



**Student Services Building, Room 254 College of  
Marin-Kentfield Campus  
835 College Ave, Kentfield, CA 94904  
ASCOM  
Minutes  
(December 5, 2025)  
12:00 p.m. – 1:30 p.m. Order**

of Business

- a. Call to Order: 12:00pm
- b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT ARTHUR HU	x	
VICE PRESIDENT GIOVANNI CARBONARO	x	
STUDENT TRUSTEE EMILY CARDWELL	x	
SECRETARY ALVARO (AL) RODRIGUES	x	
TREASURER STEFANIA SANTINI RODRIGUEZ	x	
SENATOR – TECHNOLOGY JESS SCHIFFMAN	x	
SENATOR – STUDENT ACTIVITIES & SERVICES RAY MCCLURE	x	
SENATOR – STUDENT ACTIVITIES & SERVICES LUCA MAGALHAES	x	

SENATOR – PUBLIC RELATIONS & MARKETING <b>KAI MCCARTHY</b>	x	
SENATOR – PUBLIC RELATIONS & MARKETING <b>SIRAWIT (MARC) CHANSATEIN</b>	x	
STATE STUDENT SENATE REP. <b>FARHAN KHALIQ</b>	X Proxy - Marc	
ESCOM REPRESENTATIVE <b>VACANT (NON-VOTING MEMBER)</b>	N/A	

ASCOM ADVISORS: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- c. Adoption of the Agenda: Jess, Al
- d. Approval of the Minutes: Al, Jess
- e. Public Comment

*This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

None

#### I. New Business (Actions May Be Taken)

- a. Discussion/action to approve NTE \$500.00 from acct.#7200 (Intrafund Club) to acct.#9576-25, to have “Rising Scholars” host an end of the year celebration. PRs to follow. Presentation by Club Members.  
Emily, Al  
Motion to table: Emily, Jess
- b. Discussion/action to elect a new Vice-President for the Fall 2026 semester. Candidates: Al Rodriguez and Ray McClure. Presentation by: ASCOM president.  
Al, Ray  
We are electing a new VP **because Gio is transferring at the end of this semester. We have two candidates, which is Al and Ray, and do you want to go first? Y**

Al: Okay, I just, want to start and thank each and every single one of you for your support, collaboration, and effort this semester. You guys truly inspired me to do better, not only as a secretary, but as a person. We all have committed ourselves to the events, and it's been great. So I'm really grateful. The reason I'm here today is I've been inspired by your last VP, Gio, to step up. The reason I say that is during the first event I ever co-lead, the Club Fest. He really showed me what a leader is. He was well-prepared, he was knowledgeable, and he made such a big event with this many clubs. And the reason I think I can do the job is... comes mainly from my experience as the secretary.

As a secretary, as y'all are very aware. I have to do the agenda and the minutes. But that also comes with some extra tests. Let's say, as an example here with the club, they request money, and I have to guide them where the meeting is, when the meeting time is, and answer any questions through email. And a big part of the VP job is to actually be in contact with the clubs. Say, hey, do you need help with, anything? Lead the ICC meeting, so I've already got some experience doing that.

Additionally, I have to talk with our advisors if there are any things to adjust with the formality of the agenda or the minutes that required prompt communication back and forth to make sure that that was turned in by the right date.

On top of it, since I usually do the minutes during the meetings, I have to pay really close attention to how the meeting runs, even sometimes helping Arthur with the formalities on the meeting. So if Arthur, at any point during next semester, needs me to step in and maybe lead a meeting, I feel like I am well prepared due to the minutes.

And, for next semester, actually, I was discussing with Gio early on about the VP, I've been interested for a while, and we want to create a WhatsApp group, so that the people, the clubs feel more, feel closer to us to ask them. I feel like rather than unplug the email inbox, they can just text me, shoot me a text over a number, respond quickly. Again, that prompt communication between me and the clubs, I feel like that will have a greater turnout of people coming to our SEC meetings.

