

How to reactivate a club, and what are the requirements?

General club requirements:

- Must be open to all students.
- Must be in line with the College's mission – clubs can be denied.
- Officers and members must be currently enrolled in at least one course.
- Must have at least two club officers, and a minimum of 6 members including officers.
- Must have one dedicated Inter-Club Council (ICC) member.
- Minimum standing GPA for officers is 2.5
- Minimum standing GPA for members is 2.0
- Must have a designated faculty or staff member serve as advisor.
- Must have a constitution and stated membership criteria.

Steps to reactivating a club:

1. Contact the most recent advisor to confirm continued participation.
2. Work with students to secure officer positions, as well as general membership.
3. Complete and submit the following, using the instructions below:
 - a. Current semester's [Club Membership Roster](#)
 - b. Collect signatures for all officers and advisors



Signature Instructions



INSTRUCTIONS TO
FILL AND SAVE.docx

4. Once the club's current roster and signatures have been processed, a welcome/recognition letter will be sent out by the ICC Chairperson informing the club.
5. Work with officers to determine the best time for regular meetings.
6. Meeting activity must be documented using a meeting agenda, which will result in minutes noting actions taken and decisions made by the board and members. [Club Agenda/Minutes Template](#). Meeting minutes should be submitted to the Office of Student Activities and Advocacy at studentactivities@marin.edu