# ASSOCIATED STUDENTS OF THE COLLEGE OF MARIN-MINUTES

COLLEGE OF MARIN
ASSOCIATED STUDENTS

**Student Services Building, Room 241**
**College of Marin-Kentfield Campus**
**835 College Ave, Kentfield, CA 94904**
**Regular Meeting Minutes**
**February 26, 2018**

I. Order of Business

a. Call to Order 2:02pm MERCEDES IS CHAIR

b. Roll Call

| OFFICERS | PRESENT | ABSENT |
|---|---|---|
| PRESIDENT ISMAIL AZAM | X (ARRIVAL AT 3:53PM, CALLED IN UNTIL THEN) | |
| VICE PRESIDENT MERCEDES SOSA CORDERO | X | |
| STUDENT TRUSTEE AMY DIAZ | X (UNEXCUSED-ARRIVES AT 3:17PM; LEAVES AT 4:06PM, PROXY TO DIANA) | |
| SECRETARY CLAIRE ZERBE | X | |
| TREASURER DIANA PATRICIA MOSQUERA | X | |
| DIRECTOR OF STUDENT SERVICES JANELLE LA CHAUX | | X (EXCUSE-PROXY TO AUBREY) |
| DIRECTOR OF STUDENT ACTIVITIES KAHLIL GRAY | X | |
| DIRECTOR OF PUBLIC RELATIONS LIAM CAMPBELL | X | |
| DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY AUBREY DOUGHERTY | X | |

| | | |
|---|---|---|
| STATE STUDENT SENATE REPRESENTATIVE LAURIE PENNISI | X (CALLED IN) | |
| ESCOM REPRESENTATIVE KEVIN COLGATE | X | |

ASCOM ADVISOR: SADIKA SULAIMAN HARA (CALLED IN)

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC: Taylor, Ariel Curtis, Hellen Sigaran (3rd meeting)

c. Adoption of the Agenda

Claire moves to amend to add item l: Discussion/Action to help fund $400 movie theater experience for student members in Spanish 102 day/evening class, 204, and 228C class and item m. Discussion/Action to amend 10-6-17 Minutes, item B, to add BT from 7200.99 into 9575.70 Transfer Club for 2 college visit trips, $3,250.00. 10-6-17 Minutes item B was already approved by ASCOM).

Motion to adopt 2-26-18 Agenda: Aubrey

d. Approval of the Minutes

Motion to approve 2-12-18 Minutes: Claire

e. Public Comment

i. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

Sadika: Janelle will not be here, Aubrey has her proxy.

Ariel is a COM student and looking to host an author for talk on geo-engineering in April. She is looking for a club to buddy up with or looking for ASCOM to sponsor event. She isn't looking for funding but for support from ASCOM. This event would not necessarily take place on earth day, but could have it that week. Aubrey suggests she fill out proposal. Ariel wants to use a room for the event. Mercedes says to talk with Vickie about reserving a room. Sadika wants to know what support from ASCOM would entail. Ariel wants help with timing so the event doesn't conflict with other events, and also wants help with getting tables. She will fill out student activity form and be added to agenda for next week. Laurie lets board know that when activities forms are turned in to us, that information will be sent to the Campus Police so students doesn't have to contact them themselves.

II. New Business (Actions May Be Taken)

a. Discussion to create a reference binder 2018 to keep in the ASCOM room. Motion to discuss: Diana. Amy says we are behind in Minutes from going to different secretaries. Couldn't find minutes from appreciation day funding. Diana says all minutes and agendas are on website. Laurie says there is binder in ASCOM room for this already. Amy says the minutes were from last semester only. Laurie said she just updated it.

b. Discussion on updates about the ticket for social event with the Drama Department, and Basketball game. Motion to discuss: Kahlil. Janelle put this on. Motion to table for next week: Liam Motion to discuss. 3:30pm . Amy talked to Lisa Moore, head of drama department. Has appointment at 10am in ASCOM room. Will talk about buying tickets for students. David Copperfield on from March 2nd -18th, placed in big theater room. 700 students can fit in there. Lisa wants to know how many people will be involved. How many % will be tickets given away from ASCOM. Second production is *Romeo and Juliet*. May 4th-20th at small fort theater, that fits 70people. Kevin wants clarification on whether dress rehearsals are free. First day is free for everyone. Price for tickets has changed to $10 for everyone.

   Basketball game—scheduling meeting with Coach Scott.

