

**Student Services Building, Room 254**  
**College of Marin-Kentfield Campus**  
**835 College Ave, Kentfield, CA 94904**

**Regular Meeting Minutes**

**February 24, 2023**

**11:15am – 12:45am**

- a. Order of Business Call to Order: 11:16 am  
b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT <b>EMMA ROSE NEAL</b>	<b>X</b>	
VICE PRESIDENT <b>LILY BARR</b>	<b>X</b>	
STUDENT TRUSTEE <b>RYAN BARBOZA Appointed 1/09/23</b>	<b>X</b>	
SECRETARY <b>LESLIE RODAS Appointed 8/04/22</b>	<b>Proxy: Jorge</b>	
TREASURER <b>JORGE CHAN Appointed 6/08/22</b>	<b>X</b>	
SENATOR – TECHNOLOGY <b>JOSH LAWSON Appointed 6/08/22</b>	<b>X</b>	
SENATOR - STUDENT ACTIVITIES & SERVICES <b>SAIDY REYES</b>	<b>X</b>	
SENATOR - STUDENT ACTIVITIES & SERVICES <b>CHRISTIAN ROYAL</b>	<b>X</b>	
SENATOR – PUBLIC RELATIONS & MARKETING <b>SARAH REYNOSO Appointed 1/09/23</b>	<b>X</b>	
SENATOR – PUBLIC RELATIONS & MARKETING <b>GAVI BAR-OR Appointed 1/09/23</b>	<b>Proxy: Sarah</b>	

STATE STUDENT SENATE REP. <b>TSHIAMO TSHABALALA Appointed 9/2/22</b>	<b>X</b>	
ESCOM REPRESENTATIVE <b>VACANT (NON-VOTING MEMBER)</b>		

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

a. Adoption of the Agenda:

Tshiamo, Christian

b. Approval of the Minutes:

Ryan, Tshiamo

c. Public Comment

*i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)  
Kevin: Emma, Lily and everyone there thank you, we had a great full day.  
Emma: Nice seeing you at club fest!*

I. New Business (Actions May Be Taken)

a. Discussion/action to approve funding NTE \$ 2,000 from acct.#7200.00 (IntraClub Fund) for STEM sailing meets at the Richmond Yacht Club on Saturdays from 9am to 1pm and supplies for the meet. Transfer to club account, not yet created. Presentation by Bianca Weber, President of the STEM Sailing club.

Christian, Sarah

Bianca: STEM is a new club at com, this is our first semester. Our club's primary focus is to hold workshops and teach students the preliminary stages. Students will develop a growth mindset as they soak in new skills with a group of students that come from different backgrounds and majors.

Layla: I'm going to be discussing the benefits of funding our club! So sailing improves mental health, especially being out in the water. In addition we are able to form bonds with College of Marin Students. We had a big turn out at club fest, we had 38 students sign up.

Sadika: I would like to meet with both of you about the risk and liability forms and field trip waiver forms.

Ryan: 2,000 does it cover the membership monthly ?

Bianca: It's based on the amount of kids. It's for the semester.

Layla: Since a lot of people signed up, we are probably going to do more than one session.

Ryan: So this guarantees 2 or 3 visits!

Bianca: Yes!

Christian: When it comes to our finances, do you know how much money we have in our club's account?

Jorge: Approximately 10,000.

10-0-0

PASSES

b. Discussion/action to make the Chess club an official club. Presentation by Will Emami.

Sarah, Tshiamo

Will: Hi everyone! I'm the president of the chess club. A few benefits are that it's good for your brain, good for memory, it's a very healthy mental break that we can have here at school.

10-0-0

PASSES

c. Discussion/action for ASCOM members to participate in COM photo campaign. Presentation by Shook Chung, COM's lead Graphic Designer.

Christian, Tshiamo

Shook: I came across your poster and I was in the middle of planning a photoshoot. I don't have a particular project in mind but I want to have a photoshoot with students. I would like you guys to be part of it. I need photos to create posters for the welcome center, T.V screen.

Tshiamo, Christian

10-0-0

PASSES

d. Discussion/action on collaborations with the COM Police Department. Presentation by Chief of Police, Jeff Marozick.

Ryan, Jorge

Jeff: I wanted to talk to ASCOM and ask how we collaborate. Our mission on campus is to keep everyone safe. If there's a way that we can collaborate with you please feel free to give us ideas.

Emma: When is the barbecue?

Jeff: April 19th

Emma: We can definitely have volunteers there!

Josh: I was working on fliers, maybe we can also have fliers that spread awareness on campus Police.

Tshiamo: I think it would be best to have a table for only the police rather than have them walking around during our events.

Jeff: Yes, I think that is a great idea.

Tshiamo, Christian

10-0-0

PASSES

e. Discussion/action to approve NTE \$150 from acct#7200.00(IntraClub Fund) for a Pro Zoom account that extends their usual meeting time. Presentation by Allison Toscano, Architecture Enthusiasts club Co-president.

Emma: We are skipping this item since they have money in their account.

f. Discussion/action to approve NTE \$300.00 from acct.#4500.04 (event supplies) for the Womxn's History Month event. PRs to follow. Presentation by Gavi, Leslie, and Sarah.

