



**Student Services Building, Room 254 College
of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
ASCOM Emergency Meeting**

AGENDA

(October 03, 2025)

12:00 p.m. – 12:52 p.m.

a. Order of Business Call to Order:

b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT ARTHUR HU	X	
VICE PRESIDENT GIOVANNI CARBONARO	X	
STUDENT TRUSTEE EMILY CARDWELL	X	
SECRETARY ALVARO (AL) RODRIGUES	X	
TREASURER STEFANIA SANTINI RODRIGUEZ	X	
SENATOR – TECHNOLOGY JESS SCHIFFMAN	X	
SENATOR – STUDENT ACTIVITIES & SERVICES RAY MCCLURE	X	
SENATOR – STUDENT ACTIVITIES & SERVICES LUCA MAGALHAES	X	
SENATOR – PUBLIC RELATIONS & MARKETING KAI MCCARTHY (PROXY: JESS SCHIFFMAN)	X	
SENATOR – PUBLIC RELATIONS & MARKETING GIOVANNY NARIO (RESIGNED AS OF 09/26/25)		
STATE STUDENT SENATE REP. FARHAN KHALIQ	X	

ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)	N/A	
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ASCOM ADVISORS: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

c. Approval of the Minutes: N/A Motion: Jess, Ray

d. Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken) Motion: Jess, Ray

- a. Discussion/Announcement of resignation of Giovanni Nario Senator of PR and Marketing.
Presentation by: Arthur Hu

Motion: Al, Ray

Arthur: Just to clarify, Giovanni has resigned as of last meeting. He was supposed to make the announcement; however, I spoke to him soon. He will not be attending this meeting now any future meetings

Sadika: Our hope is to fill the position, by next week.

Jess: Would you like me to make a post about it on Instagram?

Sadika: Yes, you can, the deadline will be Wednesday.

Ray: The previous candidate was Luara, she is currently the treasurer for International, she might step down for ASCOM. Just to keep that in mind.

- b. Discussion/action to approve NTE \$174.28 from acct.#7200 (Intrafund Club)-need to create new club account. to have "Classic Film Club" purchase supplies for "movie night event". PRs to follow. Presentation by Parker Lynch (Club's Vice-President)
Motion: Al, Jess

Parker Lynch: I submitted form for funding request. Our budget will be used for snacks and drinks for the club's first meeting. The estimated attendance is about 20 people. Money is allocated for food and snacks with pizza, popcorn and drinks. The requested amount is \$74.28 in addition to 100\$ seed money. We are also looking to get funding for organizations for future meetings.

Jess: Didn't we approve the seed money?

Gio: Yes, we already approved

Arthur: So can we get a motion to amend the item to \$74.28

Motion to amend item b to \$74.28: Jess, Ray

Motion to vote: Ray, jess

PASSES 9-0

- c. Discussion/action to approve NTE \$3000.0 for "It's Fall Ya'll" event, from acct.7300 MCCD departments. FOAP to follow. Presentation by Brier Welch (International Student Advisor)

Motion: Jess, Luca

Brier: We are here to request funding for fall yall. For those who have attended you know it's our largest community engagement event. It's a rare time when we are not asking students for anything. No advertisement or forms. The core of the event is to build community and engagement across campus. This is a time when folks are divided, this is important to build that core for the campus. It takes a lot of money, time and energy to put into the vent. We are requesting 3000\$ for food, activities, and supplies, let me know if know if you have any questions. Do you have anything to add Jess?

Jess: Again, this is one of the events with no outside groups involved, it's just for all for us here at College of Marin

Gio: Just a reminder that we'll have a table at that event, something that ASCOM has historically done.

Emily: When is the event?

Brier: It's on a Wednesday. I brought my map to show you, you are going to be in zone 4, at the corner of the lawn, where we usually have the DJ. There is going to be no DJ this year. T is creating a Spotify list. And we'll have a 360 photobooth. We are hoping to get some volunteers to participate across various areas of the event. And I'll leave that to you to discuss at a later date.

Arthur: \$3000 is a lot of money, can you elaborate?