And, as well as...running the events. I feel like this semester, one thing we could have improved on is making sure that people volunteered early, so that the events are as stress-free as possible.

And, I just want to work with that, with Arthur, leading the board, making sure that people are signing up early, and that the events are as stress-free for everyone.

Going off of that, I've known Arthur for a while. Something that the VP requires is a good relationship with the president to lead the board. I've worked with them in classrooms, projects, and I am more than ready to, when the rubber hits the road again, do the work with them.

And I just want to say, again, thank you, everyone, for their effort. I really feel a strong sense of community in here. We're goofing around and playing games after the meeting, it's awesome. And thank you for considering, and I'll be honored to have your vote.

Arthur: Does anyone have questions for Al? Okay, well, I have a question. So, you know, you've been the secretary for...pretty much this entire semester, what do you think's the most important lesson you learned?

Al: Well, the most important lesson I learned is to be organized. Being the secretary requires a great deal of awareness of your email inbox, of your texts, of everything. It's a... you know, sometimes it can be a lot, and again, like I said, not all of the time I got it perfectly. I've had to talk... Sadika knows, like, we talked back and forth about adjusting the agendas. So that organization, being on top of it, being aware, knowing the due dates, that was a really important lesson. And one more was, actually not specifically to the secretary role, but co-leading the events. Leading the events really made us feel closer to the community. That was... I feel like that was a great opportunity for me. Thank you.

Gio: Yeah, I have one question. What would you say your leadership style is?

Al: My leadership style. Well, sure you guys noticed, I like to listen in a lot. I feel like listening is my biggest skill. I... sometimes I can say a lot, but then I feel like most of the time, I'm a strong listener. My friends around me know I really listen in to their problems, so I really like to be aware of what's going on around me, listening in, and I feel like that's an important skill. Sometimes you know, leaders like to talk too much and impose, I feel like. I'm more into, like, hey, you know, like, more chill, like, hey, what do you need, what does the board need, really, like, what is around me?

Marc: If there's a conflict between ASCOM members, how would you handle it?

Well, if there is a conflict, again, tying back to the listening part. I really like to listen to both sides. I feel like in a conflict, there's always two sides of the coin, right? And, to the best of my ability, I could calm myself... try to calm the situation down, scale it down, and then if it's beyond me, I'm more than glad to use my resources. Arthur, the advisors, I feel like we can turn this around. Conflicts aren't uncommon among the boards. We've had a really chill board. However, if... the time comes where it needs to... some escalation needs to be put down, I'm confident in typing in the works.

Jess: So, as I'm sure you are aware, being the vice president is going to be a longer workload than being the secretary. Sure. Do you think you're ready to handle that when combined with your classes next year?

Al: Yeah, actually, my classes, they're a little bit lighter than those classes. Currently, that I'm taking, I've heard Calculus 3 is easier than 2, per se, and Physics 207C is easier than A. So, I think the class will be a little lighter, and the secretary workload's already actually a little bit demanding on the base so I feel like I don't know, yeah, I'll have to experience for myself, but I'm sure I can make the commitment to the VP and leads, yes.

Arthur: Alright, we'll be moving onto Ray.

Ray: Okay, I'm just gonna talk from here, because I feel like I'm more comfortable, so... This is the first time I'm actually nervous, I'm never nervous to speak in front of you guys. And to an extent, it feels like a sales pitch, but I'm gonna try and not give a sales pitch to everyone. And I do have some notes, because it'll help me a little bit more. So, being a tag team partner with Luca, being Senator of Student Activities, I've learned a lot. I think I've learned the importance of planning, organizing, and communicating with everyone, as well as just encouraging members to be a part of this all together and work as a team. I think that having the experience with Luca has really helped, because it's kind of built me that, like, you can lean on someone, and they can lean on you, which is something I would need with Arthur. That would be very important to have that strong communication the way that Luca and I do. I think I could really well, and, like, work well with you. I... I completely see that