Sarah, Tshiamo

Sarah: We requested funds from community hour. As far as ASCOM we are requesting 300 dollars for the food and decorations.

Emma: Do you know where you are getting the food?

Sarah: Safeway.

Tea: I just wanted to confirm was the community hour form submitted?

Sarah: Yes

Ryan, Sarah

10-0-0

PASSES

g. Discussion/Action to approve \$8,782.00, Student Representation fee due to the California Community Colleges Chancellor's Office for statewide support, fiscal year 21-22, PR#00364. Presentation by Sadika, ASCOM Co-Advisor.

Ryan, Jorge

Emma: This is money for the Chancellor's office

Christian: If it does not affect our accounts then where does it come from ?

Emma: The money has already been set aside.

Ryan, Christian

10-0-0

PASSES

h. Discussion/action to transfer \$3,400.00 from acct. 7300 (MCC Departments) to acct. 5200 (travel/conference) to cover American Physics Society Conference trip. Presentation by Emma NEal, ASCOM President.

Tshiamo, Ryan

Emma: We are moving around money from accounts.

Ryan, Tshiamo

8-0-0

PASSES

i. Discussion on poster posting protocol. Presentation by Sadika, ASCOM Co-Advisor.

Christian, Jorge

Sadika: I'm asking to not tape anything to the walls in the AC building. We want to use clear tape from now on. Going forward do not post anything in the AC buildings.

Tshiamo: I saw a couple of posters in the SMN building that were not on the poster board. How do we manage that?

Sadika: Tea and I are meeting with the director of facilities, about what the concerns are.

j. Discussion on Club Fest Debrief. Presentation by Emma, Josh and Lily.

Lily, Ryan

Emma: Thank you to everyone that attended clubfest. We had 400 people, the second day not as many people.

Josh: As a team we better communicated through a group chat, and our meetings to plan for our event.

Lily: Our collaboration could have been improved if we had three planned meetings.

Emma: We all took on an equal amount of work.

Saidy: The event went very well, good job!

Christian: I heard the event went very well!

k. Discussion on upcoming events. Presentation by ASCOM Members.

Ryan, Christian

Tshiamo: We have most of our things ready for our event! Other than that the weather does not look promising.

Gavi: We are pretty much all set, our event is gonna consist of trivia, goodie bags and snacks.

## II. Standing Business (Actions May NOT Be Taken) -

### a. Officer Reports:

#### i. PRESIDENT REPORT:

Emma: I was doing club fest, I made a post on instagram, saidy, Josh and I are in a committee for selecting a new food vendor at the cafeteria. I organized the shelf on the right. I'll be contacting everyone nextweek about our weekly meetings.

#### ii. VICE PRESIDENT REPORT:

Lily: Emma, Josh and I had club fest, I've been coordinating with clubs to reactivate.

#### iii. STUDENT TRUSTEE REPORT:

Ryan: I had my first board of trustee meeting, they really liked your tiktok emma.

We've also been working on our event for Black History Month.

#### iv. SECRETARY REPORT:

Leslie: I worked on the agenda, I worked with my co-leads on planning out our event, I also reached out to a few clubs on campus.

#### v. TREASURER REPORT:

Jorge: I've been finalizing a few things for our event.

#### vi. SENATOR – TECHNOLOGY:

Josh: I helped out at club fest.

#### vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES:

Saidy: I helped out at club fest and attended my committees.

Christian: I attended club fest, I also attended community hour and idea committee.

I'm also finishing college applications.

#### viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING:

Gavi: We both worked together on posters, also put a little bit of work on the website.

Sarah: We've been working on our Womens History event, funding set us back a bit,

we've also finished up some posters.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

Tshiamo: I asked students for legislations that they want to bring on campus, I've also been talking to tea about double s triple see.

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT:

Tea: I'm happy to be back, congrats on clubfest. Props to all of ya'll. This is a good reminder to stick to the schedule to print the posters. Make sure you all stick to the schedule. I'm also excited for the general assembly. Remember to check your emails. Sadika: Hi everyone, elections are here please share this in your classes. Let folks know, the candidate orientation is going to be online. Meet the candidate is also going to come up. Let's just keep going strong.

xii. Committee Reports:

i. COLLEGE COUNCIL REPORT:

ii. GOVERNANCE REVIEW COUNCIL:

iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE:

iv. EDUCATIONAL PLANNING COMMITTEE:

v. FACILITIES PLANNING COMMITTEE:

vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:

vii. PROFESSIONAL LEARNING COMMITTEE:

viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:

ix. TECHNOLOGY PLANNING COMMITTEE:

x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE:

xi. COMMUNITY HOUR COMMITTEE:

IV. Communications from the Floor

*a. This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

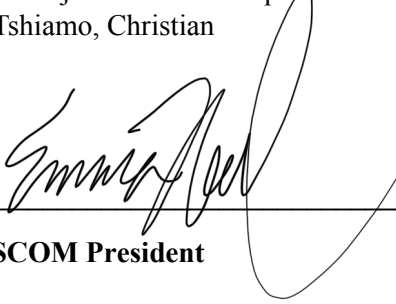
*Christian, Ryan*

I. Public Comment

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*Jorge, Christian*

II. Adjournment: 12:41pm  
Tshiamo, Christian



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**ASCOM President**



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**ASCOM Advisor**