Center for Student Success, 3rd Floor
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904

ASCOM MEETING
MINUTES
(November 6, 2026)
12:30 p.m. – 2:00 p.m.

Order of Business

a. Call to Order: 12:30 p.m.
b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT **VLADISLAV VERBITSCHI**	X	
VICE PRESIDENT **SIRAWIT (MARC) CHANSATEIN**	X	
STUDENT TRUSTEE **HENRY GORAY**	X	
SECRETARY **MALISA NG**	X	
TREASURER **YANIS LOUAHDI**	X	
SENATOR – TECHNOLOGY **AMAANI CASSIM**	X	
SENATOR – ENVIRONMENTAL ACTION **JESSICA SCHIFFMAN**	X	
SENATOR – STUDENT ACTIVITIES & SERVICES **ANTHONY MENA**	X	
SENATOR – STUDENT ACTIVITIES & SERVICES **JAFF FEDE** **(Proxy: ANTHONY)**	X	
SENATOR – PUBLIC RELATIONS & MARKETING **BRIANA GONZALEZ**	X	

SENATOR – PUBLIC RELATIONS & MARKETING **EMILIA ALIOTO**	**X**	
STATE STUDENT SENATE REP. **ISABELLA QUESADA**	**X**	
ESCOM REPRESENTATIVE	N/A	

ASCOM ADVISORS: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS: Sabrina Wallace, Dean Cotton, Randy Jimenez, Adar Cohen, Thomas Clare

MEMBERS OF THE GENERAL PUBLIC:

c. Adoption of the Agenda: Marc, Anthony
d. Approval of the Minutes: Marc, Emilia

e. Public Comment

a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken)

Motion: Anthony, Briana

a. Discussion/action to approve NTE $850 from acct.#4500.04 (Event Supplies) to purchase food and supplies for the Honoring of Indigenous Peoples Event. Presentation by event co-leads.
Motion: Marc, Anthony
Briana: To cover food, we're having Nick the Greek gyro wraps at the event, as well as some decorations and giving away freebies.
Jess: If you'd like to see what those are, they're over on the table already.
Marc: What time, and where is the location?
Vlad: It's going to be November 18th at 12:30 p.m. in CSS 303. It's the big classroom down this hall to the right. It’s a Wednesday.
Marc: So, it’s COM hour?
Vlad: Yeah, it’s in a week. Just keep this in mind, you guys. I know I've said this before, but probably next week, please try to ask at least one professor if you can stand up in front of class and promote this event, and say that we have an outside speaker who's a guest speaker. And then, also, finals are coming up, it doesn't hurt to ask if they'll give extra credit. Some professors do, the worst they can say is no. And it’ll be 303. Any other questions?

Emilia: Could you text in the group chat the info we can say in front of in front of the class? Like, room and day and time.
Briana: We can have a blurb you can say.
Vlad: Yeah, I'll send it after the meeting.
Eloisa: Are the posters for that done?
Briana: We're still working on that.
Vlad: Any other questions?
Marc: How many tribes will participate?
Vlad: It's only going to be one tribe, and it's the guest speaker, his name is Tchtakwa. He's part of the Akwesasne Mohawk, the only person I was able to find. It'll be interesting, because he's originally from Northern New York, so his tribe is from the East Coast, and I guess we don't get too many tribes from the East Coast, and they were instrumental in women's voting rights, and things like that. We weren't able to get the Miwok tribe, which is what our college sits on from Graton Rancheria, because they just were not responsive.
Marc: Do we have a workshop there in this event, or just listening to the story?
Vlad: Yeah, so what we're going to do is we're going to have the guest speaker, and then we're going to have Q&A. Like questions and answers, and that will kind of be a form of participation.
Motion to Vote: Marc, Amaani
11-0-0 PASSES

