

**ASSOCIATED STUDENTS OF THE COLLEGE OF MARIN-Minutes**



**Student Services Building, Room 241  
College of Marin-Kentfield Campus  
835 College Ave, Kentfield, CA 94904  
Regular Meeting Minutes  
November 16, 2017**

I. Order of Business

a. Call to Order

Meeting starts 14 4:17 pm

b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT ISMAIL AZAM	X	
VICE PRESIDENT MERCEDES SOSA CORDERO	X	
STUDENT TRUSTEE AMY DIAZ	X	
SECRETARY RHINA SERVIN		
TREASURER DIANA PATRICIA MOSQUERA	X	
DIRECTOR OF STUDENT SERVICES JANELLE LA CHAUX		X (proxy to Mercedes)
DIRECTOR OF STUDENT ACTIVITIES KAHLIL GRAY		X
DIRECTOR OF PUBLIC RELATIONS LIAM CAMPBELL		
DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY AUBREY DOUGHERTY	X	

STATE STUDENT SENATE REPRESENTATIVE LAURIE PENNISI		X (proxy to Amy)
ESCOM REPRESENTATIVE KEVIN COLGATE	X	

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND CHRIS YANG

AUXILIARY MEMBERS: Liam Campbell, Josef Rein

MEMBERS OF THE GENERAL PUBLIC: Robbie Powelson, Giulio Chiappolini.

c. Adoption of the Agenda

Amy motions.

d. Approval of the Minutes

Mercedes motions.

e. Public Comment

*i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

II. New Business (Actions May Be Taken)

a. Discussion/Action to recognize the Care First Club and award them \$100.00 seed money.

Motion for discussion: Mercedes.

Robbie Powelson has been raising money for the Care First Club. His mom has Alzheimer's and caregiving is a big part of his life, and he knows a lot of other students in a similar situation. He's trying to raise awareness for caregiver students so that there can be further accommodations. He is trying to raise money for a scholarship fund with the BBQ's. They also just sent out a survey that asks people about their caregiving responsibilities.

Ish and Amy thank him both for what he's done and his dedication to the campus.

Motion to approve: Mercedes

The board unanimously approved above item A, BT from acct#7200.9 9 into account to be assigned by Fiscal Services, pr not required.

- b. Discussion/Action to elect a new member for the ASCOM Secretary position.

Motion for discussion: Amy

Running for Secretary: Josef Rein and Rhina Servin.

Josef Rein has experience with filing, fast in responding emails, timeliness.

Rhina Servin wants to join ASCOM to improve the quality of students at COM. She is a work-study for the SAA office.

Votes for Josef: 3

Votes for Rhina: 4

The board approved the appointment of Rhina Servin for ASCOM Secretary position.

- c. Discussion/Action to elect a new member for the ASCOM Director of Public Relations position.

Motion for discussion: Aubrey

Running for Director of Public Relations: Liam Campbell

Liam has experience with Photoshop and Illustrator. His end goal is for students at COM to know what ASCOM is.

Motion to vote: Amy

The board unanimously approved item C., the appointment of Liam Campbell for ASCOM Public Relation position.

- d. Discussion/Action to fund \$100 for Finals Giveaway event and come up with a final plan.

Motion to discuss: Aubrey

This is for Finals Giveaway event, where ASCOM gives out free scantrons, pencils, bagels, coffee. Diana remembers that last semester we got bagels for free last year. Aubrey suggests having some fruit, like bananas or something.

Amy suggests raising the amount of money.

Ish is going to call Philz Coffee tomorrow to see if they can provide us with coffee.

Motion by Amy to amend agenda to "Discussion/Action to fund NTE \$300.00 for Finals Giveaway event and come up with a final plan." from Events/Supplies.

Motion to vote: Mercedes

The board unanimously approved item D NTE \$300.00, acct#4500.04, reimburse Sadika's Calcard, pr#11285,

FOAP 11100-24301-45000-645000.

- e. Discussion/Action to fund \$500 for snacks, drinks and/or food for the week before Finals in combination of our extended hours for the library.

Motion to discuss: Amy

Ish has been talking with David Snyder. Eldridge approved funding to extend library hours the week before finals.

The snacks/drinks would be provided during the extended hours.

Aubrey could possibly get Suzy from the cafeteria to cater. However, others are concerned about who is going to clean up after serving the food. Amy wants to know who will take lead of this event. Amy and Diana will put the list together of what we need and email the list to ASCOM.

Amy and Diana will be leading the event. Ish says that this is a test trial, and if it's successful, then the college will fund it every single semester. There will be a door counter to measure how many students utilize the library extension.

Motion to vote: Amy

The board unanimously approved item E. acct#4500.04, reimburse Sadika's Calcard, pr and vendor to follow. FOAP 11100-24301-45000-645000.

- f. Discussion/Action to recognize the Chess Club and award them \$100.00 seed money, they may not be a representative present during this Thursday's meeting, but please process request, they have filed the Membership Roster with Vickie.

Motion to approve: Amy

The board unanimously approved above item F, BT from 7200.09 into account to be assigned by Fiscal Services, pr not required.

- g. Discussion/Action to amend 10-28-17 Minutes, item B, to include that NTE \$394.00 to reimburse Sadika's Calcard for Costco, pr#11284. and to reimburse \$2706.00 to Fresh and Natural, pr#11281

Motion to approve: Amy

The board unanimously approves above item G.

