



**Student Services Building, Room 254**  
**College of Marin-Kentfield Campus**  
**835 College Ave, Kentfield, CA 94904**  
**ASCOM Meeting**  
**MINUTES**  
**October 11, 2024**  
**12:00 p.m. – 1:30 p.m.**

- a. Order of Business Call to Order: 12:01pm
- b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT <b>RYLI BOWEN</b>	X	
VICE PRESIDENT <b>EMILY CARDWELL</b>	X	
STUDENT TRUSTEE <b>EMELIA NACOS</b>	X	
SECRETARY <b>KAVEH MANSHOURI</b>	X	
TREASURER <b>KATHERINE HSIAW</b>	X	
SENATOR – TECHNOLOGY <b>CECILIA CHAN</b>	X	
SENATOR – STUDENT ACTIVITIES & SERVICES <b>FARHAN KHALIQ</b>	X	
SENATOR – STUDENT ACTIVITIES & SERVICES <b>JORGE CHAN</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>ARTHUR HU - APPOINTED 10/11/24</b>	X	
SENATOR – PUBLIC RELATIONS & MARKETING <b>LARA BISHOP</b>	X	
STATE STUDENT SENATE REP. <b>GIOVANNI CARBONARO</b>	X	

ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)	N/A	
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ASCOM ADVISOR: TEA PERALES

AUXILIARY MEMBERS: Sonya Godfrey

MEMBERS OF THE GENERAL PUBLIC: Kevin Colgate, Georgiy Shostakovich,

Abby Crisostomo, Angel Rodriguez

Adoption of the Agenda:

Motion to amend agenda to add Dia de Los Muertos budget breakdown: Jorge,

Lara

c. Motion to adopt: Cecilia, Giovanni

d. Approval of the Minutes: Motion: Giovanni, Cecilia

e. Public Comment

- a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

Kevin: You guys may be getting an email from a guy you might not know. I've been here 10 years. I am at ESCOM which is the retired people here at COM. There was 300 (people) when I got here. I do all the data, import a lot of communications. We're now at 3000 members over the last 10 years. We have 30 clubs, discussion activities, that sort of thing. I know Patrick really well, the CIO. He gave me a dozen zoom licenses in 2001, 2020. We went from 300 a month to 600 a month in attendees for our clubs monthly. Everybody hates zoom and nobody wants to go indoors, right? I got a dozen licenses. My quick comment is that: 10 years here, 10 years ESCOM. I was recruited as liaison for ESCOM. I was full time every week for five years. I've worked with a lot of the boards over time. What happened was, it's been a huge transformation of the college. In 2014 when I got here the advisor role didn't exist. There was a part time person running the ASCOM liaison, the ESCOM relationship and a variety of other things. She and her husband lived in Bolinas. She was a first responder, 30 years old, she had a two year old. They had a halloween party. The requirement of the party is that somebody from the staff needs to

attend. I offered. I was the guy at the first party. Things were chaotic back then. People were part time, Sadika's role didn't exist. Lets say: you are more mature now then you were back then. If you're feeling tired, I saw an article on physics that turned out on the quantum physics layer, there is a concept of negative time. Logically they know a photon can go through cold atoms and exit the container before it fully enters. It's pretty cool stuff.

No other public comment.

- I. New Business (Actions May Be Taken) Motion: Emily, Jorge
  - a. Discussion/action to approve NTE \$700.00 from acct.#4500.04 (Event Supplies) for Construction Worker Appreciation lunch in collaboration with the COM President's Office. PR#00657. Presentation by Ryli Bowen, ASCOM President.  
Motion: Cecilia Lara

Ryli: You may recognize this item. We originally approved the money for the Construction Worker Appreciation lunch. It was a bit more than expected. We just want to make sure we are following through with saying that we'd pay for half the cost of the lunch We are approving a bit more money to cover that expense.

Emily: So it would be \$35-\$40 more?

Ryli: It's something like that.

Emelia: It says \$700 here.

Ryli: I don't think it was that much I think this is the amendment of that. Sadika said it was only like \$76 more. Either way the full amount won't be used. Any other questions?