b. Discussion/action to approve NTE $400 from acct.#4500.01 (Office Supplies) to purchase supplies for ASCOM trading cards. Presentation by ASCOM Senator of Environmental Action, Jessica Schiffman.
Motion: Briana, Amaani
Jess: Okay, so basically, you guys remember how last week I sent some concepts in the group chat for what trading cards would look like? I was thinking these could be a cool giveaway that we could start doing at events. Even though the initial cost is kind of high, the actual material cost ongoing would be very low, as all we need is paper, which the library has, and occasionally restocking lamination sheets, which are pretty cheap. I think this would be a cool giveaway that we could have at events, and most of the supplies that we would be getting for this could also have other uses. The bulk of it is going towards an automatic cutter, which we could use for other stuff, like making more creative poster shapes, which I think would also be good for making them more eye-catching. And then, additionally, getting a laminator for the ASCOM room would also have uses outside of that, as I found out that we don't have easy access to a laminator on campus through resources I was looking at. Does anybody have any questions about this?
Eloisa: Could you explain what the trading cards… like, what's on it, and what it is for?
Jess: I can show you a picture. Basically, it's just a little card. Yeah, kind of like some of the social media stuff we're posting, with some fun information about us.
Eloisa: But is that a physical card?
Jess: Yeah, it's a physical card that we can hand out to students at events, and that can be collected.
Eloisa: Have you contacted the print shop to see if that's something they could do for you guys, so you don't have to buy a laminator?
Jess: I have not been in contact with the print shop, because I didn't know that was something we could do.
Eloisa: Yeah, we have our marketing, the ones that print your guys' posters. They do different types of sheets too. I don't know if they do trading cards specifically, but I'm sure they can print things and laminate it. Maybe you can reach out to them and see what the options are there. That might break some of the costs down, so that you guys wouldn't have to be laminating it yourselves.

Jess: True. I mean, also, part of me thinks that just having a laminator in here would be nice. Especially as it's getting to the raining season, it might be nice to be able to laminate our posters.
Marc: I'm not quite following. What is the meaning of the trading card again? Is it the same thing as the ticket system?
Jess: No, it's a cool thing that students can collect, and it's an extra thing that we can have at events as incentives to engage with stuff.
Marc: Collect for what? To exchange for…
Jess: I mean, I don't think it would necessarily need to be exchanged for something.
Marc: Just collecting? Like a collector? Like a Pokémon card?
Jess: Yeah, exactly, like a Pokémon card.
Marc: $400 for a Pokémon card, ASCOM edition?
Jess: No, I mean, like I said, when I was picking out tools, I tried to avoid over-specialization, so a lot of the stuff can be used for other stuff.
Briana: I think it would be good for you to have certain cards available at certain events, so that people would have an incentive to go to the event and collect all of them, and once they do have all of them, to offer some kind of bigger prize.
Jess: I do like that idea. We can definitely build off of something like that.
Emilia: I think the idea of a prize at the end is good.
Briana: Maybe at the end of the year or the semester, it's like if you have all the cards with all the board members, then you can get a prize.
Emilia: Oh, with our faces on it?
Vlad: Jess, it's a good idea. It could also be a way that we could promote the upcoming ASCOM Meet and Greet that we're hosting. Going with what Briana said, if you were to make a poster or something, to have some prizes to go along with that. I guess you could do that? I think it's a good idea.
Anthony: Well, in my opinion, I like the idea of encouraging people to go to our events through giving them a goal to work towards, and I think that's where the idea is the strongest. I don't necessarily think a trading card would make sense to be giving out. I don't really mind giving my… if I give a trading card on myself, I don't really care. But at the same time, I feel like the same thing could be accomplished much cheaper. With just having a more specific ticket. Maybe we give a golden ticket, Willy Wonka style, something different, and I really like the idea of you come to every event, we host a specific event where only those students who came earn a prize. A raffle, something like that makes way more sense to me than just a trading card.
Emilia: Yeah, we could just have golden tickets.
Marc: For the same idea, we do have tickets. We can just give away the tickets that we have, so we can save $400. It's the same thing. Like the tickets that we gave away for the ticket system in Club Fest. I think it's going to save us a lot more than giving the trading cards.
Yanis: Jess, have you gauged the student interest on this?
Jess: I've talked to a couple people who have been interested, but I haven't been able to put out a wider follow on it. Although I do like Briana's idea a lot of having this be not just collecting cards but also having a cumulative reward.
Yanis: Were you able to find out the cost of the whole thing?
Jess: Like I said, the initial onboard is $400, but after that, the supplies will last us for several boards. And the only upkeep we would really need to do is getting extra lamination pouches.
Vlad: So, should we move to table this for next week?
Kellie: I work with lamination. You might want to figure out how to do it safely.
Jess: Okay, thank you for the advice.
Marc: Should we table it?

