



**Student Services Building, Room 254**  
**College of Marin-Kentfield Campus**  
**835 College Ave, Kentfield, CA 94904**  
**ASCOM Meeting**

**MINUTES**

**September 15, 2023**  
**12:00 p.m. – 1:30 a.m.**

- a. Order of Business Call to Order: 12:00 p.m.
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT <b>RYAN BARBOSA</b>	X	
VICE PRESIDENT <b>GAVI BAR-OR</b>	X	
STUDENT TRUSTEE <b>SAIDY REYES</b>	Tardy	
SECRETARY <b>SARAH REYNOSO</b>	X	
TREASURER <b>JORGE CHAN</b>	X	
SENATOR – TECHNOLOGY <b>ALIYAH BASSA</b> <b>APPOINTED 6/7/23</b>	X	
SENATOR – STUDENT ACTIVITIES & SERVICES <b>TSHIAMO TSHABALALA</b> <b>APPOINTED 6/7/23</b>	X	
SENATOR – STUDENT ACTIVITIES & SERVICES <b>FLORENTINO VICENSIO</b> <b>APPOINTED 6/7/23</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>JESSICA DE LEON</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>FATIMAH NAKHUDA</b>	X	
STATE STUDENT SENATE REP. <b>SABRINA KHALIFA</b> <b>APPOINTED 9/1/23</b>	X	
ESCOM REPRESENTATIVE <b>VACANT (NON-VOTING MEMBER)</b>	N/A	

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

Giovanni Carbonaro

Matteo Martinez

a. Adoption of the Agenda:

Tshiamo, Jessica

Motion to skip equity video, item j: Tshiamo, Jessica

Motion to amend item c from \$2,000.00 to \$1,000.00: Sabrina, Jessica

Motion to amend item d from \$1,000.00 to \$1,500.00: Tshiamo, Jessica

Motion to amend items h and i into one item: Gavi, Tshiamo

b. Approval of the Minutes:

Gavi, Tshiamo

c. Public Comment

*i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken)

a. Discussion/action to approve the Camping Club as an official club. Presentation by Matteo Martinez, Camping Club representative.

Tshiamo, Jessica

Matteo- I am here representing. It is a club where we do camping trips once or twice a semester. We had 95 signatures. That's not everybody. We will do things like camping, hiking, and work with the mycology club. Hopefully, we can make a smaller offshoot to do a backpacking trip.

Motion to vote: Sabrina, Tino

10-0-0

**PASSES**

b. Discussion/action NTE \$3,700.00 from acct.#7300 (Interfund Transfer MCC Departments) for 2023 Halloween Home Run Derby with sponsorship by ASCOM. PR and transfer

FOAP to follow. Presentation by Diamond Alexander, Kinesiology and Athletics Operations Specialist.

Tshiamo, Tino

Diamond- This event was going to be a trick or treat, but since our teams will be at games. So, we were thinking of having the baseball teams dress up. We are inviting community schools; we want to have food and candy. The food and the shirts are the largest cost. We want to work with you guys, we will have activities on the softball field and have candy for kids to trick or treat. We will be able to touch base with kids and even high schoolers who are interested in coming to COM.

Ryan- Any questions?

Tshiamo- I know Greg Nelson could fund some of those. Have you asked him?

Diamond- No.

Tshiamo- I know he will be able to fund it. If he's not able to, you can come back.

Ryan- Have you reached out to the departments?

Diamond- No.

Ryan- Well, we still have a few more events.

Jorge- It will be coming out of the 3700 account. We do have to keep in mind that we do have more requests coming in

Diamond- Will it be better for me to contact these folks across campus and then come back?

Ryan- \$3700 from us will be a bit heavy.

Tshiamo- We can do half of that, or even fund the t-shirts and a little extra. We can ask Greg to fund the giveaway stuff.

Tino- Did you look at who's catering?

Diamond- Dee's catering, We can cut down the costs if we go to Costco. We can do burgers hot dogs and chips.

Ryan- Would you like to; do you need some funds approved now?

Diamond- I can come back.

Ryan- Like September 29<sup>th</sup>?

Tshiamo- How long does it take for the shirts to be made? How does that work?

Diamond- I have to talk to Greg to see with his guy. But about three weeks, it might be more expensive.

Tshiamo- We can be in contact.

Ryan- So does September 29<sup>th</sup> work?

Diamond- I can do the 22<sup>nd</sup>?

