



**Student Services Building, Room 254  
College of Marin-Kentfield Campus  
835 College Ave, Kentfield, CA 94904  
ASCOM Meeting  
**MINUTES**  
March 7, 2025  
12:00 p.m. – 1:30 p.m.**

- a. Order of Business Call to Order:
- b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT <b>RYLI BOWEN</b>		X - excused
VICE PRESIDENT <b>EMILY CARDWELL</b> <b>Proxy: Cecilia</b>	X - Proxy	
STUDENT TRUSTEE <b>EMELIA NACOS</b> <b>Proxy: Arthur</b>	X – Proxy	
SECRETARY <b>KAVEH MANSHOURI</b>	X	
TREASURER <b>KATHERINE HSIAW</b>	X	
SENATOR – TECHNOLOGY <b>LARA BISHOP</b> <b>Proxy: Jorge</b>	X – Proxy	
SENATOR – STUDENT ACTIVITIES & SERVICES <b>FARHAN KHALIQ</b>	X	
SENATOR – STUDENT ACTIVITIES & SERVICES <b>JORGE CHAN</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>ARTHUR HU</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>CECILIA CHAN</b>	X	

STATE STUDENT SENATE REP. <b>GIOVANNI CARBONARO</b>	X	
ESCOM REPRESENTATIVE <b>VACANT (NON-VOTING MEMBER)</b>	N/A	

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- c. Adoption of the Agenda: Jorge, Arthur
- d. Approval of the Minutes: Arthur, Jorge
- e. Public Comment
  - a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*
- I. New Business (Actions May Be Taken) Jorge, Arthur
  - a. Discussion/action to approve NTE \$19.99 for Google storage for ASCOM Gmail from acct.#5650. Reimburse ASCOM p-card. Presentation by Sadika, ASCOM Co-Advisor. Gio, Jorge  
Sadika: this is the annual cost for google storage for the ASCOM account. Any questions?  
Kaveh: can I get a motion to vote?  
  
Katherine, Gio  
10-0-0  
Passes
  - b. Discussion/action to approve NTE \$3,363.87 from acct.#7900 (Contingency Fund) for ASCOM giveaways. Presentation by Kaveh Manshouri, ASCOM Secretary.  
Kaveh: This is the order for the giveaways. It is about \$1200 cost for black aluminum water bottles, about \$1572 cost for umbrellas and the rest is for tax and

shipping, which makes up additional cost. The umbrellas will be really useful in fall, especially. Aluminum bottles will be used and we can always order more

Motion to vote Gio, Katherine

Passes

10-0-0

- c. Discussion/action to approve NTE \$435.97 from acct#4500.01 (Office Supplies) for ASCOM Board Merch. Presentation by Kaveh Manshouri, ASCOM Secretary.  
Kaveh: This is for merch. I found a nice ¼ zip with pockets. This is for 13 of them for the board and Sadika and Tea. All will have our logo. This amount includes cost and shipping. Any questions? Otherwise, we can vote.  
Jorge: Sounds good.

Jorge, Gio

Passes

10-0-0

- d. Discussion/action to officially recognize Matt as an ASCOM auxiliary member. Presentation by Kaveh Manshouri, ASCOM Secretary.  
Kaveh: Jorge, Arthur  
This is to say you are officially an auxiliary member and keep on showing up to the meetings. You are an official auxiliary member.  
Matt: Thanks!
- e. Discussion/action on General Assembly resolutions. Presentation by Giovanni Carbonaro, SSCCC Rep.  
Gio, Jorge  
Gio: So, the resolution packet has officially been put out. I am going to work on a way so that all of you can see each resolution and vote yes or no for each resolution. I was hoping to work on that today. My goal is to do that today and get it out to you.  
Kaveh: What are the resolutions?  
Gio: Some people want to make FAFSA more accessible, some people want to make it easier to use EBT in the cafeteria. General theme is affordability – some people are looking at housing, food insecurity, so yeah.  
Kaveh: any other questions or comments? Okay, cool. Everyone look out for the email from Gio.
- f. Discussion on position responsibilities and program timeline. Presentation by ASCOM co-advisors.  
Tea: Good morning, folks. You're doing great, Kaveh. Farhan, did you put up the deadlines on the marker board?  
Farhan: Yes.  
Tea: We are noticing that folks are missing deadlines and this is having an impact on the timeliness activities forms and orders. Farhan clearly stated on the marker board the deadlines. I am going to pass it onto the Senators of Activities and Services to go over the expectations.

