



Student Services Building, Room 254
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
ASCOM Meeting
MINUTES
September 13, 2024
12:00 p.m. – 1:30 p .m.

- a. Order of Business Call to Order: 12:09pm
- b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT RYLI BOWEN	X	
VICE PRESIDENT EMILY CARDWELL	X	
STUDENT TRUSTEE EMELIA NACOS	X	
SECRETARY KAVEH MANSHOURI PROXY: Emelia Nacos	X	
TREASURER KATHERINE HSIAW	X	
SENATOR – TECHNOLOGY CECILIA CHAN	X	
SENATOR – STUDENT ACTIVITIES & SERVICES FARHAN KHALIQ	X	
SENATOR – STUDENT ACTIVITIES & SERVICES JORGE CHAN	X	
SENATOR – PUBLIC RELATIONS & MARKETING MORGAN PHIPPS	X	
SENATOR – PUBLIC RELATIONS & MARKETING LARA BISHOP	X	
STATE STUDENT SENATE REP. GIOVANNI CARBONARO	X	
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)	N/A	

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- c. Adoption of the Agenda: Gio, Jorge
- d. Approval of the Minutes: Cecilia, Lara
- e. Public Comment
 - a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

Mark DeHart – Just want to make sure we are on the agenda for Rising Scholars. Are we on the agenda?

Ryli – Yes you are.

- I. New Business (Actions May Be Taken) Emily, Gio
 - a. Discussion/action to approve and transfer NTE \$1,000 from acct.#7200 (Intrafund Club) to Heritage of Asia Club account 9576-26 for meetings and activities. PRs to follow. Presentation by club members.
Gio, Morgan
Ryli – they are not here, but let’s look at what they are looking for. The club is looking for money to reimburse their club advisor and previously was approved, but the funds did not go through. \$408 dollars for clubfest and club study hours this semester. There is \$12,000 in this account (7200) and the first club request of the semester. Does this sound good? Are there any other questions?

Motion to vote: Emelia, Lara

10-0-0
PASSES

- b. ~~Discussion/Action to declare Physics Club as an official club and to award \$100.00 in seed money from acct.#7200 (Intrafund Club). Presentation by club members.~~

Motion to table: Lara, Emily

- c. Discussion/Action to approve NTE \$1500 from acct.#4500.04 (Event Supplies) for the Alumni Panel. PRs to follow to reimburse board members and/or MCCD, ASCOM's P-Card. Presentation by Lara Bishop, Katherine Hsiaw, Emelia Nacos, Event Co-leads.

Motion: Morgan, Emily

Jorge: There is a budget for Alumni panel. It is on the Google drive. (Ryli pulls up screen) It's not completely updated, but has everything we want. We plan to get 9, 12 pack from crumbl cookie and 12 total boxes of world wraps. Including taxes, it will be \$1,100, but we are asking for more for a cushion. The budget is just food and drinks.

Morgan: did you include silverware and plates?

Lara: crumbl cookie and world wraps are finger foods so we don't need plates.

Motion to vote: Gio, Jorge

10-0-0

PASSES

- d. Discussion/action to approve NTE \$650 from acct.#4500.07 for ASCOM leadership teambuilder at House of Air. PRs to follow to reimburse board members and/or MCCD, ASCOM's P-Card. Presentation by Ryli Bowen, ASCOM President

Motion, Cecilia, Lara

Ryli: We are going to house of air. It will be Thursday the 19th. It's also a late birthday celebration for Cecilia and Lara. We will meet at COM and then go together. The budget includes some ice cream or food after. Are there any questions or comments?

Katherine: what time is it again?

Ryli, the actual jumping is from 6-8pm, but I will send all details and what not after the meeting. We will probably get back around 9 or 9:30.

Motion to vote: Emily, Jorge

10-0-0

PASSES

- e. Discussion/action to approve NTE \$200 from acct.#4500.04 (Event Supplies) to order two more shelves for the ASCOM shed. PRs to follow to reimburse ASCOM p-card. Presentation by Ryli Bowen, ASCOM President

Motion: Emelia, Jorge

Ryli: While I was cleaning the ASCOM shed, I noticed we need more shelving. Any questions?

Motion to Vote: Emily, Morgan

10-0-0

PASSES

- f. Discussion/Action to reactivate Rising Scholars club as an official club.

Presentation by club members

Gio, Emily

Mark: We just need to reactivate the club. We have been active for 3 semesters now. Our club supports former and current incarcerated students. Weekly meetings in AC 101 on Wednesdays. If you know anyone who fits that description, please send them our way.

Ryli: Any questions?

Tea: I don't have an updated club roster from Rising Scholars.

Mark: I sent it to Kaveh.

Tea: Okay, but it needs to be sent to studentactivities@marin.edu. If you read the form again, you will see the full directions on what needs to be done to submit the roster.

Mark: So, I need to send it to studentactivities@marin.edu?

Tea: Yes.

Motion to table: Emily, Gio

- g. Discussion/update on upcoming events. Presentation by all board members.