we're not, like, we haven't been friends since really young, which is, like, that's... Brownie points to you, Al, but I think that that doesn't matter. I think that I didn't know most of the sport, and we've all become really strong, especially, like, Luke and I, for example, working together. I think that a big thing is also recognizing when something goes wrong, when a concern happens, and implementing it straight away to fix it. So, like, for example, we had the event planning where we had some of the people who didn't set up all the tables in time, for our events, and that was a really big issue, and both of you can now be able to tag team and tackle it straight away, and fix it for the future, which has already been done. I think then in terms of strengths and values, so I think that for me. I'm very organized. I think sometimes you guys can see that I'm very organized. I feel like I am responsible, and I'm reliable as well. I know... when I need to pipe up, and when I need a pipe down. I think that encouraging... I've encouraged people a lot, as well as people... people encourage me, and I think value I take a lot of value in relationship and connections, so that's with you guys. I feel like each and one of you, I can have... I can nail one thing about something I know that's different from everyone else, right? And I feel like similar to the community as well. I know a lot of people, which is great, I'm sure, Al, you know a lot of people too. And I think that no matter... apart from just standards of student activities, I try to always go that extra 100% of just, like, you know, at events, maybe it's not my event, but I'm like, hi guys, how are you? Oh, you said this? You know, like, trying to just, like really just be engaged with the community, and like, as much as, like, the vice president is more on the hierarchy scale, whatever you want to call it, I feel like I'm still the same level as all the other students. I feel like I still make people feel really welcome whenever someone comes to the office. I'm like, hi guys! You know, like. Maybe I am busy doing something, but I always feel the need to acknowledge people and communicate with everyone. And I feel like Arthur and I, back to... Arthur and I working together, I think that there is... similar to Gio and Arthur, you guys are complete opposites, and I think that makes you guys very compatible. And in the same sense, Gio, you're amazing. I'm not gonna start on that, because it will never end, but I feel like I... I'm somewhat very similar to you in mirroring everything that you do, the tasks you do, the effort you put in, the everything that you do, I feel like... I could really look up to and, you know, learn from that, and I feel like I have learned from that. And then the most... I'm going to end off with this, because then I'm just going to talk forever and ever, but I think the most thing is, I have a voice as much as I allow other people to have a voice, so when... sometimes when I feel like someone's not heard, I like to be like, oh, Emily, you wanted to say something? Or, oh, yes, what do you... can I help you with something? Let me show you where this place is, or let me show you where that place is, or I try to just go the extra mile of helping outside of my current responsibilities. So I feel like... I could, you know, continue that, and I feel like being a good face for you guys is really important. I feel that I want ASCOM to be like, oh, that's Ray, she's part of ASCOM. Ray is so good at, like, presenting herself. ASCOM's like that. I want to rely on Ray, which means I can rely on ASCOM. You know, it's that whole, like, front face of communicating and public speaking and, you know, just, again, front face. And I think that I really could help with that and, like. Excel it even more than it already is, despite it being really good currently. Does anyone have any questions?

Jess: I'm gonna ask you the same thing as I did Al, like, obviously, stepping into the role of vice president, it's gonna be more work. Do you think that you'll be able to handle that extra work?

Ray: So, currently, right now, I'm juggling, obviously, sense of student activities, which has been great, because Nick has been helping me. I've also been part of the ICC rep of the International Club, and I'm trying to help PTK out a little bit as well, but knowing that I'd be going to the vice president role, I would step down from those roles all I would have is obviously class, and then the focus of this. And if you saw my laptop, you would see I have so many little sticky notes about everything, and I try, obviously, I do miss things, but I try my hardest never to miss anything. So I think that with planning and organization, and just that simple checklist, I really think that, again, hiccups are

normal, and if it happens, that's okay. I have a team that will help me, but I think that I could definitely be able to manage it.

