



**Student Services Building, Room 254 College
of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
ASCOM Emergency Meeting
MINUTES
September 12, 2025
12:00 p.m. – 1:30 p.m.**

a. Order of Business Call to Order:

b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT ARTHUR HU	X	
VICE PRESIDENT GIOVANNI CARBONARO	X	
STUDENT TRUSTEE EMILY CARDWELL	X	
SECRETARY ALVARO (AL) RODRIGUES	X	
TREASURER STEFANIA SANTINI RODRIGUEZ	X	
SENATOR – TECHNOLOGY JESS SCHIFFMAN	X	
SENATOR – STUDENT ACTIVITIES & SERVICES RAY MCCLURE	X	
SENATOR – STUDENT ACTIVITIES & SERVICES LUCA MAGALHAES	X	
SENATOR – PUBLIC RELATIONS & MARKETING KAI MCCARTHY	X	
SENATOR – PUBLIC RELATIONS & MARKETING GIOVANNY NARIO	X	
STATE STUDENT SENATE REP. FARHAN KHALIQ	X	
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)	N/A	

ASCOM ADVISORS: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

c. Approval of the Minutes: N/A Motion: Jess, Ray

d. Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken) Motion: Jess, Ray

- a. Discussion/action to amend 09/05/25 minutes, item “b”, funding for the “Carts/Trolley” to increase the total by \$07.84 due to miscalculation of total cost. Presentation by: Luca Magalhaes, Ray McClure

Motion: Jess, Ray

Luca: Cost of the cart increased because we did not account for transportation, we just have to account for that.

Motion to vote: Jess, Luca

PASSES 10-0

- b. Discussion/Action to approve NTE \$94.17 from acct.#4500.01 (Office Supplies) to purchase new “Carts/Trolley” Presentation by: Ray McClure, and Luca Magalhaes

Motion: Kai, Jess

Ray: Similar to the last meeting, we wanted to get more carts to help take all the supplies for every event, to make less trips back and forth to the office. We wanted to see if we could get a second one, and get that approved.

Motion: Emily, Jess

PASSES 10-0

- c. Discussion/Action to approve NTE \$463.03 from acct.#4500.04 (Event Supplies) for Welcome Week. PRs to follow to reimburse board members and/or MCCD, Sadika's P-Card. Presentation by Tea Peralez, Ray McClure, Luca Magalhaes.

Motion: Jess, Emily

Luca: We were supposed to have this last meeting, but the purchase was late into the meeting. So, we just need to vote on it now,

Tea: In the spring the board already approved Welcome Week funds for supplies. But it looks like there are folks who need to be reimbursed.

Luca: I thought that you told me that we needed this as an agenda item to put it in the minutes.

Tea: I don't think so, if it was already approved last semester right Sadika?

Sadika: Yeah, if it was already approved in the spring, then you would not need to approve it again, unless there is someone who needs to be reimbursed.

Luca: There is no reimbursement, no.

Sadika: Then I think we could strike it from the agenda since it was already approved in the spring. Welcome Week, and Club fest funds were already approved in the spring.

Motion to strike: Jess, Ray

II. Standing Business (Actions May NOT Be Taken)

Officer Reports:

i. PRESIDENT REPORT:

Arthur: Me and Gio yesterday attended the first college Council meeting of the semester, we talked about college counseling. Dave is on sabbatical this semester, so there was a person to represent him there. There were two people. We talked about college buying some new Ev's to reach sustainability goals, the centennial, and the new building. I will do office hours after this meeting

ii. VICE PRESIDENT REPORT:

Gio: I attended the college Council meeting with Arthur. To add on, there is talking about the potential to for dorms. But it seems like most of those groups that there processes are slow, but there is one group, that they are working on a contract with right now, that's on the Fireman's foundry program for the IVC campus. I will attend my office hours later today and hold the ICC meeting. I will send out volunteer sheets for club-fest.

iii. STUDENT TRUSTEE REPORT:

Emily: This week I was in and out of the office, I was able to direct people to someone who could help out. I completed office hours this morning. And september trustee meeting is next Tuesday. Looking forward to that.

iv. SECRETARY REPORT:

Stefania: I've attended the first half of my office hours and will be completing that today. I have worked with Gio and Arthur on club-fest. And have made the agenda as you all can see.

v. TREASURER REPORT

Emily: I attend office hours and have been working with Ray and Giovany for the midterm event.

vi. SENATOR – TECHNOLOGY:

Jess: I attended my office hours. Took photos at welcome week, and made Instagram reels out of that, and put general photo dump on that as well. I made the poster with all names and faces on it, in English and Spanish.

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:

Luca: I attended office hours. I am Trying to get Architecture club to sign up as an official club.

