



Student Services Building, Room 241
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting MINUTES
September 14, 2018

I. Order of Business

- a. Call to Order: 9:01 am
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT LIAM CAMPBELL	X	
VICE PRESIDENT HELLEN SIGARAN	X	
STUDENT TRUSTEE JADON SEITZ (voted in on 6/14/18)	X	
SECRETARY GABBY HOJILLA (voted in 8/31/18)	X	
TREASURER KAI KONISHI GRAY	X	
SENATOR – TECHNOLOGY PAULA SULLIVAN	X	
SENATOR - STUDENT ACTIVITIES & SERVICES ANDREA THACH - Proxy = Gabby	Tardy 9:12	
SENATOR - STUDENT ACTIVITIES & SERVICES LAUREL HALVORSON - Proxy = Fernando		X Excused
SENATOR – PUBLIC RELATIONS & MARKETING FERNANDO SANCHEZ (voted in 6/14/18)	X	
SENATOR – PUBLIC RELATIONS & MARKETING FITRY RAHMADIANTY (voted in 6/14/18) - Proxy = Paula	X	
STATE STUDENT SENATE REP. LAURIE PENNISI – Proxy = Hellen		X Excused
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)		

ASCOM ADVISOR: TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC: Cayri Chan, Thomas Boatright, Amina Nakhuda, Juan Miguel Hojilla, Blanca Lopez, Kevin Colgate, Harpreet Kaur (harpreet720@yahoo.com)

c. Adoption of the Agenda

Motion to Adopt: Jadon, Fernando

d. Approval of the Minutes

Motion to Adopt: Paula, Jadon

e. Public Comment

i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)

Kevin: Harvest Fest - want to talk about hours

I. New Business (Actions May Be Taken)

a. Discussion/Action NTE \$3,500.00 from acct. 4500.04 (Event Supplies) for Harvest Day 2018 (at IVC).

Proposed date is sometime in the week of November 12-15 from 11:30am-1:30pm.

Motion to Discuss: Jadon, Fernando

Liam: We've been doing Harvest Day for a couple of years. It's not on the calendar. Just funding it and helping out.

Hellen: Supplies?

Fernando: Cafeteria food: turkey, mash potatoes

Kai: Do we have a date decided?

Liam: No.

Motion to Vote: Hellen, Fernando

10-0-0

PASSES

b. Discussion/Action to approve \$1,000.00 for Student Activities and Advocacy programming series for 18-19 school year. BT from acct. 7300.11 (interfund MCCC) to FOAP 11100 24301 45000.

Motion to Discuss: Fitry, Fernando

Tea shows draft. Limited funding for office. Community development serving underserved populations. LGBTQ picnic. Create community. Want to have on the lawn. Atmosphere wants to be chill but have critical discussion. Searching MCs for the “Drop the Mic” event. Throwing a program “Cafe for Women of Color” - have coffee and talk about different identities. Hoping open mic will be a weekly thing. In the cafeteria - study hall with a twist.

Hellen: On Oct 24th, we have “Drop the Mic?” *and* “Open Mic” on Oct 25th?

Tea: I’ll change that. Can have anyone for MCs.

Paula: Would you like to do with a collab with Jadon who’s doing open mic.

Tea: Yes, open to collaboration.

Hellen: Weekly thing?

Tea: Starting monthly. Repetition would be good.

Motion to Vote: Jadon, Hellen

10-0-0

PASSES

- c. Discussion on Building Bridges event, as presented by AHO (Ambassadors for Hope and Opportunity).

Motion to Discuss: Fernando, Hellen

Founder Executive Director: helping youth and supporting them by providing housing, jobs, trauma therapy. Whatever the youth needs help with, 15 year old organization. Works with students. Youth team helps give back. Juliana will share about the project: why we chose to do the project, upcoming results.

Juliana (youth team leader): Last year, youth decided to bring awareness about school shooting. Knowing rights need to be happen. Shared stories about harassment by officers. The Youth need a better to understanding of their rights. Original goal was to do it in College of Marin, end of the year semester. It didn’t happen. Figured out that we should take it to the high schools. Needs law enforcement.