Farhan: I wrote in bullet points on the boards there in the room, and it is in the sheet online and has more details. IT should help keep us more on track.

Gio: It's always good to have it in the room.

Jorge: Can we table this item for next week? Since a third of the board is missing.

Tea: We want to bring it up because it feels very timely to make sure that with the programs coming up, that we are sticking to the timeline. Also, now we are going to return to asking for these updates during the program updates. Senators of Activities and Services, remember that this is your responsibility when working with the co-leads.

Kaveh: I think we should start using the board since it isn't being utilized.

Jorge: We will go back to meeting with each co-lead groups to make sure deadlines are being met. Tea, we can meet with you and make sure this is happening. Is that good with you, Tea and Farhan?

Tea and Farhan: Yes.

- g. Discussion on Equity Video. Presentation by Tea Perales, Equity and Activities coordinator/ASCOM co-advisor.

Gio, Jorge

Tea: pulls up the video. AS we have talked about in the ASCOM retreat we are representing intersectionality and providing context and creating spaces like that. This is by Raquel Wallace, an activist, and is about 3.5 minutes.

[Shows Video]

Kaveh: I really appreciated this video because when we were talking about cross sectional area, or histories of identities last week, this made me think of that. I like that she was talking about shedding light on the current battles that are happening. And, personally, I think it is nice to see the efforts being made in the present day, especially because I didn't know this and it's great to being exposed to this epidemic of Black Trans womxn being killed.

Jorge: Yeah, I think especially with this Administration, where so much is being pushed under the carpet, it is important to bring this to light. So, thanks, Tea.

Gio: Yeah,

Katherine: My grandma told me about a book about a transgender woman and how her boyfriend that killed her because she was not a "real woman," and I was like, wow, you are supposed to love each other no matter what. I think trans people are deserving of love and kindness like everyone else and the importance to stand up.

Tea: That's great that you are having conversations with your grandma, and how do we talk about folks are trans and being mindful of our language. That's is an area of growth and how we can be part of our learning. So, how can we continue to implement these comments? Including trans folks when we are representing the student body? What can board members do to be proactive in seeking out information? Let's think about Womxn's History Month.

Kaveh: I think we are not going to be exclusive, but be intentional of trans womxn and call all communities of womxn in.

Gio: I think the next time someone wants to make a piece of educational material, that we are maximizing intersectionality and going ot you, Tea, as a resource.

Tea: That's a great idea.

Jorge: there are a lot of different womxn on the campus and from walks of life. Being a part of the community and doing our best to reflect that in our events. This would be a really good way to go about this.

Tea: When you are making a poster of womxn leaders, expanding what can be represented. That's great. Social media and online spaces to utilize – your programs can also highlight specific populations. I encourage you to think outside of the box. Inclusion doesn't always mean you have to have a large amount of people on a board, but rather highlighting folks who are not often highlighted.

- h. Discussion about upcoming events. Presentation by all board members.

Gio, Arthur

Kaveh: Womxn's history month, that's coming up.

Katherine: First day after spring break.

Cecilia: Ryli asked our dad to do the tacos.

Farhan: Where is it going to be held?

Katherine: AC quad, unless it rains.

Kaveh: Ryli sent out a sign up for Ada Limon event – please sign up to volunteer.

Anything else that needs to be discussed.

