



**Student Services Building, Room 254**  
**College of Marin-Kentfield Campus**  
**835 College Ave, Kentfield, CA 94904**  
**ASCOM Meeting**  
**MINUTES**  
**September 27, 2024**  
**12:00 p.m. – 1:30 p.m.**

- a. Order of Business Call to Order: 12:06 pm
- b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT <b>RYLI BOWEN</b>	X	
VICE PRESIDENT <b>EMILY CARDWELL</b>	X	
STUDENT TRUSTEE <b>EMELIA NACOS</b>	X	
SECRETARY <b>KAVEH MANSHOORI</b>	X	
TREASURER <b>KATHERINE HSIAW</b>	X	
SENATOR – TECHNOLOGY <b>CECILIA CHAN</b>	X	
SENATOR – STUDENT ACTIVITIES & SERVICES <b>FARHAN KHALIQ</b>	X	
SENATOR – STUDENT ACTIVITIES & SERVICES <b>JORGE CHAN</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>MORGAN PHIPPS</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>LARA BISHOP</b>	X	
STATE STUDENT SENATE REP. <b>GIOVANNI CARBONARO</b>	X	

ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)	N/A	
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ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS: Alvaro Rodrigues, Luca Magaohaes, Arthur Hu

MEMBERS OF THE GENERAL PUBLIC: Mark Dehart, Nequeshé Dyer

- c. Adoption of the Agenda: Motion: Lara, Cecilia
- d. Approval of the Minutes: Motion: Morgan, Giovanni
- e. Public Comment
  - a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

No comment

- I. New Business (Actions May Be Taken) Motion: Morgan, Giovanni
  - a. Discussion/action to approve and transfer NTE \$2,500 from acct.#7300(Intrafund Transfer) for Fall Y'all event on October 9th. FOAP and PRs to follow. Presentation by Nequeshé Dyer.  
Motion: Morgan, Cecilia  
Motion to skip: Giovanni, Cecilia  
Motion to re-discuss: Emily, Jorge

Nequeshé: Good afternoon. I was not aware of my placement on your agenda. Thank you for entertaining this request. Is everyone familiar with what I do? It is a large scale event. Lot of money. But I think it's well spent. From janitors to president, everyone comes together to eat, dance, and play. It's an event with the goal of spending time with your professors. In anticipation of a favored outcome, I have included you on the marketing materials. Any questions?

Sadika: I endorse.

This is also in conjunction with COMchella. Last years board did a spooky thingy. If you all want to do something at the Fall Ya'll, like an. activity, or a table, we can do that. If you don't have the capacity for that, there is more to work with. With Fall Y'all, in comparison to Spring Fling, there is a lot more department participance. There is opportunity, but no no pressure. If I could even have y'all just volunteer and maybe run the 360 Photo Booth that would be great.

Ryli: If you prefer us to not have our own table but be volunteers, we can do that. It might be better for us.

Nequeshé: It is up to you. I think it is important for people to see that you are contributing and helping us with the event, so we could give you a shoutout with one purchase saying "This is brought to you by your ASCOM board."

Ryli: Yeah and then otherwise we can just volunteer. I know last year we did a haunted house, but now we're planning that at a later date. We still want to be engaged and involved with Fall y'all.

Motion to vote: Morgan, Jorge

11-0-0

### **PASSES**

- b. Discussion/action to recognize Rising Scholars as an active club. Presentation by Rising Scholars representative.

Motion: Emily, Morgan

Mark Dehart: Hello everyone, my name is Mark Dehart, I am the ICC rep. for the Rising Scholars club. We are a club that supports Formerly incarcerated students, as well as supporting students in juvenile hall, and working on juvenile justice reform. We meet every week Wednesday, in AC101 at 12:30. We've been active on campus, this is our third semester

Ryli: All those in favor please raise your hand

11-0-0

### **PASSES**

- c. Discussion/action to approve NTE \$500 from acct.#7200 (Intrafund Club) and transfer to club acct.# 9576-25 to Rising Scholars Club to host an on-campus movie night. PRs to follow. Presentation by club members. Motion: Cecilia Lara

Mark: We did this last semester, a movie night showing "Almost Home" about people who have left incarceration and pursue higher education, the struggle they faced, and their success. How they reintegrated in communities. It was very successful, we had 98 students in attendance plus faculty and staff. We wanted to do the same thing this semester. Asking for money from refreshments and snacks.

