

**Student Services Building, Room 241**  
**College of Marin-Kentfield Campus**  
**835 College Ave, Kentfield, CA 94904**

**Regular Meeting MINUTES**

**February 3, 2023**

**11:15am – 1:00pm**

- a. Order of Business Call to Order: 11:15am  
b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT <b>EMMA ROSE NEAL</b>	X	
VICE PRESIDENT <b>LILY BARR</b>	X	
STUDENT TRUSTEE <b>RYAN BARBOZA Appointed 1/09/23</b>	X	
SECRETARY <b>LESLIE RODAS Appointed 8/04/22</b>	X	
TREASURER <b>JORGE CHAN Appointed 6/08/22</b>	X	
SENATOR – TECHNOLOGY <b>JOSH LAWSON Appointed 6/08/22</b>	X	
SENATOR - STUDENT ACTIVITIES & SERVICES <b>SAIDY REYES</b>	X	
SENATOR - STUDENT ACTIVITIES & SERVICES <b>CHRISTIAN ROYAL</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>SARAH REYNOSO Appointed 1/09/23</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>GAVI BAR-OR Appointed 1/09/23</b>	<b>Tardy: 12:00 pm</b>	
STATE STUDENT SENATE REP. <b>TSHIAMO TSHABALALA Appointed 9/2/22</b>	X	

ESCOM REPRESENTATIVE <b>VACANT (NON-VOTING MEMBER)</b>		
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ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA

PERALES AUXILIARY MEMBERS: Joey Gailtan, Yanis Louahdi, Leila leibert

MEMBERS OF THE GENERAL PUBLIC:

- a. Adoption of the Agenda: Christian, Saidy
  
- b. Approval of the Minutes : Saidy, Lily
  
- c. Public Comment

*i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken)

- a. Discussion/Presentation about the ISER Review for COM’s accreditation. Presentation by Cari Torres-Benavides, VP of Instruction, and Meg Pasquel, Faculty Lead.

Ryan, Saidy

Meg: Thanks for inviting us in! Every 7 years community colleges need to be accredited again and we have to present evidence that we are following the standards. What we do is write an ISER. We report on each standard. Each standard has a faculty and administrative coach. The standards are going through governance and the board. We are doing this in pieces. Standard 4 has already been sent to the academic senate and it is coming your way. What we are asking you to do is read the standard and look at whether you understand the evidence. Look at it and think if you feel that we are doing this and offer us any feedback. We are hoping that the entire board will review it, and any feedback will be greatly welcomed.

Tshiamo: When you say that we have to look at it and read through it do we read it individually, or do we do it as a board?

Meg: Both, as a student member of the board you have different points of views, I want you to bring your views from both sides

Emma: Do we have to sign anything off?

Meg: Yes you will, since you're the president! I believe all the senates have to sign it, to show that you've been part of the process.

Christian: When can we expect to receive the ISER report?

Meg: Cari will send it as soon as she is done with the OIM.

Tshiamo: How many ICER reports are present?

Meg: There are 4 standards.

Emma: Okay we will keep an eye out for that email.

Meg: Please feel free to reach out to me.

b. Discussion/action to approve \$40.31 to reimburse Marilou Fragata, Cashier/ASCOM fiscal support for postage and IRS forms for ASCOM. PR#00358. Presentation by Sadika, ASCOM Co-Advisor.

Christian, Ryan

Sadika: It's tax season and so as a non profit we need to submit accounting information and tax forms, this is to reimburse it.

Tshiamo, Josh

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PASSES

c. Discussion Elections 2023-2024 details. Presentation by Sadika, ASCOM Co-Advisor.  
Lily, Ryan

Sadika: This is the updated election packet, I wanted to go over the important dates. The meetings are going to be in person and on zoom. On March 6 there are multiple times so that people can come and learn about the positions. I wanted to let folks know for returning members that if you're interested in reapplying the due date is March 27. Campaign is from March 28 to April 7 after spring break. March 29 is to meet the candidates, we will present all the candidates. Finally the voting period is all electronically. The ballot will only go to folks who pay the activities fee. Any questions?

Tshiamo: Will I also be voting for future members?

Sadika: Yes! But as a member of the board you cannot endorse one candidate over another. You're not campaigning for anyone. Your votes are private.

d. Discussion on Welcome Week Debrief. Presentation by Christian Royal, Senator of Student Activities and Services and Saidy Reyes, Senator of Student Activities and Services.

Ryan, Saidy

Christian: When it came to team work we did really well! When it came to making sure that we had the food there was a little bit of confusion on that.

