



**Student Services Building, Room 241**  
**College of Marin-Kentfield Campus**  
**835 College Ave, Kentfield, CA 94904**

**Regular Meeting Minutes**

**September 23, 2022**

**9:30 a.m. – 11:00 a.m.**

- a. Order of Business Call to Order: 9:31am
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT <b>EMMA ROSE NEAL</b>	X	
VICE PRESIDENT <b>LILY BARR</b>	X	
STUDENT TRUSTEE <b>DEVIN MIMS</b> <b>Appointed 8/04/22</b>	Tardy: (9:33 am )	
SECRETARY <b>LESLIE RODAS</b> <b>Appointed 8/04/22</b>	X	
TREASURER <b>JORGE CHAN</b> <b>Appointed 6/08/22</b>	X	
SENATOR – TECHNOLOGY <b>JOSH LAWSON</b> <b>Appointed 6/08/22</b>	X	
SENATOR - STUDENT ACTIVITIES & SERVICES <b>SAIDY REYES</b>	X	
SENATOR - STUDENT ACTIVITIES & SERVICES <b>CHRISTIAN ROYAL</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>LIBBEY DENNY</b> <b>Appointed 6/08/22</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>KAYLA ALIZADEH</b> <b>Appointed 6/08/22</b>	X	
STATE STUDENT SENATE REP. <b>TSHIAMO TSHABALALA</b> <b>Appointed 9/2/22</b>	X	
ESCOM REPRESENTATIVE <b>VACANT (NON-VOTING MEMBER)</b>		

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- a. Adoption of the Agenda :Saidy, Tshiamo
- b. Approval of the Minutes :Josh, Tshiamo
- c. Public Comment
  - i. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*
- i. New Business (Actions May Be Taken)
  - a. Discussion on ASCOM Canvas page. Presentation by Emma Neal, President.  
Christian, Josh  
Emma: The ASCOM page is on the Canvas website, It's not completely finished yet but you can navigate through the website. First we will start with the leading an event module, when leading an event I highly suggest referring to the canvas page. We are going to set it up to submit assignments on canvas. On week four your meeting with the student activities services and treasurer, make sure you fill out all the forms before your event. Three weeks before your event you meet with the senators of Pr and marketing for your posters, there's no forms due this week. Week two everything should be in place, you meet with Josh, and senators of Pr and marketing. One week before your event go to the shed and use the supplies that we have, no forms due this week. After your event, fill out your debrief forms. Look at previous transition binders for your position. Also fill out the leading event checklist, brainstorm document, activities form, supplies list, event budget breakdown form, volunteer sign up sheet, and debrief form. These are all the documents you need when leading an event.
  - b. Discussion on Constitution Day Debrief. Presentation by Christian Royal, Senator of Student Activities.  
Lily, Saidy  
Christian: A few positives for our event was the enthusiasm, morale, communication, motivation, and vision. A few of the negatives were the work schedules. When it came to planning we had lots of resources, a great vision, and we were very artistic and creative. We often miscommunicated, missed deadlines, and were very overwhelmed. We strongly recommend event spacing, communication, meeting with your co-leads, and staying up to

date with deadlines. For the event itself we had lots of voting resources, registration, constitution + BoR Education, distributions on the 1619 Project copies, money saved. When it comes to the negatives we had underwhelming registration, and underwhelming participation. When it comes to general recommendation communication is important, let people whenever you need help, organization, and event fatigue.

Lily: I thought the presentation was very thural.

Emma : You guys put a lot of creativity into the event. You did a really good job and you seemed very passionate about your event.

- c. Discussion/action to approve NTE \$300.00 from acct.#4500.07 for Alumni Panel event on October 3rd. Presentation by Emma Neal, Devin Mims, and Josh Lawson.

Lily, Tshiamo

Devin: We need money for sandwiches, we are expecting 40 people to come. We don't need much supplies.

9-0-0

Passes

- ci. Discussion/action to approve \$700 from acct#(not sure) for ASCOM Merch. Presentation by Tshiamo Tshabalala.

Christian, Lily

Tshiamo: The final design is the black tote bags with the beanies and logos. I'm asking if we can approve the 700 dollars. The quantity increased the price, for the tote bags we will get 25 instead of 10, however the beanies will stay the same.

9-0-0

Passes

- cii. Discussion on upcoming events. Presentation by ASCOM Members.

Chirtsian, Tshiamo

Devin: We met with Kayla about the poster and got a preview of it. We also need one more alumni, we also have the room, and have ordered the table. So we are on track.

Lily: We've been sending emails and reaching out to different communities like canal alliance and Hugo and umoja, and Puente.

Tshiamo: We also met regarding the day of the event, the planning and the food, overall how we can reach undocumented students.