- h. Discussion of cleaning the ASCOM board room and refrigerator on November 22, 2017, before the Thanksgiving Day break, please remove any item that may belong to you.

Motion to discuss: Amy

Ish comments that he has been trying to clean the room. Everything that is leftover will be thrown out in the fridge. Noon on Wednesday is the deadline.

#### Standing Business (Actions May Be Taken)

- a. Officer Reports:

- i. **PRESIDENT REPORT:** Ish met with Dean Carol Hernandez today. He was able to discuss how to improve the math department with faculty. He also discussed with her the process of embedded tutoring. There's a meeting tomorrow on that, but he will be at General Assembly. Besides sending letters of complaints about faculty, one solution is to talk to math professors who are new here. There's 3 new professors and part-timers. Ish will be calling a meeting with the faculty and talk about how these professors can be advocates for students. Ish says that a big problem on this problem that professors may have a PhD, but don't know how to teach a class. The Dean watches some classes to see how professors teach, but it cannot be done with tenured

professors. There was also a Law Enforcement meeting today with AHO, Umoja, ASCOM, and Puente on how to bridge the community with the police department. They will be inviting other police departments next semester to bridge the gap.

ii. VICE PRESIDENT REPORT: Held the last ICC meeting today. Some clubs might host a fun event during Finals Week, those who are interested in doing something will contact me. Next semester I will have an ICC Constitution.

iii. STUDENT TRUSTEE REPORT: Patricia, Ismail, and Amy went to the EEO. They shared bad experiences they've had with teachers. The Committee wants to find a way to get students to anonymously share their experiences with professors. Amy wants to make a poll of how many students want to take Italian 101, currently 9 students want to take the course. For many native Spanish speakers, Spanish doesn't count, but the class is not offered in the Spring. Next year, Amy will be an embedded tutor in a Spanish class. Amy went to the Board of Trustees meeting yesterday and gave a PowerPoint presentation about the events we held recently. BOT really enjoyed seeing pictures from the event. Also, there will be different colors for each disposal in the SMN. Amy wants to see if we can implement something in this building, since the trash is always full. Board of Trustees are going to have their retreat soon and Amy will be attending.

iv. SECRETARY REPORT: No report.

v. TREASURER REPORT: Diana also went to the EEO meeting last week and was glad to express her concerns and worries about being a minority student here. She's happy that the school will try to improve things. Tomorrow is the last day to drop a class with a W. Diana is also going to General Assembly tomorrow for three days. If you're working on your applications, the Writing Center is also helping students. Starting Point Mentorship Rebekah will also be helping students next week in Berkeley. Happy Thanksgiving.

vi. DIRECTOR OF STUDENT SERVICES REPORT: N/A

vii. DIRECTOR OF STUDENT ACTIVITIES REPORT: N/A

viii. DIRECTOR OF PUBLIC RELATIONS REPORT: No report.

ix. DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY REPORT: Aubrey and Kahlil are still working on the Snapchat filters.

x. STATE STUDENT SENATE REPRESENTATIVE REPORT: N/A

xi. ESCOM REPRESENTATIVE REPORT: Last Thursday was the Veterans Day Ceremony, which was well-attended. There were about 1500 people last Saturday for the Veterans Day event. Next year is the 100<sup>th</sup> anniversary of the VA.

xii. ASCOM ADVISOR REPORT—(Chris) Yesterday was Harvest Day Lunch at IVC, which was a fun and successful event. Less attended this year than last year but they still served over 150 people and gave out great food. It's fun to see people come back year after year. Spring Retreat: 2 day retreat in January 17-18 it will be located in a different place, not Embassy Suites since GA drained a lot of our funds.

- xiii. ASCOM ADVISOR REPORT—(Sadika via Ish) For those attending General Assembly, please sort out your ride situation. Try to leave by 8 a.m. because the event starts at 10:30 a.m.
- b. Committee Reports:
  - i. COLLEGE COUNCIL REPORT:
    - ii. PLANNING AND RESOURCE ALLOCATION COMMITTEE—Josef Rein: It was a brief meeting. The Communications Department want to hire 2 new full-time professors for Digital Media Studies (Journalism, Gender Studies, Communications), which COM currently does not offer. They also talked about Zero Base Budget.
    - iii. EDUCATIONAL PLANNING COMMITTEE
    - iv. FACILITIES PLANNING COMMITTEE
    - v. INSTRUCTIONAL EQUIPMENT COMMITTEE
    - vi. PROFESSIONAL DEVELOPMENT COMMITTEE
    - vii. STUDENT ACCESS AND SUCCESS COMMITTEE
    - viii. TECHNOLOGY PLANNING COMMITTEE

#### IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and total time will not be extended.*

Mercedes reminded the two new members that the ASCOM board uses WhatsApp to communicate, so please download it/exchange numbers with the board.

#### V. Public Comment

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Giulio met with Suzie from the Cafeteria last week and went over food ingredients. He couldn't get the proportions (carbs, proteins, fats). However, he knows which foods are Vegan and Vegetarian. He will be making labels and place them in the Cafeteria on Monday.

Ish says that there will be no ASCOM meeting next week due to Thanksgiving Break.

#### VI. Adjournment

Motion to adjourn: Mercedes

Meeting adjourned at 5:41 p.m.

ASCOM President x\_\_\_\_\_ ASCOM Advisor x\_\_\_\_\_