



**Student Services Building, Room 254
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
ASCOM Meeting
MINUTES
April 11, 2025
12:00 p.m. – 1:30 p.m.**

- a. Order of Business Call to Order: 12:07pm
- b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT RYLI BOWEN		X
VICE PRESIDENT EMILY CARDWELL	X	
STUDENT TRUSTEE EMELIA NACOS	X	
SECRETARY KAVEH MANSHOURI	X	
TREASURER KATHERINE HSIAW	X	
SENATOR – TECHNOLOGY LARA BISHOP	X	
SENATOR – STUDENT ACTIVITIES & SERVICES FARHAN KHALIQ	X	
SENATOR – STUDENT ACTIVITIES & SERVICES JORGE CHAN	X	
SENATOR – PUBLIC RELATIONS & MARKETING ARTHUR HU	X	
SENATOR – PUBLIC RELATIONS & MARKETING CECILIA CHAN UNEXCUSED; PROXY: LARA BISHOP	X	

STATE STUDENT SENATE REP. GIOVANNI CARBONARO	X	
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)	N/A	

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- c. Adoption of the Agenda: Motion: Gio, Jorge
- d. Approval of the Minutes: Motion: Arthur, Jorge
- e. Public Comment
 - a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

- I. New Business (Actions May Be Taken) Motion to discuss: Gio, Jorge
 - a. Discussion/action to move \$1800 from acct. #5200 (Travel conference) into acct. #4500.04 (Event Supplies). Presentation by Kaveh Manshour.

Motion: Arthur, Jorge

Kaveh: So we are doing the planning for the AAPI History month event right now. I was talking to Sadika earlier this week about the funding and she noticed that there is about \$2000 in the travel conference that hasn't been hit this year. She made the suggestion to move \$1800 from the account into the event supplies account so we can get through these last two events. This doesn't have any harm to the accounts and if we don't use all the money we can move it back.

Emily: I like this idea, I know that the budget mix up threw a wrench in our event planning. This could help boost engagement. While I have loved planning Earth day, it is a larger task on only a few hundred dollars.

Katherine: Currently there's only \$1587 left in that account.

Emily: I would like to move to amend the item to \$1000.

Katherine: So the account started with \$2,000. There was \$413 deducted because we supported Christopher.

Emily: Okay, so let's amend to \$1300 then.

Motion to amend \$1800 to \$1300: Gio, Jorge

Motion to vote: Kaveh, Arthur

9-0-0

PASSES

- b. Update on the budget. Presentation by Katherine Hsiaw, ASCOM Treasurer.

Motion: Arthur, Kaveh

Katherine: So to update everyone on most important. The 4500.04 (Event Supplies) we have \$812.70.

The 7200 Intrafund club has \$3043. To update the 5200 (Travel conference) just has a remaining balance of \$1587. I will be subtracting that and adding it to the event supplies.

Tea: Can you give an update on the scholarships. We've been waiting on that.

Katherine: We just moved the \$2000 out of there. Where we are, I have the posters and qr codes done. I sent an email. I also have the google forms done. I can resend it right now. I did send it out last time and Sadika replied.

- c. Discussion/action to approve NTE \$3000 from acct. #7300 (Departments) for Spring Fling Ice Cream Social. Presentation by Nequeshé Dyer.

Motion: Gio, Jorge

Nequeshe: Good afternoon. Has everyone participated in a Spring Fling or Fall Y'all. You know and understand. They are large scale community events to bring together all of our COM constituents from the child center to ESCOM. We saw over 1000 folks check in for the event last fall. I need a bit of help. I need \$3000.

Emily: I would love to know how much we have left in the account.

Katherine: Right now we have \$6,589.56

Nequeshé: I would like to amend my request to \$3500.

Kaveh: I would like to make a comment. Sadika mentioned this to me since we have two asks from the departments fund today. These are usually the last asks we get for the semester. I want everyone to keep that in mind, even though it is no small amount of money, it is very reasonable for what is left in the semester.

Emily: It will also be a very big event. The weather is nice and hopefully there will be momentum from the Earth Day event.

Nequeshe: Yeah and we just need it, right? There is so much sadness and fear and heartache. In addition to the ask, I would love the physical support, the last event you all did great in running the 360 photo

machine. I will send a volunteer link for folks to sign up. If you could please fill that out if you are available that would be great.

Emily: Would we be doing the selfie machine again?

Nequeshe: Yeah that would be great.

Emily: Any further questions?

