 **College of Marin-Kentfield Campus**

**835 College Ave, Kentfield, CA 94904**

**Regular Meeting Minutes**

**September 17, 2021**

**9:30a.m.-11:00 a.m.**

ICS INSTRUCTIONS

To view your event in a browser, click the link below at the start of your event:

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* 1. Order of Business Call to Order: 9:34
	2. Roll Call

|  |  |  |
| --- | --- | --- |
| OFFICERS | PRESENT | ABSENT |
| PRESIDENT **ANA CAMACHO** |  X |   |
| VICE PRESIDENT **SONIA SALTZMAN** |  X |   |
| STUDENT TRUSTEE **JUNIPER YOSHIHARA Proxy: Sonia Saltzman** |  |  X |
| SECRETARY **VACANT** |   |   |
| TREASURER **VACANT** |   |   |
| SENATOR – TECHNOLOGY**HALEIGH BROWN**  |  X |   |
| SENATOR - STUDENT ACTIVITIES & SERVICES **FERANDA DAVILA** |  X |   |
| SENATOR - STUDENT ACTIVITIES & SERVICES**MAX BUKOW**  |  X |   |
| SENATOR – PUBLIC RELATIONS & MARKETING**EMMA MITTEREGGER Proxy: Marie**  |   |  EXCUSED |
| SENATOR – PUBLIC RELATIONS & MARKETING**MARIE SCHÖNBORN**  |  X |   |
| STATE STUDENT SENATE REP.**FAIZAL KHALIQ** |  X |   |
| ESCOM REPRESENTATIVE **VACANT (NON-VOTING MEMBER)** |   |   |

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

* 1. Adoption of the Agenda

Faiz, Fernanda

* 1. Approval of the Minutes

Fernanda, Faiz

* 1. Public Comment
		1. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*
1. New Business (Actions May Be Taken)
2. Discussion/action NTE $500.00 for the COM Physics Department for the NASA James Webb Space Telescope (JWST) community events on February 12th and 26th. PRs and FOAP to follow. Presentation by Professor Antonino Cucchiara.

Antonino: I teach astronomy here at com. One of the focuses we like to push is student participation. The stem learning community has been strong for three years now. COM was designated as a official host site for an event that promotes the ;launch of a space telescope on December 18th. We propose two events: morning February 12, where we plan to go to bayside MLK academy to have a science day w focus on astronomy or physics. We will have hands on activities outside for the ids and public. We already have funds but we ask ASCOM to help us cover all the costs. It engages the kids and the families, arts and crafts to bring it home. 26th, two weeks later, we want to understand the importance of this telescope. There are already a lot of activities we have prepared. We have professional speakers from NASA and faculty from universities in the area. Our COM students will be able to talk about transferring and learning environments. The request is essentially to help us make this event more valuable from the community and COM students as well. We want a collaboration with classes and working with the community. Looking for students that are part of the community who showcase who they are and establish their relationship. Young kids can see older COM students and tie that to a nice and fun experience. Four COM teams will present their work along with start gazing. If any COM students wants to learn how to use a telescope at night, I will be more than happy to do so. Any students, who can help on the 26th in the evening would be great. Volunteering from COM, students for both event would be crucial. 6 – 1th IVC campus, Jonath Center.

Fernanda: What other ways would you like us to help if we cannot attend the event.

Antonino: Students can get in touch w me and other member of the learning community, we hope to keep engaging the students to what we do at COM to the local schools. Right now we focus in Marin City, but I want to expand to HS students that there is more to COM than just classes.

Fernanda: Would you like us to post posters. Request for volunteer's. And letting people know.

Sadika: If ASCOM does fund it, their logo is on the poster.

Antonino: Nothing will come out for another week for sure we are still planning. The campaign should start sometime in October.

Kevin: I will be in touch with you and help mediate between Ana and the ASCOM team.

