



**Student Services Building, Room 254**  
**College of Marin-Kentfield Campus**  
**835 College Ave, Kentfield, CA 94904**  
**ASCOM Meeting**  
**MINUTES**  
**October 4, 2024**  
**12:00 p.m. – 1:30 p.m.**

- a. Order of Business Call to Order: 12:01
- b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT <b>RYLI BOWEN</b>	X	
VICE PRESIDENT <b>EMILY CARDWELL</b>	X	
STUDENT TRUSTEE <b>EMELIA NACOS</b>	X	
SECRETARY <b>KAVEH MANSHOURI</b>	X	
TREASURER <b>KATHERINE HSIAW</b>	X	
SENATOR – TECHNOLOGY <b>CECILIA CHAN</b>	X	
SENATOR – STUDENT ACTIVITIES & SERVICES <b>FARHAN KHALIQ</b>	X	
SENATOR – STUDENT ACTIVITIES & SERVICES <b>JORGE CHAN</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>VACANT</b>		
SENATOR – PUBLIC RELATIONS & MARKETING <b>LARA BISHOP</b>	X	
STATE STUDENT SENATE REP. <b>GIOVANNI CARBONARO</b>	X	

ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)	N/A	
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ASCOM ADVISOR: TEA PERALES

AUXILIARY MEMBERS: Arthur Hu, Sonya Godfrey

MEMBERS OF THE GENERAL PUBLIC: Angel Rodrigues

- c. Adoption of the Agenda: Cecilia, Jorge
- d. Approval of the Minutes: Motion: Cecilia, Jorge
- e. Public Comment
  - a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

No comment

- I. New Business (Actions May Be Taken) Motion: Emily, Lara
  - a. Discussion/action to approve NTE \$300 from acct.# 4500.04 for new microwave in the cafeteria. Reimburse ASCOM p-card. Presentation by Jorge Chan, Senator of Student Activities & Services.

Motion: Lara, Emily

Jorge: On Monday or maybe Tuesday, someone left something in the microwave in the cafeteria. Something burnt up and went on fire, so they threw the microwave outside. So, there is no microwave, and people have come to use ours. I talked to Sadika and we are the ones that provided the microwave to the cafeteria. So that's what the \$300 is going towards. We haven't looked into the exact one we're going to get

Katherine: \$300 is a lot.

Ryli: Yeah that is a high tech microwave.

Jorge: It stunk up the whole building.

Ryli: Any questions on that?

Emily: Can we put an ASCOM sticker on it?

Jorge: Yes.

Ryli: We can get a “provided to you by ASCOM” sticker.

Motion: Emily, Cecilia

10-0-0

### **PASSES**

- b. Discussion/action to approve NTE \$10,269.00 from acct#8890-01 (Rep. Fee) for Student Representation Fee portion to the California Community College Chancellor’s Office. PRs to follow. Presentation by Tea Perales, ASCOM Co-Advisor.

Motion: Giovanni, Jorge

Tea: Every year the ASCOM board approves these funds. They are the student fees. Part of the student fees goes towards the SSCCC which supports you all in attending General Assembly. It is an annually used funds from ASCOM.

Ryli: And It does not effect our budget.

Tea: Its the student rep. fee. Half of the fee goes to representing us at that state level, and voting on resolutions that will happen next semester, hopefully making change on the college level.

Ryli: The conference is something we go to in spring, but this is essentially what pays for us to go. And you’ll understand a lot more about the direct change the actual conference has.

Gio: I’ll introduce the resolutions as well.

Motion to vote: Cecilia, Giovanni

10-0-0

### **PASSES**

- c. Discussion/action to officially recognize Sonya Godfrey and Morgan Phipps as ASCOM auxiliary members. Presentation by Ryli Bowen, ASCOM President.

Motion: Emily, Jorge

Ryli: Congratulations. Thanks for joining us, please keep joining us for the meetings. I’ll get your phone numbers and get you in that group chat where you’ll see what events we have and we’ll ask if you’re available to volunteer or not. Coming to the meetings will keep you in the loop. Kaveh has a certificate for you.

- d. Discussion/update on upcoming events. Presentation by all board members.

Motion: Emily, Jorge

Ryli: updates? Good job at alumni panel.

Emily: Fall Y’all is next Wednesday. Figuring our who is going to be there when it is being set up. People setting up the Photo Booth wont be there until 11:30

Ryli: Everyone is going to get an email from Nequeshé, the coordinator, to explain what our jobs are. Our job is specifically the 360 photo booth. Only four of us know how to work it. We are going to run it at 11:30 the three of us (Ryli, Emily, Kaveh) are going together early to set it up. This isn’t our event so make sure we are there helping in any way we can. Not all of us need to be in the photo booth so lets ask Nequeshé if she needs any help any where else in the event. Also, Dr. Eldridges town hall is next Monday. I will be presenting a few of the upcoming events. I’m talking about Undocumented Students Day, Dia de los Muertos, the haunted house. There will be a zoom.

Jorge:With Dia de los Muertos, we haven’t started planning yet but we are going to lock in for that.