Motion to amend from \$3000 to \$3500: Kaveh, Jorge

Motion to vote: Gio, Kaveh

Passes

- d. Discussion/action to approve NTE \$412.12 from acct. #7200 (Intrafund Club) for Nature Conservation club expenses. Presentation by club members.

Motion: Jorge, Kaveh

Sonya: I would like to only ask half of the request. I started seeing how expensive the transportation can be. Just thinking about it more. We could cut out the 2 events. One of them happened last weekend which is awesome. We drove out to a creek wildlife area in Vallejo. Worked on pulled vegetation on a spit. A little sand area where clovers come to nest. The next event is to spread oyster shells. It was really great. It was a great day. It was great to see a new part of the estuary. I learned about the event because my professor let us know about the opportunity and this watershed works with them. If that is approved then we want to have a more serious presence at the club fest.. I guess basically instead of asking for what I was, I want half.

Emily: Lets say \$200 to supplement the big community outreach and give you all some wiggle room. Does that sound good?

Sonya: I will use that for the nets and the volunteer event.

Motion to amend item d from \$412.12 to \$200: Lara, Jorge

Motion to vote: Gio, Lara

9-0-0

PASSES

- e. Discussion/action to approve NTE \$350 from acct. #7200 (Intrafund Club) and transfer to Philosophy Club account to attend American Philosophy Association Conference. Presentation by Arthur Hu.

Motion to discuss: Lara, Jorge

Arthur: So the philosophy club is looking to attend the APA conference. \$50 per person, 6 people. The gas cost will be around \$50. It will be in late April. 6 people will be going. Carpooling is maxed out.

Motion to vote: Lara, Gio

9-0-0

PASSES

- f. Discussion/action to approve NTE \$350 from acct. #7300 (Department) for the Annual Learning Communities Day. PR and FOAP to follow. Presentation by Diamond Alexander.

Motion to discuss: Lara, Gio

Diamond: So yesterday was learning communities day. Its was a success. We provided food to everyone as well as arts and crafts. Had y'all wonderful president with two other students. The \$350 covered food only. Whatever you guys don't cover the learning communities will pitch in. Any help you can give we greatly appreciate.

Emily: We discussed that we have the funds necessary to support. I am in full support.

Motion to vote: Gio, Lara

9-0-0

PASSES

- g. Discussion/action to approve NTE \$1000 from acct. #4500.04 (Event Supplies) for AAPI Heritage Month Event. Reimburse MCCD/ASCOM, PRs to follow. Presentation by event co-leads.

Kaveh: We had our meeting a couple of days ago. We met with Reva and Hannah of the HAP community and ironed out what we want to do for the event. The main costs are food. We will get 80 small bobas from Kuma Cafe that should cost \$520. We will also get some Costco veggie and chicken dumplings, as well as veggie gyozas. Hannah and Jorge both said they can bring their gas stoves. There are some other small things like getting origami paper for HAP people to teach students how to make origami cranes. We were also thinking of potentially doing henna. The costs do not amount to \$1000, but it is there for wiggle room.

Emily: I am in full support, it sounds like we are in a good position for finals week too.

Motion to vote: Lara, Kaveh

9-0-0

PASSES

- h. Discussion on Equity Video. Presentation by Tea Perales, Equity and Activities coordinator/ASCOM co-advisor.

motion to table: Lara, Gio

- i. Discussion about upcoming events. Presentation by all board members.

Motion : Gio, Jorge

Gio: I had something to ask Tea. I sent you the activities form a while ago. I didn't realize you emailed me back saying the info is missing? Do you want me to send that again.

Tea: if you have the updated form that would be great.

Emily: In regards to the Earth Day event. Everything is going well in terms of planning . We are a little over a week out. We have the Environmental action club doing a e waste drive. Sustainability club doing an e-recycling drive. We are going to do a clothing swap. I was chatting to Tea about it, I know its gross, but vapes are e-waste. A really awesome opportunity to get a bunch of people on campus. I am bringing a bunch of my clothes. We will look out for a volunteer sheet.