Motion to vote: Gio, Jorge.

PASSES

9-0-0

- b. Discussion/action to approve NTE \$20.00 from acct.#5650.03 (Tax Fees) to the State of California Office of the Secretary, reimburse ASCOM p-card. Presentation by Sadika, ASCOM Co-Advisor.

Motion to table: Gio, Jorge

- c. Discussion/action to appoint one Senator for Public Relations and Marketing.  
Candidates: Sonya Godfrey, Georgiy Shostakovych, Abby Crisostomo, and Arthur Hu.  
Presentation by Ryli Bowen, ASCOM President.  
Motion: Cecilia, Lara

Ryli: We are excited you all applied. Sonya is going to start us off. Each of you will have two minutes to talk about why you applied, why you are interested, what you bring to the table. Afterwards, we will message Kaveh our votes on WhatsApp or iMessage. We won't do a discussion about voting here together but we can ask individual questions to the candidates when they have finished speaking. Any questions?

Sonya: I am Sonya Godfrey I am running for P.R. and Marketing Senator on ASCOM. I am a communications major hoping to go to UCSB in fall. This is my second year at COM, I attended U of O my freshmen year, so I am a junior. I am the oldest sibling, so I think of myself as independent and

Commented [1]:

organized. Therefore I can handle the responsibility and leadership that comes with this position. I want to be a bigger part of the COM community. I have organizational skills and drive that help me be the perfect candidate for this role. I want to be actively involved in shaping a friendly environment and help advocate students' interests and needs. I went to Tamalpais High School, and I took a graphic design class there, so I am familiar with Photoshop and Canva. The class was a great opportunity to pour all my artistic creativity and gave me the opportunity to be creative through technology. At University of Oregon, I was in the Environmental club, and similarly to the P.R. and Marketing position here, I made posters and printed them out, posting them around school. I'm also not taking a lot of credits, only 8, I dropped a couple classes so I am available. Mondays and Wednesdays are free for me, I know that that has been a day where a lot of stuff goes on, so I would be available. and I would love to be a part of the ASCOM board as Senator of P.R. and Marketing.

Ryli: Any questions? I have one. This is a general professional thing, not necessarily related to the board. How often do you check your email? Do you use WhatsApp? What's your view on that.

Sonya: I use WhatsApp for my job, so I constantly check it. I do also check my emails, especially with application. Text is better, but I do check my email too

Ryli: Okay, and I'll say this for all candidates, a big part of being on the board is being responsive and staying in constant communication with each other. We do a lot of that through WhatsApp and email. It is super important that you are email friendly. Any other questions? Okay, next we'll have Georgiy go.

Georgiy: My name is Georgiy. I am a second year computer science student. I applied to this because I feel like my classes are restricting my creativity. I'm in physics, linear algebra, it's all numbers pretty much. I've been creative, I've been drawing my whole life. My father is a graphic designer so I've got a lot of influence from him. I've used Canva a lot, same with Photoshop. I could bring new creativity, I like to work in teams. I've been to a few Hackathons where we design websites. I have been in teams there where we design stuff. Everybody is communicating. I like to be in that process. I haven't done this type of stuff before, I've done posters for myself, but nothing like this. I feel like I would be an advocate for using AI as an idea generator. It could give you a lot of insight...brainstorming. I think it's a good idea to rely on that for brainstorming I am efficient in Canva, Photoshop, and I can code if you need me too. That is all.

Emily: What is your schedule like?

Georgiy: I am taking 16 credits. I am on campus four days a week. On Monday, I have one class I am flexible. On Tuesday, I have two classes. I have time to be here from 12:00-1:30. I'm pretty flexible. I check my emails daily.

Ryli: Next we'll have Abby go.

Abby: Hi my name is Abby, I am a sociology major. I want to run for the position because I believe I have the ability to help improve the campus and student presence. I know a lot of ASCOM and I have seen some amazing work. I want to be a part of something that will help make that change. I have done a lot of projects with family, friends, and school. I've been painting for five years. I can make collages, slideshows, really anything digital. I'm also really open to learning about anything. I'm not that proactive in Photoshop, but I know Canva very well. I have really good communication. I feel like I can check my emails and WhatsApp actively. I want to gain hands on experience working with professionals since that

is the future of my career. Seeing those experiences firsthand would help me. I want students to be recognized and I want to help them feel like they have a voice. Thank you!