Said: We planned ahead! We knew what we had to do in the beginning. We knew what we wanted to do for this event. The idea of having the surveys was a really good idea.

Chris: Having a college hour committee, giving us extra financial flexibility was very helpful. We had confusion on what we did Mondays and Wednesdays but overall it went very well, it was a great start to represent our organization.

Saidy: The highlights of the events were the surveys, I actually did a spreadsheet where I put all the information. Something that could have been improved was our social activities, to have more engagement.

Chris: When it comes to the ASCOM suggestion box it might be a good way to get student feedback. A lot of the feedback, music was a huge indicator of whether people show up or not. We estimate around 127 participants.

Saidy: This is our spreadsheet! These are the questions

Lily: I think you guys did a great job!

Saidy: I was thinking of doing it at the beginning and at the end of every semester.

e. Discussion/action on ICC'S use of the ASCOM room for meetings. Presentation by  
Lily Barr, Vice President.

Ryan, Christian

Lily: I was wondering if I can use the ascom room for the icc meetings. What I'm thinking of for the schedule is that it will be bi weekly on Fridays after this meeting from 1:30 to 2:30, our first meeting is on February 24th.

Ryan: What is the ICC?

Lily: An organization that I lead, Inter Club Council, there are representatives from every club and report on their club progress.

Ryan: You guys just over see the clubs

Christian, Ryan

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PASSES

## II. Standing Business (Actions May NOT Be Taken) -

### a. Officer Reports:

#### i. PRESIDENT REPORT:

Emma: I helped at welcome week, signed 50 cards, we finished the clubfest poster, we also sent out a banner for clubfest, we also sent out the supplies list for clubfest, I signed gavi for his committee, I started my check ins, I also sent out an email to the dean.

#### ii. VICE PRESIDENT REPORT:

Lily: We sent out our supplies to tea, we finalized the poster and banner, we are going to have the first icc meeting so i've been preparing for that.

#### iii. STUDENT TRUSTEE REPORT:

Ryan: I had my first check in with Emma, we've been working and organizing for our Black history month event that we are hosting on February 22nd.

#### iv. SECRETARY REPORT:

Leslie: I've been working on the minutes, the agenda, auxiliary member please feel free to reach out to me if you ever want to put something on the agenda. I wasn't able to go to the event however I heard great things about it, good job.

v. TREASURER REPORT:

Jorge: We had a couple of PRs, I briefly attended the event, we've been brainstorming for our event.

vi. SENATOR – TECHNOLOGY:

Josh: This week I went to the welcome week event, I've been working on club fest, I've also been working on posts for instagram.

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES:

Saidy: This week we had our welcome week event and had my one on one with Emma.

Christian : Thank you to everyone that helped during our event. I'm working on the compensation for the community hour committee, and I said ASCOM at the resource fair, I also attended the idea committee.

viii. SENATORS (2) - PUBLIC RELATIONS & MARKETING:

Gavi: He worked on concepts for the website.

Sarah: We finalized both of the posters for ASCOM.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

Tshiamo: I had my office hours, I had my one on one with Emma, we are on track for the Black history month.

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT:

Tea: Congrats on making it through the first few weeks of the semester, also congrats on the welcome week event. Next wednesday during community hour in AC 229 we have our Women of Color cafe event. The club fest posters should also be in, really excited for the new idea. We also had our first idea committee. As always let me know how I can support you.

Sadika: It was great seeing people in the office, if you need us, reach out to us. I wanted to appreciate the evaluations for welcome week, thank you members of the public. I want evaluations to be included in a lot of your programs. In terms of the ASCOM space, please take your food or throw it away.

xii. Committee Reports:

i. ~~COLLEGE COUNCIL~~ REPORT:

ii. GOVERNANCE REVIEW COUNCIL:

Jorge: We focused on finding ways to bring engagement within different communities.

iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE:

iv. EDUCATIONAL PLANNING COMMITTEE:

v. FACILITIES PLANNING COMMITTEE:

vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:

vii. PROFESSIONAL LEARNING COMMITTEE:

viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:

ix. TECHNOLOGY PLANNING COMMITTEE:

x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE:

Christian: We looked at the Black History month resolution, there was also the Umoji equity institute presentation.

xi. COMMUNITY HOUR COMMITTEE:

IV. Communications from the Floor

*a. This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

*Lily: Emma will send out an email to people who volunteer to do writing or photography, this will talk about our duties and what to do.*

I. Public Comment

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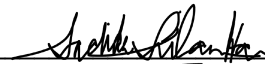
II. Adjournment: 12:14 pm

Tshiamo, Christian



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**ASCOM President**



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**ASCOM Advisor**