**NO ACTION TAKEN**

- c. Discussion/action NTE ~~\$2,000.00~~ \$1,000.00 from acct.#7300 (Interfund Transfer MCC Departments) for the professional facilitation, by musician Jaimeo Brown, for a demo and class session using djembe drums, art supplies, and lunch. PR and transfer FOAP to follow. Presentation by Nequeshé Dyer, Program Coordinator.

Tshiamo, Jessica

Nequeshé- Good afternoon. I had the pleasure and benefit of being blessed by Jaimeo brown. In the document that I submitted, there is a link to his website to see what he is about. I am asking for 2,000 to cofound an event on the 27<sup>th</sup>, to bring 15 to 20 djembe drums. It would be nice to have art around or print out djembe drum pictures. And then some light refreshments depending on the money situation.

Tshiamo- Will this cover everything? Who is cofounding with us?

Diamond- Me. My department.

Tshiamo- Okay. Can the IDEA committee fund this?

Nequeshé- I haven't asked anyone else. This is my first stop. The artist's fee is \$2250.

Ryan- As you heard we have \$12,000 for the whole year. There are more departments and clubs that will ask.

Tea- The funding committees are community hour, professional learning committees but that's for a different type of event.

Nequeshé- Anything, I will appreciate it.

Jorge- It is a lot, especially if you're going to ask for another two thousand.

Tshiamo- I know it is another item. What will the 2000 for fall y'all be for? Is it part of our collaboration too?

Nequeshé- The 2000 for fall y'all, it will go into the fall y'all expenses. We can transition into the next thing.

Tshiamo- we are funding for our part of the collaboration.

Ryan- It is four thousand total for both items.

Jessica- Is this for food, or is this for?

Nequeshé- As said, the artists' fee is \$2250.

Jessica- I feel like it is a lot. If it is just for paying that person. We should think of more reasonable amounts.

Tshiamo- Yeah, like \$1300 or \$1500,

Jorge- We also have Día de Los Muertos and Spooky Season.

Nequeshé- is this coming from the same account?

Jorge- which one do you need more help on?

Nequeshé- they're both of equal importance.

Ryan- Given our budget situation, we can give two thousand dollars.

Motion to approve: Tshiamo, Jorge

10-0-0

**PASSES**

- d. Discussion/action NTE ~~\$2,000.00~~ \$1500.00 from acct.#7300 (Interfund Transfer MCC Departments) food, activities, and event supplies associated with Fall Y'all which will also be in partnership with Spooky Season and COMchella on October 18<sup>th</sup>. Presentation by Nequeshé Dyer, Program Coordinator.

Tino, Tshiamo

Nequeshé- We already talked about this. Would this include spooky season? No.

Tshiamo- We will talk about that later.

Motion to vote: Jessica, Sabrina

10-0-0

**PASSES**

- e. Discussion on community fridge and ASCOM involvement. Presentation by Saidy, Student Trustee.

Jessica, Tino

Saidy- I finally have the floor.

Ryan- You are trying to get funds from the freegee committee. Have you talked to someone here at COM.

Saidy- I've talked to Dr. Coon and he said okay. But I don't know if we'll move on to the next step.

Ryan- Have you mentioned it to the board of trustees?

Saidy- No. I don't know how to talk to them about that.

Ryan- During your report, you can include a slide.

Saidy- I haven't worked on my presentation yet, so I will do that. I talked to the health center but they don't really? I already talked to Nequeshé as well.

Tino- You plan to get leftover food?

Saidy- No, I will contact nonprofits.

Ryan- Reach out to Canal Alliance because they also have a food pantry. I believe that everyone on the ASCOM side is on board. If you ever need funds, just request. Especially in Marin county, there is a huge disparity. I think it is a cool addition.

Saidy- I also contacted a lot of trustees from the workshop, and it looks like we'd be the first one. Only UCD and NYU have done this.

Ryan- Have Sadika send out a mass email.

Fatimah- You can also post it on the Instagram.

Sabrina- Who would be in charge of maintaining this?

Saidy- Leah, it falls under basic needs. I am just trying to collect a lot of data.

Tino- Are you going to have an area for canned foods?

Saidy- no. I have to do a little more research. I was thinking about it since ASCOM has a lot of leftovers. We can do that.

Ryan- Yeah, that was. This sounds to be an ongoing project Thank you, Saidy.

- f. Discussion on ASCOM bylaws and Community Flag. Presentation by Ryan, President.

