



SENATOR – PUBLIC RELATIONS & MARKETING <b>KAI MCCARTHY</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>SIRAWIT (MARC) CHANSATEIN</b>	X	
STATE STUDENT SENATE REP. <b>FARHAN KHALIQ</b>	X	
ESCOM REPRESENTATIVE <b>VACANT (NON-VOTING MEMBER)</b>	N/A	

ASCOM ADVISORS: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS: Sabrina Wallace, Vladislav Verbitschi

MEMBERS OF THE GENERAL PUBLIC:

- c. Adoption of the Agenda: Emily, Jess
- d. Approval of the Minutes: Jess, Ray
- e. Public Comment

a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken

Jess, Al

- a. Discussion/action to declare the Financial Literacy & Economics Club as an official club and to award \$100.00 in seed money from acct.#7200 (Intrafund Club). Need to create a new club account. Presentation by club members.

Jess, Emily

**Carter Lofstrom:** Alright, I'll start. Yeah, so, just a little rundown of our club. The main things that we wanted to cover during them were discussing the portfolios and meetings, discussing current assets and sharing with everyone else. Another main thing that we wanted to have in the meetings are workshops to kind of teach others financial literacy and even learn from others, so whether that's investing, debt, credit cards, savings, Roth IRAs, that's really what we're trying to cover here, so yeah. Emily, if you want to continue?

**Emily Gallegos:** Our club's just gonna really focus on bridging the gap between students and financial literacy. It's gonna be more of a financial literacy aspect. It is gonna have some economic aspects, like discussing current events in the CNBC, and then setting markets, but we are going to focus on more of a personal finance kind of view, so yeah, like what Carter was saying, savings accounts, investments. We're thinking of also having career panels, so we're gonna invite professionals from careers in finance, business, just to talk about their career. And then we also want to do case studies. So, like, we'll study cash, cash flows, income statements, balance sheets of real-life companies, and just work with students around that to determine future investments and budgets. So, yeah, we really want to focus on that financial aspect of the club.

**Emily Cardwell:** Awesome. This sounds really thought out.

**Al:** Wait, sorry, one second. Do you guys know if your ICC is coming to the ICC meeting later today? Kind of a job, too.

**Emily Gallegos:** Yes, we did reach out to her, but she might not be able to go, so I'm gonna go.

**Al:** Oh, perfect, alright, thank you.

Motion to Vote: Emily, Jess

**10-0-0 PASSES**

- b. Discussion/action to declare College of Marin Young Democrats as an official club and to award \$100.00 in seed money from acct.#7200 (Intrafund Club). Need to create a new club account. Presentation by club members.

Ray, Emily

**Laney:** Hi, I'm here, I'm the Vice President.

**Arthur:** Hi, tell us about your club.

**Laney:** So, a lot of people right now are very disillusioned with the Democratic Party, and we want to help kind of redefine it at the local level and get people involved with local politics. We've already had two people who are assembly candidates come and speak to us. And just getting people involved, getting information out there for those of us who want to get involved with campaigns, that's also an option. So, yeah.

**Arthur:** Questions?

**Jess:** This is more just for general... just for Eloisa and the general board, but I know politics and the board can always be a bit of a delicate topic, and a part of me is concerned that by authorizing this club, that would come off as the board having a political lean. I just want to hear the other board members' thoughts on that, though.

**Al:** Yes, you're right. Us, ourselves, and mixing with politics would be a little iffy. However, members around the college are totally free to express their public sentiment in any way, shape, or form. And us approving them to initiate their activities based on their thoughts does not associate us as having the same thoughts or political beliefs.

**Jess:** Okay, that's good.

**Emily:** It's a similar thing across all college campuses, where, you know, students are free to create clubs regarding their political identities.