Motion: Emelia, Morgan

Ryli: We need help mainly on Monday. If you can help from 11-12, that is when we will need the most help. We also have the Election/Constitution day event on Tuesday that will need help.

Jorge: We are planning the Alumni Panel in a couple of weeks. You saw we just requested our money, and now we are working on locking in our panel. Lara is working on the poster and it should be ready to go soon.

Ryli: Our group is the undocumented students group – we are starting to plan for that event and we will begin meeting very soon. Anything else anyone on Zoom has? Okay.

II. Standing Business (Actions May NOT Be Taken) Morgan, Emily

Officer Reports:

- i. PRESIDENT REPORT: Emelia and I attended the Investiture event for Dr. Eldridge and got to meet a lot of people. It was really fun. It was really cool and was very inspiring. I attended my office hours and worked on clubfest. We did it! Now planning for constitution and voter registration day. Everyone, fill out the volunteer sheet [Ryli will resend the sheet since some people did not receive it].
- ii. VICE PRESIDENT REPORT: Super stoked that we got through clubfest and I got to meet and reintroduce myself to clubs. We attended the College Council. I sent an invitation to all the clubs to get the ICC final meeting. I am working to get the membership rosters for clubs. We are working on the debrief for clubfest.
- iii. STUDENT TRUSTEE REPORT: I had a lot of fun at clubfest. Went to Dr. Eldridge's Investiture and made a speech – it's somewhere on the web. We got to talk to the President, VP, chief of the fire and police department, and many donors. I

would like in the future to have everyone on the board invited because it was only me and I asked Ryli to come as my guest. On that topic, the Board of Trustees meeting will be on Tuesday. I give my presentation so this is the last call to send me any pictures or things I should include in my presentation. End of report.

iv. SECRETARY REPORT: N/A

v. TREASURER REPORT: I helped out with clubfest a little bit, attended the office hours, and am setting up the alumni panel with my group.

vi. SENATOR – TECHNOLOGY: Ryli sent me the voter registration thing to post and so I did that today. Tea sent me things to post and I will do that. Sadika the thing you sent me about the guy will also be up by the end of this weekend.

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:

Jorge: I attended clubfest and it went very well. Congratulations to the co-leads. I attended my office hours and am working on the alumni panel.

Farhan: I attended clubfest on Wednesday and that was a lot of fun. Attended office hours and am getting started on the undocumented student program.

viii. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT: getting started on undocumented student event. I have a meeting with Ryli. I attended and helped with clubfest.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT: I attended clubfest, my office hours, and am working on the upcoming program.

x. ESCOM REPRESENTATIVE REPORT: N/A

xi. ASCOM ADVISORS REPORT:

Tea: So congratulations on clubfest. That was amazing. Thank you, Emily, for your leadership and it felt like a full board effort. A reminder that any event is not complete until all supplies are put back in the shed or in the office, and all the posters are taken down. So for example, if you are in your office hours, if you don't have student or not working on a project, use your time to help with the effort to put supplies away. Also, just so folks know, that the gray card is for SAA and specifically for the programs I put on. So if ya'll know, if you need additional carts, this may be something to add to order. So the gray one will be in my office because I often need it for supply pick up and to bring to a program. If you ever need it, please ask me and return it after the programs. I am also processing the club forms and been in touch with Emily. If people have questions about the rosters, they can connect with me, or have them carefully review the form. I know this is new information so we will also follow up with Kaveh on this. I received the activities form for the Alumni panel. I am still working on confirmation on the classroom since the larger room is not available. Submitted the election and office hour posters. I am going to give them a call to see when it can be picked up. That's all I have. As always, let Sadika and I know if you need anything. Keep responding to email and if you have a task be following that and stick to that.

Sadika: I sent out the PGS information. Lara, I still need your preference.

Committee Reports:

- i. COLLEGE COUNCIL REPORT: Ryli and Emily - The first meeting happened on Tuesday. The main thing is to fill the campus wide committees. Anyone who is a student can be on a committee. The new Police Committee is needing students and Citizens Bond Committee also needs students.
- ii. GOVERNANCE REVIEW COUNCIL:
- iii. PLANNING AND RESOUC E ALLOCATION COMMITTEE:
- iv. EDUCATIONAL PLANNING COMMITTEE:
- v. FACILITIES PLANNING COMMITTEE:
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:
- vii. PROFESSIONAL LEARNING COMMITTEE:
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:
- ix. TECHNOLOGY PLANNING COMMITTEE:
- x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE
- xi. COMMUNITY HOUR COMMITTEE: No report

III. Communications from the Floor

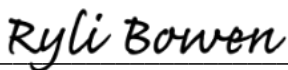
- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Ryli: Please do the volunteer sheet right after this meeting. I will send a reminder and I know that it's easy to see and then say "I'll do it later." Please do it asap.

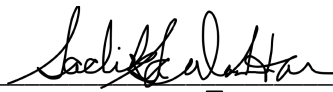
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- V. Adjournment: 12:49pm
Emily, Cecilia



ASCOM President



ASCOM Advisor