are for making films, so I just wanted to let you know.

Emily: When is the movie night?

Charlotte: Next Thursday, Nov 20th, at 6:30pm. But we're thinking about our movies starting earlier in the day.

Jess: I am pretty sure there are classes going on at the time.

Ray: Where do you shop for snacks?

Charlotte: Parker is the one who does that. I wouldn't know.

Arthur: Stephanos, I looked at their budget.

Ray: Okay it's pizza, if it was snacks, I would suggest you purchase them from Costco.

Motion to vote: Al, Ray

PASSES 10-0

- d. Discussion/action to debrief "Alumni Pannel". Presentation by: Event Co-Leads
Motion: Jess, Ray

Emily: For improvements, there was a pretty low turnout. We figured it was mostly due to missing the COM hour announcement and not being able to put the posters up in time because we didn't get the room number in time. Also, on veterans' day on Tuesday, we noticed that there were the last students in general. And maybe in the future a club partnership will be a good idea.

Arthur: We reached out to a lot of alumni; there was a pretty good amount of people for the panel. Having the option to attend zoom is a good idea. We asked pre-written questions. Relying on the attendees for questions can be hard. We ordered a bit too much food. And also, consistent meetings.

Emily: Thank you for coming, there were a lot of you guys there.

Arthur: Also, Dr. Eldridge did not come.

Emily: I'm happy that people heard these ideas.

- e. Discussion/action to debrief "Dia De Los Muertos". Presentation by: Event Co-Leads
Motion to discuss: Gio, Jess

Alvaro: Dia de Los Muertos Presentation, we'll go over attendance and what we can do better.

Luca: lots of volunteers, so great turnout from the board

Al: Everyone liked the tacos, mi familia and psych services attended and the sugar skull services really added a lot too. People who celebrate this will appreciate that we put a lot of effort into the cultural aspect and not just free food.

Luca: lessons for the future, there were a lot of helping hands and cleaning up was super-fast, we did however forget to plan for the rain, luckily, we were allowed to use the overhang. Also, we needed more people to set it up. And a veggie option for the food would be great.

Al: If you can't make it, please make sure to let us know.

Emily: I feel the WhatsApp communication was really good.

Al: We also coordinated the event with the timing of the food distribution event; they also let us use their tables and the overhang which was massive for the rainy weather.

- f. Discussion/action to discuss upcoming ASCOM events. Presentation by: ASCOM members.

Motion to discuss: Al, Jess

Ray: World Kindness Day is coming up soon, and we have nothing too much to add.

Gio: We spoke with Alex, who represents a local community organization; they are spreading drug awareness and informational knowledge. They want to table at our events and post some posters around campus. We have been in contact with them to try to get them to table on world kindness day. They do want to be more active, and they would be a great resource for everyone.

Ray: International is also joining us, and there's also psych services bringing some art.

Emily: We also have finals week coming up, and it's on the 3. We have a meeting after this and we're in the process of getting the bagels and the dogs. From dog napping.

Arthur: We could treat the dogs and wraps for the handlers.

Jess: Psych services communication is going slow, but it's getting there.

Ray: I would be easier on them, because they're also helping at another event.

- g. Discussion/action on budget report. Presentation by: ASCOM Treasurer (Stefania Rodriguez)

Motion: Jess, Gio

Motion to table: Emily, Gio

II. Standing Business (Actions May NOT Be Taken) Motion: Al, Ray

Officer Reports:

i. PRESIDENT REPORT:

Arthur: I did half my office hours on Wednesday and will do the other half after this meeting. We wrapped up alumni panel, me and Gio attended college council

ii. VICE PRESIDENT REPORT:

Gio: I am working on my office hours, helping plan world kindness day. We go to the librarian, but they're not there. And I'll check in with Eloisa after the meeting to make sure everything is ordered. I will also attend my office hours after this meeting.

iii. STUDENT TRUSTEE REPORT:

Emily: Alumni panel last week, doing work with finals week event, and having a trustee meeting next Tuesday.

iv. SECRETARY REPORT:

Al: I attended half my office hours, did the agenda, and worked on the presentation.

v. TREASURER REPORT:

Stefania: Work on the presentation and I did my office hours

vi. SENATOR – TECHNOLOGY:

Jess: I attended most of my office hours, have been keeping up with workload. And I'll have a meeting with Emily and Farhan about the final event.