Vlad: Yeah, let's table it to next week.
Motion to Table: Marc, Henry

c. Discussion/action to select a Redwood Credit Union workshop topic & to vote on event collaboration between ASCOM, Basic Needs, and Economics Club. Presentation by ASCOM President, Vlad Verbitschi.
Motion: Briana, Henry
Vlad: I just wanted to discuss. We voted that we're going to host a workshop, so what financial literacy workshop we're going to host. And we can also vote on if we're willing to partner with the Economics Club and the Basic Needs, which I think is a great idea. Can I email the PDF so we can pull it up so you guys can see all the workshops?
Amaani: Yes.
Vlad: These are the different workshops that they can host. I was thinking maybe we could pick one, and then we're pretty busy this semester, so maybe it's something we could do in spring? Or what were you thinking, Malisa?
Malisa: Did they have a date?
Vlad: They're ready to go whenever we decide, so that's up to us. But yeah, these are the different workshops. One of them is "What Are You Doing with YOUR Money?" which is what you'll typically need when choosing a financial institution, basic accounts, different types of institution-type saving loans. So, the second one is "Building a Better Budget." I think it's pretty self-explanatory. They'll educate students on how to build budgets. Third one is called "GGGOOOAAALLLL!!! Setting and Achieving the Financial Goals That Matter to You." So, better tools for building goals. Fourth one, which I personally like, that was the reason I thought it would be a good idea to have a workshop, "Give Yourself Some Credit!" So, it's just tips on building credit, which I think is important for everyone to know. Fifth one's also a good one, "Credit Cards: Terms and Terminology." You know, forms of APR, interest, fees, all that stuff. Six is "Looking Good for a Loan Application." I'm assuming this workshop is how to be a better candidate for getting a loan. "Credit and Debt vs Financial Health." Eight is "Home Loans." Nine is "Investment Basics," basics on how to invest. Eleven is "Co-op-er-a-tive," what it means to be cooperative, and how RCU pays out the concept as a financial cooperative, so sounds like it's a little bit about the bank itself. And then "Tax Returns." Does anyone have any ideas?
Henry: I thought the building credit would be a good starter one. I feel like that would be valuable to people.
Marc: I agree.
Vlad: I think so too.
Briana: Pretty relevant to students on campus.
Emilia: I think 8 through 12 is not as relevant to beginners, because if you don't have homes or debts… I don't think a lot of people are investing if it's the beginning of their credit journey.
Vlad: Right.
Amaani: I also really like number 3. I feel like for people that don't know anything about that, I feel like that could be a good start to just setting goals.
Vlad: Yeah, I agree. Yanis?
Yanis: I think the investing basics is a great starter. It's relevant to people our age. It's always great to get a start on that early on. I vote for that one.
Vlad: Okay, so it sounds like there's three we're interested in. Goal, Investing Basics, and Credit.
Anthony: Can we not consolidate some of these? Like, just combine them? I feel like you can do saving and investing in the same one.
Vlad: Possibly, I would have to check with them. I mean, they probably have built out workshops for each one.

Anthony: If you're able to do that…
Emilia: That'd be a really long workshop though.
Vlad: Yeah, I honestly don't know if they could consolidate them, but let's vote between "Investing Basics," the goal one, and "Give Some Credit," okay? And then we can also vote if the board would like to host the workshop with Basic Needs and Economics Club. Can we do that, Eloisa? Can we vote for two things in one, if it's on the agenda?
Eloisa: I think you'd have to vote on whatever the item is, unless you want to amend it to also include it. Tea, I don't know if you have information on that, because it's not money-related necessarily.
Tea: As long as it's what's listed on the item, it can be voted on.
Motion to Vote on Workshop Topic: Marc, Anthony
IN FAVOR OF "Investment Basics"
Motion to Vote on Collab w/ Basic Needs and Econ Club: Anthony, Amaani
11-0-0 PASSES