Ryli: When is the date?

Mark: I brought a poster over there. I believe its October 11th.

Karina: Yeah Its on October 4th at 6 pm.

Ryli: They are asking for 500\$. Any questions?

Lara: What snacks will you get?

Mark: We are going to provide beverages like sparkling waters and some sodas. And then we got from Molly Stones some snacks like small sandwiches to enjoy while watching the movie.

Motion to vote: Lara, Giovanni

10-0-0

### **PASSES**

- d. Discussion/action to change The Accessibilities Rights Club name to Disabled Students United Club. Presentation by Sadika, ASCOM Co-Advisor.

Motion: Emily, Morgan

Sadika: I had two students come to me who are focusing on inclusion justice. Really thinking about students with disabilities, and making a space around identity, empowerment, and community. We looked at the accounting system, and there was some other group created I don't know when. There's money in their account. You all need to approve a name change in order for them to access it. We haven't had a club about disability justice and supporting people with disabilities in five years, I want to heavily

encourage us to do that. They haven't put in any rosters because I said id come to you all to see if you'd approve.

Ryli: Of course. Any questions? We can change the name before they're activated?

Sadika: Yes

11-0-0

## PASSES

- e. Discussion/action to officially recognize Arthur Hu, Luca Magaohaes, & Alvaro Rodrigues as ASCOM auxiliary members. Presentation by Ryli Bowen, ASCOM President

Motion: Morgan, Giovanni

Ryli: You have now attended three meetings, we can recognize you as official ASCOM members. We encourage you to keep coming to the meetings to find out about the school. If you wanna set any events we would love to have you there. I got all your phone numbers, I will make the group chat and check in with you and invite you to the events. We encourage you to come if you're available. Kaveh has certificates with your name on it for fun.

Morgan: congratulations!

- f. Discussion/action on adding a pop-up event date on Wednesday, October 30th, for hosting a haunted house. Presentation by Ryli Bowen, ASCOM President.

Motion: Morgan, Giovanni

Ryli: Haunted house Oct. 30th. When Nequeshe came in, last year the board hosted a haunted house for Fall Y'all. That is too soon for us this year, especially with midterms. Halloween is a Thursday, the day of the house is a Wednesday, which means COM hour, which means more people. That would look like, last year the board ordered big tents and had a big canopy and we had a whole arrange of halloween stuff in the shed. They dressed up last year and scared people. We can make it a pop up event. Instead of setting up Wednesday morning, we are going to try to set up Tuesday the night before. We want to set up the day before so its ready to go on Wednesday. We also added on, we can draw people to the haunted house by giving out apple cider. Any thoughts?

Cecilia: where was it last year

Ryli: It was in the AC quad. I think we can put it in the actual grass by the AC quad. It's centralized. Would everybody be interested in doing this?

Emily: I will be in an orientation until 1 on Wednesday but I can help afterwards.

Ryli: We are all going to need to step in and help. I know they used a fog machine last year. I know its in the shed, I'm not sure if it works. We'll need to test some things out. Everyone's on board?

- g. Discussion on Voter Registration event debrief. Presentation by Ryli Bowen, Giovanni Carbonaro, Morgan Phipps, Cecilia Chan, event co-leads.

motion: Morgan, Cecilia

Ryli: Event debrief! It is not the same slide as club fest. Attendance: So a little shaky, we thought that maybe 100 people attended in the two days. A couple reasons: sickness, and mid terms also were starting. Our events was two days and one of our days was a Tuesday. It looks like if an event happens again on a Tuesday that we should do it later in the day. Like 1:00pm. Everyone came at 1:30pm.

Cecilia: What went well: Teamwork. there were a lot of changes day of but we were flexible with last minute problems. We got pizza 45 minutes late. Facilities didn't put out our tables, learning communities didn't respond. We collaborated well with Canal Alliance, and League of Women Voters got a lot of attention and the food was a big hit on the second day of the event when we were cleaning up. Highlights:

Ryli made a very fun voter registration day, we are able to use resources from the shed, and we had a lot of extra pizza that ASCOM and others enjoyed.

Morgan: So we could have improved our collaboration through people in the group chat actually responding. They weren't filling out our volunteer sheet, so that was very concerning to work around. People weren't communicating any last minute plans, and we didn't know that so we were very low manned. We needed more meetings between the co leads to make sure we had everything ready for the event. We couldn't foresee the facilities issue, but we could have been more proactive.