Tino, Tshiamo

Ryan- I was going to read you guys the entire bylaws. We are all delivering what we need. There has been a little tension, but I don't know why. If you look at the bylaws and see what we're doing. We are all fulfilling our duties. Club Fest also had a lot of sign-ups. But now, I just want to remind you guys of our responsibilities at our events. We have to remember each one of us represents 10% of ASCOM. Oh, it's eleven. Without one of us, it is not complete. When it comes to the core of it, we are all ASCOM. We are hosting our events. This is the safest place on the college campus. It is a great place to have friends. This is part of my daily life. We need to make sure we feel comfortable with each other. We have to act accordingly. We have to be informed regarding the students' concerns. We are... We name and own institutional problems by giving constructive criticism. We all come from different cultures and backgrounds. We practice generous listening. I want to thank every one of you all. The only thing that I encourage is to wear the t-shirt at events. Every single one of you guys are doing an amazing job. Without you guys, I wouldn't be where I am. Make sure we always feel comfortable.

- g. Discussion on ASCOM board support and form submission. Presentation by Tshiamo, Senator of Student Services and Activities.

Gavi, Jorge

Tshiamo- What we wanted to do is come up with a way, we have a form, about what you need help with and how we can support you. As Ryan mentioned, we are all different people. Tino and I made this survey and only him and I will know. It is in terms of your roles, events, your activities. We want to get to know you. If you can fill that out, take the time, to be honest.

- h. Discussion on Club Fest debrief and improvements for event planning. Presentation by ASCOM members.

Jessica, Tino

Tshiamo- We have our highlights. The location, is great. Turnout was great.

Gavi- we got more people than expected.

Tshiamo- Food-wise, it wasn't too bad. All the pasta was gone.

Tino- The cost was great.

Tshiamo- it was \$400. The ice cream bar was a big hit. We had four big tubs of vanilla ice cream. All of the three tubs are gone and the two tubs of dairy free is gone.

Ryan- We got \$1,600 and we tossed it in the trash. We should leave bouncy houses to events like those with Nequeshé. We live and we learn.

Saidy- Be clear when it comes to assigning tasks. We could have had more decorations.

Tino- I feel Jorge and I and Sabrina. For the second day, we weren't rushing, but the facilities didn't put out the tables.

Gavi- This was the first event that we had as an entire board. I think it is promising as a concept.

Ryan- At first, I was a little hesitant. We have to be more intentional with the tasks that we delegate. Also, make sure to fulfill those tasks. I could've taken those jobs better.

Saidy- We should say what we want to do.

Tino- There are probably who want to do similar things. That is why we are doing the surveys to see what people are.

Tshiamo- The intention was to work on people's strengths based from the retreat. For me, I am not the best at sending emails. When we are delegating tasks, the idea was to have a board that is collaborating.

Tino- We are changing up the volunteer sheet.

Ryan- We also should make a better layout. The map that we had was useful, but it only contained some clubs.

Gavi- Also, clubs just sat down, ignoring the signs. They actively didn't pay attention to them.

Tshiamo- The communication was our biggest problem. Our duties are to be responding proficiently. Make sure you're responding so we know you're getting them. Let's keep trying our best to do that. Cleaning up is important. It makes it harder for us to clean up. Also, members at the ASCOM booth must tag someone in if they're leaving. There was little to no music, but that was a problem with the speakers. Tino and I were discussing that we are going to make a community volunteer sheet. It will be printed out and it will be hung in the ASCOM room. It's so we can keep each other accountable. We'll have something similar.

Ryan- Thank you guys. Trying to be mindful of time.

~~i. Discussion on improvements for event planning. Presentation by Tshiamo, Senator of Student Services and Activities.~~

~~j. Discussion on Equity Video. Presentation by Tea Perales, ASCOM Co-Advisor.~~

k. Discussion/update on upcoming events. Presentation by ASCOM members.

Gavi, Sabrina



## **Alumni Panel**

Jorge- We met today before the meeting. Everything is taken care of.

Jessica- We had trouble with the room. Other than that, we're all good.

## II. Standing Business (Actions May NOT Be Taken)

### Officer Reports:

#### i. PRESIDENT REPORT:

Gavi and I met with Dr coon on Tuesday before club fest. We had a productive meeting. I highlighted that the feminine hygiene dispensers are still not filled. I talked with Greg Nelson about the water bottle filling station. I also introduced that College of Marin needs to better its system for updating its transcripts. We have club fest, I am sorry I wasn't able to be there on Monday. I met with some of you this week. I also will reschedule some of the 1 on 1s.