   Kevin comments on funding for preforming arts. Get on Nicole's weekly update for preforming arts to be in tune with what's going on. They don't get any income flow from community. Look into minutes to see if we have complimentary tickets to go to events. Is that even allowed?

c. Discussion to fund creation of a calendar for a future scholarship/award. **AMY ARRIVES AT 3:17PM**. Amy speaks about Robby Powelson, who sold hot dogs and burgers for fundraiser for scholarship for students who take care of family members. Amy took care of Robby's mom for a couple months. She passed 2 weeks ago from Alzheimer. Robby transferred to Sonoma state. Amy wants to keep doing the fundraiser and also have awards in name of his mom. Have calendar with pictures of buildings of COM. Sell the calendars for a fundraiser to give award to student who helps. Sadika thinks it could fall under College of Marin scholarships. Amy wants to do it separately from ASCOM but ask for funding from ASCOM. Sadika: You cannot do that. Robby had CareFirst Club and did scholarship through that.

d. Discussion of the "Project Censored, Media freedom Summit 2018" help from ASCOM led by Susan Rahman. Motion to discuss. Susan is not here. Aliana Yianopalus. Project Censored, about 100 students have gotten published in their book or on their website. In October, they are hosting conference that they want to be student directed. Ask for financial support and get us to help us engage students. Mercedes: We can't fund for next board, but start publicity. Ask for funding next year. This is a faculty led effort, not student. Kevin: suggests we get a summary of what colleges will attend, etc. Move to table item l: 3:43pm.

e. Discussion/Action to amend 1-29-18 minutes, action item #G, to include reimbursement to Sadika's Calcard in the amount of $184.89, Appreciation Day giveaways, pr#11333, acct#4500.04.

f. Discussion/Action to recognize the Philosophy Club and award them $100.00 seed money, from acct#7200.99 into account to be assigned by Fiscal Services, pr not required. Motion to discuss: Liam. Club representative Taylor says Philosophy compliments all studies, there isn't a place to discuss philosophy on campus, and he wants a place to discuss it. Mercedes tells him they need someone to come to ICC meetings. Claire asks if they have club time yet? Taylor is sending out survey for club time and working on getting a room for club meeting.

   KAHLIL MOVES TO VOTE TO RECOGNIZE THE PHILOSOPHY CLUB AND AWARD THEM $100.00 SEED MONEY, FROM ACCT#7200.99 INTO ACCOUNT TO BE ASSIGNED BY FISCAL SERVICES, PR NOT REQUIRED. **VOTE PASSES UNANIMOUSLY**.

g. Discussion/Action to approve NTE $500.00, acct#4500.01, Staples, pr#11348, for office supplies, ink cartridges, plates, wipes, etc. Motion to discuss: Kahlil.

   Claire moves to vote. **VOTE PASSES TO APPROVE NTE $500.00 FOR OFFICE SUPPLIES, INK CARTRIDGES, PLATES, WIPES, ETC; 8 FOR, 2 ABSTENTIONS.** Roll Call vote on page 7.

h. ASCOM Food truck consultation. Motion to discuss: Aubrey. Ismail: We have to start with one or two food trucks. Options are pizza, sandwiches, Chinese, dessert/beans, lobster truck, tacos, Thai, shaved cone ice. Depending on what city trucks are located in, they have different paperwork to fill out. Paperwork goes through Chief of Police. County needs to accept each food truck from another county to come and serve food here. School food is on contract; they don't have sole rights to food served on campus. We may request food trucks to give out food for free for first few days. We will ask for some revenue from food trucks, for example 10% of profits. Ismail requested menus, was only given one so far. AMY LEAVES AT 4:06PM AND GIVES PROXY TO DIANA. Thai and sandwiches were voted for first food truck choices.