Giovanni: Advice: Order supplies on time, we did that later and ended up InstaCarting as well. Have more activities to draw people in. Bouncy house is an example. It draws people in.

Ryli: I felt like people were just walking by, we should have had a mechanical bull. In all realness, we should have something to draw people in more. We were just a table and four people. The otter pops melted. We needed more than free food to draw people into the event.

- h. Discussion/action on ordering office supplies. Presentation by Kaveh Manshour, ASCOM Secretary.

Kaveh: We're pretty deep into the semester now, it has come up quickly. I just wanted to put this on the agenda to sort of make a list of any office supplies or small snacks that we feel we are low on and need in the office. If you want to give me everything right now, I can send it to Sadika.

Lara: Forks.

Ryli: We do have forks.

Sadika: Kaveh can you make a google doc and have people fill it out instead.

Ryli: Yeah if you want to make a deadline about that, I think we are all eager to get supplies. What are the parameters on that?

Sadika: It is not a free for all, this is all relative, about supplies you all need. Snacks are an option. It is really day-to-day items you need for the office. Food items are just to keep things moving and people nourished.

- i. Motion; Morgan, Cecilia
- j. Discussion/update on upcoming events. Presentation by all board members.

Motion: Gio, Lara

Ryli: We have Fall Y'all, October 9th 11-2pm, Do you all want to have a table there or general volunteers.

Cecilia: what would the table be?

Ryli: It would be our typical ASCOM table. We could have an activity but its a really short notice. I like the idea of being a volunteer but also having one big thing that says brought to you by ASCOM, we can also have our pamphlets and postcards around. Dr Eldridge's town hall on Oct. 7th 12:30-1:30 on zoom. Theres not going to be a watch party, that's only for kudos corner. I am presenting a few of our upcoming events there. I am the only one speaking on behalf of ASCOM. We have alumni panel. Jorge, did you want to give anything on that?

Jorge: We are finalizing some of the details for that. We are still locking in some alumni.

Ryli: Ryan was upset he wasn't invited

Jorge: I'll talk to him don't worry.

Cecilia: weren't you guys gonna get Luis from the Math Lab?

Jorge: I didn't know he was an alumni.

Emelia: last week I sent out emails to several alumni using spreadsheet that COM has about alumni database. No one replied. I also reached out to Keith Rosenthal that has alumni connections. He dropped the ball on responding but Katherine saw him in person. This event is happening next week. We have three people confirmed.

Ryli: Undocumented Students day. We are going through the list of things we need to do. Unfortunately, Hugo who is involved in all of undocumented service They are tied up but he's going to give us a few supplies. The library is also not available. Asked for them to get a few books to display. We might be representing some other communities and departments at our table.

Gio: I ordered the food and the aqua Fresca.

Ryli: I was under the impression that Model UN is fundraising at our event. They are. We'll save the drinks for our next event

Morgan: Do you guys want any extra posters beside the big one and a few small?

Ryli: That's good, we just need to get that out on Instagram.

Jorge: Dia de los Muertos is coming up. 3 of the 4 co-leads for that event are doing Alumni Panel so we haven't had a chance to really work on it.

Ryli: Is it already week 5?

Jorge: It's either this week or next week, but we've made the group-chat.

II. Standing Business (Actions May NOT Be Taken) Motion: Morgan, Cecilia  
Officer Reports:

- i. PRESIDENT REPORT: I have attended all my office hours. Working on the town hall thing. Have a speech to give at the scholarship lunch mid October. I have been working with Keith on that also. Mid terms, grinding down on school. End of report.
- ii. VICE PRESIDENT REPORT: So the first ICC meeting is today at 4. I switched my office hours for today this week. A lot of quizzes and orientation for my job. Getting together all the club contact forms. End of Report
- iii. STUDENT TRUSTEE REPORT: Not a lot. I will say the next board meeting is Oct. 15th from 2-6. If you want to learn about the budget you should come. The biggest event I am going to highlight will be Fall Y'all. Please send any photos. End of report.
- iv. SECRETARY REPORT: Not a ton going on this week going on, I attended my office hours, I am going to be making that office supplies request. Other than that I've been locking in with school. End of Report.
- v. TREASURER REPORT: Hi, my report is that I attended office ours, GRC meeting with Emelia and am still trying to work on alumni panel with co-leads. Everything is