Ryli: What is your schedule on Mondays and Wednesdays?

Abby: I am free after 3:30 pm. Before that I can be here any time before 9:30am. My Tuesdays and Thursdays are really free, and my Fridays are completely free.

Ryli: Okay, next we'll have Arthur go on zoom.

Arthur: I'm Arthur, I am a political science major here at COM. I think I'd be a great candidate for this role because I am a team player. I'm very detail oriented, and I am very passionate about community engagement. I understand that a lot of what you do on the ASCOM board is collaboration. Like you mentioned earlier, with emails and other social media apps, I check those very often. If you send me an email, I will likely respond in 30 minutes. If I am assigned a task, I do not forget about it. I take every single task very seriously. Furthermore, I've been to a lot of ASCOM events, and I think you guys do a good job of getting people engaged and making people feel like there's a community here. I want to carry on that tradition and get more people engaged with our events. I want to talk about how I am very open to helping the staff. I know Ryli has complained before how there has been issues with certain events and participation. The only reason I am on zoom right now is because I just volunteered for another COM event this morning, it was over in the Novato campus. They had a bunch of middle schools come in and did a tour. I was there to help staff the event. One last thing: I am already an auxiliary member, so I am familiar with our parliamentary proceedings. I will fit right in on the board. Thank you for considering my candidacy.

Jorge: Arthur, are you treasurer for model UN?

Arthur: Yes, but I am fine with quitting that one if I get elected here.

Ryli: Yeah, because you can't be one two boards.

Jorge: We need a treasurer for Model UN.

Ryli: Okay, any other questions related to ASCOM?

Emelia: Do you have any past experience in marketing or publicity? Or is it more just ASCOM in general that you're interested in.

Arthur: Both. When I worked for Mathnasium, I helped them prepare materials for their event outreach and stuff. If you're talking about designing stuff, I used to design t-shirts for my AVID program back when I was in high school. I also have a lot of experience with social media. Maybe not managing account for official big organizations. But I've read through the responsibilities for the P.R. and Marketing position, and I am confident I can do all of those.

Ryli: What is your schedule on Monday's and Wednesday's?

Arthur: Monday through Friday I am available during noon time. I was gonna help out at the Fall Ya'll event, but I had to introduce one of my friends to the debate club. In general I have a very flexible schedule.

Ryli: Okay. Any other questions?

Abby: I forgot to add something but I am free from 12:30-2:00 on Mondays and Wednesdays.

Ryli: Okay. what time is Model UN on Mondays?

Arthur: On Monday's I have a Model UN meeting, but I'm fine with helping out at events. If you guys need help, I don't always need to go.

Jorge: The meeting is on Tuesdays.

Arthur: Oh yeah, its on Tuesdays. Sorry about that. I don't have to go to every single one.

Ryli: Okay, well, we definitely don't want you skipping out on clubs because we're the people that oversee the clubs so we want to make sure they are still running smoothly.

Arthur: Oh they have a zoom meeting. don't worry about it. They have a zoom meeting for people who can't go to the meetings because a lot of people can't always make it.

Ryli: Okay, as long as you're aware of that. Any other questions for the final candidate? Okay, please private message Kaveh with your vote, and he'll send in the results to me.

Arthur wins

Ryli: Congratulations Arthur. We really appreciate everyone applying. If you want to be an auxiliary meetings you have to attend 3 meetings. This counts as one. Arthur, please stick around for the rest of the meeting, you are now an official voting member.

- d. Discussion/action to approve NTE \$2500 from acct.#4500.04 (Event supplies) for Dia de Los Muertos. Reimburse ASCOM P-Card and/or ASCOM board members. PRs to follow. Budget breakdown by event co-leads.

