



Student Services Building, Room 254
 College of Marin-Kentfield Campus
 835 College Ave, Kentfield, CA 94904

Regular Meeting Minutes

November 4, 2022

9:30 a.m. – 11:00 a.m.

- a. Order of Business Call to Order: 9:32am
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT EMMA ROSE NEAL	X	
VICE PRESIDENT LILY BARR	X	
STUDENT TRUSTEE DEVIN MIMS Appointed 8/04/22	X	
SECRETARY LESLIE RODAS Appointed 8/04/22	X	
TREASURER JORGE CHAN Appointed 6/08/22	X	
SENATOR – TECHNOLOGY JOSH LAWSON Appointed 6/08/22	X	
SENATOR - STUDENT ACTIVITIES & SERVICES SAIDY REYES	X	
SENATOR - STUDENT ACTIVITIES & SERVICES CHRISTIAN ROYAL	X	
SENATOR – PUBLIC RELATIONS & MARKETING LIBBEY DENNY Appointed 6/08/22	Tardy: 9:50am	
SENATOR – PUBLIC RELATIONS & MARKETING KAYLA ALIZADEH Appointed	X	

6/08/22		
STATE STUDENT SENATE REP. TSHIAMO TSHABALALA Appointed 9/2/22	X	
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)		

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- a. Adoption of the Agenda : Lily, saidy
- b. Approval of the Minutes : Lily, Tshiamo
- c. Public Comment

i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)

I. New Business (Actions May Be Taken)

- a. Discussion on Pr and Marketing assistance for the Mark Lundholm event put on by the unloaded club in November. Presentation by Craig Lewis, ICC Representative.

Saidy, Lily

Craig: I'm in need of assistance for posters and fliers, IG posts, I have Pr packets. We are working with Police Departments, We are getting volunteers, I need to get the word out and I need some help. This is not my area of expertise.

Emma: We have two Pr marketing senators that can help you, Kayla and Libbey! Can that be something you take on Kayla?

Kayla: Did you guys want the poster made?

Craig: Yes!

Kayla: Me and Libbey can make the poster, perhaps send us some ideas and we can make it.

Craig: Yes, put your email in the chat and I'll send it.

Emma: We will be sure to put it in our social media.

Craig: Thank you for your support!

b. Discussion/action on facilities master plan. Presentation by Beth Rhodes, Senior Project manager.

Christian, Saily

Isidro: I have a power point slide presentation! Thank you, I wasn't present at the first meeting, but this is our second meeting. I will be giving you guys an update on our process. I will give you guys an update on the meeting of our board, facilities master plan, and the selection process for our events. These are the slides!

Beth: A couple things for everyone to note! Just because these projects are listed in the plans this does not mean they are funded. The purpose is to identify the needs of the College.

Emma: Does anyone have any questions?

Lily: Will the funding be figured out after the draft?

Isidro: Once the plan gets approved they will see what projects are critical for the college.

Emma: Once the plan gets approved what happens afterward?

Isidro: We still have to continue working on it, so that it prepares the college in the future, this is not a public process.

Beth: These documents are used to inform the board, the board decided prioritization within the staff.

Emma: What do you think is the highest priority?

Isidro: The student services building.

Emma: I think the plan is really great!

c. Discussion on ASCOM Community flag. Presentation by Emma Neal, President.

Christian, Lily

Emma: We made our community flag, not all of us were there, we lost it so I want to remake it the week after next week. We should have done this earlier. Any questions?

d. Discussion on weekly equity video. Presentation by Tea Perales, Equity and Activities Program Coordinator.

Christian, Libbey

Emma: This is just a reminder on how much ASCOM can do on election day! Any Comments on voting?

e. Discussion on upcoming events. Presentation by ASCOM Board Members.

Tshiamo: Today we are going to prepare for the day's event. I've been in contact with ESCOM members. We are waiting on our supplies order. We are going to need volunteers for the day and night events.

Devin: We will need lots of help for the mighty event.

Saidy: We met today to discuss, we still need to brainstorm a few ideas.

a. II. Standing Business (Actions May NOT Be Taken) - Officer Reports:

a. PRESIDENT REPORT:

Emma: I went to the night event for dia de los muertos, and the day event, on Tuesday I worked with Lily, planning the team bonding dinner, quick reminder we don't have a meeting next week.

b. VICE PRESIDENT REPORT:

Lily: Preparing our presentation for president cun, finalizing final touches on the presentation, I've been in contact with the ICC board.

c. STUDENT TRUSTEE REPORT:

Devin: Helped prepare for the dia de los muertos event, attended office hours.

d. SECRETARY REPORT:

Leslie: Attended office hours, met with Emma, and had our Dia De Los Muertos Event.

e. TREASURER REPORT:

Jorge: We had a whole bunch of Pr's this week, had our committee meeting this week, and had our Dia De Los Muertos Event.

f. SENATOR – TECHNOLOGY:

Josh: We had our event and attended office hours.

g. SENATORS (2) – STUDENT ACTIVITIES & SERVICES:

Saidy: Attended my office hours, no committee meeting, wasn't able to attend Dia De Los Muertos Event.

Christian: Went to the dia de los muertos event, met with tshiamo, I've considered creating a presentation about spring events.

h. SENATORS (2) - PUBLIC RELATIONS & MARKETING:

Libbey: Did my office hours, prepped things for election day, helped set up for the dia de los muertos event.

Kayla: I went to my office hours, went to the dia de los muertos event.

i. STATE STUDENT SENATE REPRESENTATIVE REPORT:

Tshiamo: Attended my office hours, had my one on one with Emma, Met with christian and joane.

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT:

Tea: Reminder follow event checklist, check emails daily within 24 hours.

xii. Committee Reports:

- i. COLLEGE COUNCIL REPORT: No report
- ii. GOVERNANCE REVIEW COUNCIL:
Jorge: We went over standing business from last spring, we voted on a chair person.
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE:No report
- iv. EDUCATIONAL PLANNING COMMITTEE:No report
- v. FACILITIES PLANNING COMMITTEE:No report
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:No report
- vii. PROFESSIONAL LEARNING COMMITTEE:No report
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION
COMMITTEE:No report
- ix. TECHNOLOGY PLANNING COMMITTEE:No report
- x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE:
Kayla: Talked about sheriff oversight.
- xi. COMMUNITY HOUR COMMITTEE:No report

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Emma: Send emails to professors for the election day event.

I. Public Comment

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Kevin: Excited ASCOM i

II. Adjournment: 10:28am

Tshiamo, Libbey



ASCOM President



ASCOM Advisor