**Al:** At Berkeley, they probably have the Democratic club, and I even heard they have a Turning Point USA Chapter.

**Jess:** I just wanted to play devil's advocate for a minute to make sure that wasn't gonna be problematic.

**Arthur:** Yeah, and just to go over funding rules, by the way, Laney, because this is a special club, Sadika told me that the rules should be... you can request funding like any other club. Like, if you want to go to, like, you know, the Democratic Party Convention and

whatnot, you can request funding for that as well. The only hard line is you can't use the funding to endorse any candidates, or policies endorsed by specific candidates, so anything else you need money for, you can still come here and request it.

**Laney:** That's good. Thank you.

**Al:** And you guys have your ICC rep?

**Laney:** I'm acting as ICC rep. The person who was originally going to do it is unavailable to do it, so, for now, it's going to be me.

**Al:** That's totally fine, thank you.

**Laney:** Thank you, guys.

Motion to Vote: Ray, Luca

**10-0-0 PASSES**

- c. Discussion/action to declare the Astro Club as an official club and to award \$100.00 in seed money from acct.#7200 (Intrafund Club). Need to create a new club account.  
Presentation by club members.

Jess, Ray

**Monterey:** I'm President of the Astro Club. You might be like, oh, it's Astro Club, so Astronomy Club, right? Well, I named it the Astro Club because we're going to be mixing astronomy and model rocketry into one big thing, basically the Space Club, but the Astro Club sounds better. Our meetings will mostly comprise just working on the model rocketry side, while we wait for a good night to do astronomy nights. So, we'll have meetings... that might be a difficulty for some of our members, but... we'll have kind of sporadic meetings of, okay, astronomy nights, but we don't handle official business there, and regular meetings which handle the functions of the club in that process. We're kind of floating around different larger ideas of how to progress. We'll start with very small model rockets, and then move on maybe all the way to amateur rocketry later on. And then on the astronomy side of things, it really depends on what organizations we can contact, how the weather is, and, you know, the makeup of our club, because right now, of all the members, I think most of them are interested on the rocketry side of things, so that's kind of how our club dynamics will function. Now, as for, like, external things we'd be doing, probably just moving at the farthest thing would be going to, like, parks or something to be able to set up telescopes far away so that we can get a true dark sky. Our really big dream that I've been working with our advisor, Jay, about is maybe trying to figure out how to get telescopes set up on the top of Mount Tam when it's foggy out, because there's actually a cool thing that happens, and we could do the true dark sky at the top, but recently the park there has been no-no on that after park hours. Anyway, that's pretty much all we're going to be doing, and yeah, that's all I have to say.

**Emily:** Do you guys have a telescope?

**Monterey:** So, we don't have a specific telescope, we have ourselves. I've spoken with all of the staff, and pretty much every single one of them has been like, yeah, when you need it, contact me, and we'll work with you about it. Like, Jay is the one who has... is our go-to, and he's been... I have been working with him about that. Any other questions?

**Ray:** Sounds good.

Motion to Vote: Jess, Ray

**10-0-0 PASSES**

- d. Discussion/action to declare the Games Club as an official club and to award \$100.00 in seed money from acct.#7200 (Intrafund Club). Need to create a new club account. Presentation by club members.

Ray, Al

Motion to Table: Emily, Al

- e. Discussion/action to table at Founders' Day Spring Fling on Monday, April 6th from 11am-2pm. Presentation by: ASCOM President Arthur Hu and ASCOM Co-Advisor. Tea Perales.

Al, Jess

**Tea:** So, I'm not on the planning committee for this... for the Spring Fling, but I do know that they're wanting to combine the Founders Day with Spring Fling this year. I didn't submit the agenda item, so I'm a little bit... confused. I don't know if Eloisa's aware of it.

**Emily:** I know a couple bullet points. Just in terms of it being the Founders Day, and that they want all the learning communities to be tabling, and I'm assuming that we will also have a table there, so thinking about maybe an activity or a way to be involved. Like, with MESA, we're planning a science activity type of thing. So if we want to brainstorm that.