Motion: Cecilia, Jorge

Jorge: This is our breakdown. Okay, our food is the biggest cost. The cost is going to be 1000 dollars. The Mariachi band is the next biggest cost.

Ryli: Wait what's the food?

Jorge: We were going to do tacos from our dad, he has a catering company so we can get it. We have face paint, candy, some decorations, a piñata, we are going to do face painting. We have an experienced face painter from New York named Laura. We gave ourselves \$300 worth of wiggle room, for a total of \$2500. This is the biggest event besides club fest. We've been good about not spending that much money this semester so I think we'll be fine. Any questions?

Ryli: Okay, first of all, taco catering: Did you guys compare price between your dad's catering and Cardena's?. That's where we have historically gotten our tacos from and its the most cost friendly price. I'd be really interested to see the comparison.

Cecilia: Well my dad makes halal and kosher food so we can reach out to more people.

Ryli: Well I don't think it has been a high demand thing.

Cecilia: Hm that's pretty insensitive.

Ryli: All I'm asking for is a comparison between the two. As much as we want to support your family I want to see the comparison. It hasn't been an issue to have halal and kosher food when people come to the events.

Emily: Yeah I get what you're saying. It hasn't been a high demand thing when people come to events

Cecilia: Well maybe we can market is halal and kosher too. Maybe that's why people don't come for it  
Ryli: You know what, I would like that you go out and do a survey to find out. I would be interested to see that.

Jorge: Another reason I thought it would be a cool idea to have my dad. It has the draw that he'll make homemade salsas. He'll be there preparing the tacos and interacting with people at the event rather than just picking the food up.

Ryli: Definitely. That is a good reason for your dad. I am just curious about the comparison.

Cecilia: We are going to have face painting, a piñata. We're gonna do a mariachi band.

Ryli: Is that going to be the same mariachi band as last time?

Jorge: I have the contact. I am not sure which one we are getting.

Giovanni: How much is the mariachi

Jorge: I remember is was \$800 the last time we did it.

Tea: Just wanted to remind folks that with the food, face paint, mariachi, those all require to stay on the timeline with getting their invoice and paperwork. So far that timeline has been an area of challenge for this board. In order to move forward, make sure you're coordinating that with me.

Cecilia: I sent you an email.

Tea: I got it I just wanted to make sure everyone knows. If things are behind deadline, we can't move forward with it. That's for everyone generally speaking.

Ryli: Katherine, how much do we have in the event account.

Jorge: We have \$11,000

Ryli: With or without this?

Katherine: Without.

Motion to vote: Gio, Cecilia

10-0-0

PASSES

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e. Discussion/update on upcoming events. Presentation by all board members. Motion:  
Cecilia, Jorge

Ryli: We have undocumented students day. We have the volunteer sheet, please fill it out. Arthur I'll add you to the WhatsApp today after this meeting, and we'll forward you the volunteer sheet. We need to set up a meeting for logistics and stuff.

Jorge: Do you wanna throw Arthur onto finals week, since it only has three co-leads?

Ryli: Yes we'll talk about that. Good idea.

Jorge: Then Dia de Los Muertos, we have a good idea of where we're at.

Ryli: Is the date November 4th?

Jorge: Yes.

Ryli: Also, the haunted house is a no go. We could do a movie night instead, even though they haven't historically gone well. What's that one with Jack and Sally. Or Coraline?

Jorge: We should do Halloween Town! In my time here we did it in the cafeteria at night. We could decorate the cafeteria

Emelia: Can we vote on the movie?

Ryli: Yes we'll put it on the agenda. I'll send a text to the group chat with some options and we'll discuss during the meeting.

Emily: Would that be on the 30th?

Ryli: the 30th is going to be the date.

Cecilia: Can we do it on Halloween. What are community college students going to be doing on Halloween?

Emily: Partying.

Ryli: We already told College Council it was going to be on the 30th so that is going to be the date.

Emily: Kaveh and I will not be able to make it because we have lab

Ryli: I will send out movie choices and we will put it on the agenda to vote. We'll decorate that day or the day before. Besides that, mental health symposium is next week on Wednesday and Thursday. If you can



make it there is going to be a lot of freebies and talks. They are looking for volunteers to help. There will be a shuttle between the campuses if you need a ride. Aside from that, anything else?