#### ii. VICE PRESIDENT REPORT:

I had a super busy Monday and Tuesday. And the meeting with Dr Coon. On Tuesday. I also attended the committee. I also attended the event Ryan was cohosting,

#### iii. STUDENT TRUSTEE REPORT:

It was the board of trustee meeting. I helped out with Club Fest on Monday. I have been working on the community fridge.

#### iv. SECRETARY REPORT:

This week I helped out with set up, during the event, and clean up for Club Fest. Great job to everyone for that. I met with my group for LXHM and worked on our budget and we will request money next week. I attended the IDEA committee. I also counted the things we have in the room that we brought from the shed so we can begin making an inventory.

#### v. TREASURER REPORT:

I attended Club Fest on both days. I helped organize some of the things with Sarah and Tino. We're going to make a new budget for equipment.

#### vi. SENATOR – TECHNOLOGY:

I helped out with Club Fest, took some pictures, and posted them.

#### vii.SENATORS (2) – STUDENT ACTIVITIES & SERVICES:

Tino- I helped with the club fest. I talked with the board about a poster that I want to do.

Tshiamo- I am meeting with Spooky Season, fall y'all this afternoon. Had office hours, and club fest. I have a committee meeting next week.

viii. SENATORS (2) – PUBLIC RELATIONS & MARKETING:

Jessica- I helped with clean-up for club fest. I will also meet with Tshiamo.

Fatimah- I helped with club fest. I also put up posters.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

I helped out with Club Fest. I met with LXHM. I kept in touch with Steven who is the coordinator for SSCCC. I attended Ryan's event. I had my office hours.

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT:

Tea- Just wanted to offer a reframe. Instead of weaknesses, think of areas you want to strengthen. Thank you for Tshiamo and Tino. Just want to remind you to reply to emails from Monday and Friday. Also, we are going to continue what we learned at the retreat around accountability, areas of growth. Watering the roots to grow. We will be filling out a self-evaluation at the end of the semester and you will fill it out for other members. Think of this as a job. I always say to always think about... Let's think about that during the events. The expectation is that you're there if you're running behind. That is a part of building trust. When we are talking about menstrual products, please don't include it to one gender. The president and vice president last semester led that. Sadika and I are here, folks have dropped in to our office. Feel free to drop in.

Sadika- I just want to congratulate everyone on club fest. How we show up. It went really well. Big kudos to that. That means there is an impact. The video for club fest was big kudos. Ryan, congratulations for the mask we live in. It is also suicide prevention month, mental health is a real thing. Think about where you need support, or where you want to push yourself. Think about where you feel a little uncomfortable.

Committee Reports:

i. COLLEGE COUNCIL REPORT – GAVI & RYAN:

There has been a 20% increase in enrollment. 60% increase in ESL enrollment. Let's make sure we are all-inclusive to all student populations. They were vocal

about the Wi-Fi issues. They are looking for students for the campus policing public safety committee.

ii. GOVERNANCE REVIEW COUNCIL – NONE:

iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE – JESSICA:

We met on Tuesday. They want to focus on the hiring process for the college and more hybrid classes. They also have a plan for parking spaces or free parking. The decisions have been approved, but nothing is in motion.

iv. EDUCATIONAL PLANNING COMMITTEE – TINO:

The first meeting is on September 18th.

v. FACILITIES PLANNING COMMITTEE – FATIMAH:

We are meeting on the 27<sup>th</sup>.

vi. INSTRUCTIONAL EQUIPMENT COMMITTEE – JORGE:

I have not been told a time.

vii. PROFESSIONAL LEARNING COMMITTEE – TSHIAMO:

I have a meeting next week.

viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE – NONE:

ix. TECHNOLOGY PLANNING COMMITTEE – ALIYAH:

It is on Monday.

x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE – SAIDY & SARAH:

It was an introduction to what IDEA is about. There was an incident between Yashica and Colleen where they had a bad experience with the campus police and the nursing department. There's also going to be a month-long event for Emory Douglass. 12-5 Monday to Thursday. October 5<sup>th</sup> there will be a book signing.

xi. COMMUNITY HOUR COMMITTEE – TSHIAMO & TINO:

We are meeting next week.

#### IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Tshiamo- I am ordering snacks and making a food pantry for the Ascom room.

Ryan- Where is that coming from?

Tshiamo- It was approved last year. Send it to me afterward.

Saidy- We also encourage you all to come to the meetings to meet the candidates.

Tino- We also want to be outside while in office hours. The office hours haven't been added in yet.

I. Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

II. Adjournment: 1:36

Tshiamo, Gavi



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**ASCOM President**



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**ASCOM Advisor**