



COLLEGE OF MARIN
ASSOCIATED
STUDENTS

**Student Services Building, Room 241
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting MINUTES
June 14, 2018**

I. Order of Business

- a. Call to Order: 2:05pm
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT LIAM CAMPBELL	X	
VICE PRESIDENT HELEN SIGARAN	X	
STUDENT TRUSTEE JADON SEITZ (voted in on 6-14-18)	X	
SECRETARY VACANT		
TREASURER KAI KONISHI GRAY	X	
SENATOR – TECHNOLOGY PAULA SULLIVAN		X
SENATOR - STUDENT ACTIVITIES & SERVICES ANDREA THACH	X	
SENATOR - STUDENT ACTIVITIES & SERVICES VACANT		
SENATOR – PUBLIC RELATIONS & MARKETING FERNANDO SANCHEZ (voted in 6/14/18)	X	
SENATOR – PUBLIC RELATIONS & MARKETING FITRY RAHMADIANTY (voted in 6/14/18)	X	
STATE STUDENT SENATE REP. Laurie Pennisi		X
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)		X

ASCOM ADVISOR: SADIKA SULAIMAN HARA

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC: Oda Piccinini, Salomi Galodamu, Jadon Seitz, Fernando Sanchez

c. Adoption of the Agenda

Helen motions to add item q, Kai seconds

Motion to vote: Helen, Andrea

Passes 3-0

d. Approval of the Minutes

NO MINUTES TO APPROVE

e. Public Comment

- i. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

Oda Piccinini – I am representing students today. On Tuesday, June 12th, I received a parking permit a day after summer session began. I understand that this was a parking violation, however, did not know that there was a renewal required for summer permits. I feel \$45 is a high amount to charge as it could be a week’s worth of lunch for any given student. I work, pay rent, and go to school, so this is a lot. I noticed that it was on many cars in parking lot 6, which makes me feel that there was a gap in relaying information to students. I understand that police are doing their job, and also feels that there should be a grace period, as well as, address the citation cost because it was more than the permit cost itself. I propose that officers provide a warning ticket or “Fix it” ticket, in the first week of each semester.

Oda’s resolution request: change the way officers issue the ticket. Or, give a fix-it ticket so that the person can address the permit issue within a specific timeframe. And, lower the fee of the violation of a ticket.

I. New Business (Actions May Be Taken)

- a. Discussion/Action to vote on ASCOM Board vacancy (1) - Student Trustee position.

Motion to discuss: Helen

Motion to vote: Helen, Andrea

All favor of Jadon Seitz 3-0 approved

All in favor of Claire Zerbe 0-3 declined

Jadon Seitz – present and reads statement.

Claire Zerbe – unable to attend – President Campbell reads statement.

Hellen: What are streamlined internships? Jadon: summer internships and bringing more opportunities with Tech and Startup companies.

Kai: Can I talk to you later about internships after the meeting? Directed to Jadon.

- b. Discussion/Action to vote on ASCOM Board vacancy (2) - Public Relations & Marketing Senator positions.

Motion to discuss: Helen

Fitri gives her statement to the board.

Fernando gives his statement to the board.

Jadon: What platform do you use to create fliers? Fernando: Illustrator and Photoshop. Fitri showed examples of her work.

Helen: To Fitri, you said that you want to be more outspoken in your posters, what do you mean? Fitri: I want to use more than just the visual. Maximize Instagram and facebook.

Kai: What do you see Marketing being? Fitri: Marketing includes frees stuff.

Fernando showed the handbook that was created in a previous position in HS and the binder cover.

Motion to vote: Helen, Andrea

Fitri 4-0 approved

Fernando 4-0 approved

- c. Discussion/Action to vote on ASCOM Board Vacancy (1) – Activities and Services Senator.

Motion to discuss: Helen

President Campbell reads statement for Laurel Halverson.

Motion to vote: Helen, Jadon

Laurel 6-0 approved

- d. Discussion/Action on ASCOM Board vacancy (1) – Secretary.

NO CANDIDATES

- e. Discussion/Action NTE \$2,200 from acct. 5200 (travel/conference) for ASCOM fall 2018 retreat on August 13th and 14th. To cover meeting room cost and food for two days. Pr's to follow. Embassy Suites.

Motion to discuss: Kai

Kai asks if this is an accurate cost estimate. Sadika responds that it will be closer to 1,300, but wants to overestimate.

Motion to vote: Jadon, Andrea

Passes 6-0-0

- f. Discussion/Action NTE \$650.00 from acct. 5200.10 (Rep fee travel/conference) to fund Erica Halyard's to attend the October 2018 Strengthening Student Success Conference in Orange County with the HUM 101 Faculty team. This will cover flight, two nights of hotel, and food, pr's to follow.

Motion to discuss: Andrea

Liam states that this was brought to ASCOM from faculty Meg Pasquel. This student will be presenting with the faculty at this regional conference. It is a great leadership skill building for the student.

Motion to vote: Fernando, Fitri

Passes 6-0-0

- g. Discussion/Action NTE \$650.00 from acct. 4500.01 (office supplies) to fund ASCOM shirts for Board members. PR's to follow.