**Tea:** Thanks, Emily, for refreshing my memory. Yes, so in the past, Fall Y'all and Spring Fling are really festive events that happen, and they want to have the tabling be an engaging activity, so not just tabling. They've had it where people were painting pots for plants, or potting a plant, or they had temporary tattoos, where you can come to temporary tattoo stations. If they can get more of an interactive station, kind of carnival game leaning, or just some type of activity that is enjoyable. So, you know, I think Emily's example of what they're doing is great. So, I think, yeah, just to brainstorm what... do you all want to participate? We're hoping that ASCOM does, and yeah, brainstorming what activity you would be interested in doing to have that be engaging for students, and campus-wide.

**Emily:** How do we feel about throwing out a couple ideas now, and then consider, like, talking outside of the meeting more about it, and then deciding officially, maybe next week or something? Just because, I feel like...

**Al:** Just to make sure everyone's on board, that we want to do this? Yeah, we can discuss ideas.

**Emily:** Since it's the 100-year birthday, I know that they are looking for some historically themed activities. We could look at ASCOM boards over the years, maybe, like, have pictures. Something like that, possibly?

**Kai:** We can do a trivia game and hand out prizes.

**Emily:** I like that a lot.

**Kai:** And have random questions about the history of the college.

**Al:** I was having a meeting with Tea earlier today, and something we've reflected about is the chance to spread out the word about ASCOM, so maybe at the event, if we can get people in here who'd like to do art, or, you know, draw, we could do a big poster saying, hey, you know, we can do a cool-looking drawing and say, hey, this is what ASCOM is about, this is what we do. We can say, how can you get more engaged with the college?

**Jess:** I'm kind of going back to the trivia idea. I was also thinking it could be kind of cool to do a timeline style of trivia thing, where we have various significant events from the college's history, and the challenge is trying to figure out what year did these take place, or what order did they happen in?

**Eloisa:** You guys could do Jeopardy.

**Emily:** Yeah, like, people choosing the difficulty, I like that. And there could be an ASCOM column.

**Jess:** I like that.

**Emily:** It would be great, I think, in terms of, like, waiting until next week to be sure. I don't know if there are already other tables doing trivia, or what niche we might want filled, but I like Jeopardy. Does anyone have any other ideas?

**Arthur:** We can talk more about this after.

- f. Discussion/action to approve NTE \$408.87 from acct.#4500.04 (Event Supplies) for supplies for the Midterm Rush Event. Presentation by event co-leads.

Jess, Ray

**Emily:** This is our budget request for the Midterm Madness Event. Right now, we have some friendship bracelet materials, which were actually, like, \$4, which is crazy. And some mini art kits, and the bulk of the budget is going towards Yerba Mates. Just to be safe, I'd like to, maybe, amend the agenda to \$450, just in case...pricing, or the tax and shipping. Just, I get nervous because \$408.87 is just the exact amount that we have tallied.

Motion to Amend to \$450: Jess, Al

Motion to Vote: Jess, Al

- g. Discussion/action to approve a new process for putting posters up around campus. Presentation by: Senators of PR & Marketing, Kai McCarthy & Marc Chansatein

Jess, Al

**Marc:** Every time we have posters, or before the events, it's just me and Kai who put up the posters and it takes some time to put up the posters around campus, because we cannot put them in this building, right? It takes a long time to put up the posters. If you guys have free time, maybe help us put up the posters and get it in time. Yeah, that's it.

**Kai:** I think we're deciding on inventing a very kind of loose system where I'll make a little sign, and then we'll have an area where the posters go, and then especially if people have a lighter week, or if they have a free moment in their office hours, just all you have to do is just go put up two, three posters. It would really help out, because I know Marc and I have been getting overwhelmed with having to put all of them up around campus. Just us two. So yeah, any help at all would be much appreciated.

**Emily:** Is there one right now that we're trying to put up?

**Kai:** Yes!

**Emily:** Beautiful. Okay, noted.

**Al:** Is it helpful to maybe put a sign up saying, hey, these things have been posted, or something like that? But sometimes when it comes to the room, and they're, like, you know, looking at that, it's kind of...I don't know, like, feels a little ridiculous, so maybe we could say, hey, you know, we need these up, so...

