Student Services Building, Room 254
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
ASCOM Meeting
AGENDA
May 2, 2025
12:00 p.m. – 1:30 p.m.

a. Order of Business Call to Order: 12:02

b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT **RYLI BOWEN**	x	
VICE PRESIDENT **EMILY CARDWELL**	x	
STUDENT TRUSTEE **EMELIA NACOS**	x	
SECRETARY **KAVEH MANSHOURI**	x	
TREASURER **KATHERINE HSIAW**	x	
SENATOR – TECHNOLOGY **LARA BISHOP**	Tardy	
SENATOR – STUDENT ACTIVITIES & SERVICES **FARHAN KHALIQ**	x	
SENATOR – STUDENT ACTIVITIES & SERVICES **JORGE CHAN**	x	
SENATOR – PUBLIC RELATIONS & MARKETING **ARTHUR HU**	x	
SENATOR – PUBLIC RELATIONS & MARKETING **CECILIA CHAN**	x	

STATE STUDENT SENATE REP. **GIOVANNI CARBONARO**	x	
ESCOM REPRESENTATIVE **VACANT (NON-VOTING MEMBER)**	N/A	

c.

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

c. Adoption of the Agenda: Jorge, Emelia

d. Approval of the Minutes: Giovanni, Emelia

e. Public Comment
    a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken)

a. Discussion/action to approve transfer $500 from acct.#4500.01 (Office Supplies) to acct.#4500.04 (Event Supplies). Presentation by Kaveh Manshouri.
Motion: Giovanni, Emelia

Kaveh: So we're not allowed to cook with oil for the AAPI event, we're doing catering instead. I checked in with Sadika, we still have around $1500 in our office supplies account and Sadika said it's okay if we need $500 more for the AAPI event.

Ryli: Sounds good.

Kaveh: We have to vote on it.

Motion to vote: Emelia, Jorge
10-0-0
PASSES

b. Discussion Action to approve $500 additional dollars from acct#4500.04 (Event Supplies) for API Heritage Month. Reimburse ASCOM/Sadika's P-Card, PRs to follow. Presentation by Kaveh Manshouri.
Motion: Gio, Jorge

Kaveh: So we're looking to cater dumplings for AAPI month, we're looking at a few spots.

Ryli: Where?

Kaveh: Somewhere in Marin, probably a few hundred dumplings, we're expecting 100-150 students, just going to call them and see if it works.

Motion to vote: Gio, Emelia
10-0-0
PASSES

c. Discussion/action to approve NTE $1500 from acct.# 4500.04 (Event Supplies) for Fall 2025 Welcome Week Event. Presentation by Kaveh Manshouri.
Motion: Arthur, Gio

Kaveh: So this is for funds for the next board fall event. So just making sure we understand the next few items don't come out of this year's event account. We're just doing this so the next board can hit the ground running, this is for welcome week.

Motion to vote: Gio, Arthur
10-0-0
PASSES

d. Discussion/action to approve NTE $1100 from acct.# 4500.07 (Retreat) for Fall 2025 ASCOM Retreat. Presentation by Kaveh Manshouri.
Motion: Arthur, Gio

Kaveh: This is just money for the fall retreat

Ryli: Anyone knows where they are going to do the retreat?

Jorge: Probably IVC.

Motion to vote: Gio, Jorge
10-0-0
PASSES

e. Discussion/Action to approve NTE $900.00 from acct.#4500.04 (Event Supplies) for Fall 2025 Club Fest. PRs to follow to reimburse board members and/or MCCD, ASCOM's P-Card. Presentation by Kaveh Manshouri.

Motion: Gio, Arthur

Kaveh: This is just for the club fest next semester. Again money is not coming out of this semester's accounts.

Motion to vote: Arthur, Gio
10-0-0
PASSES

f. Discussion about upcoming events. Presentation by all board members.

Motion: Arthur, Gio

Ryli: Wow that was so fast, quickest agenda ever. Upcoming events, May 7th, AAPI month event.

Kaveh: So we're trying to get last minute food stuff, we'll figure it out though. We'll have origami, the library will be there, and good food.

Ryli: May 12th finals week event, potentially have llamas. Bracelet making, yoga, etc. Sandwich for catering, celsius drinks, cookies. We need all hands on deck especially since it's the last event. It would be great if everyone could be there. It's a Monday. And we need to fully clean up this event. We'll have a lot of activities so let's be careful with cleanup. It will be from 12-2 ish.

Gio: Unless we want to do 12 to 1.

Ryli: It's probably going to be 2 hours. We got the forms for the petting zoo quote today. Please directly communicate with me. I'd love to see everyone there. Emily any club stuff?

Emily: Nope. I'll keep everyone updated. I'll be helping with the people joining the ASCOM board next year.

II. Standing Business (Actions May NOT Be Taken) Motion: Gio, Arthur

Officer Reports:

i. PRESIDENT REPORT: Attended office hours, events on Monday, and also went to the protest rally yesterday hosted by the library. I also applied for the commencement speaker spot. Last college council is coming soon. Also trying my best to support our new board members. Remember to work on transition binders.
ii. VICE PRESIDENT REPORT: Tough week. I attended my office hours, talked with Tea. Let's finish this year strong. My birthday today.
iii. STUDENT TRUSTEE REPORT: Not a lot this week. Next board meeting on the 20th. Because our last event is right before it, let's remember to take pictures.

iv. SECRETARY REPORT: Attended my office hours. Attended the Monday event over zoom. Did some work for AAPI.

v. TREASURER REPORT: Attended my office hours, went to the AGS blood drive event. Did some counseling for my next school.

vi. SENATOR – TECHNOLOGY: Been posting on instagram. Been a tame week. Was sick for a while.

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:

Farhan: Chill week, attended office hours. Met with Ryli earlier to talk about finals week.

Jorge: This week was pretty slow. All the planning for AAPI is pretty much done. Committee meeting was canceled, and I couldn't attend the walkout because of work. Attended office hours. I was at Kudos corner. Good job Ryli.

viii. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:

Arthur: Went to office hours. Couldn’t go to Kudos Corner because of a club meeting. Attended a planning meeting for the AAPI month event. No committee meetings.

Cecelia: No report

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT: Had a delegate meeting, last delegate assembly there will be another one this coming week in May. We were talking about things we could improve for the general assembly next time. Lots of efficiency stuff we can work on. Also been working on finals week, will attend office hours after this meeting.

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT:

<u>Committee Reports</u>:

i. COLLEGE COUNCIL REPORT:

ii. GOVERNANCE REVIEW COUNCIL:

iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE:

iv. EDUCATIONAL PLANNING COMMITTEE:

v. FACILITIES PLANNING COMMITTEE:

vi. INSTRUCTIONAL EQUIPMENT COMMITTEE: Went over all the department requesting stuff for classes. Lots more to go through but after we finish it goes to PRAC then College Council. Since we have more budget this year more stuff will be approved. An emergency meeting next week.

vii. PROFESSIONAL LEARNING COMMITTEE:

viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:

ix. TECHNOLOGY PLANNING COMMITTEE:

x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE

xi. COMMUNITY HOUR COMMITTEE:

xii. CITIZENS BOND OVERSIGHT COMMITTEE:

III. Communications from the Floor

a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Happy birthday song for Emily

I. Public Comment

a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

II. Adjournment:

Motion: Gio, Lara. 12:28 pm.

ASCOM President

ASCOM Advisor