

Student Services Building, Room 254
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting Minutes
April 14, 2023
11:15am – 12:45pm

- a. Order of Business Call to Order: 11:17am
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT EMMA ROSE NEAL	X	
VICE PRESIDENT LILY BARR	X	
STUDENT TRUSTEE RYAN BARBOSA Appointed 1/09/23	X	
SECRETARY LESLIE RODAS Appointed 8/04/22	X	
TREASURER JORGE CHAN Appointed 6/08/22		
SENATOR – TECHNOLOGY JOSH LAWSON Appointed 6/08/22	X	
SENATOR - STUDENT ACTIVITIES & SERVICES SAIDY REYES	X	
SENATOR - STUDENT ACTIVITIES & SERVICES CHRISTIAN ROYAL	X	
SENATOR – PUBLIC RELATIONS & MARKETING SARAH REYNOSO Appointed 1/09/23	X	
SENATOR – PUBLIC RELATIONS & MARKETING GAVI BAR-OR Appointed 1/09/23	PROXY: SARAH	
STATE STUDENT SENATE REP. TSHIAMO TSHABALALA Appointed 9/2/22	X	
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)		

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES
AUXILIARY MEMBERS:

Discussion action to request 1,000 dollars from the event supplies for pacific 45 hundred

Tshiamo, R

MEMBERS OF THE GENERAL PUBLIC:

- a. Adoption of the Agenda: Tshiamo, Ryan
- b. Approval of the Minutes: Tshiamo, Saidy
- c. Public Comment

i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)

I. New Business (Actions May Be Taken)

- a. Discussion/action to approve NTE\$ 1,000 from acct.#7200.00 (IntraClubFund) for the Ramadan Event at Edna Maguire Elementary school in Mill Valley on Saturday from 6:30pm to 8:30pm. Presentation by MSA President Mohammad Amir.

Ryan, Sarah

Mohammad: We are planning on having an event because it is right next to the mosque. We are inviting everyone from college of marin, we are also collaborating with tamalpais. We are changing our mind about this event. My partner will show you guys our flyer.

Zayda: We decided to push it back a week. We are planning on having this event next week or the beginning of May, since Ramadan ends this week.

Christian: Are you requesting additional funds for other services?

Mohammad: We had no idea of the 2,000 fund. Can we just use the 2,000 dollars fund, how would we go about that?

Sadika: You'll need to have the club approve the money first. Can you explain what the cost is for.

Mohammad: We are planning on using 450 on food and we are planning 200 on decorations.

Emma: Just to confirm you will be using your funds, thank you for coming.

- b. Discussion/action to approve NTE \$550.00 for photo booth for the 2023 Commencement and Transfer Recognition Ceremony. PRs to follow. Presentation by Sadika, ASCOM co-advisor.

Ryan, Christian

Sadika: There was a photobooth and ascom has paid for the photobooth at the past commencement. They are planning on having one in this year's commencement. 🟡

Christian, Ryan

10-0-0

PASSES

- c. Discussion/action to transfer \$7,000 from acct 7300.11 (Interfund MCCD) to acct. 7200.99 (Intraclub fund) due to insufficient funds in the clubs account for funding requests. Presentation by Jorge Chan.

Lily, Sarah

Jorge: We would like to move money from the accounts! Due to the amount of clubs requesting money from ASCOM.

Emma: If we move the 7 thousand how much would be left in the account?

Jorge: 3 thousand!

Sadika: Once the money has been transferred there will be 8 thousands left over. This amount will then be subtracted by 4 thousand.

Emma: So it will leave us with 2 thousand ?

Sadika: Yes!

Emma: Going forward we need to keep track of how much money is in the clubs account.

Tshiamo: Yes! I agree,

Tshiamo, Ryan

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PASSES

- d. Discussion on Pronto Pilot Program. Presentation by all ASCOM members.

Christian, Sarah

Emma: Have you guys tested out the pronto program?

Ascom board: Yes we all have!

Ryan: It was very easy to navigate! This works like a normal chat.

Christian: I like it, few technical things, maybe having the ability to minimize pronto would be great. It was complicated to message someone. I had to go on our ascom chat to message a specific person. Other than that it was pretty intuitive.

Sarah: I do like how you can get notifications from the person. I forgot how much it cost to implement it. I don't think it is necessary. Canvas emailing works perfectly fine too. I don't think we should put our money into it.

Lily: The program would not load for me.

Tshiamo: Pronto was a whole situation, it would not show up in my canvas.

Emma: It was interesting because you can message each other so quickly and connect with people. The quality was better than zoom, I don't know how many students would use it.

- e. Discussion on transition binder template. Presentation by Emma Neal, President.