Fernanda, Max

Passes unanimously: 7-0-0

1. Discussion/action to decide on last ASCOM meeting for fall 2021. Presentation by Sadika, ASCOM co-advisor.

Fernanda, Faiz

Sadika: we need to decide on the last meeting of the sem. Finals will be the 13th.  Start on the 11th Saturday. Last meeting December 3rd or December 10th.

Fernanda: December 3rd, just because ppl will be studying for finals 6th-10th, having that gap so everyone can do work if they need to do it would be good and not stressful.

Motion to vote for December 3rd:

Fernanda, Faiz

Passes unanimous 7-0-0

1. Discussion on disproportionate impact of COVID-19 on communities of color. Presentation by Ana Camacho, ASCOM President.

Ana: This is brought up because on Friday after our meeting, Professor Luz said her students are concerns about returning in the spring. They’re concerned about the safety precautions COM I staking. I wanted your insight on what you think we could do to better help these students understand its safe to come back. Possibly ding a campaign on what COM is doing to stay safe

Fernanda: Committees that talk about COVID, the facility committee for example. I think we could put videos up or let them join so they could see we are actually working on it. Sinc we do not update the students on what we do. So they feel safer coming back. They just know what we tell them like masks, but not details like percentages.

Ana: I know her students are minorities, and I understand their fear because most of them are outside working front-line jobs. If the worst happens, they can't work and can't provide for their families. I'm wondering if the videos in town hall are translated into Spanish.

Tea: I don’t think so.

Max: If they have closed captioning, they can change the language.

Fernanda: They would have to copy and paste and translate by leaving the meeting. If they have captioning, they should have English and Spanish. We could find a way to have a choice whether you want it in Spanish or English

Faiz: we could look online. If we upload to YouTube they could do that. The presentation would be live so they would need our email to ask questions.

Fernanda: We have to work with their schedule, some minority students have two jobs.

Ana: We can also go present in their classes

Faiz: Posters of precautions in Eng/Span

Fernanda: We can do a video of all of us, giving our feedback of our meeting in Spanish so we can post it to allow students to understand.

Haleigh: I can livestream zooms on YouTube, I'm just not sure if I can do closed captioning.

Max: we might be able to work w the ESL dept to get the word out to them since that's a source they're already familiar with.

Ana: ESL is a focus but there are still students outside of that, so we would need to reach all students. I will create a google doc with all these ideas and we can go from there.

1. Discussion/updates on Club Fest program on September 22nd. Presentation by Sonia, ASCOM VP, and Marie, Senator of PR and Marketing.

Fernanda, Faiz

Sonia: no updates since last meeting. Four clubs confirmed. Marie is working on presentation. I'm still doing outreach and trying to promote. Pls send to professor, classmates, or other clubs

Marie: just the presentation we’re working on, sadly no other clubs

Fernanda: for the poster I'm having issues w my Instagram, I can’t share it. Can you email it to me, so I can send it in class?

Sonia: I sent it to slack but I can text it too.

Ana: We can also put it as an announcement in our zoom classes.

1. Discussion/update on ESL Language Buddy program. Presentation by Max and Emma.

Fernanda, Faiz

Max: we have our event on the 29th, me and Emma created the poster. We ran it through Sadika and tea and implemented their feedback. The QR code worked for me not Emma. Sadika suggest a tinyurl. Everything is approved. I know Emma reached out to teachers, I also sent it to mine along with the language dept. I got response from my teacher and one from the language dept. I realize less format would be better. Right now just get a bunch of ppl who speak as many languages and get them in a zoom room and pair them to help themselves learn. Get ppl who speak languages in common to connect and be useful to each other. Ppl who speak multiple languages usually have interesting story. Cultural diversity would make this event pretty interesting. Posters are being sent out and zoom link is ready. Might follow up with outreach if I don't hear back

Sadika: did you all send it to the ESL dept. Send it to Barbara (Chair) and Dean of oversight.

Max: our idea is we would create break out rooms so we have rooms who understand each other.