- ciii. Discussion on equity video. Presentation by Tea Perales

Tsiamio, Lily

Tea: This is our weekly equity video around stereotyping. I will queue it up! How many folks have experienced or participated in stereotyping, does anyone want to share?

Lily: My brother is half black and he has experienced lots of racism in Marin.

Tshiamo: I take care of three white boys, I drive their parents car and I get looked at by people in their neighborhood.

Tea: Where do you think you started to hear these messages of stereotyping?

Kayla: Feel like I've heard it from other 5yr olds, or from my parents even.

Tea: How can your position in ASCOM challenge and unlearn stereotypes?

Lily: Having events that center voices of people who are marginalized.

## II. Standing Business (Actions May NOT Be Taken) -

### a. Officer Reports:

#### i. PRESIDENT REPORT:

Emma: This week I helped out at constitution day, met with Josh, Devin and Kayla, and worked on the canvas page, and reached out to alumni.

#### ii. VICE PRESIDENT REPORT:

Lily: We worked on the canvas page, Met with tshiamo and Josh for undocumented students day, and preparing for ICC meeting.

#### iii. STUDENT TRUSTEE REPORT:

Devin: I had a board of trustees meeting, we went over if we should meet in person or not, there's a new brown act in January, there is also a November 1st survey for enrollment.

#### iv. SECRETARY REPORT:

Leslie: Met with Emma, had a check in with tea, and helped out for constitution Day.

#### v. TREASURER REPORT:

Jorge: Met with tshiamo and lily, keep our budgets in mind when making events.

#### vi. SENATOR – TECHNOLOGY:

Josh: working on alumni panels, helped out for constitution day.

#### vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES:

Saidy: I helped with constitution day, met with Emma to talk about activities.

Christian: Constitution day and winding down from that, also getting a police task force.

#### viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING:

Kayal: went to constitution day, met with emma devin and josh, finished the draft on the alumni poster, met with tea and libbey, I also need help with the ASCOM tent logo.

Libbey: Constitution day, Got the ASCOM board poster up for approval, kayla and I had a meeting with tea.

#### ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

Tshiamo: This week I worked with Lily and Jorge. Bay area colleges are having a competition, make sure that you make people aware that they should vote.

#### x. ESCOM REPRESENTATIVE REPORT:

#### xi. ASCOM ADVISORS REPORT:

Tea: Shout out to Emma for the Canvas page. I've heard it's a hard time to meet with Co's, however maybe set up a zoom call to meet up, let us know if you need help. When doing your programs make sure you clean up. With your posters, if you see old posters take them down. Remember next Wednesday we will have the

Women of Color event, we will close the doors so take what you need, thank you again. If you're in the ASCOM office for your office hours keep the door open.

- xii. Committee Reports:
  - i. COLLEGE COUNCIL REPORT:  
Emma: Jonathan talked about enrollment, we've seen an increase of units per student. We went overboard on policies, administrative procedures, and the police task force. We also shared about clubfest.
  - ii. GOVERNANCE REVIEW COUNCIL:
  - iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE:  
Christian: The president wants to get a new police sergeant. Talked about College of Marin Police staff.  
EDUCATIONAL PLANNING COMMITTEE:
  - iv. FACILITIES PLANNING COMMITTEE:
  - v. INSTRUCTIONAL EQUIPMENT COMMITTEE:
  - vi. PROFESSIONAL LEARNING COMMITTEE:  
Leslie: Met on Tuesday last week. They discussed problems with new reporting systems and dashboards.
  - vii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:  
Saidy: We had our meeting on wednesday. They talked about what groups need more support, and equity plans.
  - viii. TECHNOLOGY PLANNING COMMITTEE:  
Josh: They talked about the ESL department, they also made a survey, if you guys want anything to present to the committee let me know.
  - ix. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE:  
Kayla: Discussed the sergeant situation.
  - x. COMMUNITY HOUR COMMITTEE:  
  
Saidy: They talked about the events they are going to have throughout the semester.

#### IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Christian: President wants to get a police sergeant, what are your opinions when it comes to having Police on campus?

Emma: How much police staff do we have, what is the role of the sergeant?

Tshiamo: We currently have two police portable stations, we already have enough of that, I don't find it comfortable to want to come on Campus knowing that there are more Police than there is staff of color.

Emma: It would make sense to ask why we need the police sergeant so badly, having more police makes students unsafe.

Lily: I agree we can allocate that money through education, and sexual harassment education.

Emma: I also need help taking things down to the shed, we are filming the ASCOM video next week, clean up after yourself.

I. Public Comment

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II. Adjournment: 10:45am

Libbey, Christian



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**ASCOM President**



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**ASCOM Advisor**