i. Discussion/Action of John Erdmann's privacy policy proposal and draft of support memo on behalf of ASCOM. Motion to discuss: Diana. Kevin: Does State of California say every person, or citizen? Ismail will email this resolution with links. John Erdmann talks of his concern as a librarian of no clarified enough policy to determine when access of privacy is allowed. Discussed: Advocate of end users of technology. Language said there is no expectation of privacy. Negotiated use of surveillance cameras on campus. Our academic senate puts this forward given negative impact we have if our privacy is invaded. "Bad actors" can watch what we're doing. Laurie mentions this issue is controversial. Others mention that as part of college campus, if you're looking at doctor's notes, etc. on campus Wi-Fi and computers, that is on your own accord. Some believe College of Marin is doing the best they can. Right to privacy with IT. This is the proposal to be brought to Academic Senate. Lack of policy and procedure of what is currently in place. Laurie: This is an issue that was brought up before. Aubrey and Ismail had meeting with IT Department; you sign into your ID when you come on campus; it's not private because if people are hacking others computers on campus, the need to be able to track the device that was used. IT Department has legitimate reasons they need to go into our accounts. We do not have policy for this so we do not know what is a legitimate reason and what is not. Erdmann wants to clarify privacy policy's language. Kevin asks why the resolution is comparing to a UC policy and not another community college. John Erdmann says UC Berkley has best surveillance policy in state, and that other community colleges are just as challenged as College of Marin is. The COM humanities-based faculty is not up to speed on these current issues. Turned to UC Berkley because they had the best and most balanced privacy needs of faculty and school that also met operational needs of the district. **Motion to table: Claire**.

j. Discussion/Action to approve $2,000.00 for Committee Spring ASCOM Awards 2018. Motion to discuss: Liam. Diana needs committee for this, and needs Liam to help with flyers. Those on committee cannot apply. Requirements are minimal. Two for Leadership, and two for Service. Flyers ready before spring break. Have a month to apply. First week of May winners are announced.

k. Discussion/Action to vote on new ASCOM logo. Motion to discuss: Liam. Left shade of gold is same as college colors; other side is different. College will tell us if color needs to be changed. Kahlil: What is the second triangle for? Liam: It is the shadow of A, looks sort of like M, also looks like Mt. Tam. Claire asks why he close to write "College of Marin Associated Students" twice, one on right and one on left side. Liam: It's typical of student government logos so the two sides can be used separately as well. Kevin: Does this go to Reprographics? Yes, that is now in College Services.

   Motion to vote: Kevin. **VOTE PASSES UNANIMOUSLY.**

   **MOVE TO ITEM I. 4:17PM.**

l. Discussion/Action to help fund $400 movie theater experience for student members in Spanish 102 day/evening class, 204, and 228C class from d to l: Motion to discuss: Kahlil. This proposal is from Spanish instructor Rossana Pagani who teaches five COM classes. Some of students that would attend are Spanish majors. One problem is getting students to go view these movies if they do not have money to go. Claire: Has the proposal been turned in? What movie theater? How many students? Proposal was first shown to board during meeting today with all that info. Attached at bottom. Kevin: Sounds like what a materials fee for class would include. Kahlil: Does the percentage of this funding match up to what everyone else is getting funding for from ASCOM? Would be taken from events and supplies, with approx. balance of $2,855.00. If voted on today would work for reimbursement, but funding won't be processed until after they attend.

   Motion to vote: Kahlil. **VOTE DOES NOT PASS; 3 FOR, 5 AGAINST, 1 ABSTENTION.** Roll Call vote on page 7.

   **ISMAIL ARRIVES 3:53PM AND TAKES OVER AS CHAIR.**

m. Discussion/Action to amend 10-6-17 minutes, item B, to add BT from 7200.99 into 9575.70 Transfer Club for 2 college visit trips, $3,250.00. (this was already approved by ASCOM). Motion to amend: Claire. **VOTE PASSES UNANIMOUSLY**.

Standing Business (Actions May Be Taken)

a. Officer Reports:

i. PRESIDENT REPORT: Went to Equal Employment Opportunity meeting. One class and one faculty will be picked. There will be an individual on campus that is hired to go and teach a class. Has contacted Golden Gate Transit, $5 each way for some trips for students from other parts of Bay Area. They will get back to us on discussing a deal for cheaper amount. Will continue to update board. Finals hours same as last semester; proposing to continue with that project this semester. Sent PowerPoint slides for cafeteria to IT. Ismail may not be on his email as much this week; will be responding to most emails next week unless its urgent. Please come out if anyone has time tomorrow for *Clubfest*.

ii. VICE PRESIDENT REPORT: Club fest was successful; worked well to be outside.

iii. STUDENT TRUSTEE REPORT: Left early, no report.

iv. SECRETARY REPORT: Puts Agendas and Minutes in folder near door for everyone since she will arrive right before meetings start since she is excused from part of 2-5pm class.

v. TREASURER REPORT: Events and Supplies account is low. Will have agenda item next week to propose transferring money to that account.