Ray: Worked closely with Stefania and Giovanni, worked a lot on the midterm event that is coming up. And I would say we made a lot of progress with who we want to collaborate with. I've already attended all of my office hours.

viii.SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:

Kai: I attended my office hours, helped hand out handing out Pizza, and cleaned up. Also helped put out to put up posters for the office hours.

Giovanny: Been making process for the event that I am doing, The Midterm. I've been encouraging people to come to us for clubs.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

Farhan: I attended my office hours, went to welcome week. Near the end the cleanup was very efficient. Also, I have been studying and doing homework.

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT:

Tea: Shoutout for welcome week, everybody showed up and showed out. The cleanup was recording time efficient. Thank you for setting the tone for how the semester is going to go. You all have been really rocking it; I am impressed and proud of the progress so far. Congratulations for getting 100 new followers on Instagram. For next week we should put the agenda item for debrief for welcome week. We should also put updates for events on the agenda every week. I have a meeting with Kai and Giovanni on zoom, for procedures for processing posters. I met with Gio I have weekly vice-president one on one meeting. Y'all are doing a good job, looking forward to next week.

Sadika: Hi, everyone. I'm a little under the weather, so excuse my voice. But I miss seeing you all, and big congratulations. Tea gave me a heads up on how the events went, and it sounds like it was a huge success, and I'm sad that I missed it. I've been doing the training all week, and so, at this point, I will see you all next week. Make sure that you let us know what you need. One thing I wanted to ask folks is, as you are attending your committee meetings, maybe give a little summary of what exactly the committee is. So, Arthur, I heard you say college council stuff. I don't think anyone really knows what the college council is, so the next time, I think it would be helpful for folks to just give a little summary of what the committee is, or what the council is, so that we all know. Besides that, let us know what you need as you plan for events. Tea, I heard you say that we should have an agenda item about upcoming events. Al, if you can make sure that that's on there. So that should just always be on there for us to be able to discuss, and then the people who are planning it should just be prepared in advance to be giving that update. All right, y'all, I hope to see you next week, and have a good weekend.

Committee Reports:

i. COLLEGE COUNCIL REPORT (ARTHUR AND GIO C):

Arhtur: College Council is an advisory Council to the board of trustees. A lot of stuff gets routed over there. And main we had President Aldridge, his assistant, general counsel and we had representative, Academic council. We make reports on what's been going on, around the college, and plans.

Gio: They got a piece of artwork from the local history organization. That one of the ancestors of the founder of the college helped us acquire that's going to be in the administration building in the AC. It's a painting of the campus before it was built, so you can see the landscaping there. And they are looking to show that off. For the first part that was our first meeting, and we are still getting our bearings.

Arthur: The painting will only be here for a week, if you go into the admin building you should see it on the right hand side, we saw it yesterday, check it out if you have time.

ii. GOVERNANCE REVIEW COUNCIL(FARHAN) –

iii. PLANNING AND RESOUCCE ALLOCATION COMMITTEE(GIOVANY) –

iv. EDUCATIONAL PLANNING COMMITTEE(KAI) –

v. FACILITIES PLANNING COMMITTEE –

vi. INSTRUCTIONAL EQUIPMENT COMMITTEE(LUCA) –

vii. PROFESSIONAL LEARNING COMMITTEE(MEBA) –

viii.GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE(RAY) –

ix. TECHNOLOGY PLANNING COMMITTEE (JESS AND CRISTOPHER) –

x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE(AL) –

xi. COMMUNITY HOUR COMMITTEE –

xii. ENVIRONMENTAL ACTION (LUCA AND JESS)

III. Communications from the Floor

a. This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.

Gio: Club fest is two weeks from now. I sent out the first volunteer sheet for the 22nd

Jess: If the senators of PR and Marketing could make something that I could put on Instagram to remind people that is coming up.

Emily: Poeple would appreciate instruction on where they should go to re-activate the club, I've had a fair amount of people coming in and asking. It's always easier when it's on-line.

IV. Public Comment

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Micah: I notice that the poster, introducing all of you guys there's only a Spanish version and not an English version. I could understand everything, but I saw none in English.

Giovanny: Have you seen the backside, it's two sides.

Kai: I submitted an order, for new ones.

Micah: It's a little confusing when they are taped to the wall and you can only see one side.

Kai: I only received the Spanish version.

Ray: Thank you for letting us know.

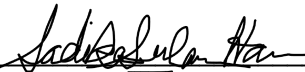
Matt: Associate student member, of Sonoma State. I graduated from Sac state and am living in the county. Things changed and I'm out of the market and I'm here applying for an accounting certificate, for one semester. I remember what it was like to be involved, and I thought of showing up for some of the meetings.

Micah: I am here because I don't know what you guys do, and I know a number of you from classes.

V. Adjournment: Motion: Jess, Emily 12:23pm



ASCOM President



ASCOM Advisor