



Student Services Building, Room 254  
College of Marin-Kentfield Campus  
835 College Ave, Kentfield, CA 94904  
ASCOM Meeting

**MINUTES**

November 1, 2024  
12:00 p.m. – 1:30 p.m.

a. Order of Business Call to Order:

b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT <b>RYLI BOWEN</b>	X	
VICE PRESIDENT <b>EMILY CARDWELL</b>	X	
STUDENT TRUSTEE <b>EMELIA NACOS</b>	X	
SECRETARY <b>KAVEH MANSHOURI</b>	X	
TREASURER <b>KATHERINE HSIAW</b>	X	
SENATOR – TECHNOLOGY <b>CECILIA CHAN</b>	X	
SENATOR – STUDENT ACTIVITIES & SERVICES <b>FARHAN KHALIQ</b>	X	
SENATOR – STUDENT ACTIVITIES & SERVICES <b>JORGE CHAN</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>ARTHUR HU</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>LARA BISHOP</b>	X	

STATE STUDENT SENATE REP. <b>GIOVANNI CARBONARO</b>	X	
ESCOM REPRESENTATIVE <b>VACANT (NON-VOTING MEMBER)</b>	N/A	

c.

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

c. Adoption of the Agenda: motion: Emily, Cecilia

d. Approval of the Minutes: motion: Cecilia, Lara

e. Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

*No public comment*

I. New Business (Actions May Be Taken) motion: Emily, Cecilia

- a. Discussion/update on budget. Presentation by Katherine Hsiaw, ASCOM Treasurer.  
Motion: Emily, Cecilia

Katherine: Still working on it, will be able to do a presentation in two weeks later.

Ryli: You're just catching up on the minutes and the budget?

Katherine: Yes.

- b. Discussion/action to approve NTE \$413 from acct.# 5200 (Travel/conference rep.) for Christopher Khaing to attend HackPrinceton from Nov. 8th-11th as COM Representative. PRs to follow. Presentation by Christopher Khaing, COM student.

Motion: Emily, Cecilia

Christopher: Hack Princeton is Princeton University's Premier Hackathon. It basically invites students all over the world, undergraduates, and community colleges to compete in a computer science competition to build a program. They basically only invite up to 200 people. Mostly 1000-2000 people apply. I am one of them, and I will represent COM. They have provided me with accommodation in the Princeton dorm, with reimbursement up to \$100. The rest of the costs are the challenge, and I am hoping that ASCOM can help.

Ryli: What is the breakdown the \$413?

Christopher: the flight would cost \$540+tax. \$100 is covered by Princeton, so the \$413 is just the flight.

Ryli: Nice. Katherine, can you pull up that account?

Katherine: It is loading

Sadika: So that travel conference is from rep. fee. That is the account that covers General Assembly for ASCOM. We have a substantial amount in that account. There is \$11,925 in there.

Ryli: Thank you, Sadika. Any other questions? When do you go?

Christopher: It is on November 8th, a week from now.

Ryli: Nice. Just curious, what is Hackathon?

Christopher: I went with a team of 4, and we built an application that basically scraps web news and displays a map on hazardous areas. So, if an area is more dangerous, it will display red. Basically, we build apps using large language models. Like AI and regression models to get data, put them on a plane and predict what the next moves of the news will be.

Ryli: That sounds awesome. I am totally on board. After you go, it would be great to get a follow up. Kaveh will reach out to you to come back. We want to hear about it. And if you create something, take pictures so we can see what you did.

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PASSES |

Ryli: Okay. Sadika said to provide an itemized receipt upon return for reimbursement. It can be digital or paper.

Sadika: If you have the receipt now, send it to me.

c. Discussion on upcoming events. Presentation by all board members.

Motion: Emily, Cecilia

Cecilia: Dia De Los Muertos is coming up next week on Monday. All we have left to do is get plates, we thought there would be some here, but there's none left. Everything else is set up.

Commented [1]:

Ryli: Make sure and check that everyone has signed up to volunteer.

Cecilia: Can you not access it through WhatsApp?

Ryli: Just send it through email, it is easier to access.

Emily: In terms of some ICC updates: the EAC is hosting a trash collection event during community hour with free food and drinks on November 13th. Electronic waste and such.

Ryli: Is that not recycling day?

Emily: Actually, it is. It is on the 13th. There might be a couple things on the agenda next week about borrowing some ASCOM stuff. Transfer club is having a fundraiser on Nov. 18th. That is going to be going towards their Dec. 6th trip to UC Davis.

Ryli: Anything else? Oh, Finals Week, what week are you guys on?

Emily: This is week 5, I'm in contact with Paws to Share, we're talking about getting therapy dogs on campus. We landed on Dec. 2nd for the event. We were thinking that not only does that time allow for us to get the dogs, but it also is a nice kick off to the week. Kaveh went to Noah's bagels yesterday and got some business cards to talk to them about getting donations. We're trying to make this as low cost as possible. We are open to ideas. We have set up a group chat with Farhan and Jorge. We got our regularly occurring meeting as well.

