Student Services Building, Room 254 College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
ASCOM Emergency Meeting
MINUTES
August 29, 2025
11:59 a.m. – 1:30 p.m.

a. Order of Business Call to Order:
b. Roll Call:

OFFICERS	PRESENT	ABSENT
PRESIDENT **ARTHUR HU**	**X**	
VICE PRESIDENT **GIOVANNI CARBONARO**	**X**	
STUDENT TRUSTEE **EMILY CARDWELL (PROXY: RAY MCCLURE)**	**X**	
SECRETARY **ALVARO (AL) RODRIGUES**	**X**	
TREASURER **STEFANIA SANTINI RODRIGUEZ**	**X**	
SENATOR – TECHNOLOGY **JESS SCHIFFMAN**	**X**	
SENATOR – STUDENT ACTIVITIES & SERVICES **RAY MCCLURE**	**X**	
SENATOR – STUDENT ACTIVITIES & SERVICES **LUCA MAGALHAES**	**X**	
SENATOR – PUBLIC RELATIONS & MARKETING **KAI MCCARTHY**	**X**	
SENATOR – PUBLIC RELATIONS & MARKETING **GIOVANNY NARIO**	**X**	
STATE STUDENT SENATE REP. **FARHAN KHALIQ**	**X**	
ESCOM REPRESENTATIVE **VACANT (NON-VOTING MEMBER)**	N/A	

ASCOM ADVISORS: SADIKA SULAIMAN HARA AND TEA PERALES

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

c. Approval of the Minutes: N/A

d. Public Comment

   a. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

I. New Business (Actions May Be Taken) Motion: Jess, Gio and Kai

A. Discussion/action to provide a letter to outline College of Marin's interest in building an ADN to BSN Pathway for nursing students. Presentation by Juan Hernandez Davila.

Cesar Morales: I am the President of the nursing student association on campus, we were recently reached out to by the chancellor's office looking for support for a pilot program to offer a bachelor's of science and nursing at California's community colleges; what we're asking of ASCOM is to sign a letter that we have ready to forward to Gavin Newson. And we would also ask you to send us a copy of our records. We'll be sending all the information to your president.

Raise of hands: 10-0
PASSES

B. Discussion/Action to appoint interested students to Participatory Governance Committees.

Motion: Gio, Jess

Arthur: Interested students also include us, right?

Giovanni: We are de facto appointed to our comites

Arthur: I don't see an item to vote on us

Giovanni: Yeah, because we are automatically appointed to college counsels

Arthur: Sadika is item b where we appoint everyone to their committees on the board?

Sadika: No, why don't you skip this, and we'll talk about that later.

Arthur: Anyone on Zoom interested in joining any committee? No, okay.

Motion to table item b: Jess, Gio

C. Collaboration of ASCOM and Student Activities & Advocacy marketing, presented by Tea Perales, Office of Student Activities and Advocacy.

Motion: Jess, Gio

Gio: Since Tea is not here, Sadika will be speaking.

Sadika: This item is something that we put on every year, asking if ASCOM will sponsor the events that our office is doing, as you all know we are the office of Student Activities and Advocacy and we by line advise all of you. It would be events like the Cutie Pie Caffe, Women of Color Caffe, COM Chella, and Welcome Week. It's just asking you if you would be a collaborator in our marketing.

Motion to Vote: Gio, Farhan

PASSES 10-0

D. Discussion/action to move NTE $100 from ASCOM account 5650.02 (equipment repair) to 5820.01 (printing/publicity) to cover the spring 2025 printing costs. Presentation by Sadika, ASCOM advisor.

Motion: Jess, Luca

Sadika: Items D through H, are to reconcile payments, these are needed to get your approval to move money from one account to another account to cover outstanding costs of items from last year's board. It does not impact on this year's money. We just must get your formal approval. We don't have a board over the summer to get any approval, so that's why we need yours.

Motion to vote: Jess, Gio

PASSES 10-0

E. Discussion/action to approve NTE $1,000 from Rep. Fee account 5200.01 to cover Student Trustee travel and lodging expenses for annual Student Trustee workshop in Southern California. Presentation by Sadika, ASCOM advisor and Emily Cardwell, Student Trustee.

Motion: Kai, Jess

Vote: Jess, Ray

PASSES 10-0

F. Discussion/action to approve NTE $1,320.00 from acct.#8890.13 (Student Activity fee) into acct.#8890.07 for ESCOM share of Activities Fee for 24-25 academic year. Presentation by Sadika, ASCOM Co-Advisor. PRs to follow.

Motion: Kai, Jess

Vote: Jess, Ray

PASSES 10-0

G. Discussion/action to transfer NTE $140 from ASCOM account 4500.04 (event supplies) to 4500.31 (parking permits) to cover the Spring 2025 parking permits. e. Discussion/action to transfer NTE $925.96 from 4500-06 (Graduation Supplies) to 4500- 04 (Event Supplies) to cover outstanding balance for spring 2025 ASCOM events. Presentation by Sadika, ASCOM advisor.