Ryli: We've already done this event twice, so there is a lot of stuff in the shed for you. I compiled stuff in a bin. We are a little less than two weeks from Undocumented Students Day.

II. Standing Business (Actions May NOT Be Taken) Motion: Lara, Jorge

Officer Reports:

- i. PRESIDENT REPORT: I am finishing up undocumented students day. Looking for outside organizations to collaborate with us. No one is here that week because it is busy. I attended all my office hours. The shelves for the shed is here so that's exciting. Hopefully that will get cleaned up in the next month or two. We have College Counsel meeting next Thursday. Excited we have so many auxiliary members and that Morgan is going to be an auxiliary member for us.
- ii. VICE PRESIDENT REPORT: So I have attended my office hours this week. ICC meeting was last Friday. I got my vice president and secretary for that meeting. Not much happened, but the Rising Scholars movie night is at 6 pm. There is free food and it will be a good opportunity to see other people in COM. End of report.
- iii. STUDENT TRUSTEE REPORT: because fall y'all is coming up. Please be proactive about taking photos so I can show the board. The next meeting is Oct. 15th from 2-4pm. It is open and anyone can come. End of report.
- iv. SECRETARY REPORT: This week I attended my office hours. I also got in contact with the co-chair of PRAC which happened to be a past professor of mine, and I found out that the first meeting is going to be October 14th, so I am looking forward to that. End of Report.
- v. TREASURER REPORT: I helped host alumni panel, attended office hours and am going to get started on Dia de los Muertos event. I am done. End of report.
- vi. SENATOR – TECHNOLOGY: I completed office hours and attended alumni panel. I have everything posted that Tea and Sadika have sent to me. Working on midterms right now. End of report.
- vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT: Jorge: this week we had alumni panel, thank you for attending, special shoutout to Emelia Cecilia and Kaveh. I attended my office hours and had my committee meeting today. We are starting the work on Dia de los Muertos. End of report.
- viii. Farhan: I have been doing my office hours and working on undocumented students day. Attended community hour committee. End of report.
- ix. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT: Lara: We had alumni panel, and it went great. I was nervous, but I am glad it was successful. I did all my office hours had my first IDEA committed meeting. We are getting started on Dia de los Muertos
- x. STATE STUDENT SENATE REPRESENTATIVE REPORT: Attended my office hours, brought in posters for Undocumented Students Day. Been working with Ryli and Farhan on Undocumented Students Day. No communications from region 3. Still don't have regional affairs director. There might not be any communications from them. End of report.
- xi. ESCOM REPRESENTATIVE REPORT:

- xii. ASCOM ADVISORS REPORT: Tea: Sadika is out of the office today. Happy birthday. I am available all day, congrats on the alumni panel. You can see how much of an impact the event had. Seeing you folks in the front was great. Make sure to add to the agenda next week the debrief for that. Then, I've been working on forms that are coming in. So far all the clubs that have been activated are on COM website. It shows inactive former clubs and active clubs at well. Sometimes students come in asking questions. If they have a club form and are asking how to fill it out, come see me or Emily who can help you understand that. You all can look at the form and see where that is for them. I just realized that might be an opportunity for you all to get familiar with the forms. We had our IDEA meeting today. Lara was there, I am excited she is on the board. She'll talk more about this in the report, but EMOJA is putting on a conference on equity and mental health. It is free for all students. I recommend signing up if you are available. If you see posters in that poster area, please grab one or a few to put up on your way to class. Let me know what you need. Emily, we have our one on one we can do right after this meeting.

Committee Reports:

- i. COLLEGE COUNCIL REPORT:
- ii. GOVERNANCE REVIEW COUNCIL: Katherine: I set up meeting times with my co-chair, Dave king. We are going to have to fix the website without the website being updated we can't make any changes or plans.
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE: No report
- iv. EDUCATIONAL PLANNING COMMITTEE:
- v. FACILITIES PLANNING COMMITTEE:
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE:
- vii. PROFESSIONAL LEARNING COMMITTEE:
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:
- ix. TECHNOLOGY PLANNING COMMITTEE: No report
- x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE: As Tea said there is going to be an equity and mental health symposium from 16th to 17th if people need help getting there they can get that. It is at IVC. Same week as Undocumented Students Day is Undocumented Students Action week. There is stuff every day of the week.
- xi. Ryli: It is not something that is you need to be there from start to finish. There is no set time that you have to be there if you just want to attend one part of it.
- xii. COMMUNITY HOUR COMMITTEE: Jorge: We had our meeting yesterday, we went over a bunch of upcoming events, and they can be found on COM website. Went over some money we approved. End of report.

III. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Ryli: Gio mentioned that those posters are out. If we can get them hung up today that would be great. The haunted house, if anyone has any good ideas on group planning that would be great. What is the process of steps to figure out all the right things. Just putting that out there.

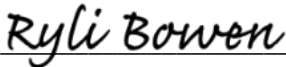
No other comments.

IV. Public Comment

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No public comment

- V. Adjournment: Motion: Lara, Jorge  
12:26 pm



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ASCOM President



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ASCOM Advisor