Brier: The whole event is \$10,000. It's going to be distributed across various things. Which will get added with other money from other sources of funding. It's going to go toward the overall costs for the event.

Arthur: There are lots of clubs this semester, and it is a lot of money.

Emily: This does not come out of the club account.

Gio: Sadika, do you know from which account that is?

Stephania: It's 12,000\$ from the Departments account.

Arthur: what does it fund?

Emily: Department requests for events like Fall Y'all.

Gio: Specifically, meant for stuff like this.

Arthur: I thought we could re-allocate some of this money towards the club account.

Sadika: This money is only allocated for this department. Fall-yall, and spring-fling are the biggest events for the year. And the account is meant for events like this. I recommend funding this if we can.

Brier: Just a reminder that we do estimate over 1000 attendees.

Arthur: Ok, if the account is meant for that, sure.

Motion to vote: Gio, Luca

PASSES 9-0

- d. Discussion/action to appoint Enrique Amador Mendieta to Governance Review Committee (GRC). Presentation by: Arthur Hu

Motion: Al, Emily

Arthur: We can get straight to voting

Motion to appoint: PASSES UNANIMOUSLY

Sadika: We would like you to come to the ASCOM meetings on Friday. There is a section for only committee reports.

- e. Discussion/action to declare the Film Club as an official club and to award \$100.00 to acct.#9575-33 from acct.#7200 (Intrafund Club). Presentation by Adin Patel (Club President).

Motion: Jess, Ray

Aiden: I'm here to present for film club, we have about 7 members, our hope is to bring people together for people interested in film. This is really connection based and has a group of people who want to create films and enjoy film.

Motion: Jess, Luca

PASSES 9-0

- f. Discussion/Action to approve NTE \$447.00 from ASCOM acct.#5650.01 for Canva subscription renewal. PRs to follow. Presentation by Eloisa, SAA Admin Assistant.

Motion: Al, Jess

Arhtur: Canva is the software we used to make poster

Motion to vote: Jess, Luca

PASSES 9-0

- g. Discussion/Action to sponsor a healthy relationships workshop series in collaboration with the Office of Student Activities and Advocacy/Student Conduct and Community Standards, along with the Center for Domestic Peace. Presentation by Marco Cantua-Alvarez, Coordinator of Student Conduct and Community Standards.

Motion: Al, Jess

Marco: I'm here to ask for sponsorship, no financial sponsorship. We are putting together a

speaker series workshop. The Center for Domestic Peace is going to be presenting, and basically, we will be sponsoring them, supporting each other. It will be in association with our department. The first one will be October 16th, the second one October 30th, and then the last one will be November 20th. The first one will be around green and red flags. It basically has to do with unhealthy warning signs when it comes to dating. The second will be tech and online dating, discover how to navigate dating in today's world. And then the third one will be a conversation when it comes to health and equality. We would love to have the ASCOM logo, and your sponsorship, and you trying to do your thing when it comes to outreach, when it comes to this event. I believe it will be very beneficial.

Motion to vote: Jess, Ray

PASSES UNANIMOUSLY

- h. Discussion/Action to approve NTE \$10,623.00 from Rep Fee acct.#8890.01 for payment due to the California community Colleges Chancellor's Office for statewide dues to support SSCCC. Presentation by Sadika, ASCOM Co-Advisor.

Motion: Emily, Jess

Sadika: This is an annual appointment. Payment that every community college must make, all our 116 to the Chancellor's Office to support SSCCC, things that go under this would be the conference that happens in the springtime, and any initiatives that come through SSCCC. So, Farhan is our rep. But it is a part of the larger organization, so these are our dues to them.

Motion to vote: Jess, Ray

PASSES 9-0

- i. Discussion/action to discuss upcoming ASCOM events. Presentation by: ASCOM members.

Motion: Jess, Gio

Ray: For the midterm event is on Wednesday. A big part of it is volunteering. The event is only an hour long. I want to help with the dogs; I want to give world wraps to the dog owners. This takes me off the boba. So, we need volunteers for boba and giveaways. Stephania, do you want to add anything?