Gio: And then I... I'm gonna ask you the same thing I asked Al. What would you say your leadership style is?

I think I'm organized, I'm reliable, I think I'm empathetic, and I care a lot about people. And I think making people feel heard and seen is so important. I think I could do that. There's no other questions, we'll be members voting.

Arthur: So, Sadika, we do have these sheets of paper. Do you want us to vote with this, or send a vote to you on Zoom?

Sadika: Yeah, I feel very confident Eloisa will be taking your votes. Yeah, put the votes there, and we'll have Eloisa count them all. Marc, you do not need to vote for Farhan. He already sent his vote to me. Eloisa, I am going to Teams you his vote.

Al: Do Ray and I vote?

Sadika: Yes you vote. You are voting members. Arthur, can you go to Eloisa's office?

Arthur: Hey, guys. Before I say anything, I just want to say that both of you guys, great candidates, if I could have two VPs, which, honestly, I feel like I don't know why that is nothing. Okay? I really appreciate the amount of effort you guys put into your speeches. I think both of you guys are pretty prepared. I mean, both of you guys are unusually dressed up for the occasion. Oh, I'm not. Sorry, thank you. Okay, there we go. But yeah, there... unfortunately, there is a tie, and I was asked to break the tie, so... I'm breaking the tie in favor of Alvaro, but I just wanted you guys to know that I appreciate both of you guys for running in the first place. I appreciate both of you guys for stepping up. So far in the semester, we had a really, you know, friendly atmosphere, and I hope that this, election does not change that. Yeah.

Emily: Great. I have a question - Can I ask, are we gonna ask about who's gonna apply for secretary? When would that be... Yeah, I think it would be clear that. We'll be having the election for that position, first meeting in the spring, right, Sadika?

Sadika: We'll talk about that. Al will graciously continue to be our secretary through the end of the semester. Okay. Thank you, VP and Secretary. And then we will start to do our work around publicizing, and I really hope we can get someone before... Well, we will hopefully... we will get someone by our retreat, our spring retreat, okay? Because we do need people to participate in that.

Motion to vote: Jess, Luca

Arthur: Tie 5-5

President breaks tie in favor of Alvaro.

- c. Discussion/action to approve NTE \$10,000 for fall and spring stipends for ASCOM 25-26 Board Members from acct. #5650-01 (Service Agreements). PRs to follow.

Any questions? No. No? Okay. Does the amount of cycle we get based on position, or how does that work? I'm not too familiar. Yes, all of your stipends have been pre-established based off of, the Constitution and bylaws from when we started doing stipends, and I think that was in gosh, 2016 or 2017? So that... the stipends are in the Constitution, you can look at that. It's based off of the evaluations that T has sent out to all of you, so if you've not completed that, you need to do that as soon as possible. Stipends are not received without that. Mark, there are some paperwork that we need you to fill out, to be able to receive. the stipend, so check in with myself and or Eloisa. Other questions?

Emily, Ray

**PASSES 10-0-0**

- d. Discussion/action to discuss the debrief for the Spooky Season event. Presentation by: Event Co-Leads.

Co-leads present with PowerPoint

Jess: it was collaborative. It was something fun for students to and it went pretty well overall. There were 25 people.

Kai: the social atmosphere. The cafeteria was an especially good central location. We had students just wander in to join. People like the snacks. We had people going in for seconds.

Jess: the timing was a bit awkward since there are not that many people on campus that late. Had some issues with facilities and the set up not being there at all. Going forward, being extra clear about communication.

Kai: Planning more events during the day time around big holidays/events.

Al: even though a lot of people didn't show up, we kind of drew in people in the cafeteria and that went pretty well.

