Student Services Building, Room 254 College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
ASCOM Emergency Meeting
AGENDA
(October 31, 2025)
12:00p.m. – 12:39 p.m.

Order of Business

a. Call to Order: 12:00pm
b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT **ARTHUR HU**	**X**	
VICE PRESIDENT **GIOVANNI CARBONARO**	**X**	
STUDENT TRUSTEE **EMILY CARDWELL**	**X**	
SECRETARY **ALVARO (AL) RODRIGUES**	**X**	
TREASURER **STEFANIA SANTINI RODRIGUEZ (PROXY: AL)**	**X**	
SENATOR – TECHNOLOGY **JESS SCHIFFMAN**	**X**	
SENATOR – STUDENT ACTIVITIES & SERVICES **RAY MCCLURE**	**X**	
SENATOR – STUDENT ACTIVITIES & SERVICES **LUCA MAGALHAES**	**X**	
SENATOR – PUBLIC RELATIONS & MARKETING **KAI MCCARTHY**	**X**	
SENATOR – PUBLIC RELATIONS & MARKETING **SIRAWIT (MARC) CHANSATEIN**	**X**	
STATE STUDENT SENATE REP. **FARHAN KHALIQ**	**X**	
ESCOM REPRESENTATIVE **VACANT (NON-VOTING MEMBER)**	N/A	

ASCOM ADVISORS: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

c. Approval of the Agenda: Motion: Jess, Luca
d. Approval of the Minutes: Motion: Jess, Luca
e. Public Comment
    a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken) Motion: Jess, Ray

Motion to add agenda item "a." Motion to add: Jess, Ray

a. Discussion/action to declare the SAAC Club as an official club and to award $100.00 in seed money from acct.#7200 (Intrafund Club). Need to create a new account. Presentation by Club Members. Motion to discuss: Emily, Jess

Ryli: Okay, so we're actually already a club, we're already recognized as a club, but Sadika just told us to come because we didn't get our seed money for whatever reason, so she just wanted to make sure that we came here so you guys could vote on us getting our seed money. But our paperwork is already in, and we are already a club.

Motion to vote: Jess, Luca

PASSES 10-0

Motion to vote: Emily, Ray

PASSES 10-0

b. Discussion/action to approve NTE $400.00 from acct.#7200 (Intrafund Club) to have SAAC buy snacks for concession for upcoming athletic games. Need a club account. PRs to follow. Presentation by Ryli Bowen.

Motion: Jess, Ray

Ryli: So, SAAC is the student athlete advisory committee as Toby just mentioned. We want to be able to do our own sort of fundraising, so we don't have to come to you guys to ask for funds periodically throughout the semester, because we host events like you guys do, but for athletes. So, we want to do that through concession stands at all of our games. And there are lots of games, like women's volleyball is finishing up through November, but men's and women's basketball starting, and they have lots of preseason games in November. So, we want to start concession stands, in the gym, just at home games to start with, and then potentially bring it to IVC for, like, water polo, for example, and then, we have local water polo clubs and swim meets and whatnot that happen at IVC, so we could host our concession stands through SAAC at their meets, it wouldn't actually be our events, but we could still have our concession stands there. But we need money to kind of actually get those snacks to begin with, because we only have that $100 in seed money that you just granted right now, which could probably get us, like, two boxes of mixed chips at Costco. So, I included a document with a breakdown of our Costco chart.

Tobi: Essentially this money will just get us rolling, and buying the snacks, after that the revenue we generate will get us new ones and help fund the events that we put on, and well do our own fundraising. But $400 is crucial for getting started.

Rily: As an example, we're having 4 basketball games, and one women's volleyball game in the first week. And next week there are going to be 5-6 games, as there are 10 games in the first two weeks. It's a couple of other seasons competing, so we're hosting other schools, so other people will come, and we'll be able to get more funding from them. The total is $480, and we'll use the seed money to get the $80. And whatever we get will get to the next one. We want to do something similar to the spooky season towards holidays.

Jess: Is this with tax?

Rily: yes

Ray: Are you going to use the $100, or 80$

Rily: It's $80, the rest of the $20 will serve as a carryover.