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:

Luca: I attended office hours and wrapped up Dia de Los Muertos and worked on world kindness day.

Ray: I did half my office hours; we worked world kindness day together. Me and Luca will meet to implement the new requirement for the checklist event planning. I attended the Alumni panel, and I went to a GRIT meeting

viii. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:

Kai: Hello, I helped with the Alumni panel and will make up Friday office hours on Monday.

Marc: I finished office hours, and posters.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

Farhan: I attended my office hours and continued to work on dials this week.

And work on spooky season debrief.

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT:

Tea: Congratulations to the alumni and Dia de Los Muertos. The debrief presentations were really insightful and thoughtful. So, great work on that. There's always things to learn from it. The collab for Dia de Los Muertos really did have an impact on collaborating with them, the folks you collaborated with to really brought a full. Like, to really honor that holiday, so just really appreciate y'all's thoughtfulness and intentionality around that.

Tea (for Sadika): She wants to remind you all that the Basic Needs Hub is moving to a new building next week. So, there will be movers in the space with some possible spillover into ASCOM as the movers are getting things sorted out. And a reminder that we are less than one month away from ASCOM's packing deadline before finals week, insure. So really started to clear the space. I've already seen that there's been progress on that, so great work. So just a reminder, there's a month away. So, just to clear the space, I know there's plans to fill the water bottles with liquid IV, consolidate the giveaways, and put items in the bins for storage. And finally, World Kindness Day is the day before the break. Sadika would like to encourage you all to consider how much food to order, since campus may be more quiet with folks taking time off, as you all also realized from the alumni panel. So, if you order food, she recommends all leftovers be taken with folks, like, so take it home if there's leftovers, and make sure that it finds a home since break is following that.

Committee Reports: Motion: Al, Jess

i. COLLEGE COUNCIL REPORT (ARTHUR AND GIO C):

Gio: They're working with other school districts to pull out resources and buy housing units; they're going to pay for everything with bonds. They are going to have 2 types of bonds with interest. To work, they need 6 cities to vote and agree with it. A lot of teachers will be provided with low-income housing and reduce our turnover rate.

Arthur; would some of the housing be for students?

Gio: No, only for staff

Arthur: On the agenda, we're supposed to go over billing name changes. And we did reports for the Secretary of the council? Classified Senate.

Gio: They are introducing an equity award to give to teachers and faculty, where students and staff could nominate other people for the award. One thing suggested was a commemorative anchor. When that happens, they come up with ways of getting students input.

Arthur: To get nominated, you only need 2 nominations.

ii. GOVERNANCE REVIEW COUNCIL(FARHAN) –

iii. PLANNING AND RESOUC E ALLOCATION COMMITTEE() –

iv. EDUCATIONAL PLANNING COMMITTEE(KAI) –

v. FACILITIES PLANNING COMMITTEE –

vi. INSTRUCTIONAL EQUIPMENT COMMITTEE(LUCA) –

vii. PROFESSIONAL LEARNING COMMITTEE(MEBA) –

viii.GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION
COMMITTEE(RAY) –

Ray: We looked through the academic program material and noticed a few gaps, so the kinesiology submission didn't clearly answer the prompts that we gave them. It felt like the employee would have just plugged into a template instead.

Across departments, equity data was missing, expectancy demographics and equity gap details. We were also missing an important person, which made the meeting less productive, but there are also new leaders that have just stepped up, so it's a learning curve for everyone else, hoping that the next meeting will be more productive.

Overall, the meeting was focused on identifying what needs to be fixed or clarified.

ix. TECHNOLOGY PLANNING COMMITTEE (JESS AND CRISTOPHER) –

x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE(AL) –

xi. COMMUNITY HOUR COMMITTEE –

xii. ENVIRONMENTAL ACTION (LUCA AND JESS)

III. Communications from the Floor

a. This time is reserved for any member of the Board to make announcements on items that

are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.

Ray: Don't forget we need to pack.

IV. Public Comment

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V. Adjournment: Motion to adjourn 12:44pm: Jess, Luca



ASCOM President



ASCOM Advisor