II. Standing Business (Actions May NOT Be Taken) motion: Cecilia, Jorge

Officer Reports:

- i. PRESIDENT REPORT: Yesterday we had college counsel. It is always so interesting seeing the characters. It was chill. I am going to be meeting with Dee from dee's catering in our cafeteria for getting EBT Cal Fresh cards being able to be used in the cafeteria. It should be easy because she does it for a few other places she caters for. Planning Undocumented Students day. We unfortunately do not have a lot of collaborators. It is a super busy week since it is Undocumented Students Action week. We have a few different resources there. Please sign up for that. We need help from 11-2 latest. We will be done at 2. I am done with my midterms. End of report.
- ii. VICE PRESIDENT REPORT: We have our 2nd ICC meeting today. I attended college counsel meeting . Been doing weekly check ins with Tea. I have been communicating with people who are trying to start a club. Please encourage people and send them my direction. Make sure they are cc'ed on emails to student activities so we can help speed up the process. I have a physics mid term on Monday. Holding it together. End of report.
- iii. STUDENT TRUSTEE REPORT: Our meeting is Tuesday the 15th. It is going to start with trustees doing a walking tour on campus that I am planning on going to. There is going to be updates on facilities and capital updates on the new building. I'm planning on meeting with last years trustee next week because it would be helpful. I have felt behind since I missed the conference in August that I was supposed to go to. I am meeting with Nicky, the president's executive assistant who manages board policy to discuss the role because I have to make recommendations in spring to say if I've been given enough say. I am meeting with Eldridge as well because I am supposed to meet with him once a month. My presentation is due on Monday. Any more photos the better. I know some of you are on clubs so if you can send any pictures from those that would be great. End of report.
- iv. SECRETARY REPORT: I've attended my office hours and have been communicating with people trying to get stuff on the agenda. I'm looking forward to Undocumented Students day. End of Report.
- v. TREASURER REPORT: I attended office hours, participated in Fall Y'all. Connected with Dave, my co-chair of the GRC committee, and we're shifting our meeting from the 31st to the 24th of November, and we are goin to have Holly Schaeffer on that meeting so hopefully we can start changing things. End of report.
- vi. SENATOR – TECHNOLOGY: I did my office hours, helped with Fall Ya'll, and I got some good pictures. I do not have a phone guys, it is in the ocean. Sadika, Ryli and I were talking about getting a camera, and that will be on the agenda next week. I do not have anything to post. End of report.

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT: Jorge: This week I continued working towards Dia de Los Muertos. I attended Fall Y'all, it was a blast. I finished my midterms. End of report.

Farhan: I've been hanging out and attending office hours. Fall Y'all was fun, people enjoyed the photo booth. Been working on Undocumented Students day. End of report.

viii. SENATORS (2) – PUBLIC RELATIONS & MARKETING REPORT: Arthur: nothing to report. I just got elected. End of report

ix. Lara: I have been working on Dia de Los Muertos. I went to Fall Ya'll. I am figuring out logistics about face painting. I attended all my office hours.

x. STATE STUDENT SENATE REPRESENTATIVE REPORT: I put up some posters for Undocumented Students day. Region 4 is having a special election if you want to run for the regional affairs director. Nothing from region 3 for a special election. Everything has been on the executive level. End of report.

xi. ESCOM REPRESENTATIVE REPORT: Kevin: There's a lot going on at all times. With covid, we're getting early boosters and shots. Frankly, people have found - We have two centers: downstairs and in the IVC. We have \$100,000 because that's the old collaborative center with the Board of Trustees. We had \$15,000 and then we ended up getting a building. We got a beautiful center there. By the way, I also do all the scheduling and utilization of centers for 3rd party groups. If you have something going on let me know. A beautiful center to 80 foot screens. There's a lot going on. We have 25-30 active clubs. There's a lot going on.

xii. ASCOM ADVISORS REPORT: Tea: Welcome Arthur, to the board. Everyone on the board has such great experience and creativity and knowledge, so please tap into them. Myself and Sadika are also here to support you. I look forward to meeting and actually talking with you in person. Thank you to ASCOM volunteers for Fall Y'all. It was really great. Thank you for COMchella marketing. I have been in touch with Emily about processing clubs. Cutiepie cafe is on Monday. It is a space for LGBTQ+ folks to meet. Please spread the word. Let me know what you all need. I wanted to give a reminder that on this board this is a leadership position. We want to see that in meetings. Be mindful that this is a professional space. End of report.

