



**Student Services Building, Room 254 College
of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
ASCOM Emergency Meeting
MINUTES
September 19, 2025
12:00 p.m. – 12:40 p.m.**

a. Order of Business Call to Order:

b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT ARTHUR HU	X	
VICE PRESIDENT GIOVANNI CARBONARO	X	
STUDENT TRUSTEE EMILY CARDWELL	X	
SECRETARY ALVARO (AL) RODRIGUES	X	
TREASURER STEFANIA SANTINI RODRIGUEZ	X	
SENATOR – TECHNOLOGY JESS SCHIFFMAN	X	
SENATOR – STUDENT ACTIVITIES & SERVICES RAY MCCLURE	X	
SENATOR – STUDENT ACTIVITIES & SERVICES LUCA MAGALHAES	X	
SENATOR – PUBLIC RELATIONS & MARKETING KAI MCCARTHY	X	
SENATOR – PUBLIC RELATIONS & MARKETING GIOVANNY NARIO	X	
STATE STUDENT SENATE REP. FARHAN KHALIQ	X	
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)	N/A	

ASCOM ADVISORS: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

c. Approval of the Minutes: N/A Motion: Jess, Gio

d. Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken) Motion: Jess, Ray

- a. Discussion/action to approve NTE \$747.3 from acct.#7200 (Intrafund Club) to club acct.#9576-38 (current club account \$100) to have "Physics Club" purchase material for "Chemical Reactor". PRs to follow. Presentation by President of Physics Club, Diego Portillo and Physics Club members.

Motion: Al, Jess

Diego: We are requesting funding for the Physics Club. It has been reinstated for the semester. We are focusing on a mostly project-based club. We are planning on small projects and field trips. One of the projects we have been working on for the last few months is the Chemical Reaction.

Adrian: We are going to be making a Berkelium Ion reactor that decartelizes the Nitric Acid using the electric arc which Ionizes the air. It is related to both physics and chemistry; which gives us a broad range of Engineering topics in there. It gives everyone a chance for hands on work trying to optimize the reactor.

Kai: We have been programming and designing this reactor for the last couple of months, using CAD software. We have been taking our knowledge from the classroom to a real-world application.

Adrian: Reiterating we want to take our knowledge and apply to this project to try to optimize the machine as much as possible. We plan to take all the data at the end to show how Nitric acid gets sintecized. The machine has sensors which will be giving us the data. This sets an example of things the Physics club can do in the future.

Diego: We are requesting \$747.3 from ASCOM, to build the project. This money is in combination with the \$100 seed money. This should cover every component of the project. The

details and specifications are covered in the project document, and the Amazon list will be provided. We promise to bring great success to the physics club associated with the College of Marin.

Emily: Where are you going to be setting up the reactor on Campus?

Kai: We are trying to request SMN 117. Everitt already expects us to work in the physics lab.

Emily: Is it a one and done use? Or will the sensors be able to process all the information for the future?

Kai: Yes, you can use it in the future.

Gio: What does safety look like in this project?

Diego: We are assembling the machine, not generating the acid. The majority of project time is assembling the machine, once you turn it on you toss the acid in, and we'll do it in the biology lab, with the fume hoods on.

Ray: Have you done any fundraising? Would you be open to doing it? Not all of it, but some of the money.

Emily: what's the timeline? When are you trying to get started by? This gives us a better understanding to see if fundraising is reasonable.

Diego: As soon as possible, because the club is mostly project based.

Emily: How many people would be working on it?

Diego: Generally, the officers, and some of the other members.

Emily: I would be comfortable giving the money, if you announced this project to physics classes, to get more STEM students involved.

Diego: Yes, we have a professor advertising the project in physics classes.

Sadika: I just want to make sure that we have the proper safety measure for the project.

Gio: I have already asked that question. They are working with an advisor.

Emily: It's Everitt's classroom, and they have Fernando helping, as far as safety goes.

Motion to vote: Emily, Jess

PASSES 10-0

- b. Discussion/action to declare the "Common Good" Club as an official club and to award \$100.00

in seed money from acct.#7200 (Intrafund Club). Need to establish a club account. Presentation by Lachlan

Motion: Jes, Gio

Lachlan: So, last semester, in the wake of the Trump presidency and some of the issues stemming from the federal government interacting with the college system. We found the club to be an alliance between students and faculty. Paul Chaney was one of the main teachers that helped us. But it was really me, Jane Ryan, and Liz, who was the students. Last semester, we had several meetings where we talked about the current political situation in the country and issues. We also did a presentation on immigration rights and general, just, like, rights if the police are questioning you. And we also organized a protest around, federal government's intrusion into the college system. So, we're seeking to establish, like, a full club at COM to make it more official, so that we can hold more meetings, and have a wider reach. And I think that our club is a massive benefit to the campus, because it provides an area for people to discuss politics and current issues, and politically engage.

Ray: I think this would be a great idea, as an international student you don't usually know where you stand. And that can be frightening. It's a great idea.

Emily: Are you participating in Club Fest?

Lachlan: Yes, I would like to.

Motion to vote: Jess, Ray

PASSES 10-0

- c. Discussion/action on budget report. Presentation by: ASCOM Treasurer (Stefania Rodriguez)

Motion: Jess, Ray

Stefania: This is the presentation for the ASCOM budget. From September 12, I am subtracting the money that has already been requested. For office supplies we have 3000\$, and we used it some for the wagon. Leaving \$2905.3 For event supplies 12,000\$ we subtract the amount for club fest. We have \$10,821.26. For the department account \$12,000. And for the club account \$29,000. Be mindful about spending the money, because we still have 7 events left, the \$10,000 is for the rest of the year.