## II. Standing Business (Actions May NOT Be Taken) Arthur, Gio

### Officer Reports:

- i. **PRESIDENT REPORT:** Hi everyone, happy March! This week I met with my co-leads for WomXn's history Month, happy to announce we will be having Tacos from Jorge and cecilia's dad which was high request by students. We did a poll on the IG to find out what food students wanted at events and tacos were most request along with other things we haven't done but should explore, so if you are interest in food ideas check in with me or Lara to see that poll. I did a few 1:1 this week and last week, if we haven't met yet please reach out to me to do so. I also attended the scholarship event, lots of people excited to see their opportunities, shout out to Cecilia for making a very organized document highlighting some of our scholarships. Emily and I attended our college council meeting yesterday, talked about some environment action items the college is moving towards, mainly regarding other IVC pool. I met with a student who is interesting in partnering with ASCOM to have a peaceful protest to bring light to the recent change in federal administration and to show support to our students here, especially the marginalized communities. So more to come on that soon, I think she also recently met with Sadika as well. Aside from that, I know there was an agenda item for this today on deadlines, I also wanted to reiterate that we need to get back on track with following the leading event check list that is in the drive. Starting from WEEK 5. Spring semester flies by, if you know your groups event is coming up and no one has make a group chat with your coleads, you can be there one to step up and create that, I really encourage folks to take those small steps to show proactivity and leadership in their small groups, it keeps ascom running smoothly and our advisors happy. Thanks tea for including that agenda item this week, there is still 4 events left, lets finish strong. Thanks everyone and let me know if you have questions, comments, concerns or need support in anything I am still in my normal office hours.
- ii. **VICE PRESIDENT REPORT:** I attended my office hours, scholarships program, College Council, and I have an ICC meeting next week.
- iii. **STUDENT TRUSTEE REPORT:**
- iv. **SECRETARY REPORT:** The scholarship event went well. It was really great that students were really happy to get a list of scholarships. World Wrapps was fun. I attended my office hours and made the agenda. Other than that, just getting through the semester. Almost halfway there!
- v. **TREASURER REPORT** – I did my office hours, went to the scholarship event, worked on the Womxn History event and I sent out the volunteer sheet. I also invited Dave and Sarah from the Library – books or podcasts or whatever they want to share and they said yes!
- vi. **SENATOR – TECHNOLOGY:** I have been sick all week and posted things for womxn's history month.

viii. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT: Cecilia:

Attended office hours, made scholarship list, and I think it was really helpful. I could see the enthusiasm. Arthur and I just messaged and I am going to be making the Womxn's history month poster. Arthur: Attended scholarship event and attended office hours. So, I met with Paul Chaney yesterday and he was talking about United union of faculty. He shared that he wants to organize a collective action against the administration. Paul asked if ASCOM would want to be involved in this and represent our values. The first step for two or three of us to go to the meeting and then bring back the information to ASCOM. Next Wednesday at 12:30pm. I think they eventually want to create a protest or boycott.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT: I attended the scholarship event and I will attend my office hours after this meeting. That's all for me.

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT: Tea: Great job Kaveh. Congrats on the scholarship event and so remember that everyone needs to follow the deadlines. If you are behind, be sure you reach out to us and each other because we know things come up and so be sure to reach out. GA is four weeks away and so that is around the corner. Also, reminder if you are bringing someone to the campus, we have to submit paperwork for them to get paid. Stick to the timeline when hiring consultants to the campus. The ASCOM office hours poster is in the mailbox. Please pick that up in the mailroom and post. Each position has to create a transition binder that includes recommendations, wisdom, and advise so please start working on that. I recommend creating a google doc so you can just plug it in. Also, if you have an announcement or collaboration, officer reports are not that time. Please follow the procedure of putting an agenda item. Sadika: I am sure all of you saw the email went out about the use of the ASCOM room. These guidelines will be strictly adhered to. I also share this with non-ASCOM members so know that they are aware and folks will be asked to leave if it becomes disruptive. I also ask that folks who are changing their office hours communicate this, and Arthur, I would like you to go and get the poster for office hours and post it inside the room and on the glass case

Committee Reports:

- i. COLLEGE COUNCIL REPORT: none
- ii. GOVERNANCE REVIEW COUNCIL: non
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE: none
- iv. EDUCATIONAL PLANNING COMMITTEE: none
- v. FACILITIES PLANNING COMMITTEE: none
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE: none
- vii. PROFESSIONAL LEARNING COMMITTEE: none
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE: none
- ix. TECHNOLOGY PLANNING COMMITTEE: none
- x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE: none

- xi. COMMUNITY HOUR COMMITTEE: Farhan: we had a short meeting yesterday. We approved funds for Spring Fling and they needed to know where the Womxn's History event was going to be so now I will share that.
- xii. CITIZENS BOND OVERSIGHT COMMITTEE: none

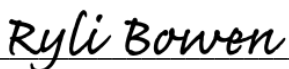
III. Communications from the Floor


- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

IV. Public Comment

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- V. Adjournment:  
Cecilia, Gio  
12:54pm

  
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ASCOM President

  
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ASCOM Advisor