Executive Director: Need a proposal to do a project on campus at Deedy Lounge and pizza afterward. Need team leaders for the project. Training in Terra Linda. Need date and venue. Participants get letter of recommendation. Article written on the IJ by youth leader. Board members are welcome to participate

Liam: Pizza is monetary item, have to come back and propose a funding event. We can help with date and venue.

Tea: You have to have a club organization sponsor and be affiliated with the school to request funding.

- d. Discussion/Action to appoint Janelle LaChaux to the Facilities Master Planning Committee.

Liam officially appoints Janelle LaChaux to the Facilities Master Planning Committee.

- e. Discussion/Action to purchase Tailgater speaker for ASCOM events NTE \$200.00 from 4500.04 (event supplies), Amazon, reimburse Sadika’s Calcard pr#11440– image included.



ION Audio Tailgater (iPA77) | Portable Bluetooth PA Speaker with Mic, AM/FM Radio, and USB Charge Port

Price: \$119.00 & **FREE**

Shipping.

- Built-in rechargeable battery provides up to 50 hours of continuous use
- Dynamic, powerful speaker system with 50-hour rechargeable battery
- Bluetooth connectivity plus iOS/Android app for expanded control. Robust woofer and wide-dispersion tweeter deliver high-quality sound
- USB power bank to conveniently recharge your smartphone, tablet, and more
- AM/FM radio with bright, clear display, and 1/8" auxiliary input; microphone and auxiliary cable included

Motion to Discuss: Paula, Fernando

Kai: Budget from event supplies?

Fernando: No. Separate budget. We wanted to buy a speaker for ASCOM. We have been using Sadika's Calcard.

Motion to Vote: Fernando, Jadon

10-0-0

PASSES

- f. Discussion/Action to approve \$200.00 to purchase a couch for the ASCOM Office, acct#4500.01, reimburse MCCD Sadika's Calcard, pr#11441, Ikea.

Motion to Discuss: Hellen, Paula

Fernando: Don't want to have problems with second hand couch. Used couches are not allowed. Want to buy new couch from Ikea. Can use remaining money from supplies budget.

Fitry: Getting two couches.

Jadon: Whiteboard still accessible?

Fernando: Yes. No to L-couch.

Fernando: Remaining money is \$150 from supplies. Delivery not free.

Kai: Talk to Local furniture builder. Pay lot of taxes. Can give it for free.

Jadon: Let's vote on one couch for now.

Motion to Vote to Purchase one couch: Fitry, Jadon

10-0-0

PASSES

- g. Discussion/Action to approve \$400.00 for Constitution Day Event, acct#4500.04, pr's to follow.

Motion to Discuss: Hellen, Fernando

Gabby will order vegan pizza and pepperoni.

Motion to Vote: Hellen, Fitry

10-0-0

PASSES

- h. Discussion/Action NTE \$5,000.00 for General Assembly travel, registration, lodging, meals, and transportation to and from airport for 10 people (9 ASCOM members and 1 advisor).

Motion to Discuss: Paula, Fitry

Liam: Cost number is wrong. Requires more money for ticket. LA Event. Two events, only go to one.

Hellen: Three Day event?

Tea: Yes. From Oct 26th to 28th

Tea: One is a three-day leadership conference. General Assembly is in Ontario, an hour outside of LA. Oct 26th to 28th. Need to get accurate count of who wants to go.

Liam: Need to recalculate and travel prices have gone up. One of them is worth going to - General Assembly. We won't miss Monday.

Tea: Starts at 9am on Thursday.

Liam: Advantage - have the opportunity to present a resolution. If passed, resolution will apply to every community college in state. Need to be done by Friday next week. Do some brainstorming.

Fitry: Not allowed to go outside on your own because it's a school event.