Motion: Jess, Ray

Vote: Kai, Gio C

PASSES 10-0

H. Discussion/action to amend 4/11/25 minutes, item "g", funding for ASCOM's spring 2025 AAPI event to increase the total by $460.36 due to miscalculation of funds. Presentation by Sadika, ASCOM advisor.

Motion: Gio, Jess

Jess: What are we doing with this agenda item?

Sadika: This is the miscalculation of funds written in the minutes from 04/11; this item is to make it, so the agenda accurately reflects what the amount was.

Vote: Jess, Luca

PASSES 10-0

II. Standing Business (Actions May NOT Be Taken)

Officer Reports:

i. PRESIDENT REPORT: I communicated with students looking to join comities.

ii. VICE PRESIDENT REPORT: I will be meeting with the clubfeet co-leads today, and I have been helping people who are coming in here to start clubs, giving them information.

iii. STUDENT TRUSTEE REPORT: I have tutor training from MESA sorry I cannot be there today. I sent in my office hours to Arthur, and I am looking forward to Welcome Week.

iv. SECRETARY REPORT: I studied

v. TREASURER REPORT: No report

vi. SENATOR – TECHNOLOGY: Scheduled meeting with diamond to discuss ways ASCOM can help promote sports teams. I made a few posts to the Instagram account promoting our Welcome Week, and COM Chella. And repost stuff other campuses sent me

vii. SENATORS (2) – STUDENT ACTIVITIES & SERVICES REPORT:

Ray: We worked together to finalize some emails on the events. Setting up the co-leading and the dates of the events.

Luca: Also sent out the sign-up sheet for welcome week.

viii.SENATORS (2) – PUBLIC RELATIONS & MARKETING.

REPORT: Kai: We were working on poster making and advertising and brainstorming poster ideas.

Giovanny: Encouraged students to start clubs and come to us for help and to get more familiar with ASCOM technology.

ix. STATE STUDENT SENATE REPRESENTATIVE REPORT: Studying and got meeting invites for legislative affairs and such.

x. ESCOM REPRESENTATIVE REPORT: None

xi. ASCOM ADVISORS REPORT:

Tea: Congratulation of making it through the first week. I appreciated the folks who hung out in the room helping out other students with questions. It's a good way to introduce yourself when students walk into the room. Arthur, good job of hosting the first meeting of the semester. Welcome week is right around the corner. I was in contact with Luca and ray about supplies. Al, please send an update on the pizza and let me know by Monday, and let me know if I can help with that. Me and Sadika are here, and you can feel free to schedule a meeting with us to give you our undivided attention.

Sadika: Happy first meeting! This one was a lot faster than I thought. At the next meeting there will be a lot more folks coming in. If you haven't noticed the agenda and minutes attached to the invitation, you should look at them prior to the Friday meeting.
Props for Al for figuring it out for the first meeting. Introduce yourself around campus so people know who the leadership around campus is, that way they can approach you with any questions or concerns. Each of you shall sit on one of the participatory governing committees. And if you cannot attend that, you need to let me know. Some of the comites have already started meeting and some have not. There are a couple of things we need to get situated by next Friday. Go ahead and look for the comites in the constitution.

<u>Committee Reports</u>:

i. COLLEGE COUNCIL REPORT:

ii. GOVERNANCE REVIEW COUNCIL –

iii. PLANNING AND RESOUCE ALLOCATION COMMITTEE –

iv. EDUCATIONAL PLANNING COMMITTEE –

v. FACILITIES PLANNING COMMITTEE –

vi. INSTRUCTIONAL EQUIPMENT COMMITTEE –

vii. PROFESSIONAL LEARNING COMMITTEE –

viii.GUIDANCE, RESOURCES, INTEGRATION, TRANSFORMATION COMMITTEE –

ix. TECHNOLOGY PLANNING COMMITTEE –

x. INCLUSION, DIVERSITY, EQUITY, & ACTION COMMITTEE –

xi. COMMUNITY HOUR COMMITTEE –

III. Communications from the Floor

a. This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and the total time will not be extended.

Arthur: I wanted to talk about the governance comites, they are school comites that each one of us seats on, and each ASCOM position has a comitee associated with it. I'm going to be listing each committee. Me and Gio are on College Counsil, Student Trustee is Student Trustee meeting, Treasurer is for PRAC, Secretary is for IDEA, Student activities and services will be for GRIT, The Senators of PR and Marking will go to education planning committee and professional learning committee. The Senator of Tech will be going on Tech Planning committee, and instruction equipment committee. SSCCC will be going on governance review council. I will also be sending this later on to take a look.

Jess: What would be the easiest way to find out when the comites meet?

Arthur: Ask Sadika.

Sadika: We'll talk about it later.

IV. Public Comment

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Sadika: To find out where all the comites meet, when and what they are you must go to the participatory governance website. It will be on Marin.edu main website. You're going to want to look at the days and the times, to make sure that they work with your schedule. Once I get the information that everybody is set, I will be informing the committee leads of who the student representative will be and getting confirmation.

Stephania: What if we cannot go at the time?

Sadika: Then you'll need to go to another committee.

V. Adjournment: Motion to adjourn: Jess, Gio

Adjourn 12:30pm

ASCOM President

ASCOM Advisor