



**Academic Center 303**  
**College of Marin-Kentfield Campus**  
**835 College Ave, Kentfield, CA 94904**  
**EMERGENCY Meeting Minutes**  
**June 8, 2022**  
**10:30 a.m. – 11:30 a.m.**

- a. Order of Business Call to Order: 10:34am
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT <b>EMMA NEAL</b>	X	
VICE PRESIDENT <b>LILY BARR</b>	X	
STUDENT TRUSTEE <b>VACANT</b>		
SECRETARY <b>VACANT</b>		
TREASURER <b>JORGE CHAN</b> <b>Appointed: 6/9/22</b>	X	
SENATOR – TECHNOLOGY <b>JOSH LAWSON</b> <b>Appointed: 6/9/22</b>	X	
SENATOR - STUDENT ACTIVITIES & SERVICES <b>SAIDY REYES</b>	X	
SENATOR - STUDENT ACTIVITIES & SERVICES <b>CHRISTIAN ROYAL</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>KAYLA ALIZADEH</b> <b>Appointed: 6/9/22</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>LIBBEY DENNY</b> <b>Appointed: 6/9/22</b>	X	
STATE STUDENT SENATE REP. <b>VACANT</b>		
ESCOM REPRESENTATIVE <b>VACANT (NON-VOTING MEMBER)</b>		

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES  
 AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- a. Adoption of the Agenda  
Motion to amend: Christian, Lily  
Christian: Motion to change item c and d to Senator of PR and Marketing.  
Lily, Saidy
  - b. Approval of the Minutes  
Christian, Saidy
  - c. Public Comment
    - i. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*
- I. New Business (Actions May Be Taken)
- a. Discussion/action to appoint Jorge Chan to the ASCOM Treasurer position for the 22-23 academic year. Presentation by Emma Neal, ASCOM President.  
  
Saidy, Christian  
  
Emma: Jorge is not here so we will move to item b.  
  
Jorge arrived at 10:43am  
  
Emma: We will not return to item a. Jorge, please give us a speech about your interest in the position.  
  
Jorge: This is going to be my 3<sup>rd</sup> year. I want to get the most out of COM and I know that ASCOM is one a way to do that. I am an economics major and so I think the treasurer is the best fit.  
  
Christian: Can you speak about your experience with handling finances.  
  
Jorge: My father runs a catering business and so I meet with clients and manage all invoices.  
  
Saidy, Christian  
  
**PASSES**  
**6-0-0**

- b. Discussion/action to appoint Latevi Josue (Josh) Lawson to the ASCOM Senator of Technology position for the 22-23 academic year. Presentation by Emma Neal, ASCOM President.

Lily, Saily

Josh: I am an international student and it is my first year at college of Marin. I want to be an active student and to help the community and do something that can have community.

Emma: Any questions?

Saily, Christian

3-0-0

PASSES

Emma: Congratulations Josh!

- c. Discussion/action to appoint Kayla Alizadeh to ASCOM Senator of PR and Marketing position for the 22-23 academic year. Presentation by Emma Neal, ASCOM President.

Christian, Saily

Kayla: I was on the board last semester so I have experience with how it works. I enjoyed the friendships and the people I met, and contributing to the campus. I am majoring in marketing and I have a real liking for marketing. I draw in my free time and enjoy that.

Emma: Any questions?

Saily, Christian

4-0-0

PASSES

Emma: Congratulations, Kayla!

- d. Discussion/action to appoint Libbey Denny to ASCOM Senator of PR and Marketing position for the 22-23 academic year. Presentation by Emma Neal, ASCOM President.

Lily, Christian

Libbey: Hi guys! First of all, I want to say thank you. I was also on the board last year and so know how the board works. As a creative mind, I love being a part of ASCOM. I think it would be fun. I love being a part of the team. Being a part of ASCOM is bringing the campus together, as well, and so I would like to stay on the board.

Emma: Any questions?

Christian, Saily

5-0-0

PASSES

Emma: Congratulations, Libbey!

- e. Discussion/action to approve NTE: \$3,000 for 22-23 academic year for ASCOM meeting Zoom captioning using VITAC services from acct.#5650 (Contracted Services), PR's to follow. Presentation by Sadika Sulaiman Hara.

Emma: Sadika, you have the floor.

Sadika: This item is to provide accessibility for folks on Zoom. This amount is based off of last year spending on captioning services.

Lily, Christian

7-0-0

PASSES

II. Standing Business (Actions May NOT Be Taken) – MOTION TO SKIP SECTION  
Christian, Saidy

a. Officer Reports:

- i. PRESIDENT REPORT:
- ii. VICE PRESIDENT REPORT:
- iii. STUDENT TRUSTEE REPORT:
- iv. SECRETARY REPORT:
- v. TREASURER REPORT:
- vi. SENATOR – TECHNOLOGY:
- vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES:
- viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING:
- ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:
- x. ESCOM REPRESENTATIVE REPORT:
- xi. ASCOM ADVISORS REPORT:

xii. Committee Reports:

- i. COLLEGE COUNCIL REPORT:
- ii. GOVERNANCE REVIEW COUNCIL:
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE:
- iv. EDUCATIONAL PLANNING COMMITTEE:
- v. FACILITIES PLANNING COMMITTEE:
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:
- vii. PROFESSIONAL LEARNING COMMITTEE:

viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:

ix. TECHNOLOGY PLANNING COMMITTEE:

x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE:

xi. COMMUNITY HOUR COMMITTEE:

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Christian: we recently met with our counterparts from last year, Libbey and Fernanda, and are working closely to make sure that we get all of this planned for the upcoming retreat and fall.

I. Public Comment

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Sadika: Please schedule meetings with each other and to transition new members if you were formerly in a position. Emma, please meet with all the members individually. Tea and I will be following up with meeting invitations as well.

Tea: I want to introduce myself. My pronouns are she/they. Welcome to the board and we are excited to work with all of you. Please contact Sadika or I if you need anything. We are here for you.

Kayla: Josh can you please put the email in the chat so that I can contact you to schedule a meeting? [Lawsonjosh213@gmail.com](mailto:Lawsonjosh213@gmail.com)

II. Adjournment: 10:51am

Lily, Christian



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**ASCOM President**

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**ASCOM Advisor**