Sadika: As long as there’s people to facilitate. Also think about different dialects. Also send to international education. I’ll send you their names so you can follow up

Max: sounds good

1. Standing Business (Actions May NOT Be Taken)

* 1. Officer Reports:
		1. PRESIDENT REPORT: this week I connected with the director of our announcements to talk about scholarships. I finished the Afghan campaign translations and sent it to Marie.
		2. VICE PRESIDENT REPORT: been working on club fest, had one on one w tea, meeting w Marie after this to go over club fest, first office hours after this as well. Ana and I will be welcoming the author, hope to see you there. Finished constitution campaign
		3. STUDENT TRUSTEE REPORT:
		4. SECRETARY REPORT:
		5. TREASURER REPORT:
		6. SENATOR – TECHNOLOGY: Haleigh: did constitution campaign. Last post would be today. Posted other posters Tea and Sadika have sent me. Other accounts have been DMing me asking to post as well
		7. SENATORS (2) – STUDENT ACTIVITIES & SERVICES: Fernanda: max and I met on Wednesday to discuss. Next event after buddy app is heritage month event. I will be emailing Ana to see when we can meet in the 4th week mark

Max: Fernanda and I met to make sure we have it down for the next months, good news is we’re already assigned. Actively working on events coming up soon.

* + 1. SENATORS (2) - PUBLIC RELATIONS & MARKETING: Marie: I met with Emma so we could go over the campaigns and make sure everything is ready to post. Had my one-on-one.
		2. STATE STUDENT SENATE REPRESENTATIVE REPORT: Faiz: tomorrow I have an SSCCC meeting, general assembly and what's that's going to look like
		3. ESCOM REPRESENTATIVE REPORT:
		4. ASCOM ADVISORS REPORT: Tea: great work! Seeing the campaigns and the awareness. Congrats. Continue to utilize Sadika and myself to help support your efforts, w ASCOM and other things as well. If you need to zoom, even if its last minute, focus on communication and community flag. Monday is first WOC cafe, folks of color from marginalized identities, radical love and healing. 12:30-1:30. All events on Student Activities page.

Sadika: make sure any final posters CC Tea and I. Slack is great but also emailing to make sure format is consistent. If you're sick just send us a message. We are looking to have adjusted hours at Student Services, having the second floor open. I will not be here this Friday, and next week’s meeting will not have an advisor present in-person.

* + 1. Committee Reports:
		2. COLLEGE COUNCIL REPORT (Ana and Sonia):
		3. GOVERNANCE REVIEW COUNCIL (Faiz):
		4. PLANNING AND RESOURCE ALLOCATION COMMITTEE (Fernanda): we will be having first meeting this Tuesday
		5. EDUCATIONAL PLANNING COMMITTEE (Emma):
		6. FACILITIES PLANNING COMMITTEE (Marie): complicated because all the meetings is during my work hours, I have to find a solution for that. Sadika: Ana and I have that as a topic, we will talk.
		7. INSTRUCTIONAL EQUIPMENT COMMITTEE (Vacant):
		8. PROFESSIONAL LEARNING COMMITTEE (Vacant):
		9. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE (Vacant):
		10. TECHNOLOGY PLANNING COMMITTEE (Haleigh):
		11. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE (Helen Sigaran, Ana, and Sonia):
		12. COMMUNITY HOUR COMMITTEE (Fernanda and Max): meeting cancelled yesterday

1. Communications from the Floor
	1. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Fernanda: Yesterday, I was in my PUENTE office hours, a student emailed the SAS but they haven't responded. They're not doing what they're supposed to be. Calling twice a day and emailing.

Sadika: tell her to make a COM care report and email her info to me

Max: what do we do during office hours if no one from the community shows up?

Ana: if you want to meet w someone in your office hour, or utilize the space to work on hw. Last year ppl used it to work on the transfer applications.

1. Public Comment
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Sadika: office hours are mandatory, if you do not show up it's something we take into consideration at the end of the semester. It's important to have it if someone needs to come in and see someone. If we stop, there is no communication available. We will see this week as a transition week. It affects and impacts your positions and presence.

1. Adjournment: 10:28 am

Fernanda, Faiz



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**ASCOM President**  **ASCOM Advisor**