d. Discussion/updates on upcoming programs. Presentation by: All board members.
Motion: Marc, Henry
Marc: The ASCOM Game Night was supposed to be yesterday, right?
Amaani: No, the 16th.
Marc: Is this an official event?
Anthony: It's an official event, but it's way more chill. Way smaller scale. All the forms are being sent out, and I just filled out the COMmunity hour one, so all the forms are good. I'm going double-check, make sure everything's okay. We're going to have Wingstop. I said around 40 people in this room. I didn't want to say more, because I don't know the limits of the capacity of this room, but I do assume people will be moving in and out here, so pretty chill. Invite your peoples. We're also going to use this to push towards the Indigenous Peoples Day event.
Emilia: Can you send me info? Do you want me to make a poster?
Anthony: Yeah, I was going to ask you after the meeting. The poster can be super simple.
Amaani: Yeah, I saw one on Canva that was literally already made, and it was a game night one, and it looked really cool.
Marc: The time is 4 p.m., right?
Anthony: For the time, we're deciding 3-6 pm. No one is required to stay the whole time.
Briana: Wait, the 16th, 3-6? I was going to bring my Nintendo Switch and I can't be there until after 5.
Anthony: You think one of us can pick it up?
Briana: I'd rather be there.
Amaani: I could potentially bring my switch.
Marc: Oh, perfect!
Amaani: And I have tons of games I can bring.
Eloisa: I just want to flag, next week we aren't here Wednesday, so if we're doing posters and things, I'll need that Monday because it takes at least 2 days to print, then you only have 2 days left, and then it's the event. Wednesday is a holiday, so we have one fewer day to promote it and one fewer day to prep for it, so that is something to consider when you guys are trying to figure out how to plan for it. And also, make sure that for next week, the budget approval's all there, because I need to order the food, but I need approval on that.
Emilia: Do I need to make a big poster?
Eloisa: It's up to you guys.
Briana: Maybe just one big one, so we can put it outside.
Emilia: Well, it doesn't matter how many big ones. It's just the time it takes to make the big one. If I do it by Monday.

Anthony: Again, I don't think this is an event we should stress over too hard. I'll discuss the closer details more after. We're probably going to use the one we found, just change the dates a bit. But again, chill event. Invite people out. It's food, game night. Let people get to know you. Become open.

Amaani: Wait, just out of curiosity, how many of you guys will be able to attend during that time?

Briana: I'm able to be there the last hour.

Vlad: I'll be able to be there, and I'll try to find a time next week so I can table outside maybe for a little bit.

Marc: I'm going to build a Google Form to track how many people participated, using the switch and everything, so we can submit that information to our advisors, so we can get our own switch.

e. Discussion/action on budget report. Presentation by ASCOM Treasurer, Yanis Louahdi.
Motion: Marc, Anthony

Yanis: Last week, our total ending account balance was $69,613.18. We have two impacted accounts, the Intrafund Transfer Club Account and our event supplies account. Starting with the Intrafund Transfer, we had a $100 deduction for the Philosophy Club to fund their club events. Next, for our event supplies account, a deduction of $15, which was a refund to Sadika's P-Card. The current balance for the Intrafund Transfer Club account is $25,789.33. The current balance for our event supplies account is $7,401.61. Our total ending account balance, $69,498.18, which is a change of $115, down 0.16% from last week's ending total balance.

II. Standing Business (Actions May NOT Be Taken)

Motion: Henry, Briana

Officer Reports:

i. PRESIDENT REPORT:

Vlad: I completed my office hours. I met with Sadika for our weekly meeting. I'm continuing to conduct regular meetings with board members. I met with Professor Agudelo-Silva, he's a biology professor here at College of Marin, regarding a very interesting building project he has, an idea he has of where the portables are. You guys know that IDEATION project where the student gets $5,000, but… anyways, he has a good idea, he's been in contact with Sadika and Dr. Eldridge about it, and he just wanted to meet with me to talk to me about it, so then I could relay that information to the board, so once I get more information, I will relay it to the board, and maybe it's something that we can sponsor. I cleaned the ASCOM room, I worked with my co-leads to ensure that all the necessary forms were submitted for In Honor of Indigenous Peoples Day, and we're also going to be meeting today. I just want to say, it looks like we have a full room of people. I think this is great. I think we should continue to get more people to join our meetings. We might have to have a discussion next week about possible chairs back there, like foldable chairs, and just continue to promote participation and participation of auxiliary members with ASCOM. I do have a few certificates. I think Kellie's here. Congratulations, Kellie, you're officially an auxiliary member. And Thomas. And Randy, congratulations. Just continue participating, coming to these meetings, and I encourage everybody to run for a position next year on the board. Tell your friends about it. I think this is great to get more people involved in student government. Couple reminders for the board, as you register for classes during the spring semester, just keep in mind that we're going to continue having our meetings at 12:30 p.m., so just make sure you center your schedule around that, Fridays at 12:30 p.m., and also something to keep in mind, next week, we're going to be voting on a date for our ASCOM retreat. That date is going to be either January 7th or January 8th, so you can start thinking about that now, what would work better for you.