GA: Everyone but Jadon and Andrea. Need to ask Laurie. 9 people in total (without Advisor)

Motion to Table with a New Number: Jadon, Fernando

- i. Discussion/Action to appoint individuals to committees.

Motion to Discuss: Fernando, Fitry

Fernando: I went to the first Educational Planning meeting. Talk with to the Chair. Explicitly wanted Laurel for Education Planning.

Kai: I proposed two or three options but they're taken up by other people.

Liam: Talk after meeting. Conflict?

Jadon: I want to join Tech.

Liam: You already joined two committees. No need to.

Paula: Conflict with Psychology class.

Liam: Talk to others.

Andrea: Does GRIT and IDEA count as a committee?
Hellen: Yes.

Appointed Committee Members by Liam

GRIT: Laurie

Governance Council: Gabby

Professional Development: Fitry

Educational Planning: Laurel

IDEA: Andrea

Instructional Equipment: Paula

- j. Discussion of Fire Drill on September 26, 2018 at 11:15am.

Motion to Discuss: Fernando, Fitry

Tea: Make sure to close windows and doors, evacuate to SMN to the Jupiter.

Fitry: It's on the police department website

Fernando: And mycom portal

- k. Discussion Club Fest debrief.

Motion to Discuss: Fernando, Jadon

Hellen: Thank you to everyone who helped out. What we did well: pizza - finding how much needed, making the cotton candy, open mic idea, getting an MC. Improve on: table cloths - not to get ruined. If you're leading the event, an assistant would be great. It would be easier. Goes for future events.

Kai: Concern - the music playing the same song multiple times. Diversify music even more.

Hellen: Check out link to Spotify playlist.

Hellen: will have to appoint people to music.

Fitry: Have to have tents.

Hellen: Especially in [the lawn.]

Liam: You can say "speak on my behalf" if members of the public want to speak.

Josh: No one advertising to students. Try to expose them what's happening.

Jadon: Direction signs will helpful.

Hellen: Distribute flyers when people getting out of classes. Arrows aren't as welcoming. Gathered people and they did come.

Fitry: ASCOM thanks all the volunteers.

Hellen: This event merged clubs and ASCOM. Introduce yourself to the clubs.

Fitry: We have to wear ASCOM shirts.

Gabby: We presented a good image of ourselves. More students are interested in ASCOM. Advisors and people in charge of maintenance said it was the best Club Fest. Thank you to Hellen.

II. Standing Business (Actions May Be Taken)

a. Officer Reports:

- i. PRESIDENT REPORT: For Constitution Day, Green Commute will be outside. Spreading awareness about sustainability. Conference is on Oct 26th. We need to pass a resolution next week. Dr Koon, the

President, is coming to the meeting. Choose your major day - I will send email template to booth certain majors - send it to friends. I need to set up a meeting with Fernando and Fitry. I propose buying iPad. Really efficient data collection. Met with VP of school. He is interested in what the student population wants to see for the new buildings. There's a scam going around school about Online Work. Throw it away. If someone is putting this up, take a picture of person's face. We took them all down. Not a threat right now. Lot of the Administrations know it too.