Stephania: We already sent the volunteer sheet, we'll appreciate people writing down their name.

Jess: Week 5 went well, currently working towards getting the 6 of us together to coordinate the budget, and figure out what's realistically possible.

Luca: Just started the 5-week plan on Dia De Los Muertos, and we already discussed some, and will discuss more after the meeting.

- j. Discussion/action on budget report. Presentation by: ASCOM Treasurer (Stefania Rodriguez)
Motion: Jess, Al

Stephania: Our office supplies accounts are the same, I subtracted the wagon we bought 2 weeks ago. Total of \$2811, and event supplies, I subtracted the money from midterm, and we have a total of \$9688. Department account \$12,000. Club account \$28,156. I just wanted to tell you that money for the events is for the whole year we have now is \$9,600. If we divide the \$12,000 money, we have \$6,000 per semester. For this semester we have \$3,688 left for the upcoming events.

Motion to add item k for the debrief of club fest: Jess, Ray

- k. Discussion/ action for debrief of club fest. Presentation by co-leads: Gio, Arthur, Alvaro

Gio: We had a pretty big turnout, over 200 people each day. And we calculated that by how many slices of pizza we gave out, meaning a roughs estimate. We had a lot of people coming to me about the club forms and what to do. Now we've had a lot more people coming in to make their clubs official. We had a lot of organizations that came.

Arthur: We started planning a little late, but we caught up. We had an issue with the vendor that charged us above the expected value. And the soda was delivered late. We didn't have enough of them for events, by the time I got there we ran out of sodas.

Gio: So, we worked with facilities, consistently, because there were a lot of moving parts. We added more tables and places. Shout out to Eloisa for consistent communication.

Arthur: We could've communicated more with the food ordering process. Better advertising, Giovanni made them really late, the advertisement could've gone out earlier. Keep track of time and start on week 5 planning. Coordinate better with PR and Marketing, to understand that posters need to go out sooner. The event was great, but it seemed some of the advertising could have gone out a bit earlier, and then more people would have known. Keep track of time, so start the week by planning. It wasn't a huge deal this time, but it's always great to start early. And then include communication channels and questions. So, this is, I guess, more for Club Fest, because we have so many, like, club organizers going to the event. We have, like, some sort of channel where they can just reach us, and if they have any questions about it, like starting a club, or like, whether or not they need to reserve a table.

Al: I just want to give a big shout out to Gio over this event's planning. This dude started planning over the summer, so he could have almost all of it prepared when the time for the event coming. He really showed me the huge amount of experience he acquired from working with ASCOM these last few years. I saw what leadership looked like then. Thank you Gio.

Eloisa: I just want to add, I think for Mountain Mike's, after Club Fest, we figured out a system with them, so they now know my number, so they know to give us the right discount now, so that hopefully has been

resolved. I think an idea I had is for the next Club Fest. Once you guys start planning, give me a heads up, and I can do a club orientation session. I can book that, and then you guys can just have whatever clubs show up, go there instead of them having to reach out individually, because in that, I go over the whole club process, like renewing, starting clubs, so it might help with viewer emails, too, if they know to go directly.

II. Standing Business (Actions May NOT Be Taken)

Officer Reports:

i. PRESIDENT REPORT:

Arthur: Last week I talked with Sadika about the vacant position, which we'll be trying to fill ASAP, I did offer to make the next poster, but Kai wanted to do it herself. I'll be attending my office hours after.

ii. VICE PRESIDENT REPORT:

Gio: I've been emailing clubs for ICC; I have been coordinating with Brier for Fall' yall. And I'll send out the volunteer sheet. I'll attend office hours and a meeting with Dr. Eldridge.

iii. STUDENT TRUSTEE REPORT:

Emily: I attended my office hours, and keeping an eye out for alumni panel coming up. Scheduling 1 on 1 with Dr. Eldridge

iv. SECRETARY REPORT:

Al: I attended my office hours and learned a bunch from building this bigger agenda.

v. TREASURER REPORT

Stephania: I attended my office hours and started planning the Dia de Los Muertos event.

vi. SENATOR – TECHNOLOGY:

Jess: I attended my office hours and been keeping up on Instagram. And I have been working with Stephania, for more accessible Spanish versions of posts.