Ryan, Jorge

Emma: I've edited the template! You should start with your introduction, you want to go into your responsibility in ascom, advice for someone joining the board for the first time, then you go in to talk about your position, go into specifics about your responsibility, this might be optional are speeches and presentations, hosting events, then you want to talk about all the events you hosted, mention the retreat, I think this year we've been really creative, if you want new projects to be implemented next year mention that. I've linked multiple transition binders for each position on canvas.

Sarah: Do you know where we can find the updated passwords?

Emma: The senator of technology from last year would know that.

- f. Discussion on reflecting on ASCOM Community Flag. Presentation by all ASCOM members.

Christian, Jorge

Emma: We decided that we'd look back and reflect on our poster. I'll start with saidy

Tshiamo: I think we've had the best of fun.

Emma: Ryan!

Ryan: I feel like we've been pretty honest with each other, for example when hosting events. It did cause unity

Christian: I agree with Ryan!

Emm : Yes I ALSO AGREE, I feel like last year was really hard for me. Lily?

Lily: I think it is similar to the last one, it's been easier to be honest and straightforward.

Emma: I wrote ! Josh is so amazing at this, he is also checking on people. Gavi?

Christian: I think that organizationa and deadlines are important, I think this semester has been a step forward in many regards.

Lily: I think im guilty of this to, keeping up with event deadlines have been a struggle but we also push through at our events

Sarah: At the beginning of the semester it was a rocky start but we've gotten a lot better.

g. Discussion on Upcoming events. Presentation by ASCOM Members.

Christian, Saidy

Ryan: We are all on a good path !

Jorge: I agree! Don't forget to sign up

Emma: We do need volunteers to help set up. Next event is the asian pacific islander event!

Lily: We've figured out a regular meeting time, we've met this past wednesday, we've discussed our budget breakdown, we are trying to figure out some arts and crafts activity. We are working on delegating specific tasks, we've been reaching out to organizations across marin.

Tshiamo: You've mentioned most of it!

Emma: For a recognition award you can nominate a student and they will be recognized at the codose event. It's done in partnership with doctor cun.

Christian: We can partner up with sofie, is this something we would be interested in?

h. Discussion/action to approve \$1,000 for Asian and pacific islander event. Presentation by Tshiamo.

Christian, Jorge

Tshiamo: We want to make this event as great as possible. This is a big and broad demographic. We want to include everyone in terms of food, poster making, and we are also planning on getting lanter. We are asking for 1 thousand for the food, we are still figuring out the logistics.

Saidy: We are trying to include as many people as we can.

Tshiamo, Christian

10-0-0

PASSES

II. Standing Business (Actions May NOT Be Taken) -

a. Officer Reports:

i. PRESIDENT REPORT:

Emma: We got the scholarships up and running, I also helped put up the rest of the posters, I also confirmed with the participants, I met with Jorge to make a map, I made the general assembly video, I also worked on the transition binder template.

ii. VICE PRESIDENT REPORT:

Lily: I've emailed some resources and campus partners for our event, I've been collecting information from codose for icc, I held my third icc meeting on friday, i've been working on my transition binder,

iii. STUDENT TRUSTEE REPORT:

Ryan: We've been working on our event, not too much of a busy week for me.

iv. SECRETARY REPORT:

Leslie: I've been working on the agenda, the minutes and attended my office hours.

v. TREASURER REPORT:

Jorge: A bit of trouble on my part with meeting deadlines, I met with Emma for the floor plan for our plan, I confirmed that clubs were coming to our event.

vi. SENATOR – TECHNOLOGY:

Josh: I've been working on posts on instagram page, I worked with lily and tshiamo for our event.

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES:

Christian: I talked to the journalist club.

Saidy: I went to the grit meeting, Working on my transition.

viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING:

Sarah: I've been working on my transition binder, and posters.

Gavi: I worked on the menstrual poster.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

Tshiamo: I met with tea and sadika, i met with my group for aaei event,

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT:

Tea: Good job on the GA video, thank you emma and lily for revisiting the ascom flag, Please promote the awards for ascom, john is planning to come to the next meeting, they would like a two week notice.

Sadika: I want to thank the folks who went to GA, Tshiamo. Thank you for being the delegate. We finally have the ballots for the election. Election voting will be on Monday. Emma and crew the earth day poster does not have a location.

xii. Committee Reports:

i. COLLEGE COUNCIL REPORT:

ii. GOVERNANCE REVIEW COUNCIL:

iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE:

iv. EDUCATIONAL PLANNING COMMITTEE:

v. FACILITIES PLANNING COMMITTEE:

vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:

vii. PROFESSIONAL LEARNING COMMITTEE:

- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:
- ix. TECHNOLOGY PLANNING COMMITTEE:
- x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE:
- xi. COMMUNITY HOUR COMMITTEE:

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

I. Public Comment

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II. Adjournment: 12:44pm

Christian, Josh

ASCOM President



ASCOM Advisor