Motion to vote: Jess, Emily

PASSES 10-0

c. Discussion/action to declare the Environmental Hiking Club as an official club and to award $100.00 in seed money from acct.#7200 (Intrafund Club). (Need to create a

new club account.) Presentation by Club Members.
Motion: Emily, Jessa

Adrian: The goal of our club is to bring students who love the outdoors and people who want to explore nature, but not only explore it, but give us space to connect through environmental cleanup and environmental pickup. We want to unite College of Marin students who care about the environment and want to stay active through hiking and conversation. Our vision is to create a campus that values outdoor experiences and environmental wellness. We believe that nature not only brings people together, but the talk and cleaning of nature also brings people together. Some of our planned activities will be going to, like, hiking events and places to clean up, and not only clean up, but also see the environment. We will organize trail cleanups and educational events, like short talks and, like, about native plants or how to hike sustainably. We will also talk during our meetings about cleanups and places that need more attention. We would also like to, do beach annual, or weekly, or monthly beach cleanups on top of that. Approving our club gives COM students more opportunities to explore nature, stay healthy, and build leadership skills. It directly supports Calm's mission of learning beyond the classroom and creating a meaningful student environment. We're also promoting sustainability and teamwork, and mental wellness.

Jess: If I remember correctly, a club needs at least 6 members

Adrian: These are just the officers, just the required position

Jess: If you want a room, you can submit an activity form, in the college of Marin website, or in person

Arthur: Does your ICC know about the ICC meeting?

Adrian: Yes

Ray: I think it's a great idea to create something outdoors, related to fitness

Gio: Can you add the ICC's email to the chat so I can add them?

Motion to vote: Al, Ray

PASSES 10-0

d. Discussion/action for the Umoja Equity Institute who is requesting a collaborative partnership with ASCOM for the Don Barksdale Homecoming Week Pep Rally—Mariner Madness. Presentation by: Emily Schaefer

Motion to discuss: Jess, Luca

Motion to table: Jess, Ray

e. Discussion/ action to revisit ASCOM's Community Flag Agreements. Presentation

by: Arthur, and Gio
Motion: Emily, Jess

Arthur: Basically, we did a community flag during the retreat, basically a team building activity.

Gio: This also represents the values that we ASCOM members hold: Uplifting, Communication, Commitment, we want you to add your hand and write your name; you could also add more values and look over the values we already have.

Arthur: We wrote uplifting, support, communication, trust, reliability, investing in each other, active listening, empathy, and open mindedness. You can add it later

Ray: This is establishing that we're a team, so you can feel included.

Sadika: Did you add ways that we can improve?

Arthur: No, the things on our hands are our names

Gio: I'm going to open it up to the board. Is there any area of growth anyone wants to add?

Jess: Communicating with co-leaders can be a little rough at times, also planning.

Sadika: Or things that could be better, now that we're in the middle of a semester. Or a way of programming and activities, and all that you put up as values, are there things that need to get better?

Emily: I would say that responding more promptly to WhatsApp messages.

Al: I feel like putting our names on the volunteering forms, early and responding to the volunteering forms early; we want to make the events as organized as possible.

Sadika: How about including voices during the meetings? I observed quieter voices on the board, I mean folks that we don't hear from as much, how do we call people in to participate? It's appropriate to call people in to say things.

Al: Would that be something Arthur would do? I don't know if I feel comfortable calling on people if I'm not the one leading the meeting.

Sadika: Ray just called someone in; we could still call each other. We could call on each other when they look like they have something to say. Thank you for clarifying.

f. Discussion/action to discuss upcoming ASCOM events. Presentation by: ASCOM members.

Motion to discuss: Jess, Ray

Arthur: Alumni panel is November 10th, two weeks from now.

Emily: We'll be meeting after and also sending out volunteer forms.

Luca: Next week is Dia De Los Muertos, please sign up on the volunteer form.

Ray: World kindness is going well; we are trying to reach out to people.

Jess: We could possibly collaborate with LGBTQ club.

Ray: We could have extra communities added on; still things are going well.

Gio: For we're trying to figure out catering, we got our quote, and it's a bit steep.

Jess: Have you tried other caters?

Gio: Yes

Kai: We're also working towards trying to work on giving out water bottles, with stickers on them.

Luca: I'm also compiling everything for the budget breakdown, but it's looking good.

Jess: Final week is coming. This is the end of the 5 weeks; I would appreciate the checklist on the board.

Ray: There is a document. If you would like, I could send it over to you.

j. Discussion/action on budget report. Presentation by: ASCOM Treasurer (Stefania Rodriguez)

Motion to table: Kai, Gio

II. Standing Business (Actions May NOT Be Taken) Motion: Jess, Al

Officer Reports:

i. PRESIDENT REPORT:

Arthur: I will be attending office hours after the meeting, I continued to reach out to alumni, trying to get more. Zooming is a popular option this year, and the smaller classroom size helps so everyone can hear.

ii. VICE PRESIDENT REPORT:

Gio: I've been working on world kindness, coordinating with Mollie Stone, I will attend office hours after the meeting, and have been updating the ICC calendar email

iii. STUDENT TRUSTEE REPORT:

Emily: I met with Dr Eldrige, he helped me find alumni contact information, we discussed the opening of the new building, and how the school is in talk to obtain student housing, at an affordable rent price. I think it's cool that they are putting int he effort to find affordable housing for students.

iv. SECRETARY REPORT:

Al: I have been busy with school and have continued to plan for Dia De Los Muertos which is next week. And have completed half of my office hours and will complete the rest after this meeting.

v. TREASURER REPORT:

Al: I studied for my classes, I completed 2 hours of my office hours, and I'll be making up the hours left from this week on Friday. Thank you.

vi. SENATOR – TECHNOLOGY:

Jess: Completed 2 of my office hours and, finishing them after the meeting, I helped with the movie night event, which was a fun event. And getting ready to do finals week event. I have also been keeping up with Instagram as well

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:

Luca: I attended my office hours, started working on both events, I finished flushing out contacts with psych services, for next week, and I am just working on our upcoming event.

Ray: I attended half my office hours on Wednesday, and the other half will be Friday; I helped with World kindness days we did a nice clean up last week. 4-5 of us.

viii.SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:

Kai: I attended my office hours, and have been working on planning for world kindness day, and helped out with the Spooky season event last night.

Marc: I helped set up movie night, and after this meeting I'll be attending my office hours and have finished designing another poster.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

Farhan: I attended all my office hours, helped set up the event yesterday, and also started planning for the final week's event.

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT:

Sadika: I'm here today, I'm happy to see everyone in person. Thanks for leading the event last night. I know there were some scheduling pieces that need to be fixed, so, Lisa, thank you. Shout out. I know we are rolling in, I can't believe, at the end of the semester. Like, we are in November, and it's shocking. I know that finals and, and midterms are still on their way to you while you are getting prepped for that. Keep communicating with us. Folks have been doing a great job of changing office hours and letting us know. Make sure you're letting the board know as well, so that everybody is aware if there's a shift in your office hours and they need to find you, okay? Jess had created a poster for us that is highlighting that we are going to have a VP position open. We're going to be posting that, so just a reminder around that, if you have folks that are interested, or you yourself are interested, and December 1st is our deadline for that, so just make sure that if you are going to be applying for that, that you are submitting a new, declaration of intent, okay? So, send that to student activities at marin.edu, or to myself, and then we'll have that so that on December 1st, we'll have the candidates keep going strong, y'all. I know it's one big push that is coming our way, and if you need anything, let us know. The last thing I'll say is Arthur is keeping an eye on when we're getting these bins so that we can start putting things away, but Eloisa is also actively working on that, so as soon as we have those things, we will do a clearinghouse of the space.

Tea: Thank you all for, revisiting the, ASCOM Community Flag. Just a reminder that, you know, that is just an ongoing agreement that is really great to revisit, as the board is, you know, a leadership development board, so, thanks for your participation in that. And also, just wanted to, remind folks that at the end of the semester, you will have each board member will have a, a self-evaluation to reflect on areas, that you did really well this semester, and areas that you want to grow in the next semester, as well as giving feedback to your peers. So, that will be coming around the corner. And also, just remember that we encourage you all to be checking in with each other regularly, provide positive feedback to one another if you see, folks who are contributing in ways that you appreciate, and also give, feedback. If there's if you have, suggestions on, on, areas they can improve, towards, you know, really growing as a board, so I'm really proud of you all, and looking forward to the second half of the semester.

<u>Committee Reports</u>: Motion: Gio, Ray

i. COLLEGE COUNCIL REPORT (ARTHUR AND GIO C):
ii. GOVERNANCE REVIEW COUNCIL(FARHAN) –
iii. PLANNING AND RESOUCE ALLOCATION COMMITTEE() –
iv. EDUCATIONAL PLANNING COMMITTEE(KAI) –
v. FACILITIES PLANNING COMMITTEE –
vi. INSTRUCTIONAL EQUIPMENT COMMITTEE(LUCA) –
vii. PROFESSIONAL LEARNING COMMITTEE(MEBA) –
viii.GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE(RAY) –
ix. TECHNOLOGY PLANNING COMMITTEE (JESS AND CRISTOPHER) –
x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE(AL) –
xi. COMMUNITY HOUR COMMITTEE –
xii. ENVIRONMENTAL ACTION (LUCA AND JESS)

III. Communications from the Floor

a. This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.

Arthur: The plastic containers had delivery problems, Eloisa will pick them up soon, and after well be moving stuff soon after that.

IV. Public Comment

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V. Adjournment: Motion to adjourn: Al, Luca 12:39PM

ASCOM President

ASCOM Advisor