Motion to discuss: Kai

Liam showed various designs from CustomInk.com. Kai shared that he worked with American Apparel and it was cheaper. He will provide options by July 15th to Sadika and Vickie – if no options are provided, Board will move forward with CustomInk options. Fall back options were voted on from CustomInk.com (2). Liam sending top

Motion to vote: Helen, Jadon

Passes 6-0-0

- h. Discussion/Action to amend 4-23-18 Minutes, action item B, to: approve BT of \$270.00, from acct#7200.99 into acct#9575.55, for Student 4 Social Justice, Climate Justice event, pr not required.

Motion to discuss: Fitry

Liam explains that this item and all following items are to clean up or fix and previous items in the minutes.

Motion to vote: Helen, Andrea

Passes 6-0-0

- i. Discussion/ Action on amending 4-23-18 Minutes, action item G, to: to approve funding for Finals Giveaway event, Get Ready to Graduate, on campus NTE \$500.00, acct 4500.04, pr#11411 to COM Bookstore, \$316.57, other pr's to follow for reimbursement to Amy Diaz for coffee and food.

Motion to discuss: Jadon

Motion to vote: Helen, Fernando

Passes 6-0-0

- j. Discussion/Action to approve an additional \$30.00 for KB Sports for ASCOM jackets, pr#11408, acct#4500.04 (event supplies). This item was originally approved on 5-17-18 Minutes, action item NTE \$900.00.

Motion to discuss: Fitry

Kia, are we getting jackets as well? Liam explained that the previous board spent money at the end.

Motion to vote: Helen, Jadon

Passes 6-0-0

- k. Discussion/Action to approve \$2,000.00 for 2017/2018 ASCOM Award and Leadership Awards 2018. From acct#7500.02 to the following 4 recipients, \$500.00 each: #1 Aubrey Dougherty pr#11414, #2 Amy Diaz 11415, pr#3 Brian Chu 11416, pr#4 Bushra Suleman Mulla, pr#11417.

Motion to discuss: Jadon

Motion to vote: Helen, Fitry

Passes 6-0-0

- l. Discussion/Action to transfer \$864.00 from 8890.13, Student Activities Fees, into 8890.07 ESCOM account, pr# 11419, this is for Fall 2017 Spring 2018 FY, Revenue Share for ESCOM students taking credit classes. This is based on 3% of the 1,800 ESCOM students paying the \$8.00 Student Activities Fee.

Motion to discuss: Jadon

Motion to vote: Fernando, Jadon
Passes 6-0-0

- m. Discussion/Action to approve NTE \$250.00 from acct. 4500.31 (parking permits) for Fall 2018 Parking Permits for ASCOM Board Members, pr#11420.

Motion to discuss: Jadon

Helen, are these student permits? Yes.

Motion to vote: Helen, Jadon
Passes 6-0-0

- n. Discussion/Action to approve an additional \$20.00 from acct. 4500.04 (event supplies) to cover ASCOM office supply order. Originally approved on 5-7-18 Minutes, NTE \$500.00. With tax the total amount due is \$514.31, pr#11390, Staples.

Motion to discuss: Jadon

Motion to vote: Jadon, Fernando
Passes 6-0-0

- o. Discussion/Action to approve NTE \$117.77 for ASCOM printing/copying for Fiscal Year 2017/2018, acct#5820.02 (printing), pr#11418.

Motion to discuss: Fitri

Motion to vote: Fernando, Jadon
Passes 6-0-0

- p. Discussion/Action to BT \$500.00 from acct#5200, Travel Conference into acct#4500.04 Events Supplies, this is to cover above items G and H.

Motion to discuss: Jadon

Motion to vote: Jadon, Fernando
Passes 6-0-0

- q. Discussion/Action NTE \$500.00 from acct. 4500.04 (event supplies) for ASCOM Welcome Week Kick off BBQ, pr's to follow,

Motion discuss: Jadon

Motion to vote: Andrea, Jadon
Passes 6-0-0

II. Standing Business (Actions May Be Taken)

a. Officer Reports:

i. PRESIDENT REPORT: We have an almost full board. I will be reaching out to set meetings with each of you.

We also need to take pictures for the board.

ii. VICE PRESIDENT REPORT: I am really excited to be working with all of you and the talent that is on this board.

iii. STUDENT TRUSTEE REPORT: No report.

iv. SECRETARY REPORT: Vacant

v. TREASURER REPORT: I am thankful for being here and it will be pleasure working with you. It will be open, fun, and something we can build on.

vi. SENATOR – TECHNOLOGY: Absent

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES: No report

- viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING: No report
- ix. STATE STUDENT SENATE REPRESENTATIVE REPORT: Absent
- x. ESCOM REPRESENTATIVE REPORT: Absent
- xi. ASCOM ADVISORS REPORT (2): Update on retreat on August 13th and 14th, update on Equity and Activities Coordinator search, and reminder to respond to all communications via email or in person.

b. Committee Reports:

- i. COLLEGE COUNCIL REPORT
- ii. PLANNING AND RESOURCE ALLOCATION COMMITTEE
- iii. EDUCATIONAL PLANNING COMMITTEE
- iv. FACILITIES PLANNING COMMITTEE
- v. INSTRUCTIONAL EQUIPMENT COMMITTEE
- vi. PROFESSIONAL DEVELOPMENT COMMITTEE
- vii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE
- viii. TECHNOLOGY PLANNING COMMITTEE

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and total time will not be extended.*

None

I. Public Comment

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None

II. Adjournment: 3:25pm

ASCOM President _____

ASCOM Advisor _____