**Ray:** I would just write on the whiteboard.

**Al:** Oh yeah, sure.

**Kai:** Like, I'll drop them off on the table.

**Eloisa:** I think this is a great idea. So, Sadika and I wanted to recommend that it's more structured, not a loose process, but office hours for you all really is to be doing important ASCOM things. We know that sometimes there isn't anybody coming by, or you're done with your tasks, and that's a time to... that you all work on your homework and other things, but we would like to see that when you come in for your office hours, if you don't

have a set meeting, or there's not a student who's in need, that at the beginning of your office hours, to come and go straight to that new, assigned area where posters will be, and put them up first thing. And then that way, once you put up a few posters, then you can continue on with your office hours. But because a more lax system has not been working, and we've had flyers not get put up in a timely manner, and it really is an important part of having the information accessible to students in the college. We'd like to see that when you come in for office hours, that the first thing that you do is look at that pile and put posters up. You know, I appreciate Marc and Kai coming up with the new system. This is, you know, part of your... each of your positions is, if there's something that needs more attention, trying a new system. So, please honor this new system that these senators have created for you all, and let them know if you have any questions. Thank you.

- h. Discussion/action to discuss volunteer for ing events. Presentation by: ASCOM President, Arthur Hu.

Jess, Ray

**Arthur:** Last time I met with Sadika, she just told me we should probably put an agenda item on here, because we've been having a lot of volunteering issues at the events. Originally, there was another idea floating around that...to start writing names on the board. But, like, people who didn't sign up had signed up to do that. It seems too antagonistic. I'm just going to start reminding people on the group chat, like I just did for the last event, that they need to sign up. And another reminder, if you can't go, the expectation is that you put your name down anyways, with the reason why you can't go, so just keep that in mind.

- i. Discussion/updates on upcoming programs. Presentation by: All board members.

Jess, Ray

**Emily:** Midterm Rush is 2 weeks out. We're going to meet after this. It's going to be a good time. Looking forward to it.

**Al:** Sports Madness is 4.

- j. Discussion/action on budget report. Presentation by: ASCOM Treasurer, Stefania Rodriguez.

Jess, Ray

**Stefania:** For the office supplies account, we have a total of \$2,131.43. For the event supplies, we have \$2,803.84. And for the department account, we have \$8,470. For the club account, we have \$11,890.59.

## II. Standing Business (Actions May NOT Be Taken)

Jess, Al

### Officer Reports:

- i. PRESIDENT REPORT:

**Arthur:** I attended the PLC meeting. I'll talk about what we discussed later. I will be attending my office hours after this meeting. I met with Sadika.

- ii. VICE PRESIDENT REPORT:

**Al:** I'll meet with Marc and Stefania today for Week 4 of Sports Madness, and I'm also going to be working and getting advice on how to reach out to the sports teams and the athletic

department. Me and Arthur also have a meeting with Dr. Eldridge right after this meeting. I also had my weekly meeting with Tea this morning. And then after that, I've attended the IDEA meeting. And, after this meeting, I also have to set up the ICC meeting. And this week, I've been working a lot on setting that up and communicating with the clubs. I volunteered for set-up at the Self Love Event. I couldn't stay there the whole time, as I did have two midterms this week. But the set-up went successfully, and because of the midterms, I've adjusted my office hours for this week to be after this meeting, the full 3 hours after this meeting, which will work out just fine with all the meetings I have to attend.

iii. STUDENT TRUSTEE REPORT:

**Emily:** I had a solid week. I am going to be meeting with the Midterm Rush group after this meeting. And I wasn't able to attend the Self Love Event, big bio-lab exam, but it's over now. And then next week will be College Council and my one-on-one with Dr. Eldridge.

iv. SECRETARY REPORT:

**Malisa:** I attended my office hours, and I'll finish them after this meeting. I volunteered at the Self Love Event, at the main event, and after this meeting, I'm going to meet with the Midterm Rush group, and also attend the ICC meeting. This week, I also attended the Campus Policing and Public Safety meeting.

v. TREASURER REPORT:

**Stefania:** I did the budget report.

vi. SENATOR – TECHNOLOGY:

**Jess:** I've done most of my office hours this week. I had to move a little bit of time from before this meeting, because of some family-related matters, but besides that, it's been going good. I've been keeping up to date with Instagram, and we had the Self Love Event. That was fun. I volunteered for as much of that as I could, which was the beginning half.

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:

**Luca:** I attended all my office hours. I helped at the Self Love Event. We were kind of rushing to get some people to sign up. Just a reminder, you have to make sure people are signing up for all the hours, right? I'll meet with co-leads for events after this with Ray, including the Self Love Event people.

**Ray:** I did most of my office hours and I'll finish the office hours today, and then I'll be meeting with Luca. We've got two events that are coming up, which is the Sports Madness, and then the Spring Crafts. We'll discuss some stuff there. I've also attended the Self Love Event the two events that are coming up. We'll discuss there. I attended the Self-Love Event.

viii. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:

**Marc:** I did a meeting with co-leads about Sports Madness. I helped break down the budget, such as what to buy, like white Monsters and little wraps for the food. I checked in with Tea and Kai. I helped clean up the cardboard, you know, the messy board over here. Me and Kai helped clean up. I helped set up the Self Love Event. I looked at the feedback on the Sports Madness poster, I fixed it and updated it, and I'm going to put a poster up today. I entered the committee meeting about the astronomy program review, and then I will attend my office hours after this meeting.

**Kai:** I'm almost finished with my office hours. I couldn't make my hour on Thursday, so I'm going to do it today after the meeting. I helped out with the Self Love Event, and thank you all for volunteering. And me and Marc are going to work on hanging up the posters.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

**Farhan:** I attended my office hours, and I went to the Self Love Event, which was pretty nice. And on Wednesday, I met with Tea to push forward General Assembly. I have a big

resolution packet that I'll be sending out this weekend, and also a separate Google Form to vote on each one. It is 75 pages of stuff. It's a lot, but I urge you guys to vote on what you can, and I'll also be pushing that out to the students across the college. And these are resolutions that we'll be voting on at General Assembly, so I'll be giving them whatever the mass students vote, and these will actually go into place for colleges across the state.

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT:

**Tea:** Sadika's in another meeting today. So, let me know if y'all need anything. Thanks again for the new posters process. Let's really support them and each other's events by practicing that new process and seeing how it goes. I have my weekly meeting with Al, and I am scheduling mid-semester meeting check-ins with folks, so please look out for that. Oh, just a friendly reminder to make sure you're checking your emails and responding within 24 hours, Monday through Fridays. I've been in touch and meeting with Farhan just around GA. Thank you, and shoutout to Eloisa, who has registered and booked hotels for that trip. And then also, just a reminder, I want to highlight to make sure that when you are sitting in committee meetings, or you're introducing yourselves to new folks, whether they're students or employees at the college, to make sure that you're introducing yourself with your ASCOM position. It's really important that folks are able to meet you, identify you, and know who their student leaders are. So please, that's still an area I've noticed, that folks are still needing to practice, so please start practicing that, of saying your ASCOM position. It's just a really good practice. And yes, let me know what else you all need. Congrats on your event, and as always, let me know if you need anything in the meantime.

