



Student Services Building, Room 254
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
ASCOM Meeting
MINUTES
January 26th, 2024
12:00 p.m. – 1:30 a.m.

- a. Order of Business Call to Order:
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT RYAN BARBOSA	X	
VICE PRESIDENT GAVI BAR-OR	X	
STUDENT TRUSTEE SAIDY REYES	X	
SECRETARY SARAH REYNOSO	X	
TREASURER JORGE CHAN	X	
SENATOR – TECHNOLOGY RYLI BOWEN APPOINTED 1/4/24	X	
SENATOR – STUDENT ACTIVITIES & SERVICES TSHIAMO TSHABALALA APPOINTED 6/7/23	X	
SENATOR – STUDENT ACTIVITIES & SERVICES FLORENTINO VICENSIO APPOINTED 6/7/23	X	
SENATOR – PUBLIC RELATIONS & MARKETING JESSICA DE LEON	X	
SENATOR – PUBLIC RELATIONS & MARKETING GIOVANNI CARBONARO APPOINTED 1/4/24	X	
STATE STUDENT SENATE REP. SABRINA KHALIFA APPOINTED 9/1/23	X	
ESCOM REPRESENTATIVE VACANT (NON-VOTING MEMBER)	N/A	

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND TEA PERALES AUXILIARY
 MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

Maria Samartin

a. Adoption of the Agenda:

Move agenda item “a” to be the last agenda item: Tshiamo, Sabrina

Jessica, Saigy

b. Approval of the Minutes:

Tshiamo, Jorge

c. Public Comment

i. This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)

I. New Business (Actions May Be Taken)

- a. Discussion to have ASCOM collaborate with College of Marin Athletics for home baseball and basketball games, involving logo placement on promotional materials and support in the fun zone. Presentation by Diamond Alexander, Kinesiology & Athletics Operations Specialist.

Sarah, Gavi

Diamond- happy Friday. I want to collaborate with ascom for our signage at the games. Feb 13 is club day. I don't know we have a signing club, but I would like some info to sing the national anthem. Feb 16th is our last Friday home game. I just want to make us in collaboration. Mostly our baseball games. They're early in the day. April 16th, we want to do a learning community day. We want to have some mentors do the first pitch.

Tshiamo- we want to email you to start planning club fest. What we can do is that we can also direct students there. Students can come sign up too. The 13th. Sarah and Jorge can coordinate with you. It will be around 12 to 1:30.

Motion to approve usage of ascom logo: Jessica, Jorge

- b. Discussion/action to pay the ASCOM parking permits invoice for fall 2023 and spring 2024, NTE \$550.00 from acct.#4500.31. PRs to follow. Presentation by Sadika Sulaiman Hara, ASCOM Co-Advisor.

Sarah, Gavi

Tea- hi everyone, this is just to approve money for the permits. Everyone has been approved.

Motion to vote: Gavi, Sarah

10-0-0

PASSES

- c. Discussion/action to approve NTE \$2,000.00 from acct.#7500.02 for Leadership and Service Awards (2 per category). PRs to follow. Presentation by Jorge Chan, ASCOM Treasurer.

Sarah, Tino

Jorge- this is for the ascom scholarship. This comes from an account that is already designated.

Ryan- it is still four scholarship?

Jorge- yes, totaling 2000 each

Motion to vote: Gavi, Saigy

10-0-0

PASSES

- d. Discussion/update on ASCOM website. Presentation by Gavi, Vice President.

Sarah, Tino

Gavi- we have an ascom website that some people use. We have to discuss how it is going to be updated. No one really knows how to use it though. We have to see who will be responsible and if we can upkeep its cost. The website is \$222.87. this will be approved sometime before march, or late march. We also need to figure out who will upkeep the website. Two options: each member of the board upkeep the website and we put it in the ascom constitution. Or it can be the senator of technology's responsibility.

Ryan- you use WordPress. For the collaboration aspect of it, I don't think WordPress is a user friendly platform. Can we transfer over to Wix or squarespace?

Gavi – we chose WordPress because it was the cheapest option. You have to consider the fact that it is already set up.

Ryan- I think it is a good idea to have each member have a page.

Ryli- I think we could do one page of everybody's insight and then they can forward it to the senator of tech. they can hold the people accountable.

Gavi- The updates can be pretty simple.

Tshiamo- we can do that, we can summarize and put it in.

Ryan- we will need to do a change in the constitution.

Tshiamo- do we do the change now? Or is it the future board.

Gavi- let's do it now.

- e. Discussion/update on ASCOM budget. Presentation by Jorge, Treasurer.

Sarah, Jessica

Jorge- For our budget, in the office supplies we have \$2,605.97. in the event supplies we have \$7,251. Sadika mentioned that the amount might be \$6,600 with all the PRs that will come in.

Tshiamo- what is the team bonding account?

Jorge- We don't have a specific amount.

Ryan- Is it the retreat account?

Tshiamo- Yeah, what is the retreat amount?

Jorge- \$1700.

- f. Discussion on Equity Video. Presentation by Tea Perales, ASCOM Co-Advisor.

Giovanni, Sabrina

Tea- as we did last semester, when the agenda and the time allows, I bring in an equity video. It is something that connects to MLK.

Tea plays video.

Saidy- I guess something that people tend to forget what MLK did.

Gio- the data was shocking to me.

Ryan- the romanticizing for MLK was also a big popular and a cultural thing. People are here for black rights.

Sarah- yeah, I saw it online too.

Tshiamo- in the context of what he said, they use what he said out of context. Like Ryan said, we want to use his words that were right and with what his intentions were.