II. Standing Business (Actions May NOT Be Taken) motion: Emily, Cecilia

Officer Reports:

- i. PRESIDENT REPORT: Halloweekend. I hope everyone had a great Halloween, I had a great Halloween. The Senate had halloween party. They went hard. It was really fun. Attended my office hours this week. Vote Early day was great. Got a really cute T-shirt. End of report
- ii. VICE PRESIDENT REPORT: I also attended Vote Early Day on Tuesday, met some new people. Had centennial planning committee on Wednesday. Trying to figure out best way to include everything that is a part of COM and following the slogan that was landed on, the "Acknowledging our past, looking to the future". Attended my office hours.
- iii. STUDENT TRUSTEE REPORT: I didn't really go to any events or anything. I have my board policy meeting to meet with some Trustees. I am also meeting with Eldridge on Thursday. Next Friday I am going to Bolinas to see the new marine biology station with a few other trustees. I won't be at the meeting next week, but I will have a proxy.
- iv. SECRETARY REPORT: I mainly worked on Finals week this week. As Emily mentioned, I went to Noah's Bagels and Peet's coffee, and I got some business cards. I am going to be sending out some emails trying to coordinate some day-old bagels and coffee for the event. I attended my office hours and am looking forward to Dia de los Muertos.

- v. TREASURER REPORT: I attended office hours. For GRC, looks like we're gonna have to talk to Eldridge because there's a concern about the process of transitioning the facilities and safety planning committee to an Environmental Action Committee. Dave and I are taking action to make things more transparent. End of report.
- vi. SENATOR – TECHNOLOGY: I've had a chill week. I went to Vote Early Day, got some pizza. I did my office hours, been talking to Jorge and Lara about Dia de Los Muertos. End of report.
- vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT: Farhan: Chill week, going to office hours. I had an exam and work. Looking forward to Dia de Los Muertos. Sounds like it will be a lot of fun. End of report .
- viii. Jorge: I am in Minnesota right now for Halloween. I completed my office hours, and have been setting up last minute stuff with Cecilia and Lara. End of Report.
- ix. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT: Lara: I checked out the vote early day, won some rice crackers. Studying for exams. I added our logo to EAC posters. Doing last minute things for Dia de Los Muertos.
- x. Arthur: Vote early day was cool. I did my office hours, and we're starting to plan Finals Week. We're gonna bring dogs. Getting bagels and coffee. The poster for finals week is almost done. End of report.
- xi. STATE STUDENT SENATE REPRESENTATIVE REPORT: Waiting to hear back from Brandon. Another committee meeting soon, so hopefully he'll reach out. End of report.
- xii. ESCOM REPRESENTATIVE REPORT:
- xiii. ASCOM ADVISORS REPORT: Sadika: Great job with Early Voter event folks. I heard it was a huge success, and Nancy sent a thank you message to everyone. I want to thank her on behalf of the League of Women Voters as well. Arthur, make sure to send posters to myself, Ryli, the group, and Tea for review. Once you get the final okay and the green light, you will need to resize everything and translate it into Spanish. For Dia De Los Muertos: I want to make sure everybody has all the logistics planned out. Are there needs for extension cords , microphone. Make sure all of that is done before the event actually starts. If you need support, let me know. Emily. Remind ICC folks that any P.R.s need to be sent to me or the student activities email by mid-November to be processed before the break. That is three weeks from now. Kaveh, can you reach out to Model UN to provide a debrief on their conference. Please do the same with Christopher as well. Emelia, you're going to the Bolinas Field station. Take some pictures and bring it back to the board and share that on the improvements that have happened. Thank you for keeping the office clean. Continue to be respectful of volume and people studying, so people can have the space to get ready for finals. Let me know what you all need. End of report.
- xiv.

Committee Reports:

- i. COLLEGE COUNCIL REPORT: Nothing

- ii. GOVERNANCE REVIEW COUNCIL: We are working on addressing concern of transparency for abilities and safety committee. We moved our next meeting to Nov. 21st
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE: Nothing to report.
- iv. EDUCATIONAL PLANNING COMMITTEE:
- v. FACILITIES PLANNING COMMITTEE:
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:
- vii. PROFESSIONAL LEARNING COMMITTEE:
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE: Nothing
- ix. TECHNOLOGY PLANNING COMMITTEE: Nothing
- x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE: Nothing
- xi. COMMUNITY HOUR COMMITTEE: Nothing
- xii. CITIZENS BOND OVERSIGHT COMMITTEE: Nothing to report

III. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Ryli: If you signed up to help with shed, stay after the meeting. We are going to have extra time today. Are you all helping?

Sadika: Everyone should be helping, we have a full hour.

Cecilia: I didn't know about this shed volunteering?

Ryli: Are you in the group chat?

Cecilia: No, since I don't have a phone

Ryli: Okay, well that is a big deal, we need to figure that out ASAP.

IV. Public Comment

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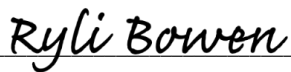
Maria: I have a question. I am in the process of looking for club members. If anyone is interested in joining Mindfulness and Meditation club, please reach out to me. We are going to be journaling, doing 5-20 min meditations. We will do prompts, and we are simply focusing on living a healthier life.

Ryli: We will spread the word!

Emily: Do you have a contact that would be best to reach you at? I would recommend reaching people int your classes.

Maria: I will put my school email in the chat right now.

V. Adjournment: Motion: Cecilia, Emily. 12:30pm



ASCOM President



ASCOM Advisor