ii. VICE PRESIDENT REPORT:

Marc: I completed my office hours. I did a weekly meeting with Tea. I'm organizing a club list and sent an email to them to follow up. I will prepare for the ICC meeting for next week. I cleaned the ASCOM room. I will make a tracking form for the ASCOM Game Night. And I will be discussing about the ASCOM Game Night event to the board members after this.

iii. STUDENT TRUSTEE REPORT:

Henry: I did half my office hours on Tuesday, and also on Tuesday, I met with Isa, and we started planning for our finals event. And then on Wednesday, I met with, Anthony, Jaff, Emilia, and Briana for our weekly check-in for the event timeline with the event checklist, and I just talked to them about our event, what we're going to do. I did more office hours on Thursday, and I also cleaned the ASCOM room. I'll finish mine after this meeting.

iv. SECRETARY REPORT:

Malisa: I did all my office hours this week. I was working on the certificates. And I'm looking forward to talking about the event that we have coming up.

v. TREASURER REPORT:

Yanis: I updated our budget account balances to reflect the latest round of funding approvals for changes from our event supplies and Intrafund Club account.

vi. SENATOR – TECHNOLOGY:

Amaani: I completed my office hours, and I had a meeting with Tea, and I did some research for ASCOM tablecloths, and reached out to companies for that, and a table for the for the computer, and then I briefly met with Anthony about the event, and he did the forms.

vii. SENATOR – ENVIRONMENTAL ACTION:

Jess: I have completed all of my office hours. Next week, I will be unable to attend my Monday office hours, I will not be on campus. I will be making it up later during the week. Other than that, things are going good. Working with co-leads to get the Honor of Indigenous Peoples Day event going smooth, and additionally, continuing to work with the Environmental Student Clubs on the project of improving the lawn on campus, and getting it replaced with something that is more ecologically diverse, environmentally friendly.

viii SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:

Anthony: What's up. I'm going to be covering Jaff and me today, so I'll just explain as a whole. So far this week, I've been meeting with Vlad, Briana, Jess, I think you guys are meeting afterwards, I'll sit in there too and just listen. But I know the Indigenous People's Day event is going all well. I've been working on the ASCOM Game Night event also, planning it all out, talking to Amaani, Vlad, just letting them know what's happening. It is sort of rushed, and it's okay, it's not a huge event, but it's getting done. And I completed my office hours, I helped someone open a door, which was kind of fun. They just walked in here, and they were like, we need help opening a door, so we went to go do that. But yeah, chill week. And Jaff assisted me with meeting with Vlad and Briana. And also, I was asking him ideas for the Game Night too, I was texting him about it.

ix. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:

Briana: I completed my office hours on Monday and Wednesday. I briefly met with Emilia, Isa, and Henry to discuss their finals event. I've been working with my co-leads for the Indigenous Peoples Event, and I've also been working on the poster for that event as well.

Emilia: I completed my office hours, and I also briefly met with Henry, Isa, and Briana for the finals week event.

x. STATE STUDENT SENATE REPRESENTATIVE REPORT:

Isa: Hi, sorry I can't be there in person, but I completed my office hours on Tuesday and Thursday, and then on Tuesday, I met with Henry, and we brainstormed ideas for the finals event, and I think we have really great ideas. And then on Wednesday, we met with Anthony, Jaff, Briana, and Emilia.

xi. ESCOM REPRESENTATIVE REPORT:

xii. ASCOM ADVISORS REPORT:

Tea: Hey folks, Sadika's out of the office today, so if there's anything that you need, you can email me or reach out to Eloisa as well. And then just a reminder that if you are running late to the board meeting, or you're going to be missing the board meeting, in order for it to be considered an excused absence, you must email Sadika, myself, Vlad, and Malisa, as long as including your proxy with that. If we don't hear from you, then it's considered an unexcused tardy or absence, and there are consequences if you receive up to 3 of those, so just want to make sure that you all remember that policy. Also, in a couple of weeks, probably at the beginning of December, I'll be sending out a self-evaluation and a peer evaluation. I'll speak more of this and put it on the agenda item, but it's just a time to reflect on your areas of growth and areas that you feel like you really excelled this semester, and also an opportunity for your fellow board members to give constructive feedback as well. So that will be around the corner. And as Vlad said, we'll be selecting the retreat for the spring. The retreat in the spring is different than the one in the fall. It's just building off of that, and there's different things that come up in the spring semester that don't come up in the fall, including elections. Also, final thing I had was another reminder that per Robert's rules during the meeting, when we are having officer reports, that's not a time to ask questions of the whatever board member is giving their report, or have discussions, so let's just make sure to follow Robert's rules around that. And if there's anything that you need, feel free to email me today, otherwise I will be back on campus on Monday.

Committee Reports:

Motion: Briana, Amaani

i. CITIZENS BOND COMMITTEE (Malisa) –
ii. COLLEGE COUNCIL REPORT (Vlad & Henry) –
iii. GOVERNANCE REVIEW COUNCIL (Emilia) –
iv. PLANNING AND RESOUCE ALLOCATION COMMITTEE (Isa) –
v. EDUCATIONAL PLANNING COMMITTEE –
vi. FACILITIES PLANNING COMMITTEE –
vii. INSTRUCTIONAL EQUIPMENT COMMITTEE –
viii. PROFESSIONAL LEARNING COMMITTEE (Jess) –
ix. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE (Marc) –
x. TECHNOLOGY PLANNING COMMITTEE (Briana) –
xi. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE –
xii. COMMUNITY HOUR COMMITTEE (Jaff & Anthony) –
xiii. xii. ENVIRONMENTAL ACTION –

III. Communications from the Floor

Motion: Briana, Marc

a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Briana: One small one, Halloween is past, so we still have a bunch of Halloween decorations. We've been leaving the Halloween event stuff out so we can take everything in one smooth day. If you're able to stay after the meeting and help take the decorations down, that'd be nice.
Marc: One more thing to add on. I talked with Tea this morning, Tea suggested that we make winter decorations, like Christmas and everything. Just take out the spooky and put on the winter decorations.
Amaani: We should make snowflakes.
Briana: There are also icicle lights.
Amaani: I don't know if this is even happening anymore, but is our team bonding going to happen?

Emilia: We can just do it over winter break.
Vlad: Yeah, for the team bonding to happen, we spoke about this, people are going to have to make sacrifices, because there's 11 of us. We were ready to do something this Sunday, but there's always someone that, you know, I get it, we're all busy, so you guys just keep that in mind for that to happen. Maybe we should just think about this, we'll talk about this after the meeting but set a date. If you can't come, you can't come, the rest of us are going to go. Otherwise, we're just going to keep putting it off and off and on.
Emilia: What did you say were the 2 dates options for the retreat?
Vlad: For the retreat, it's going to be the 7th and the 8th of January, but we'll vote on that next.
Emilia: Is it going to be both days?
Vlad: We're going to pick one. We can talk about the team bonding after this, and maybe set a date, just between us.

IV. Public Comment

Motion: Briana, Anthony

a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

Eloisa: Decorations. Thank you for bringing that up. This is for all of you guys. I see this as a recurring issue when I get the budget breakdown. When you guys are calculating how much things cost, it's not just how much the singular thing costs, there's taxes, so it's 8.25% of the transaction. If it's food, there's delivery costs. Most of the time it's not free. You have to take that into account. If it's food, there's tip, too, that we provide. So, when you're giving the budget breakdown, make sure that you're calculating all of those into the total, because it does make sort of a substantial difference. And when you are requesting funding, try and round up so we don't have to go back and edit the amount that you're requesting. If you approve $1,000 and you only spend $500, only the $500's going to be spent. Like, that $1,000 is to cover the possible approvals. You don't necessarily need to reach that amount. It's just so we don't have to keep going each meeting approving a little bit more. With that said, I will be putting it on the next agenda, because we're $15 off on one of the budgets. And just a reminder, can you please try to keep side comments and conversations to a minimum during the meeting. We have the mic, so that picks up everything. All this is recorded. Everything has to be typed out, so whatever you're discussing is going to be put on record, or it's going to disrupt the overall conversation that is being had about the topic on the agenda.

V. Adjournment: Marc, Emilia 1:13 p.m.

ASCOM President **ASCOM Advisor**