Committee Reports:

- i. COLLEGE COUNCIL REPORT (ARTHUR) –
- ii. GOVERNANCE REVIEW COUNCIL(FARHAN)
- iii. PLANNING AND RESOUC E ALLOCATION COMMITTEE –
- iv. EDUCATIONAL PLANNING COMMITTEE (KAI) –
- v. FACILITIES PLANNING COMMITTEE –
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE (LUCA) –
- vii. PROFESSIONAL LEARNING COMMITTEE (ARTHUR) – PLC met on Tuesday. We went over Professional Learning Day, which is a staff event, and they were talking about giveaways, and ways to get employees to interact with each other during the event.
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE (RAY) –
- ix. TECHNOLOGY PLANNING COMMITTEE –
- x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE(AL) – We couldn't talk about much because there was a low turnout rate of people showing up. Tea talked about the Student Leadership Retreat that's happening soon, and we also had someone else join us to talk about an ELD event that's going to happen for the ELD students at a local high school, and then we're starting to plan a new chapter for the IDEA Committee, where we plan to move out equity beyond talking, so we wanted to do actions. We're going to start to think about how we can make real-world impact, besides just talking about IDEA.
- xi. COMMUNITY HOUR COMMITTEE –
- xii. ENVIRONMENTAL ACTION (LUCA AND JESS)

- xiii. CAMPUS POLICING & PUBLIC SAFETY ADVISORY COUNCIL (MALISA) – The majority of the meeting was spent reviewing a draft recommendation letter to the Board of Trustees regarding the Marin County Sheriff’s Office substation on campus. The recommendation proposed that once the current lease expires, that the college not renew the lease and remove the sheriff’s substation from campus. A lot of the discussion centered around concerns that students have felt “over-policed,” and that some students reported negative interactions with police while on campus. The Board of Trustees had requested additional data, so the council also reviewed some of that while revising the draft.
- xiv. ASTRONOMY PROGRAM REVIEW (MARC) – The astronomy enrollment has been 200 students per year, and most of them are not completing GE paths. In the lecture, there is 86% completion, and 79% success rate, but at the labs, it’s 64% completion and 35% success rate. It’s much harder. All instructors have a zero cost textbook. The costs are minimal.

### III. Communications from the Floor

- a. This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

**Jess:** I just want to throw the idea out of us getting a wireless mouse and keyboard for this room, because unlike the old room, we’re not as close to the computer, so it’s not really feasible for me to bring the mouse and keyboard over to this table. And that means that if I have to bring something up on the projector, or move something around, I’ve got to kind of awkwardly scurry over there and scurry back.

**Arthur:** You could also sit here in the future, and I could sit there, and you can slide the chair.

**Jess:** True. Just something that I observed today.

**Ray:** I did notice at the Self Love Event that both auxiliary members helped out, and at a point, it was just you two there, and that’s amazing. So, thank you so much for coming through and helping.

**Emily:** That’s huge.

**Al:** Again, you guys are always welcome to help with the events. We really appreciate that.

**Jess:** I was going to say, one more comment on that, should we be forwarding the volunteer doc to them too, since they’re auxiliary members?

**Al:** Oh, yeah, we could, actually.

**Jess:** Yeah, it’ll also make it easier for everyone else to know, because you’re the only ones really in communication with them right now.

### IV. Public Comment

- a. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

**Eloisa:** Just in terms of the posters, I like how you guys have a system to put them up. If while you're putting them you see outdated posters, whether or not the date has passed, you can take that down. We have our own internal SA poster posting system, but if you see any, if you can take that down.

**Tea:** One more, I forgot to mention in my report. When you're posting the posters in the ASCOM office, Sadika and I dropped in the other day, and she would like to see clear tape being used with posting it, just to help things continue to look polished and presentable in the new building. So, let's switch out the blue tape for the ones that are on your windows, and then even when you're looking around campus, just really trying to have it look as neat as possible. So, definitely, though, the ones that are in your windows, it could just look a little bit neater if it is using the clear tape.

**Eloisa:** If you're using blue tape, you can roll it and stick it on the back.

**Jess:** Also, that makes it a lot easier to take down because you don't have to fight with the corners.

V. Adjournment: Motion to adjourn: Jess, Ray 12:41pm



---

**ASCOM President**



---

**ASCOM Advisor**