#### Committee Reports:

- i. COLLEGE COUNCIL REPORT: Ryli: It was a whole lot of BP's and AP's and alphabet soups. There was a lot of talk of GRC. Dave King, the mess of that.
- ii. Emily: we talked about PGS type of conversation. Participatory governance system. We were talking about having a centralized place for people to access these committees.
- iii. Ryli: Whether that be a once a semester meeting with all of the committees. Talking about having a centralized area. We talked about 2026 being the centennial year. 100th year operating. It first opened in 1926 as the Marin county junior college. Big plans for celebrating. They are trying to phase out the old COM logo. They want a new logo. Nicole Cruz will be presenting at the Board of Trustee meeting. She's one of the people in charge of marketing here at COM. She will present what's going to

be changed. That's going to happen at the board meeting on Tuesday. A lot of thought is going into it. What else?

- iv. Emily: Just some talk from classified senate about new projects, they launched their podcast, and are having Eldridge on for another podcast. It is the classified senate podcast. Can be found on COM website. They are launching Carrying Campus and will be doing a Halloween fundraiser. We got some great updates on ESCOM and how many active clubs they have. There's been some talk about doing some technology workshops. The big one is discussing how to make the PRAC committee run more smooth.
- v. GOVERNANCE REVIEW COUNCIL:
- vi. PLANNING AND RESOUCE ALLOCATION COMMITTEE: We have our first meeting next week.
- vii. EDUCATIONAL PLANNING COMMITTEE:
- viii. FACILITIES PLANNING COMMITTEE:
- ix. INSTRUCTIONAL EQUIPMENT COMMITTEE:
- x. PROFESSIONAL LEARNING COMMITTEE:
- xi. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE:
- xii. TECHNOLOGY PLANNING COMMITTEE: We had our first meeting a month ago. We have another meeting on Monday.
- xiii. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE: Again, next week is going to be the symposium. If you need help with transportation you can get that.
- xiv. COMMUNITY HOUR COMMITTEE:

### III. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Emelia: Basically a few weeks ago I mentioned we should update the sign we had that tells people to follow us on instagram. We discussed maybe using an existing A-frame poster we have to print a new plastic poster to stick on it so no one has to hold it. I don't have much experience making signs but my idea is the less information the better. We can insert a QR code because when people look us up on instagram they get confused. This poster can be up to discretion of the P.R. and Marketing people.

Ryli: Would it be portrait or landscape?

Emelia: it would be portrait.

Ryli: Also, what Cecilia mentioned about going phoneless: Be ready to lend a hand at events. If you have your phone take picture to give to Cecilia. Lara's phone and my

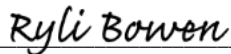
phone is logged into the instagram. Take pictures early, send it to me. Be a team and support Cecilia in that sense.

IV. Public Comment

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Kevin: I can't recall. Commenting about Fall Y'all. Club fest was fun. Nequeshe is one bundle of energy. She used to be working with Sadika. Anyone looking at transferring to a four year? Has anyone heard from me before? Big celebration for my age group. George Mason had 7000 people when graduated. They have 423,000 now. This is the 50th anniversary of women's volleyball. I am working with the transfer center if you are looking at public affairs, or public service. I mean, GMU has a big law school, and a medical school. If you haven't been there you gotta go. What percent of daily food intake goes in your brain? 20-25% The brain consumes 25% of your intake. We are all out here making our egos. Our brain has to catch up. Factoids!

V. Adjournment: Motion: Cecilia, Jorge  
1:07pm



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ASCOM President



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ASCOM Advisor