- e. Discussion/action to approve NTE \$700 from acct. 5650.01 for fall 2024 Dia de los Muertos Mariachi performance. PRs to follow. Presentation by Sadika, ASCOM advisor. Emily, Jess

**PASSES: 10-0-0**

- f. Discussion/action to discuss the debrief for the World Kindness Day event. Presentation by: Event Co-Leads

Presentation by Co-leads via Canva – Luca, Kai, Ray, Gio

Kai: Next time to plan the event earlier since it was the day before Thanksgiving.

Unfortunately, not a lot people came due to this.

- g. Discussion/action to discuss upcoming ASCOM events. Presentation by: ASCOM members.

Emily: everything is pretty much sorted it out. Farhan will be picking up Noah's bagels. Dogs are confirmed. Facilities has the lay out. Farhan sent out the volunteer sheet this morning, so please fill it out please.

- h. Discussion/action on budget report. Presentation by: ASCOM Treasurer (Stefania Rodriguez)  
Stephania: office supplies – 2,301.43 dollars, events – 7,665.84, department – 8,470, club – 18,090.59

II. Standing Business (Actions May NOT Be Taken) Officer Reports:

- i. **PRESIDENT REPORT: Okay, I will attend my office hours after this meeting, and then right after this meeting, me and Gio will be having a meeting with, Dr. Eldridge. End of report.**
- ii. **VICE PRESIDENT REPORT: I will also be attending my office hours after this meeting will also be attending my office hours after this meeting. We have a meeting with Dr. Aldridge, as Arthur said, and then I will also have ICC today.**
- iii. **STUDENT TRUSTEE REPORT: I am attending office hours and I met with the president of the teachers union here at COM about the pre-textbook program ending before this meeting. And then I had a meeting with Dr. Eldridge on Tuesday and I will be tutoring at the MESA student event from 2-7. End of report.**
- iv. **SECRETARY REPORT: I have done the agenda as usual, prepared the speech and office hours. End of report.**
- v. **TREASURER REPORT: I updated my office hours this week and getting ready for finals and did the presentation for the budget.**
- vi. **SENATOR – TECHNOLOGY: will finish up office hours after this meeting, getting ready for finals, and finished reel for world kindness day, which I am super happy about.**
- vii. **SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:**  
Luca: I did my office hours and will be attending the ICC meeting after this.  
Ray: I did my office hour and I'll attend the rest later today went to attend the world kindness day, we did a little post debrief. Kai took on most of that, I worked on a speech a little, and then I had some exams going on, and I attended a GRIT meeting. End of report.
- viii. **SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:**  
Kai: I attended my office hours after this meeting. Me and mark are going hand up the rest of the poster, and I have been in the trenches of finals. End of report.  
Marc: Oh yeah, I will attend my office hours, and I will put on the posters. End of report.
- ix. **STATE STUDENT SENATE REPRESENTATIVE REPORT:**  
Farhan: (Marc) And for Farhan, he said, "I attended all my office hours, Thanksgiving break was nice, the final weeks event is going nicely. I sent out the volunteer sheet, so please fill it and let the co-leads know if you won't be able to be there. Lastly, I completed my peer evaluation last night.
- ix. **ESCOM REPRESENTATIVE REPORT: n/a**
- x. **ASCOM ADVISORS REPORT:**  
Tea: Sorry, I couldn't hear you. Okay. No, yes, please. Okay, hi folks. I'm gonna read Sadika's report first. "Big congrats to Al, and thank you so much to Ray for your continued leadership and contributions to the board. As we wrap up the semester, be sure to finalize the packing and also stay focused on the final event. We are almost there. If there's anything that is needed, please let me know. I'll be back in the office on Monday." I also want to just echo what Sadika said, congrats to Al, and to Ray. I know it was, y'all have passion and a commitment to this board and the student body, so really proud of, just y'all's leadership, and looking forward to next semester, and thanks

