

ASSOCIATED STUDENTS OF THE COLLEGE OF MARIN



**Student Services Building, Room 241
College of Marin-Kentfield Campus
835 College Ave, Kentfield, CA 94904
Regular Meeting Agenda
August 26, 2016**

I. ORDER OF BUSINESS

- a. Call to Order
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT AMY DIAZ		
VICE PRESIDENT JESSICA SANCHEZ		
STUDENT TRUSTEE DARLENE BATEN		
SECRETARY CLAIR ZERBE		
TREASURER ROBERT ARTHURS		
DIRECTOR OF STUDENT SERVICES ACTIVITIES LAURIE PENNISI		
DIRECTOR OF STUDENT SERVICES CALVIN CUNNIGHAME		
DIRECTOR OF PUBLIC RELATIONS BEATRIZ RITZMANN PECENISKI		
DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY SONIA PUERTAS ACOSTA		
STATE STUDENT SENATE REPRESENTATIVE PRESTON ROMERO		
ESCOM REPRESENTATIVE KEVIN COLGATE		

ASCOM ADVISOR: SADIKA SULAIMAN HARA and CHRIS YANG

AUXILIARY MEMBERS:

- c. Adoption of the Agenda
- d. Approval of the Minutes
- e. Public Comment
 - i. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

II. Standing Business (Actions May Be Taken)

- a. Officer Reports:
 - i. [INSERT OFFICER NAME AND DEPARTMENT]
- b. Committee Reports:

- ◆ Educational Planning Committee (EPC)
- ◆ Facilities Planning Committee (FPC)
- ◆ Governance Review Council (GRC)A
- ◆ Instructional Equipment Committee (IEC)
- ◆ Planning and Resource Allocation Committee (PRAC)
- ◆ Professional Development Committee (PDC)
- ◆ Student Access/Success Committee (SAS)
- ◆ Technology Planning Committee (TPC)

III. New Business (Actions May Be Taken)

- a. Discuss/Approve voting in 2 board members: Calvin Cunninghame as the Director of Technology. Vote in Laurie Pennisi as the Director of Student Services.
- b. Discuss/Approve the Puente Project funding proposal, \$1,000.00 for Fall 2016 and \$1,000.00 for Spring 2017.
- c. Discuss/Approve the Student Health Center funding proposal, \$5,000.00 annual support.
- d. Discuss/Approve the Drama Program funding proposal, \$5,000.00 annual support.
- e. Discuss/Approve the Tutoring and Learning Center proposal, \$5,000.00 annual support.
- f. Discuss/Approve amending Minutes 4-18-16, action item A: add acct#4500.04, pr#10980, reimburse MCCD (Calcard).
- g. Discuss/Approve amending Minutes 4-18-16, action item B: add acct#4500.04, pr#10945, reimburse MCCD (Calcard).
- h. Discuss/Approve amending Minutes 4-18-16, emergency action item A: add acct#4500.04, pr#10944, reimburse Costco for food purchased for Earth Day at KTD on 4/22/16.
- i. Discuss/Approve amending Minutes 4-25-16, action item B: change acct# from 4500.04 to 4500.06, Fresh & Natural, Graduation 2016 reception on May 20, 2016.
- j. Discuss/Approve amending Minutes 2-29-16, action item C: add acct#7500.02, for 2 \$500.00 ASCOM Awards (Leadership Award and Service Award). To Ato Houston and Kana Goto.
- k. Discuss/Approve funding NTE \$1,600.00, ASCOM New Board 2016 Retreat at the Embassy Suites on August 3rd and 4th, 2016, acct#4500.07, pr's to follow.
- l. Discuss/Approve ESCOM funding, \$864.00 for the 2015-2016 Fiscal Year, from acc#8890.13, into ESCOM acc#8890.07, pr#10991. This amount is based off of 3% of the 1800 members of ESCOM who take credit classes and pay the Student Activities Fee of \$8.00.
- m. Discuss/Approve NTE \$300.000 for New Board members parking permits, acc#4500.31.
- n. Discuss/Approve NTE \$125.00 for paper for our HP 1050C plotter printer, acct#5820.02, ARC Northern California, pr#10985.
- o. Discuss/Approve BT, \$300.00 from acct#4500.01 into acct#4500.04, to cover 2 events 2015-2016 Fiscal Year, COM's 90th Anniversary event and IVC Carnival Day.
- p. Discuss/Approve NTE \$1,000.00 for the CCLC Student Trustee Workshop, August 12-14, SFO Double Tree, acct#5200.02, Rep Fee, pr's to follow.
- q. Discuss/Approve \$84.50 for copying/duplicating services, printing blank ASCOM Purchase Requisitions, acct#5820.01, pr#10995.
- r. Discuss/Approve NTE \$600.00 for the Region III Summit on Saturday, July 16th, Courtyard Sacramento, pr's to follow, acct#5200.
- s. Discuss/Approve the renewal of ASCOM's CD account for 100k at West America Bank, the current term is 24 months at .24% interest
- t. Discuss/Approve selection of local charities for the \$1,000.00 donation from Fresh & Natural. Last year we donated \$500.00 to Marin Food Bank, \$250.00 to Open the World-Bay Area Community Resources \$250.00 and \$250.00 to the Ritter Center.
- u. Discuss/Approve NTE \$700.00 for the ASCOM BBQ Kickoff, Welcome Week & Road to Success events, September 6-8th. Acct#4500.04.

IV. Communications from the Floor

- i. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and total time will not be extended.*

V. Public Comment

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VI. Adjournment