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:

Luca: I attended my office hours and worked on Dia de Los Muertos event planning.

Ray: So, I worked on the midterm event. It's coming along really nicely, as I've told you a hundred times. Stephanie and I have been working well together, and then Kai also helped a lot as well. And then I did my office hours already,

viii.SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:

Kai: I attended all my office hours and put posters on campus for the midterm meetup event, as well as the calendar events for Fall 2025. Planning for the upcoming spooky season event is currently underway. I hope everyone's having a great week, and that everyone's midterms are going smoothly so far. Sincerely, time and hot thing.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

Farhan: Not much this week, I attended my office hours and worked on spooky season.

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT:

Sadika: Big kudos, y'all, Club Fest, and yes, I want to definitely give a shout out to Gio. I know that you've been diligent and being prepared, organized, and it really shows with... so I'm really... I'm grateful for your leadership, so thank you for that. I also want to just give folks a heads up that I will be out of the office on Monday and Tuesday, so I will not be responding to email, or I'm going to try my best not to respond to email, so T will be your contact. I'll be back in the office on Wednesday. Besides that, I met with Arthur, and we will hopefully have a new Senator of PR and Marketing soon. I'm going to hop off right now. Have a wonderful weekend, everyone, and I will see you on Wednesday.

Tea: Hi folks, it's good to see you on the screen. I've been out under the weather, but plan to be back in on Monday. Congratulations again on Club Fest, super festive. You know, I know that you can... there's certain ways you can measure the impact, but there's some ways you can't, and I just know that this, event, the impact that it's having, and it's going to have on the students' experiences, is huge, so really hope that you all, are able to celebrate that, and celebrate Gio, who... just extraordinary leadership, and just, yeah, really took that to the next level. So, I'm really proud of you. On that, we had our Cutie Pie, first Cutie Pie Cafe, which is our LGBTQ+. We had a welcome lunch, thanks to Jess and Kai, who helped set up and clean up and helped bring that. We had a really good number of students that came out, so thank you to ASCOM, again, for supporting with, promoting and marketing. We have our next Women of Color Cafe on Wednesday during Community Hour, so please help spread the word. And, and then just a reminder to let us know what you need, and, you know, its midterms, life is happening. And just a reminder that, if there's brave conversations or check-ins y'all need to have with each other around needing support, around, like, you know, needing to help with deadlines, or missing deadlines, or just having check-ins with each other to make sure that those, are happening. So that everybody feels supported and always let Sadika and I know how we can help with that.

Committee Reports:

i. COLLEGE COUNCIL REPORT (ARTHUR AND GIO C):

ii. GOVERNANCE REVIEW COUNCIL(FARHAN) –

iii. PLANNING AND RESOUCCE ALLOCATION COMMITTEE(GIOVANY) –

iv. EDUCATIONAL PLANNING COMMITTEE(KAI) –

v. FACILITIES PLANNING COMMITTEE –

vi. INSTRUCTIONAL EQUIPMENT COMMITTEE(LUCA) –

vii. PROFESSIONAL LEARNING COMMITTEE(MEBA) –

viii.GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION
COMMITTEE(RAY) –

ix. TECHNOLOGY PLANNING COMMITTEE (JESS AND CRISTOPHER) –

x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE(AL) –

xi. COMMUNITY HOUR COMMITTEE –

xii. ENVIRONMENTAL ACTION (LUCA AND JESS)

III. Communications from the Floor

- a. This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Ray: I have something. So next week, I normally have office hours on Thursdays for an hour, from 11:15 to 12:15. I can't take them next week, for personal reasons, but instead I'll be doing my midterm events, so I'll be spending plenty of time making it up. during then. So, I wouldn't be worried, I can still do all my office hours, but just, sorry, Thursday. I won't be able to be here for that. Thank you.

IV. Public Comment

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V. Adjournment: Motion: Jess, Ray 12:52pm



ASCOM President



ASCOM Advisor