- g. Discussion on community flag. Presentation by Sarah, Secretary.

Sarah, Gavi

They go over community flag that was created during the retreat and it's still available to them for their input.

- h. Discussion/update on upcoming events. Include budget breakdown. Presentation by ASCOM members.

Sarah, Gavi

Ryan- Lets really keep track of our budget this semester.

Welcome week

Tshiamo- the budget breakdown should be in the google drive. I worked with Malaika to get chick fil a. we got veggie wraps. We got those things in order. We got some drinks. We had budgeted for 550. It was actually lower which is 518. Totaling from Malaika's calculations like tie dye, the t shirts. Let's make sure to package them properly. These added up to about 366. We had budgeted for 950 and we have used less than that.

Tino- we went underbudget.

Tshiamo- you can see everything we bought.

Tino- also, note to double check amazon to see if you have everything there.

Tshiamo- for the tie dye stations, we'll roll up the shirts. We will have a beading station. We added gloves. We got a pack of table cloths that are reusable. We plan on doing with office supplies is to actually buy reusable tablecloths.

Ryan- do you have a breakdown of the chick fil a

Tshiamo- we looked at about 70 to 100 people. We got two packs of the big catering sizes of the nuggets. The chick nugget trays in large which feed 75 people. We got smaller tray of chicken tenders that is a medium. We got the veggie wraps plate. The rest is just the drinks.

Ryan- have you delegated co-leads for the events?

Tshiamo- later today. Please meet with gavi to see how we're doing and what you'll do for club fest. This semester it will be 3 co leads. I encourage you all to read Gavi's email and see what we can do.

Tea- for the welcome week event, did you create a playlist?

Tino- yes.

Sarah- when is your first ICC meeting?

Gavi- the week before club fest.

- i. Discussion/action to approve NTE \$1,875.00 from acct.#7300 (Interfund Transfer MCC Departments) for procurement and distribution of 25-75 copies of "The Peach Seed" novel from Book Passage for event giveaway, emphasizing author autographs, fostering community, and enhancing student public speaking skills. PRs and FOAP to follow. Presentation by Dave Patterson, College of Marin librarian.

Sarah, Tshiamo

Ryan- Dave is not here.

Motion to table: Tshiamo, Jessica

II. Standing Business (Actions May NOT Be Taken)

Officer Reports:

i. PRESIDENT REPORT:

Happy to be back. I already met with a few board members this week and will work to meet with the others.

ii. VICE PRESIDENT REPORT:

I have been working on getting clubs together, files. I have been working on the club fest outline. I have been doing some work on the constitution for the club section.

iii. STUDENT TRUSTEE REPORT:

I am waiting for the next board of trustees.

iv. SECRETARY REPORT:

I set the agenda up and did the minutes from last meeting, I met with Tshiamo over the break and I created a form for event planning.

v. TREASURER REPORT:

It has been a very slow week. Making sure the budget is up to date.

vi. SENATOR – TECHNOLOGY:

I have been sending a lot of posts on Instagram and I hope to make more reels. I try to get the Instagram verified too.

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES:

Tino- I attended community hour. I have been working on welcome week and helping speak safe.

Tshiamo- in the break I met with Sarah and with Tino regarding welcome week. I had the first meeting for the vice super intendent position. I had a meeting with tea and slight check in with Sadika too. I also had community hour.

viii. SENATORS (2) – PUBLIC RELATIONS & MARKETING:

Gio- I have been working on the posters for club fest.

Jessica- we put up some posters and I worked on the office hours posters.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT:

I sent in everyone's information for GA to Malaika.

x. ESCOM REPRESENTATIVE REPORT:

xi. ASCOM ADVISORS REPORT:

Tea- congratulations on making it through the first week of the semester. Sadika is out sick. If you're feeling sick, mask up. Gio and Ryli, know that you have the other board members to lean on and Sadika and I. Thank you Sarah for facilitating the ascom flag. Think of the analogy of having this semester be the varsity semester. As Sabrina said, we have the information for GA. Malaika is registering folks. The next step is hotels. Welcome week is next week. Feel free to come through to the other events. Nequeshé is throwing ready set spring. That is on Wednesday. Sadika and I are here to support you all.

Committee Reports: **Motion to Skip: Gavi, Saidy**

- i. COLLEGE COUNCIL REPORT – GAVI & RYAN:
- ii. GOVERNANCE REVIEW COUNCIL – NONE:
- iii. PLANNING AND RESOURCE ALLOCATION COMMITTEE – JESSICA:
- iv. EDUCATIONAL PLANNING COMMITTEE – NONE:
- v. FACILITIES PLANNING COMMITTEE – NONE:
- vi. INSTRUCTIONAL EQUIPMENT COMMITTEE – JORGE:
- vii. PROFESSIONAL LEARNING COMMITTEE – TSHIAMO:
- viii. GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE – TINO:
- ix. TECHNOLOGY PLANNING COMMITTEE – NONE:
- x. INCLUSION, DIVERSITY, EQUITY, AND ACTION COMMITTEE – SAIDY & SARAH:
- xi. COMMUNITY HOUR COMMITTEE – TSHIAMO & TINO:

IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.*

Tshiamo- Greg Nelson has left us. If you have been trying to communicate with him, he has left. Please help with welcome week stuff.

Saidy- Sarah, please change the names for the committees. And that office hours starts next week.

I. Public Comment

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II. Adjournment:

Gavi, Saidy

12:57 PM



ASCOM President



ASCOM Advisor