- ii. VICE PRESIDENT REPORT: Thanks everyone for Club Fest. We start ICC meetings next week. Get feedback from clubs - their perspective. Thinking of buying a bubble machine for other events.
- iii. STUDENT TRUSTEE REPORT: Moving forward with Bolines Marine Lab reinstatement. Talking a step into the right direction. Bolines has the potential to serve our students about local environmental standing. Five years ago, 50 billion dollars tax revenue/year in California - now 79 billion. The college has outstanding credit with financial holding. Over 50 million dollars in bonds sold out. COM is one out four community colleges out of 114 that has AAA rating. Expecting the recessions - will reduce expenses. We refinanced to oversee bonds. Employees at COM will have an annual pay increase.
- iv. SECRETARY REPORT: For Constitution Day, I placed an order for mason jars to use for the survey and I bought candy for the goody bags to give away during the games. I also gave 80 to 90 flyers for the event yesterday. Thank you to everyone who helped distribute the flyers. I've been communicating with Jean Fedorov from ESCOM who's in charge of the voter registration. I'm not entirely sure if she is participating, but she didn't blatantly cancel. We will be distributing pizza for the first 40 people who registers to vote. I didn't want to spend as much because voting and politics isn't closely linked to college success like Club Day. We still need people to sign up to help facilitate the event. Need board members. The event is on Monday next week. The actual time of the event is 11:30 to 1. I need people to help up before and after the event. I will elaborate the responsibilities during the public comment. END OF REPORT.
- v. TREASURER REPORT:
- vi. SENATOR – TECHNOLOGY: Ferch (Fernando) has given me the soft copy of the Constitution Day poster - coming out today at noon. Thank you to board members by cooperating with the interviews. Doing audio interviews. Want to show we're real people, we have a story, this is what we have to offer. Finishing up before Tuesday.
- vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES:
Andrea: Sadika asked Laurel and I to do a checklist of duties and checklist of event lists. Dates and leads of events are on the document. Back of the sign up sheet has details of responsibilities.
- viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING:
Fernando: Still working on Constitution Day posters.

Fitry: Behind on deadlines. By monday, we will have the posters for the Choose your Major event. We have one week to promote it.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

x. ESCOM REPRESENTATIVE REPORT: vacant

i. ASCOM ADVISORS REPORT:

Tea: Reminder to read the minutes afterward. Emphasize my office is open. Feel free to come in to support you in ASCOM and in life. Be visible at events, opportunity to introduce yourself.

b. Committee Reports:

i. COLLEGE COUNCIL REPORT: No report

ii. PLANNING AND RESOURCE ALLOCATION COMMITTEE

iii. EDUCATIONAL PLANNING COMMITTEE: Fernando: Happy to have a new students. Goal is to come up with a master plan. 2009-2019 is coming to an end. Duty for the semester is to come up with broad goals what the colleges and teachers want to achieve for the students. If you have spotted any problem, suggestion for master plan, let the committee know. Educational plan will affect us all. Talked about having an open discussion. Maybe we can host that event. Director needs to know how we're going to handle it and where. Members of Public can participate as well.

iv. FACILITIES PLANNING COMMITTEE

v. INSTRUCTIONAL EQUIPMENT COMMITTEE

vi. PROFESSIONAL DEVELOPMENT COMMITTEE

vii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE

viii. TECHNOLOGY PLANNING COMMITTEE

IV. Communications from the Floor

a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and total time will not be extended.*

Gabby: For Constitution Day, I need someone in charge of cotton candy, distributing the goody bags, handing out pizza for a while, a DJ, someone taking photos, 2 persons to facilitate games. A minimum of 7 volunteers. Set up and clean up as well.

Fernando: can help before and after

Thomas: till 12

Kevin: from 12:15

Wammy: after 1

Amina: Before and after the event

Fernando: Consider moving the meetings.

Liam: Most of our board is out right now. This might be happening again. We'll add to the agenda a proposal to move it back to 8:30.

Paula: Can we talk about carpool service?

Liam: You can send a message to everyone.

Hellen: Pay attention on what we say about other board members. Careful of how we represent ourselves.

Tea: We will be visiting the ASCOM flag next week.

I. Public Comment

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Harpreet: For the committees, can auxiliary members be a part of it?

Liam: Any student can be part of the committee.

Harpreet: We want to propose a project.

Liam: Email one of the board members and they can place it on the agenda. Email our secretary or me.

Wammy: Want to join a committee.

Kevin: Microsoft is a big provider to this school. I'll talk with Anna Pilloton. Urge members of the public to become an auxiliary member. Group earlier, they were turned down each time because they're not affiliated with the school. Thank you to Gabby and ASCOM for distributing flyers. Harvest Day - get there an hour early. I'll send a proposal for you to be there.

II. Adjournment: 10:34 am

Motion to Adjourn: Fernando, Hellen

X _____

X _____