again, Gio, for really setting the bar. I can see that you've inspired, many folks here. Also, want to just say that I have... I'll read off... I just pulled up the most updated version, the self and peer evaluations for ASCOM are due by the end of today, and it... I have, let me just confirm who I've received. Okay, Ray, Stefania, Emily, Al, Jess, Luca, Kai, Gio, Arthur, and Farhan. So wait... So I think... That just means Mark? I'm just making sure that we get yours. So please make sure to fill that out, and if you have any questions, email me or check in with Arthur, who, can also... might be able to answer any questions, but I'm available today. Sadiqa's at a conference. But email both of us if anything comes up. Next week is also our final Women of Color Cafe. This is Finals Decompression. And just shout out to the events that have been happening, so far on the board, and let us know if you need anything for the final one. Have a great weekend.

#### Committee Reports:

- i. COLLEGE COUNCIL REPORT (ARTHUR AND GIO C):  
NONE
- ii. GOVERNANCE REVIEW COUNCIL(FARHAN) – NONE
- iii. PLANNING AND RESOUC E ALLOCATION  
COMMITTEE() – NONE
- iv. EDUCATIONAL PLANNING COMMITTEE(KAI) –  
NONE
- v. FACILITIES PLANNING COMMITTEE – NONE
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE(LUCA) –
- vii. PROFESSIONAL LEARNING COMMITTEE (KAI) - PLC, the Professional Learning Committee, met last Monday.  
And overall, I think some of the main things we're working on right now is we're possibly discussing having some sort of, like, on-campus housing, which is really, really exciting. We're thinking of possibly, in the future, renting out some of the nearby apartment blocks and converting those into student housing, which, that is amazing, if that happens. And we're also talking of doing **some sort of way of implementing, like, faculty awards to honor the work that the staff on campus have been doing each semester at Orange Chief, which also sounds exciting, and talking about how**, especially for the new building, how they're going to use that to host more, like, staff conferences within some of the public study rooms.  
End of October.
- viii. GUIDANCE, RESOURCES, INTEGRATION,TRANSFORMATION  
COMMITTEE(RAY) – So I had another GRIT meeting, so this is the second meeting we had. As mentioned before, there was lots of back and forth with the program reviewing that we do, and a lot of questions that, again, weren't answered, which led us to be a little bit confused. It seems like we'll be setting up... it seems like they set up a meeting, but they don't actually get to the bottom of what has to... like, the questions aren't answered, pretty much. And then in the future, we... there's very, like, a lot of emphasis on big ideas, and ideas get, like, explored and created, but it feels like we're not sure if they're actually getting implemented. We kind of just, like, continue, so we want to, in the future, go back and review something that we have tried to implement and see how it's done.

And then we want to also create an email thread so that we can have short little answers between each other, instead of...Waiting every meeting to have a full discussion to save some time.

- ix. TECHNOLOGY PLANNING COMMITTEE (JESS AND CRISTOPHER) –
- x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE(AL) – NON
- xi. COMMUNITY HOUR COMMITTEE – NONE
- xii. ENVIRONMENTAL ACTION (LUCA AND JESS) - NONE

### III. Communications from the Floor

*a. This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Al: Do we... have we wrapped up moving? Where are we just at right now?

Gio: Could you repeat?

Al: Moving, as far as moving to the new building, how... where are we right now?

Gio: So, we would basically need to...pack the stuff here, determine whether or not we want to keep or throw that out, or put it in the shed. The stuff on top of the yellow cabinet, and then on top of that desk there, and then the stuff next to the microwave. That is where we are at. How about inside the yellow? We already cleaned out. Yeah, so it's just those things. We have till December 12th. I was thinking we could leave this stuff here until after the event, once the event is over, then we can...stress-free, pack all that stuff away. Okay, should we work on packing down the stuff on the yellow cabinet and the microwave area this meeting, then? So there is, like, less stuff to worry about later on?

Jess: That sounds like a good idea. That's a good idea.

### IV. Public Comment

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V. Adjournment: Jess, Al 12:55pm



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ASCOM President

  
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ASCOM Advisor