- being figured out. Since I am elected for the GRC co-chair, I will be meeting with the other co-chair on Monday. End of report.
- vi. SENATOR – TECHNOLOGY: I attended office hours, Lara and I have been talking about Dia de los Muertos. End of report.
  - vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT: Jorge: I attended office hours, worked on alumni panel. Been busy with work and school End of report.
  - viii. Farhan: Been going to office hours, working on undocumented students day. If anyone has ideas let me know. End of report
  - ix. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT: Lara: I have attended all office hours, working on alumni panel. Finished first draft of poster. We made group chat for Dia de los Muertos. End of Report
  - x. Morgan: I need to send Andrea undocumented service day poster. I attended my office hours. This is my last meeting. End of report.
  - xi. STATE STUDENT SENATE REPRESENTATIVE REPORT: Once again, no update on sector 3 for SSCCC. I attended office hours, I worked on undocumented students day.
  - xii. ESCOM REPRESENTATIVE REPORT:
  - xiii. ASCOM ADVISORS REPORT: Tea: Welcome to the new auxiliary board members. Thank you all for sponsoring student activity posters. Had WOC cafe on Wednesday. The impact and the posters really drew folks in. Been processing club forms. Shoutout to Emily who’s been doing an amazing job at communicating around that and solidifying the process. Letting her know who are reactivating. It took a while to hear back about the location for the Alumni panel, it seems like it will be in cafeteria so I am booking that. Let me know what you need. End of report
  - xiv. Sadika: I’ve been working with clubs around support that people needed. We are running stripe, an electronic payment system. It is working but we are getting things streamlined. I am working on budget for ASCOM, and making sure the agenda and minutes are processed. Ryli I ordered shelves today, they should be arriving net week. Updated the website. I also wanted to acknowledge Morgan. Thank you so much for your contributions, and I hope you will be an auxiliary member. I am also updating flyers because people want to go out to appoint anew senator of P.R. and marketing. Cecilia look out for that, I need your help with posting. Let us know what you need. End of report.

Committee Reports:

- i. COLLEGE COUNCIL REPORT:
- ii. GOVERNANCE REVIEW COUNCIL: We work alongside college counsel making sure committee are functional, have people in them, and are making action, so we can pass it on to college counsel, who can pass it to the president. GRC has to be collecting info from all other committees. On student side, Katherine and I record what you guys say in your reports. The other big thing is that GRC, we track committees through survey at the end of the year, asking if they achieved their goals and had a full roster. We are changing it so in the fall there is an initial survey. In

spring we will send a follow up survey. We hope to have initial survey to exist soon, so you all know about it. Third, we want to be efficient about updating website on roster. They are all outdated by a year or two. Collecting info from all committees about who is on board. End of report.

- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE:
- iv. EDUCATIONAL PLANNING COMMITTEE:
- v. FACILITIES PLANNING COMMITTEE:
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:
- vii. PROFESSIONAL LEARNING COMMITTEE:
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:
- ix. TECHNOLOGY PLANNING COMMITTEE:
- x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE
- xi. COMMUNITY HOUR COMMITTEE:

### III. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

*No communications.*

### IV. Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

Emily: I want to ask Sadika which clubs had used stripe because there was some confusion in terms of activating a club. It sounds like you do need to come to ASCOM and be on the agenda.

Sadika: Stripe is a payment platform.

Emily: I am curious which two clubs have used it so far

Sadika: SNA and AGS. They're both activated

Ryli: We never activated them.

Emily: I talked with Tea and she said that if you're being reinstated as a club you don't need to be reactivated. We have only reactivated two or three clubs.

Sadika: They are reactivated since the summer. Let me look into that. We aren't going to say they are not a club. Let me look into the bylaws and I will let you all know.

Ryli: Any other comment?

Morgan: Have you all put a new thing since house of air?



Ryli: we can talk about that later.

Cecilia: I have a question. Can we get food from anywhere that has a license? Or can it only be from stores.

Ryli: You can get food from anywhere that has a license.

Any other comment?

Luca: I know you had a little bit of trouble at Mountain mikes. I work there and know the owner. He is a down to earth guy. He is very open to do deals that would be cheaper than what you do with them I think he could potentially up that number that you are already getting. If you ever need something we can talk to him.

Ryli: Any other public comment?

V. Adjournment: motion: Emily, Giovanni  
Meeting adjourned at 1:00pm

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**ASCOM President**



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**ASCOM Advisor**