- II. Standing Business (Actions May NOT Be Taken) motion to discuss: Lara, Kaveh
Officer Reports:

- i. PRESIDENT REPORT: Hi everyone, this week I attended my office hours. I went to college council meeting yesterday. I got to throw the first pitch at the learning communities day/baseball game event which was so cool! Last I saw the office was pretty messy so if everyone could stay and clean up at or at least wipe the table down. Please keep remind folks in your classes and your friends that ASCOM still has 5 vacant positions we are looking to fill. Aside from that I'm looking forward to earth day!
- ii. VICE PRESIDENT REPORT: So I've been working hard on earth day. Beginning promotion. Please repost posters. I want people to gather as much e-waste and clothing. The amount of club involvement we can get a big group together. Swap the shop. You can pack food from home. The posters have been ordered. I haven't been feeling the best but it is all good. End of report.
- iii. STUDENT TRUSTEE REPORT: This week I've been getting ready for board meeting next week. If people from GA could send me pictures and highlights of the event that would be great. Been planning the AAPI event. End of report.
- iv. SECRETARY REPORT: Helped to plan AAPI and attended PRAC. End of report
- v. TREASURER REPORT: Attended office hours and made up exam. Worked on AAPI event. Worked on scholarship event. End of report.
- vi. SENATOR – TECHNOLOGY: This week I have posted as per usual. Posted earth day event poster. We found out that someone stole an ASCOM sign and put it down the creek. I was feeling sick this week but I attended my office hours. Send of report.
- vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT: Jorge: This week I was finishing my mid terms. Attended the AAPI event meeting. It went very well. I attended office hours and worked in the food pantry.

FARHAN: Attended office hours and made up hours from last week. Working with tea to get supplies ordered for earth day event.

viii. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT:

Arthur: Attended AAPI planning. End of report.

Cecilia: I have worked on earth day poster. Completed office hours. End of report.

- ix. STATE STUDENT SENATE REPRESENTATIVE REPORT: I started planning earth day. We have planned consistently. Attended PRAC. We had GA. I will attend my office hours. End of report.
- x. ESCOM REPRESENTATIVE REPORT:
- xi. ASCOM ADVISORS REPORT: Tea: Sadika is in interviews today. We're on the job search for an administrative assistant that would work with office of student activities in ASCOM. You can contact ups both through email. I wanted to shoutout Gio, and the LA GA crew that went to the assembly last week. Gio worked really hard and long and late hours representing the COM and student voice. For the other folks that attended for showing up and sharing what our college is doing and learning from other colleges. Really proud of you all and happy I could be a part of that. Shoutout to LARTA for being on top of the tech this morning. She was quick to communicate to advisors. Thank you Lara. The Earth posters were ordered this morning. It was a delay of making sure that it has to be submitted in a certain format. Arthur helped out. I am still waiting for clothing swap reformatting. You can still send that to Laura

who can post that on the social media to get promotion. Shoutout for everyone working and brought in the HAP to center their voices and experiences. Great practice of equity and centering those voices. I think you all are ordering pizza and I am getting it now. We are on track so far. You may know that our office and I am coordinating our second leadership retreat rooted in social justice and empowerment and healing. Deadline is today. I will accept through the weekend. We already have a good turnout for applicants. We will have a sound bath and a lot of folks coming from off campus to lead workshops. Wednesday is WOC cafe. That will be all different types of tea and learning healing remedies of tea. Let us know what you need. End of report.

Committee Reports:

- i. COLLEGE COUNCIL REPORT: There was talk about PGS. They were excited to hear about the action to add EA senator to our board. We talked about the EAC and how they would be on that. WE talked about how they were getting surveys and the GRC. We are trying to optimize the turnover. I was able to give them a lot of insight on ASCOM with transition binders and how we do retreats we also talked about an affordable housing plan where we act as a guaranteed housing unity in Sausalito to provide housing for our employees. Other than that it was pretty routine.
- ii. GOVERNANCE REVIEW COUNCIL:
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE: So one of the main things PRAC talked about was a new AAPI learning community. They are in talks of making it official.
- iv. EDUCATIONAL PLANNING COMMITTEE:
- v. FACILITIES PLANNING COMMITTEE:
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:
- vii. PROFESSIONAL LEARNING COMMITTEE:
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:
- ix. TECHNOLOGY PLANNING COMMITTEE:
- x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE
- xi. COMMUNITY HOUR COMMITTEE: We went over finalizing some more money requests and approving them.
- xii. CITIZENS BOND OVERSIGHT COMMITTEE:

III. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

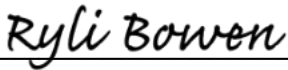
Emily: If you could text me ASAP about the Earth day posters. Even with strict adherence to the schedule, one person isn't enough in these event planning groups. I really appreciate you all as fellow board members. I want to see us in these last couple of

events recognition that in order to get as many students as possible, we need to get these posters out.

IV. Public Comment

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V. Adjournment: Motion to adjourn: Gio, Kaveh 1:06 pm



ASCOM President



ASCOM Advisor