vi. DIRECTOR OF STUDENT SERVICES REPORT: No report.

vii. DIRECTOR OF STUDENT ACTIVITIES REPORT: Art quad will have posters for Art Day event.

viii.DIRECTOR OF PUBLIC RELATIONS REPORT: Had been working on ASCOM logo, and will be putting it on posters to let people know what ASCOM is. Expected mid-March.

ix. DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY REPORT: Will be letting art classes know about Art Day and tell students to get art ready for event. Five minute meeting after ASCOM meeting for social events today. Want to get meeting for Earth Day after ASCOM meeting. Email Aubrey back if you can make Earth Day.

x. STATE STUDENT SENATE REPRESENTATIVE REPORT: April is Sexual Assault Awareness month. Laurie hosting Community Violence Solutions. ASCOM does not have to fund any of it. Laurie is asking for support. Will request Community Violence Solutions Agenda item for next week.

xi. ESCOM REPRESENTATIVE REPORT: Thank you for putting together send-off for Chris Yang. AEI.org is thought lab and non-aligned think tank in DC with internship over summer.

xii. ASCOM ADVISOR REPORT: Sadika: Elections are coming up. Need help on Saturday for tax help. Diana can be there from 11am-1pm. Kevin can be there from 10:30am-1pm. Aubrey: Asks about using ASCOM room for upcoming meeting.

xiii. ASCOM ADVISOR REPORT:

b. Committee Reports: IT Committee is happening.

i. COLLEGE COUNCIL REPORT:

ii. PLANNING AND RESOURCE ALLOCATION COMMITTEE

iii. EDUCATIONAL PLANNING COMMITTEE

iv. FACILITIES PLANNING COMMITTEE

Roll Call Votes:

Item l:

| OFFICERS | YAY | NAY | ABSTAIN |
|---|---|---|---|
| PRESIDENT ISMAIL AZAM | | | |
| VICE PRESIDENT MERCEDES SOSA CORDERO | | | |
| STUDENT TRUSTEE AMY DIAZ | X | | |
| SECRETARY CLAIRE ZERBE | | X | |
| TREASURER DIANA PATRICIA MOSQUERA | X | | |
| DIRECTOR OF STUDENT SERVICES JANELLE LA CHAUX | | X | |
| DIRECTOR OF STUDENT ACTIVITIES KAHLIL GRAY | X | | |
| DIRECTOR OF PUBLIC RELATIONS LIAM CAMPBELL | | X | |
| DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY AUBREY DOUGHERTY | | | X |
| STATE STUDENT SENATE REPRESENTATIVE LAURIE PENNISI | | X | |
| ESCOM REPRESENTATIVE KEVIN COLGATE | | X | |

Item g:

| OFFICERS | YAY | NAY | ABSTAIN |
|---|---|---|---|
| PRESIDENT ISMAIL AZAM | | | |

| | | | |
|---|---|---|---|
| VICE PRESIDENT MERCEDES SOSA CORDERO | X | | |
| STUDENT TRUSTEE AMY DIAZ | | | X |
| SECRETARY CLAIRE ZERBE | | | X |
| TREASURER DIANA PATRICIA MOSQUERA | X | | |
| DIRECTOR OF STUDENT SERVICES JANELLE LA CHAUX | X | | |
| DIRECTOR OF STUDENT ACTIVITIES KAHLIL GRAY | X | | |
| DIRECTOR OF PUBLIC RELATIONS LIAM CAMPBELL | X | | |
| DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY AUBREY DOUGHERTY | X | | |
| STATE STUDENT SENATE REPRESENTATIVE LAURIE PENNISI | X | | |
| ESCOM REPRESENTATIVE KEVIN COLGATE | X | | |

v. INSTRUCTIONAL EQUIPMENT COMMITTEE

vi. PROFESSIONAL DEVELOPMENT COMMITTEE

vii. STUDENT ACCESS AND SUCCESS COMMITTEE

viii. TECHNOLOGY PLANNING COMMITTEE

IV. Communications from the Floor

a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and total time will not be extended.*

Ismail wants to thank Mercedes for club event today and thanks Chris Yang and hopes he is doing well.

Diana: Transfer club is holding trip to LA to visit colleges. Requires 250/300 word essay. Deadline is March 5th.

V. Public Comment

a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

VI. Adjournment Motion to adjourn: Mercedes

Meeting is adjourned at 4:59pm.

ASCOM President ____________ ASCOM Advisor ____________