

**ASSOCIATED STUDENTS OF THE COLLEGE OF MARIN-Agenda**



**Student Services Building, Room 241  
College of Marin-Kentfield Campus  
835 College Ave, Kentfield, CA 94904  
Regular Meeting Agenda  
August 25, 2017**

I. Order of Business

- a. Call to Order
- b. Roll Call

OFFICERS	PRESENT	ABSENT
PRESIDENT ISMAIL AZAM		
VICE PRESIDENT MERCEDES SOSA CORDERO		
STUDENT TRUSTEE AMY DIAZ		
SECRETARY ROSA MENJIVAR		
TREASURER DIANA PATRICIA MOSQUERA		
DIRECTOR OF STUDENT SERVICES JANELLE LA CHAUX		
DIRECTOR OF STUDENT ACTIVITIES KAHLIL GRAY		
DIRECTOR OF PUBLIC RELATIONS ALEXANDER		
DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY AUBREY		

STATE STUDENT SEN- ATE REPRESENTATIVE LAURIE		
ESCOM REPRESENTA- TIVE KEVIN COL- GATE/ANNE PEARSON		

ASCOM ADVISOR: SADIKA SULAIMAN HARA AND CHRIS YANG

AUXILIARY MEMBERS:

MEMBERS OF THE GENERAL PUBLIC:

- c. Adoption of the Agenda
- d. Approval of the Minutes
- e. Public Comment
  - i. *This segment of the meeting is reserved for persons desiring to address the ASCOM Executive Board on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The ASCOM Board or Members may respond briefly to questions or statements, however, for more information please contact the ASCOM President or Secretary to have an item placed on the next regular meeting agenda. (Brown Act 54954.3)*

## II. New Business (Actions May Be Taken)

- a. Discussion/Approve funding for \$1500 for guest speaker Ralph Nader to come and speak at the College of Marin (PR and Acct to be provided) on Tuesday, September 12th at 7:00 pm.
- b. Discussion/Action to approve funding for ASCOM Board Member Summer/Fall 2017 parking permits, NTE \$450.00, acct#4500.31, pr#11203.
- c. Discussion/Action to BT \$1,100.00 from acct#5820.02, Printing Science Center into acct#7300.11, Intrafund Transfer MCCD. This is to cover the BT to the Career and Transfer Center that was approved on 5-10-17, ASCOM Minutes, item B.
- d. Discussion/Action to amend ASCOM Minutes 5-10-17, item D: Vote passes unanimously to fund NTE \$900 for shirts for the next ASCOM Board members. Amend item to include: "acct#4500.01, pr#11179. 02 Marketing".
- e. Discussion/Action to amend ASCOM Minutes 4-19-17, item F: Vote passes unanimously, 9-0, to fund NTE \$200 for a new canopy, acct#4500.01, Costco, pr#11156. Amend item to reimburse Staples.

- f. Discussion/Action to amend ASCOM Minutes 5-17-17, item A: Board agrees unanimously to fund NTE \$600 for ASCOM room office supplies, acct#4500.01, pr#11193, Staples Advantage. Amend to also approve pr#11204, reimburse MCCD, David Erlenhiem's Cal Card.
- g. Discussion/Action to amend ASCOM Minutes 5-17-17, item E, Board agrees unanimously to fund NTE \$400 for microwave and small fridge for Puente Room. BT from 7300.11 into Puente Program District FOAP. FOAP to follow, pr#11194. Amend item to use ASCOM funding acct\$4500.01.
- h. Discussion/Action to reimburse MCCD \$350.32 for ASCOM Printing and Duplicating, for ASCOM events, PR#11207, acct#5820.01.
- i. Discussion/Action to approve NTE \$300.00, pr#11208, acct#5802.02, Printing-Science Center supplies, laminating rolls.
- j. Discussion/Action to transfer \$864.00 from 8890.13, Student Activities Fees, into 8890.07 ESCOM account, pr#11209, this is for 2016-2017 Revenue Share for ESCOM students taking credit classes. This is based on 3% of the 1800 ESCOM students paying the \$8.00 Student Activities Fee.
- k. Discussion/Action to approve NTE\$500.00 for ASCOM office supplies, acct#4500.01, pr#11210, Staples.
- l. Discussion/Action NTE \$1,000.00 Rep Fee acct#5200.02, Student Trustee Workshop account, for the Fall 2017 Workshop in Long Beach, August 11th-13th, pr's to follow.
- m. Discussion/Action to approve BT \$775.00 from acct#4500.04 event supplies into acct#4500.01 office supplies account to cover 2016-2017 expenditures that ASCOM has already approved.
- n. Discussion/Action to approve BT \$1,100.00 from 5200 Travel/Conference into 7300.11, Intrafund Transfer account to cover 2016-2017 expenditures that ASCOM has already approved.
- o. Discussion/action to BT \$1,100.00 from acct#5820.02, Printing Science Center into acct#7300.11, Intrafund Transfer MCCD. This is to cover the BT to the Transfer and Career Center that was approved on 5-10-17, ASCOM Minutes, item B.
- p. Discussion/Action to approve \$120.00 from acct# 4500.04 into 4500.01 to cover ASCOM office supplies, toner and gloves, this was for the 2016-2017 fiscal year.
- q. "Discussion/Action to fund a large dry erase wall calendar for the ASCOM room. It will be used for events and important dates members need to know."
- r. Discussion/Action to approve NTE\$325.00 additional funding for the ASCOM Retreat at the Embassy Suites, August 17,18th, acct#4500.07, to cover pr's 11219, 11212, 11220, 11221. Also to amend the account number on 6-1-17 Minutes, item K, to use 4500.07, Leadership Retreat Supplies not 4500.04 Events Supplies, for the ASCOM Retreat at the Embassy Suites.
- s. Discuss/Approve NTE \$300.00 for 4 ASCOM Canopies, used for our many events, acct#4500.04, pr#11224, Costco.

### III. Standing Business (Actions May Be Taken)

- a. Officer Reports:

- i. PRESIDENT REPORT:
  - ii. VICE PRESIDENT REPORT:
  - iii. STUDENT TRUSTEE REPORT:
  - iv. SECRETARY REPORT:
  - v. TREASURER REPORT:
  - vi. DIRECTOR OF STUDENT SERVICES REPORT:
  - vii. DIRECTOR OF STUDENT ACTIVITIES REPORT:
  - viii. DIRECTOR OF PUBLIC RELATIONS REPORT:
  - ix. DIRECTOR OF SOCIAL MEDIA/TECHNOLOGY REPORT:
  - x. STATE STUDENT SENATE REPRESENTATIVE REPORT:
  - xi. ESCOM REPRESENTATIVE REPORT:
  - xii. ASCOM ADVISOR REPORT—
  - xiii. ASCOM ADVISOR REPORT—
- b. Committee Reports:
- i. COLLEGE COUNCIL REPORT:
  - ii. PLANNING AND RESOURCE ALLOCATION COMMITTEE
  - iii. EDUCATIONAL PLANNING COMMITTEE
  - iv. FACILITIES PLANNING COMMITTEE
  - v. INSTRUCTIONAL EQUIPMENT COMMITTEE
  - vi. PROFESSIONAL DEVELOPMENT COMMITTEE
  - vii. STUDENT ACCESS AND SUCCESS COMMITTEE
  - viii. TECHNOLOGY PLANNING COMMITTEE

#### IV. Communications from the Floor

- a. *This time is reserved for any member of the Board to make announcements on items that are not on the agenda. A time of limit of three (3) minutes per speaker and ten (10) minutes per topic shall be observed and total time will not be extended.*

#### V. Public Comment

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VI. Adjournment