- d. Discussion/action to discuss upcoming ASCOM events. Presentation by: ASCOM members.

Motion: Jess, Ray

Gio: Monday and Tuesday 12-2pm, is club fest. We'll have pizza and soda. We have a lot of organizations

coming up. I expect it to be big.

Luca: To get a table do the clubs have to be official?

Gio: No, that is the opportunity for them to introduce the clubs.

Al: This is a big event, that being said, make sure that you're signing up in the volunteering sheet.

Arthur: People also want to walk around and check out the clubs even more of a reason for more volunteers.

- e. Discussion/action for Debrief of "Welcome Week". Presentation by: Tea Peralez, Ray McClure, and Luca Magalhaes

Motion: Gio, Al

Ray: For Welcome week a lot of people came. It was a big success. We had a lot of volunteers too. For the snowcones, we had over 200 people getting them, they were enjoying them too.

Luca: We had the DJ providing us with great music.

Ray: As far as food goes, there were 13 mountains that were all sold-out by the end. Which is good because we did not waste any food.

Luca: The windbreakers were all given away, which we needed to get rid of. That was good.

Ray: Props to Giovanni for giving those all away.

Luca: We had over 220 students and faculty, and 100 new Instagram followers.

Ray: Thank you for all the volunteers.

Tea: As I mentioned last meeting I am proud of how you guys ran the event. You all knew your roles, made sure people were being taken care of at the event. It highlighted your individual strengths. The cleanup was very swift; the wagon was also cleaned up which isn't always the case. An area of growth is practicing introducing yourselves, saying hello, and introducing your ASCOM role, and mission. How can you make a positive impression on the students here at ASCOM.

II. Standing Business (Actions May NOT Be Taken)

Officer Reports:

i. PRESIDENT REPORT:

Arthur: Continue to plan for club fest next week. Please fill out the volunteer form. New office supplies are in the fridge now. I will be doing my office hours after this meeting.

ii. VICE PRESIDENT REPORT:

Gio: I have been working on club-fest, I made an ICC meeting link to all the clubs. So, if you are part of the club tell the ICC to come to the meeting on the 26th. I will be at my office hours after. I will be transferring next semester without continuing my term.

iii. STUDENT TRUSTEE REPORT:

Emily: We had the September board of trustee meeting, which went well. We had an environmental fellow to adhere to all of the climate goals that the campus has.

Transitioning to EV and talking about trash bins which was interesting. I had a monthly 1-1 meeting with Dr. Eldridge which was also interesting.

iv. SECRETARY REPORT:

Al: I continued to work on Club Fest with Arthur and Gio. I completed half of my office hours and will complete the other half after this meeting. I also attended the first IDEA meeting.

v. TREASURER REPORT:

Stefania: Completed office hours, ray and I planned for midterm event. And built the slides for the treasurer presentation.

vi. SENATOR – TECHNOLOGY:

Jess: I did my office hours. I have been posting all the media that has been getting sent to me. I made a group chat to start planning for Halloween event. I also assembled our second wagon.

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:

Luca: Attended office hours, got the carts purchased, and worked on the Welcome Week presentation.

Ray: I did all my office hours and worked on the Welcome Week presentation, and have been working with Stefania, on event planning.

viii. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:

Kai: I attend office hours, and the posters for Club-Fest should be up. And finished designing another poster.

Giovanny: I attended all my office hours and ordered some new posters. I am going to make sure that those come in and make sure they should be up.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

Farhan: I attended office hours and started planning for Halloween event.

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT:

Sadika: I want to acknowledge everyone for their responsibilities. I do want to ask to take down old event posters. Kai created new posters for how to become a club. As club fest comes up, be sure you're supporting co-leading, and make sure you guys clean up after, as a reminder it will be in the cafeteria, so keep it like it was before.

Tea: I have been impressed by your leadership. I met with Gio for our weekly meeting. Congratulating Gio on transferring, you have really made an impact on the board, and we are excited to see what you continue to do. Farhan, I got an email for SSCC, to make sure that you're registered for SSCC for the college. I talked with Arthur, to make sure to unblock the way and organize the boxes out of the way.

Committee Reports:

i. COLLEGE COUNCIL REPORT (ARTHUR AND GIO C):

ii. GOVERNANCE REVIEW COUNCIL(FARHAN) –

iii. PLANNING AND RESOUC E ALLOCATION COMMITTEE(GIOVANY) –

iv. EDUCATIONAL PLANNING COMMITTEE(KAI) –

Kai: We had a very brief meeting, talking about the logistics for the college goals, but we did not go further into details over it.

v. FACILITIES PLANNING COMMITTEE –

vi. INSTRUCTIONAL EQUIPMENT COMMITTEE(LUCA) –

vii. PROFESSIONAL LEARNING COMMITTEE(MEBA) –

viii.GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION
COMMITTEE(RAY) –

ix. TECHNOLOGY PLANNING COMMITTEE (JESS AND CRISTOPHER) –

x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE(AL)

Al: We discussed about the lowering of the American flag over the shooting of Charlie Kirk. The committee discussed how that action, which was guided by a presidential suggestion, does not align with the College's Values, since Charlie Kirk's platform doesn't align with the College's mission. The other part we talked about a multi-racial inclusion workshop.

xi. COMMUNITY HOUR COMMITTEE –

xii. ENVIRONMENTAL ACTION (LUCA AND JESS)

III. Communications from the Floor

a. This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.

Jess: It could be fun to have each board, to makes an intro video for Instagram, so students can get to know you better. Something short and concise, which I want to coordinate.

IV. Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

V. Adjournment: Motion: Jess, Gio

Adjourned 12:40pm



ASCOM President



ASCOM Advisor